

Septic Tank System - Application

Property Address	
Property Assessment Number (refer to rates notice):	
Applicant: Who is responsible for coordinating this application?	Owner: (if not the applicant)
Name:	Name:
Postal Address:	Postal Address:
Email:	Email:
Phone:	Phone:
I hereby apply for permission to have a septic tank system installed at my property.	I hereby apply for permission to install/alter a septic tank system and supply all of the required information.
Signature:	Signature:
Date:	Date:

Plumber: Responsible for building/house plumbing.	Drainer: Responsible for septic tank system installation (if not plumber).
Name:	Name:
Postal Address:	Postal Address:
Email:	Email:
Phone:	Phone:
Plumber Licence Number:	Plumber Licence Number:

Description of Development Proposal (new dwelling, alteration/extension to dwelling etc.)

Septic Tank: Detail the specific type of onsite wastewater system proposed to be installed/alterd	
<input type="checkbox"/> Conventional Septic Tank	Make/model: Conformity number:
<input type="checkbox"/> Secondary Treatment System	Make/model: Conformity number:
<input type="checkbox"/> Other (specify):	
Land Application System: Detail the specific land application system proposed to be installed/alterd	
<input type="checkbox"/> Soil Absorption Trenches - specify length of trench:	
<input type="checkbox"/> Sub-Surface Drip Irrigation (Secondary Treatment Only) – specify size in m ² :	
<input type="checkbox"/> Other (specify):	

Application Fees and Payment (tick the appropriate box)	
Application Fee (new installation of a septic tank system)	<input type="checkbox"/> \$383.00
Alteration Fee (alteration to an existing septic tank system)	<input type="checkbox"/> \$280.00
Re-issue Permit Fee	<input type="checkbox"/> \$80.00
Please provide an invoice to the applicant	<input type="checkbox"/>
Please contact the applicant for credit card details	<input type="checkbox"/>

Please refer over the page for a list of accompanying documents to be submitted with this application

Shire of Campaspe
Cnr Hare & Heygarth Streets
Echuca VIC 3564
PO Box 35 Echuca VIC 3564

Tel: 1300 666 535
(03) 5481 2200
Email: shire@campaspe.vic.gov.au
www.campaspe.vic.gov.au
ABN 23 604 881 620

(Office Use Only)
Amount Paid:
Receipt No:
Date:

Applications for a permit to install/alter a septic tank system must include the following information (applications will not be considered without this information):

- Completed application form and payment of the appropriate fee;
- A detailed floor plan of the house;
- Current copy of Title Plan;
- An allotment plan (to scale or detailing appropriate measurements) with the following features:
 - Location of the septic tank (and pump well if used);
 - Location of the land application system (indicating individual trenches, distribution boxes, individual irrigation lines, vacuum breakers, flush/scour valves, return lines, flushing trenches/pits etc.). Illustrate the actual distance of the land application system from building or allotment boundaries);
 - Diversion drains/bunds to divert stormwater from the land application system;
 - Location of the house and all existing or proposed buildings;
 - Fall of land;
 - Direction of North;
 - Significant identifying features (large trees, swimming pools, tennis courts, water tanks, access driveways etc.);
 - Location of underground services (water, power, gas, stormwater); and
 - Location of any surface waters (dams, creeks, rivers, irrigation channels etc.) and distances from the proposed land application system.

Applications to alter a septic tank system:

- Must include the above-mentioned information as well as the following:
- If you intend on connecting new/additional plumbing fixtures or fittings into the existing septic tank system a report from a licensed plumber must accompany the application detailing the condition of the system (size of tank, existence of baffle, length of trench or irrigation);
- The location of the existing septic tank system and any proposed changes;
- A floor plan of the existing house and a floor plan of the proposed changes to the existing house. Be sure to clearly distinguish between existing and proposed changes.

Shire of Campaspe

Cnr Hare & Heygarth Streets
Echuca VIC 3564
PO Box 35 Echuca VIC 3564

Tel: 1300 666 535
(03) 5481 2200

Email: shire@campaspe.vic.gov.au

www.campaspe.vic.gov.au

ABN 23 604 881 620