

What are Responsive Grants?

The Campaspe Shire Council Responsive Grants Program gives individuals and community groups the opportunity to apply for small grants to help them achieve their goals and ambitions.

Who can apply for Responsive Grants?

Any not-for-profit group, school or community group providing services within the Campaspe Shire Council may apply. Individuals must be a resident of the Campaspe Shire Council and participating in an activity in an unpaid capacity and not as a requirement of any formal course of study or of their employment. All applicants must fulfil the conditions and acquittal requirements of any previous grants from Council.

If your group has an outstanding overdue final report and financial acquittal from any other Council grant program you are ineligible to apply for funding from the Responsive Grants Program.

What can Responsive Grants be used for?

Community groups can apply for a grant to assist with the provision of a service, program or activity used by or of benefit to Campaspe residents.

Individuals can apply for a grant to assist them to participate in a sporting, educational, recreational or cultural activity, or other pursuit of a personal development nature, or who is in needing circumstances.

What is the maximum amount I can apply for?

Applicants can only receive one Responsive Grant per financial year. The maximum amount that can be awarded is \$1,000 for groups and \$300 for individuals.

Individuals

- Individuals must reside in the Campaspe Shire and provide proof that a competitive selection process has been undertaken for State/National representation.
- Requests for funding to assist more than one individual representing the State or Australia at the same event / carnival will be treated as a group representation.

How do I apply?

Applications can be submitted at any time and preferably online. The application form is available on Council's website: www.campaspe.vic.gov.au

What is the assessment criteria?

The following criteria will be used to assess applications:

- Does the proposed activity/event/project support the delivery of one or more of Council Plan strategic goals?
- Does the proposed activity/event/project benefit the Campaspe Shire Council residents?
- Has the applicant demonstrated a clear need for funds?
- Has the applicant demonstrated they are contributing to the activity/event/project, either in cash or in-kind?
- If the applicant is a group, is it not-for-profit with a bank account in the name of the group.
- If the applicant is a group, is there demonstrated need the funds are required at short notice, or can they wait for the Community Grants program, offered in two rounds each year?
- Can the project be funded under any other Council grant program?

How are applications assessed?

Grant applications are checked for eligibility by Council staff and approved by the Chief Executive Officer.

Applications will be noted at the next meeting of Council.

Applicants will be notified of the outcome following approval by the Chief Executive Officer, **within 30 days of application.**

What will not be funded?

The following applications will not be funded:

- Core staff costs
- Events outside the Campaspe Shire Council
- Activities or events that promote specific political or religious views
- Activities that are contrary to a Council decision or policy
- Celebrations for individuals
- Infrastructure building projects
- Retrospective projects
- Seed funding for events
- Events where the primary goal is fundraising

Applications which have already received funding in the same financial year through another Campaspe Shire Council grant program or are eligible for State or Federal Government funding.

What happens if my application is approved?

The project or event must be completed within the same financial year as the funds are granted.

Successful applicants will need to provide evidence of expenditure by 30 June of the financial year in which the funding was received. This could be in the form of a letter, a photo, a newspaper article.

No project variations will be considered. All funds must be returned if your project scope changes.

Successful applicants under this funding program will not be able to apply for additional funding for the same project or event from other Council funding streams ie. community grants program, community plan implementation funds.

Grant recipients will not be eligible for future funding until an acquittal for a previous activity has been submitted.

Recipients should acknowledge the contribution by Council where possible and appropriate.

Applications are ongoing

Council has allocated a total of \$25,000 to support this grants program in 2019/20. Once funding has been fully allocated, no further applications will be approved.

Further information

For further information or enquiries please contact Bobbi Aitken, Economic & Community Development Executive Assistant on 5481 2206.