

POSITION DESCRIPTION



POSITION TITLE: Enhanced Maternal and Child Health Nurse
CLASSIFICATION: MCH 4B
UNIT / DIVISION: Community Care / Regulatory and Community Services

HUMAN RESOURCE MANAGER:
Signature & Date

GENERAL MANAGER:
Signature & Date

INCUMBENT:
Signature & Date
.....
Print Name

POSITION OBJECTIVES

Through the delivery of targeted actions and interventions, the Enhanced Maternal and Child Health Nurse will provide a more focused and intensive level of support for families who are experiencing additional challenges, have complex needs or who may be at risk of poor outcomes.

The Enhanced MCH Nurse will work closely with council's existing MCH nurses to complement and support the existing Enhanced client caseloads in addition to the delivery of the Enhanced program on an individual basis.

KEY RESPONSIBILITIES

- Deliver the Enhanced Maternal and Child Health Service in accordance with the Enhanced Maternal and Child Health program guidelines
- Assess infant/child, maternal, parent, home and environmental factors, and family capacity to address identified concerns
- Assist parents/carers to manage risk factors, and build on strengths and protective factors to increase capacity, responsiveness and ability to keep the child in mind at all times
- Provide targeted actions, interventions and/or supports, to improve child health, wellbeing, safety, learning and developmental outcomes
- Facilitate and strengthen parent/carer's ability to engage in their community
- Deliver flexible models of service delivery and service activities utilising an appropriate multidisciplinary approach to meet the needs of families
- Strengthen the interface between the Maternal and Child Health Service and other early childhood providers and promote integrated service provision where possible.
- Work alongside maternity services to commence care planning during the antenatal period
- Ensure appropriate and timely referral of clients to a range of services and provide information to families about services and supports available.

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ORGANISATIONAL RELATIONSHIPS

Reports to:	Children's Services Coordinator - Strategy
Supervises/Manages/Coordinates:	Maternal and Child Health placement students Work experience students
Internal Liaisons:	General Manager Regulatory and Community Services Community Care Manager All staff
External Liaisons:	Families and caregivers Government Departments and other service providers Officers from other municipalities Hospitals Members of the public

ACCOUNTABILITY AND EXTENT OF AUTHORITY

- Deliver services according to guidelines, program standards, scope of practice and council policy
- Maintain confidentiality rights at all times
- Provide services that are respectful of and responsive to diverse needs of the community
- Maintain confidential, accurate child and family records in the Child Health Record and other systems as required by the program

JUDGEMENT AND DECISION MAKING

- Ability to problem solve within professional guidelines and policy and procedure, and through application of professional knowledge

SPECIALIST KNOWLEDGE AND SKILLS

- Sound knowledge of early childhood health and development, ability to assess the needs of all families within the target group and an ability to implement evidence based intervention strategies
- Ability to connect with difficult-to-engage families who are experiencing a range of complex issues
- Knowledge of risk assessment and identification of protective issues
- Sound computer skills
- Knowledge of the Common Risk Assessment and Key Age and Stage Frameworks
- Good understanding of programs and supports available to families on a local and regional level

MANAGEMENT SKILLS

- Highly developed organisational skills and demonstrated ability to think strategically, establish work priorities and manage time effectively

INTERPERSONAL SKILLS

- Ability to communicate effectively with clients who have a diverse range of needs and abilities
- Ability to liaise and work with government departments, private organisations, community agencies and other team members

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- Ability to gain cooperation and assistance from internal and external stakeholders
- Exceptional team based skills including the ability to share client caseloads with other team members

QUALIFICATIONS AND EXPERIENCE

Mandatory

- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) as:
 - Division 1 Registered Nurse
 - Registered Midwife
 - Hold a Postgraduate Diploma in Community Child Health
- Experienced in Maternal and Child Health Practice
- Valid National Police Check
- Valid Working with Children Check
- Valid driver's Licence

Desirable

- An understanding of Maternal and Child Health (Xpedite or similar and IRIS) software packages
- Experience in Enhanced MCH service delivery

Key Selection Criteria

1. Relevant qualifications and experience
2. Ability to develop a network with a broad range of internal and external stakeholders in the development, implementation and delivery of the enhanced maternal and child health service
3. Knowledge of, and experience in working with high risk families and providing targeted actions, interventions and/or supports to improve outcomes
4. Highly developed organisational skills and demonstrated ability to think strategically
5. Well-developed computer skills

Other Prerequisites – Applicants must have a valid Australian visa with work rights and hold an Australian Driver's Licence.