

Planning & Building Assistant

Tenure: Permanent Full Time

Location: Echuca

To contribute to the delivery of efficient, effective and timely planning and building services for customers and Council.

To be successful for this role you will require:

- Relevant qualifications and experience.
- A team player with excellent customer service, who can follow processes and comply with legislation and deadlines.
- Demonstrated ability to identify and implement continuous improvement initiatives.
- Understand and display behaviours that align with council's vision, mission and values.

This is a Band 4 role in accordance with the Campaspe Shire Council Enterprise Agreement 2019. For more information, please contact Andrew Fletcher, Planning & Building Manager on (03) 5481 2347

A copy of the position description can be obtained by visiting council's website at www.campaspe.vic.gov.au

Applications close: Midnight, 22 September 2019.

To apply: Please email your cover letter, key selection criteria responses, resume and copy of qualifications/licences to employment@campaspe.vic.gov.au or send to:

Confidential – Human Resources Department
Campaspe Shire Council
PO Box 35
Echuca VIC 3564