CONTENTS

1. APOLOGIES........................................................................................................................................... 537
2. DECLARATION OF INTERESTS ............................................................................................................ 538
3. 2016/17 SHIRE OF CAMPASPE BUDGET ............................................................................................. 539
4. MEETING CLOSE ................................................................................................................................... 541
Minutes of the Special Meeting of the Shire of Campaspe Council, held in the Echuca Civic Centre, on Tuesday, 31 May 2016 commencing at 1.02pm.

PRESENT

Councillors: Leigh Wilson (Mayor), Carol Howell (Deputy Mayor), Emma Bradbury, Paul Jarman, Ian Maddison, Neil Pankhurst, Leanne Pentreath, Adrian Weston, John Zobec

OFFICERS

Jason Russell – Chief Executive Officer
Diane Hood – General Manager Corporate Services
Neill Hocking – Acting General Manager Infrastructure Services
Sandra Ennis – Communications & Public Affairs Manager
Ailsa Box – Acting Finance Manager
Peter Beaumont – Property Manager
Kristen Brehaut – Communications Officer
Sharolyn Taylor – Council Support Officer

1. APOLOGIES

Nil.
2. DECLARATION OF INTERESTS

Disclosure of Conflict of Interests are to be made immediately prior to any relevant item being discussed.

Local Government Act 1989 Section 79

(1) If a Councillor or member of a special committee has a conflict of interest in a matter which is to be considered or discussed at a meeting of the Council or the special committee, the Councillor or member must, if he or she is attending the meeting, disclose the conflict of interest in accordance with subsection (2).

(2) A Councillor or member of a special committee who has a conflict of interest and is attending the meeting of the Council or special committee must make a full disclosure of that interest:

(a) by either

(i) advising the Council or special committee at the meeting of the details required under paragraphs (b) and (c) immediately before the matter is considered at the meeting; or

(ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and

(b) classifying the type of interest that has given rise to the conflict as either:

(i) a direct interest; or

(ii) an indirect interest and specifying the particular kind of indirect interest under section 78, 78A, 78B, 78C, 78D or 78E; and

(c) describing the nature of the interest; and

(d) if the Councillor or member advised the Chief Executive Officer of the details under paragraph (a)(ii), the Councillor or member must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

Nil
3. **2016/17 SHIRE OF CAMPASPE BUDGET**

**Author:**
Diane Hood, General Manager Corporate Services

**Attachments:**

3.1 Comments and questions from Chair of Audit Committee
3.2 Letters from the public (Q&A)
3.3 Internal Submission
3.4 Advice from Roads to Recovery
3.5 Additional correspondence and 233 Submission from Mr. Kevin Simpson
3.6 General Feedback form received
3.7 2016/17 Draft Budget (tabled at meeting)

1. **Purpose**

To adopt the 2016/17 Shire of Campaspe Budget.

2. **COUNCILLORS BRADBURY/MADDISON**

That Council adopt the 2016/17 Budget which is the Draft 2016/17 Budget adopted by Council 19 April 2016, inclusive of the variations listed below:

- Several minor grammatical and visual presentation updates;
- Table 7.9 totals incorrectly included a hidden number which has now been corrected; and
- An adjustment of $624,000 has been made reducing employee benefits and increasing materials and services to a net zero effect. This is due to carried forward operational projects having been incorrectly allocated.

**CARRIED**

3. **Conflict of Interest**

In accordance with Section 80B of the *Local Government Act 1989*, the officer preparing this report declares no conflict of interest in regards to this matter.

4. **Charter of Human Rights**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.
5. Instrument of Delegation

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

6. Background

The Draft 2016/17 Council Budget was adopted on 19 April 2016 and has been on public exhibition until 25 May 2016. At the time of writing this report:

- An internal submission has been lodged as a result of ongoing review and quality checking of the document;
- Email correspondence was received from the Chair of the Audit Committee; and
- Five pieces of correspondence asking questions were received. Four have been responded to by Council staff; the general feedback form received 25 May 2016 has not yet been replied to.

A submission hearing is scheduled for Friday, 27 March 2016; one Section 223 Submission request to speak has been received from Mr Kevin Simpson who wishes to address the Wyuna Memorial Hall renewal project.

7. Content

Council should note that the Draft Budget was extensively publicised in all local papers; double page advertisements were also placed in local papers; the Draft Budget was available online along with submission forms on the Shire of Campaspe website; budget information was included in our regular ½ page Campaspe Shire ad and also included in the community newsletter which was sent to all households. We also received strong press coverage on the budget preparation.

Issues raised by correspondents include:

- Questions seeking clarification on specific budget elements;
- Queries and recommendations in relation to projects:
  - Wyuna Hall
  - Prunus Park Play Equipment
  - Anstruther Street Bridge renewal
  - Scenic Drive Kerb and Channel
  - Echuca Town Entrance feature
- Requests or suggestions for funding in relation to the Kyvalley Hall toilets and improving Landsborough Street;
- A recommendation in regard to the B22 barge; and
- A request for further breakdown of rates revenue into postcode demographics.

A circular has been received by Roads to Recovery where they have changed the split of their estimated funding across the 2016/17 and 2017/18 years. The total across the two years is the same; however they are suggesting flattening the revenue (approximately $4million + $4million) instead of the previously announced approximate $6million + $2million. Details are in the attached circular.
The circular also states that for those Councils who have budgeted (and do) spend the higher figure, this should be covered. At this stage, it is recommended that Council retains the Roads to Recovery expenditure as per its Draft Budget. This situation can be re-visited at the mid-year review if necessary.

8. Issues

The Budget is required to be advertised for 28 days minimum, this requirement has been met. The Budget is further required to be adopted prior to 30 June 2016. Council then needs to issue a public notice that the Budget has been adopted.

9. Strategic Planning Environments

Prosperity: The Budget supports economic activities and services within the Shire, while adhering to the State Government rate cap of 2.5%.

Place: The Budget supports ongoing maintenance, renewal and development of the Shire's built assets.

People: The Budget supports a continuation of social programs and services within the Shire that directly support the community.

Organisation: The Budget supports the required resources to deliver the services and activities the community values.

10. Consultation

The required public advertisement period concluded at 5:00pm on 25 May 2016 with the opportunity for anyone who made a submission to speak at the budget submission hearing held on 27 May 2016.

Throughout the public advertisement period Council issued many media releases and published a double page advertisement in all local papers providing details on the budget. The Draft Budget document was available to the public via our website and at our Service Centres as well as locations in other townships.

At the time of writing, letters/emails were received and responded to from five people, including the Chair of the Audit Committee.

4. MEETING CLOSE

There being no further business, the meeting concluded at 1:24pm.

-------------------------------------

CR LEIGH WILSON

MAYOR