

**Office use**

Surname: \_\_\_\_\_  
Date received: \_\_\_\_\_  
Date processed: \_\_\_\_\_  
Application no: \_\_\_\_\_

## 2020 Kindergarten Central Registration Application

Please tick the kindergarten program you are registering your child for:

**4 year old kindergarten - \$27 application fee**

A child must be at least 4 years old by 30/04/2020 to attend a 4 year old Kindergarten program in 2020.

**4 year old kindergarten – concession card holder: no application fee required**

A child must be at least 4 years old by 30/04/2020 to attend a 4 year old Kindergarten program in 2020. Families with a concession card are not required to pay the \$27 central registration application fee

**3 year old pre-kindergarten - \$27 application fee**

A child must be at least 3 years old by 30/04/2020 to attend a 3 year old Kindergarten program in 2020. Please note that your child cannot commence kindergarten until they have turned three.

**Early Start Kindergarten - ESK (3 year old): no application fee required**

ESK is up to 15 hours of free kindergarten in the two years before school for Aboriginal children and children known to child protection or engaged with ChildFIRST. A child must be at least 3 years old before 30/04/2020 to access Early Start. Please note that children accessing ESK are enrolled in a four year old group or mixed age group as they are accessing up to 15 hours per week.

The kindergarten central registration application is the first part of registering your child for kindergarten in the Shire of Campaspe. All sections of this application must be completed. Incomplete applications will not be processed until all information has been received.

Please ensure you have read the relevant information on council's website including the Kindergarten Central Registration Application Guide to assist you in completing this form. Council also has an online central registration form. Please see the kindergarten section of council's website for further information or access via this [link](#).

Hard copy forms can be submitted by one of the following options;

- Email: [shire@campaspe.vic.gov.au](mailto:shire@campaspe.vic.gov.au)
- Post: Kindergarten Central Registration  
Campaspe Shire Council  
PO Box 35  
ECHUCA VIC 3564
- In person at one of council's customer service centres

For general enquiries or any questions, please contact the Central Registration team on 1300 666 535 or [kinder@campaspe.vic.gov.au](mailto:kinder@campaspe.vic.gov.au)

## Kindergarten preferences

- You can nominate up to three preferences
- Please only nominate the kindergarten/s you are willing to accept
- Council cannot guarantee your first selection. Children not placed at their first preference may be offered a position at another service.
- If you do not indicate a second preference, you limit placement options
- Children are only eligible for one year of funded four year old kindergarten in the year before they commence school.

Echuca Central Kindergarten	Tongala Kindergarten	Rochester Kindergarten
Echuca East Kindergarten	Lockington Kindergarten	Gunbower Kindergarten
Echuca South Kindergarten	Berrimba Childcare Centre	Stanhope Kindergarten
Pink & Blue Early Learning (Echuca)	Goodstart Early Learning Centre (Echuca)	

<b>*1.</b>	<b>2.</b>	<b>3.</b>
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## Child details

**First name:** \_\_\_\_\_ **Middle name:** \_\_\_\_\_

**Surname:** \_\_\_\_\_ **Date of birth:** ...../...../.....

**Address:** \_\_\_\_\_ **Post code:** \_\_\_\_\_

**Gender:**  Male  Female

### Who does the child live with?

Parent(s)  Foster care  Residential care  Informal kinship care  Permanent care

Formal kinship care  Other living arrangement (please specify) \_\_\_\_\_

<p><b>Parent / guardian details (primary contact)</b></p> <p><b>Title:</b> <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other _____</p> <p><b>Given name/s:</b> _____</p> <p><b>Surname:</b> _____</p> <p><b>Date of birth:</b> _____</p> <p><b>Relationship to child:</b> <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other _____</p> <p><b>Residential address (if different to child):</b> _____ _____</p> <p><b>Suburb:</b> _____</p> <p><b>Postcode:</b> _____</p> <p><b>Phone:</b> _____</p> <p><b>Mobile:</b> _____</p> <p><b>Email:</b> _____</p> <p><i>Please note that if an email address is provided council will send all correspondence via email.</i></p> <p><b>Postal address (if different to residential address):</b> _____ _____</p>	<p><b>Parent / guardian 2 details</b></p> <p><b>Title:</b> <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other _____</p> <p><b>Given name/s:</b> _____</p> <p><b>Surname:</b> _____</p> <p><b>Date of birth:</b> _____</p> <p><b>Relationship to child:</b> <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other _____</p> <p><b>Residential address (if different to child):</b> _____ _____</p> <p><b>Suburb:</b> _____</p> <p><b>Postcode:</b> _____</p> <p><b>Phone:</b> _____</p> <p><b>Mobile:</b> _____</p> <p><b>Email:</b> _____</p> <p><b>Postal address (if different to residential address):</b> _____ _____</p>
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## Child Information

### Indigenous status:

- Aboriginal but not Torres Strait Islander                       Both Aboriginal & Torres Strait Islander  
 Neither Aboriginal nor Torres Strait Islander                       Torres Strait Islander but not Aboriginal

Country of birth: \_\_\_\_\_

### Does your child speak a language other than English?

- Yes    No

If yes, please specify language \_\_\_\_\_

### Does your child have any additional needs?

- Yes    No

If yes, please provide details: \_\_\_\_\_

\_\_\_\_\_

### Does your child have any allergies or medical conditions?

- Yes    No

If yes, please provide details: \_\_\_\_\_

\_\_\_\_\_

### Has your child been immunised? Yes   No

- Please attach a copy of your child's Immunisation History Statement with your application.

### Immunisation status - No Jab, No Play

To finalise kindergarten enrolment, services are required under the **No Jab, No Play** legislation to obtain evidence that a child is up to date with all vaccinations that are due for their age, or that they are able to receive.

An Immunisation history statement from the Australian Immunisation Register (AIR) is the only form of documentation accepted for the purpose of enrolling your child in kindergarten. Please **do not** attach a statement from a medical professional or your child's MCH green book. Immunisation history statements can be downloaded from your MyGov account. Alternatively, you can request a statement in person at your local Medicare office or call the AIR enquiries line on 1800 653 809

If your child is not up to date with their immunisations, your enrolment may be compromised. If a child has a medical reason they cannot be vaccinated, a medical exemption from the Australian Immunisation Register must be provided. For this to occur, a GP or immunisation nurse would need to complete and sign a Medicare Immunisation Exemption Medical Contraindication Form and send it to the Australian Childhood Immunisation Register (ACIR).

Please note that parents/carers will need to provide up to date immunisation history statements to the child's kindergarten service throughout the year.

### Has your child attended their Maternal and Child Health Nurse for their 3.5 year old appointment (4 year old applications only)?

- Yes    No

### Maternal & Child Health

It is recommended that all children have their three and a half year old Maternal and Child Health visit prior to commencing in a funded kindergarten program. At this consultation your child's growth, health and development will be reviewed and your nurse will be able to give you information about starting kindergarten.

Your child will also be given a vision screening. To schedule an appointment, please phone the Campaspe MCH central booking line on **1300 644 964**.

## Priority of access

Disclaimer - Priority access is based on current legislation at time of publishing.

**Is your child known to the Department of Health and Human Services / Child FIRST / Child Protection?**

Yes  No

**Is your child in an out of home care arrangement including formal kinship care?**

Yes  No

**Does your child/family have a case manager/family support worker?**

Yes  No

If so, please provide their contact details below to grant permission for the enrolments team and kindergarten staff to contact the worker to assist with the transition into kindergarten.

Case worker name: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Is / will your child be a resident of the Shire of Campaspe in their enrolled year of kinder?**

Yes  No

**Is your child an asylum seeker or refugee?**

Yes  No

**Is your child's kindergarten applying for a second year of funded kindergarten through the Department of Education and Training?**

Yes  No

**Does / did your child attend a Campaspe Kindergarten service in 2019?** If yes, please state which kinder.

Yes  No

Prior kindergarten service: \_\_\_\_\_

**Has a sibling of the child attended a Campaspe kindergarten service in the previous 5 years?** If yes, please state sibling name and specify which kinder.

Yes  No

Sibling name: \_\_\_\_\_

Sibling's prior service: \_\_\_\_\_

**Is your child a child of a multiple birth (triplets or more)?** If yes, please state sibling names.

Yes  No

Names of other siblings: \_\_\_\_\_

## State Government fee subsidy

Concession card holders are exempt from paying the \$27.00 central registration application fee (for 4 year old and Early Start kindergarten only). Please complete the concession details below and attach a copy of your concession card to your application.

Concession type	Card Number	Issue date	Expiry date
Health Care Card			
Pensioner Concession Card			
Department of Veterans' Affairs Gold Card or White Card			
Refugee & Humanitarian visas - Refugee visa (subclass 200) - In-country Special Humanitarian visa (subclass 201) - Global Special Humanitarian visa (subclass 202) - Temporary Humanitarian Concern visa (subclass 786) - Protection visa (subclass 866) - Emergency Rescue visa (subclass 203) - Woman at risk visa (subclass 204) - Bridging visas A-E			

## Checklist

Please attach the following with your application;

- Immunisation History Statement
- Birth certificate
- Proof of residency (rate notice, lease/rental agreement, utilities account, drivers licence)
- Concession card (if applicable)

## Privacy and consent

### Privacy Statement

The personal and health information collected by council is used to enable us to manage and administer the Campaspe Shire Kindergarten Central Registration Scheme. Information collected on the registration form will be collected, stored and disclosed in line with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). The personal and health information will be used by council for this purpose or a directly related purpose in accordance with council's powers, functions and purposes under the Local Government Act 1989 and other relevant legislation.

Council may disclose this information to other organisations and government departments if required by legislation. Visit council's website for a copy of the Privacy and Data Protection Policy (Policy 81). If at any time you wish to access or amend your personal information or have a **concern** in relation to privacy, please contact council on 03 5481 2200.

### Consent

I declare that I have read and understood the above statement and agree for this application to be considered under these terms.

I give consent for council to disclose **any** information collected as part of the application process with the relevant kindergarten service and kindergarten manager when confirmation of my child's kindergarten placement is received. Please note that this includes copies of your child's immunisation history statement and concession card details (if applicable).

## Payment: non-refundable central registration application fee (these are not kindergarten fees)

Payment Method: **\$27.00** per application – unless exempt from this fee (please see page 1 for eligibility)

- Cash**                     Cash payments can be made in person at council's customer service centres
- Credit Card**            Credit card payments can be made in person at council's customer service centres
- Cheque**                 Please make cheques payable to "Campaspe Shire Council"

Received by: \_\_\_\_\_ Receipt number: \_\_\_\_\_

**Office Use Only: CC/1580 – 41131** (Fees - Agency)

## Submit your application

Hard copy forms can be submitted by one of the following options;

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- Post: Kindergarten Central Registration  
Campaspe Shire Council  
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