



# Council Agenda



**Campaspe**  
Shire Council

**Date:**

**Time:**

**Venue:**

# Contents

1. Apologies and Requests for Leave of Absences.....	3
2. Declaration of Interests.....	3
3. Council Decisions .....	5
3.1. Revenue and Rating Plan.....	5
3.2. Proposed Budget 2021-22.....	8
3.3. Echuca Paddlesteamers and Port Of Echuca Fees and Charges .....	13
4. Close Meeting.....	16

## Attachments

3.1.1 Revenue and Rating Plan

3.2.1 Proposed Budget 2021-22

3.3.1 Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and the Port of Echuca

# Agenda



For a meeting of the eighth Campaspe Shire Council to be held on Wednesday, 7 April 2021, commencing at 5:30pm at the Council Chambers, Echuca Civic Centre.

## Opening Prayer

We pray to almighty God that our decisions as a Council be in the best interest of the people, culture and the environment of the Shire of Campaspe.

Amen

## Acknowledgement of Country

The Shire of Campaspe is the traditional lands of the Dja Dja Wurrung, Taungurung and Yorta Yorta Peoples.

We respect and acknowledge their unique Aboriginal cultural heritage and pay our respect to their ancestors, descendants and emerging leaders as the Traditional Owners of this Country.

We acknowledge their living culture and their unique role in the life of this region.

## Meeting Procedures

Please ensure that all electronic devices are turned off or switched to silent.

Council meetings are broadcast live via the internet. During the meeting, members of the public may be recorded, particularly those speaking to an item. By attending this meeting, you are consenting to the possibility that your image may also be broadcast to the public. Any personal and health information voluntarily disclosed by any person at Council meetings may be broadcast live, held by Council and made available to the public for later viewing.

Those people who have requested to speak to an item will be allowed five minutes to address Council. Speakers will be notified with a bell when there is 60 seconds remaining. Speakers must only speak in relation to the subject stated on their application and shall not debate the issue with Councillors and officers. Councillors are able to ask questions of the speaker on points of clarification.

Speakers are advised that they do not enjoy any special protection from defamation arising from comments made during their presentation to Council and should refrain from voicing defamatory remarks or personal defamatory statements against any individual. Speakers will be treated with respect when addressing Council. I ask that the same respect is extended to Councillors and officers.

## Business

### 1. Apologies and Requests for Leave of Absences

### 2. Declaration of Interests

Disclosure of Conflict of Interests are to be made immediately prior to any relevant item being discussed.

#### **Local Government Act 2020 Section 130**

- (1) This section applies in respect of a conflict of interest in respect of a matter—
  - (a) to be considered at a Council meeting; or
  - (b) to be considered at a meeting of a delegated committee; or
  - (c) to be considered at a meeting of a community asset committee; or
  - (d) that arises in the course of the exercise of a power of delegation by a member of Council staff; or
  - (e) that arises in the course of the exercise of a statutory function under this Act or any other Act.
- (2) A relevant person who has a conflict of interest in respect of a matter must—
  - (a) disclose the conflict of interest in the manner required by the Council's Governance Rules; and
  - (b) exclude themselves from the decision making process in relation to that matter, including any discussion or vote on the matter at any Council meeting or delegated committee, and any action in relation to the matter.
- (3) A relevant person must not fail to comply with subsection (2) in respect of a conflict of interest that is a material conflict of interest. Penalty: 120 penalty units.
- (4) If a relevant person who fails to comply with subsection (2) in respect of a conflict of interest that is a general conflict of interest is a Councillor who has been previously—
  - (a) found guilty by a court of a conflict of interest offence against this Act; or
  - (b) subject to a finding of serious misconduct by a Councillor Conduct Panel for a conflict of interest breach—the relevant person commits an offence against this Act and is liable to a fine not exceeding 120 penalty units.
- (5) If a relevant person who fails to comply with subsection (2) in respect of a conflict of interest that is a material conflict of interest or a general conflict of interest is a Councillor, an application may be made under section 154 to a Councillor Conduct Panel alleging serious misconduct.
- (6) If a relevant person who fails to comply with subsection (2) is the Chief Executive Officer, the Mayor must notify the Chief Municipal Inspector as soon as practicable after the Mayor becomes aware that the Chief Executive Officer has failed to comply with subsection (2).

- (7) If a relevant person who fails to comply with subsection (2) is a member of Council staff other than the Chief Executive Officer, the Chief Executive Officer—
- (a) must notify the Chief Municipal Inspector as soon as practicable after the Chief Executive Officer becomes aware that the member of Council staff has failed to comply with subsection (2); and
  - (b) must deal with the failure to comply with subsection (2) in accordance with the code of conduct for members of Council staff.
- (8) If a relevant person who fails to comply with subsection (2) is a person other than a Councillor or a member of Council staff, the Chief Executive Officer must notify the Council and make a recommendation to the Council as to the action that is to be taken.

**Local Government Act 2020 Section 127 - General conflict of interest**

- (1) Subject to section 129, a relevant person has a **general conflict of interest** in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.
- (2) For the purposes of subsection (1)—

**private interests** means any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief;

**public duty** means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

**Local Government Act 2020 Section 128 - Material conflict of interest**

- (1) Subject to section 129, a relevant person has a **material conflict of interest** in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.
- (2) The benefit may arise or the loss incurred—
- (a) directly or indirectly; or
  - (b) in a pecuniary or non-pecuniary form.
- (3) For the purposes of this section, any of the following is an affected person—
- (a) the relevant person;
  - (b) a family member of the relevant person;
  - (c) a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of the governing body;
  - (d) an employer of the relevant person, unless the employer is a public body;
  - (e) a business partner of the relevant person;
  - (f) a person for whom the relevant person is a consultant, contractor or agent;
  - (g) a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee;
  - (h) a person from whom the relevant person has received a disclosable gift.

### 3. Council Decisions

#### 3.1. REVENUE AND RATING PLAN

Author	Department	Manager	General Manager
Manager Finance	Finance		Corporate

##### 1. SUMMARY

The Local Government Act 2020 requires that Council adopt a Revenue and Rating Plan (Draft Plan) following a general election. The Plan outlines Council's approach to raising revenue for the next four years, including a detailed description of how Council levies rates and charges. It is recommended Council endorse the Draft Revenue and Rating Plan for public consultation in accordance with its Community Engagement Policy, inviting feedback to be lodged by Friday 14 May 2021. Council should then consider all feedback received prior to adopting a Revenue and Rating Plan at a Council meeting to be held on 16 June 2021.

##### 2. RECOMMENDATION

That Council:

1. **Endorse the Draft Revenue and Rating Plan, appended as Attachment 3.1.1.**
2. **Authorise the Chief Executive Officer to:**
  - a) **Give notice of the preparation of the Draft Revenue and Rating Plan, inviting feedback on the Draft Revenue and Rating Plan in accordance with Council's Community Engagement Policy, until 5pm on Friday 14 May 2021.**
  - b) **Make available for public inspection the Draft Revenue and Rating Plan at all Council Service Centres and Echuca Library in hard copy and provide an electronic copy on Council's website.**
3. **Consider any feedback made by the public on the Draft Revenue and Rating Plan.**
4. **Consider a motion to adopt the Draft Revenue and Rating Plan at a Council meeting to be held on Wednesday, 16 June 2021, having regard to all feedback received.**

##### 3. PURPOSE

The purpose of this report is for Council to endorse the Draft Revenue and Rating Plan (Draft Plan), as required by section 93 of the Local Government Act 2020, for public consultation. The Draft Plan details Council's revenue raising framework for the next four years.

##### 4. DISCUSSION

The purpose of the Draft Plan is to determine the most appropriate and affordable revenue and rating approach for Campaspe Shire Council, which in conjunction with other income sources will adequately finance the strategic objectives in the Council Plan.

Council's Draft Plan will explain how Council calculates the revenue needed to fund its activities and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.



In particular, the Draft Plan sets out decisions that Council has made in relation to rating options available to it under the *Local Government Act 1989* to ensure the fair and equitable distribution of rates across property owners. It also sets out principles that are used in decision making for other revenue sources such as fees and charges.

The Draft Plan does not set revenue targets for Council, it outlines the strategic framework and decision that informs how Council will calculate and collect its revenue.

A period of consultation, in accordance with Council's adopted Community Engagement Policy will be provided. The Draft Plan will be available on Council's website and at all of Council's Service Centres and the Echuca Library. Public notices and information on the Draft Plan will be distributed by local media outlets and Council's website, inviting community members to provide feedback on the document by Friday 14 May 2021.

## **5. OPTIONS**

### Option 1: Endorse the Draft Revenue and Rating Plan

Endorse the Draft Plan for public consultation to seek feedback from the community.

This option is recommended by officers.

### Option 2: Do not endorse the Draft Revenue and Rating Plan

By not endorsing the Draft Plan for consultation, Council will limit its timeframe to receive any feedback from the community in order to meet its legislative requirements of adopting a Revenue and Rating Plan, under the Local Government Act 2020, by 30 June 2021.

This option is not recommended by officers.

## **6. CONSULTATION**

### Internal consultation:

- Rates and Revenue Team Leader
- Manager Finance
- General Manager Corporate

### Councillors:

- 24 February 2021 Council Briefing Session.

## **7. POLICY AND LEGISLATIVE IMPLICATIONS**

This proposed policy meets Council's legislative requirement within the Local Government Act 2020, sections Section 9(2)(a) and Section 93.

## **8. FINANCIAL AND ECONOMIC IMPLICATIONS**

The Draft Plan will support Council in meeting its obligations of economic sustainability and ongoing financial viability in accordance with Section 9(2)(c) and (g) of *Local Government Act 2020*. Once adopted the Revenue and Rating Plan will be used to guide the development of future budgets of Council.

## **9. ENVIRONMENTAL IMPLICATIONS**

The Draft Plan will support Council in meeting its obligation on issues and services relating to the environment and climate change in accordance with Section 9(2)(c) of *Local Government Act 2020*.

## 10. SOCIAL IMPLICATIONS

The Draft Plan will support Council in meeting its social obligation in the setting of rates and fees and charges to support the delivery of service to the community in accordance with Section 9(2)(c) of Local Government Act 2020. The Draft Plan provides details on how Council approaches the collection of revenue and rates as well as Council's support to individuals experience financial hardship.

## 11. RELEVANCE TO COUNCIL PLAN 2017-2021

Council is currently working towards developing a Vision and new Council Plan, extensive community consultation is being carried out to inform these documents. Until the new Council Plan is in place (due October 2021), the Rating and Revenue Plan has been prepared on the existing strategic objectives of the Council Plan and will feed into Council's budgeting and long-term financial planning documents.

## 12. ISSUES AND RISK MANAGEMENT

### Issues:

#### Issue 1: Transparency in the setting of rates and charges

The community expects Council to be transparent in the processes of how it will raise revenue to fund the services that it delivers. This Draft Plan meets Council's legislative requirements and supports the community's requirements of transparency.

### Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 13. CONFLICT OF INTEREST

In accordance with Section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## 14. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in *the Victorian Charter of Human Rights and Responsibilities Act 2006*.

## 15. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## 16. CONCLUSION

The Draft Revenue and Rating Plan is recommended to be endorsed by Council for public consultation in accordance with Council's Community Engagement Policy. Feedback will be considered by Council prior to adopting a Revenue and Rating Plan by 30 June 2021, in accordance with the Local Government Act 2020.

The Draft Plan defines Council's revenue raising framework for the next four years.

Community members will be encouraged to submit their feedback before Friday 14 May 2021.

## 17. ATTACHMENTS

### 3.1.1 Revenue and Rating Plan



## 3.2 PROPOSED BUDGET 2021-22

Author	Department	Manager	General Manager
Manager Finance	Finance		Corporate

### 1. SUMMARY

This report presents to Council the Proposed Budget for the financial year 2021-22 and the following three financial years. It is recommended that Council, in accordance with its Community Engagement Policy, advertise the Proposed Budget 2021-22 for public comment, invite public submissions and provide for those who wish to speak to their submission, the opportunity to do so before Council. Council is required to consider all submissions prior to adopting the Proposed Budget in June 2021.

### 2. RECOMMENDATION

That Council:

1. **Endorse the Proposed Budget 2021-22, incorporating the proposed schedule of fees and charges, appended as Attachment 3.2.1, being the Proposed Budget 2021-22 prepared by Council for the purposes of sections 94 and 96(1) of the *Local Government Act 2020*.**
2. **Authorise the Chief Executive Officer to:**
  - a) **Give notice of the preparation of the Proposed Budget 2021-22, inviting submissions and feedback on the Proposed Budget 2021-22 in accordance with Council's Community Engagement Policy, until 5pm on Friday 14 May 2021.**
  - b) **Make available for public inspection the Proposed Budget 2021-22 at all Council Service Centres and Echuca Library in hard copy and provide an electronic copy on Council's website.**
3. **Consider any submission, made by the public, on a proposal (or proposals) contained within the Proposed Budget 2021-22.**
4. **Hear any submissions (if required) on the Proposed Budget 2021-22 incorporating the proposed schedule of fees and charges at a Budget Submissions Hearing meeting to be held in the Echuca Civic Centre Function Room on Wednesday 26 May 2021 at 5:30pm.**
5. **Consider a motion to adopt the Proposed Budget 2021-22 incorporating a schedule of fees and charges at a Council Meeting to be held on Wednesday, 16 June 2021, having regard to all submissions received.**

### 3. PURPOSE

To seek endorsement of the Proposed Budget 2021-22 incorporating the proposed schedule of fees and charges and to invite the public to provide feedback or make a submission to any proposal (proposals) contained in the document.

### 4. DISCUSSION

The Proposed Budget 2021-22 projects an operating surplus of \$2.36 million, however when the capital income is removed an adjusted underlying result of a \$2.99 million deficit is projected.

The Proposed Budget 2021-22 has been prepared based on the maintenance of current service levels and reflects the full costs of delivering those services with a full complement of staff. In preparing the proposed budget, consideration has been given to limitations on services as a result of operating under COVID Safe principles, particularly any density quotients that may limit participation.

This year a review has been undertaken of the methodology of allocating internal overheads and this budget reflects the redistribution of some of these overheads since the exiting from the aged care services, completed on 30 June 2020.

Also included in the Proposed Budget 2021-22 is a capital works program of \$28.38 million. This does not include \$10.56 million of carry forward projects, some of which are multi-year projects.

Section 94 of the Local Government Act 2020 (the Act) requires that Council prepares a budget for the upcoming financial year and 3 subsequent financial years. The Local Government (Planning and Reporting) Regulations 2020 specify the information that is required to be included in the budget.

Section 96 (1) of the Act requires that Council must develop the budget in accordance with -

- (a) the financial management principles and
- (b) its community engagement policy.

Section 101 (1) of the Act defines the financial management principles as:

- (a) revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with Council's financial policies and strategic plans;
- (b) financial risks must be monitored and managed prudently, having regard to economic circumstances;
- (c) financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community;
- (d) accounts and records that explain the financial operations and financial position of the Council must be kept.

Section 101 (2) of the Act outlines that for the purposes of the financial management principles, financial risk includes any risk relating to the following –

- (a) the financial viability of the Council;
- (b) the management of current and future liabilities of the Council;
- (c) the beneficial enterprises of the Council.

Further to these principles defined in the Act, Council adopted additional financial principles on 3 December 2019. These principles were used to guide the development of the Proposed Budget 2021-22.

These principles are:

- Council to effectively and efficiently use its resources to deliver the best outcomes for the community whilst ensuring ongoing future financial sustainability.
- Council to maintain an operating surplus over a four year period (current year and 3 forward years).
- Council to meet current service levels prior to the allocation of resources for new or expanded service levels or one off operating projects.
- Council will consider the use of borrowings to fund significant capital projects where there is a demonstrated benefit to future generations and council has the capacity to service the debt.

- Council seek a balance between service delivery and a cost recovery model having regard to capacity to pay.
- Council to consider the financial resources required for the implementation of the endorsed Council Plan and other Strategic Plans of Council.
- Before approving new or upgrade capital projects or the acquisition of new assets, Council will consider its asset renewal obligations.
- Before approving the acquisition of new assets, Council will have regard to the financial and social impacts along with service needs of the community.
- Council will not seek a rate cap variation while it maintains a sustainable financial position.

The Proposed Budget 2021-22 has been developed using the Local Government Model Financial Report and outlines the services delivered by Council in support of achieving its strategic objectives. Council is currently undertaking an extensive community engagement program to inform the Vision and Council Plan. Until the new Council Plan is in place the Proposed Budget 2021-22 has been prepared on the existing Council Plan format.

The Proposed Budget 2021-22 presents detailed information on rates and charges to be collected. Council has applied the rate cap of 1.5%, set by the Minister of Local Government. The rates in the dollar for the differential rate categories are still subject to change once the final valuation figures are returned by the Valuer-General Victoria. The total value of rates and charges to be collected for the year will remain unchanged, however there may be a change to the distribution of the rates based on final property valuations.

A period of consultation, in accordance with Council's adopted Community Engagement Policy will be provided. The Proposed Budget 2021-22 will be available on Council's website and at all of Council's Service Centres and the Echuca Library.

Public notices and information on the budget will be distributed by local media outlets, the Council newsletter and Council's website inviting community members to provide feedback or make a submission to any proposal outlined in the document.

Anyone wishing to speak to their submission must indicate their interest to do so and will be invited to a meeting on Wednesday 26 May to be held at 5:30pm.

## **5. CONSULTATION**

### Internal consultation:

- Council officers responsible for budget preparation
- Executive Management Group
- Manager Finance

### External consultation:

- Public comment and submissions will be invited on the Proposed Budget 2021-22 incorporating a schedule of fees and charges by advertising in local media outlets and on Council's website.

### Councillors:

- Wednesday 24 February 2021 Council Briefing Session
- Wednesday 3 March 2021 Council Briefing Session
- Wednesday 24 March 2021 Council Briefing Session

## 6. POLICY AND LEGISLATIVE IMPLICATIONS

Section 94 (1) of the 2020 Act requires that a budget be prepared and adopted each financial year by the 30 June.

## 7. FINANCIAL AND ECONOMIC IMPLICATIONS

The Proposed Budget 2021-22 has been developed with consideration for the ongoing financial viability of the Council in accordance with Section 9(2)(g) of Local Government Act 2020. The Proposed Budget 2021-22 foreshadows deficit budgets for the subsequent 3 years after the 2021-22 financial year and Council has recognised the need to continue its review in the services it delivers as well as the service levels and assets provided to the community, so that the Council can remain financially sustainable over the long term.

## 8. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

## 9. SOCIAL IMPLICATIONS

The Proposed Budget 2021-22 will deliver a range of services to the community that will contribute to the general health and wellbeing of community members in accordance with 9(2)(c) of Local Government Act 2020.

## 10. RELEVANCE TO COUNCIL PLAN 2017-2021

Strong and Engaged Communities:	The Proposed Budget 2021-22 provides Council operated services to improve the health, wellbeing, and safety of its community.
Resilient Economy:	Programs and initiatives within the Proposed Budget 2021-22 will support economic growth, investment opportunities and community development.
Healthy Environment:	The Proposed Budget 2021-22 will assist Council in the delivery of initiatives to support the health of its communities' environment and promotes environmentally sustainable practices.
Balanced Services and Infrastructure:	The Proposed Budget 2021-22 continues to finance maintenance and renewal of existing assets, as well as providing some funding to support the creation of new infrastructure.
Responsible Management:	The Proposed Budget 2021-22 has been built based on the principles of sound financial management.

## 11. ISSUES AND RISK MANAGEMENT

### Issues:

The Proposed Budget 2021-22 has been prepared on a business as usual basis but during these uncertain times there are unknowns that may impact the budget moving into the new financial year. These will be addressed by budget reviews conducted on a quarterly basis.

### Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

**12. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

**13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

**15. CONCLUSION**

This report presents the Proposed Budget 2021-22 that has been based on the ongoing delivery of current services and service levels. The Proposed Budget 2021-22, incorporating a schedule of fees and charges, is recommended to be endorsed for public consultation with a call for public feedback and/or submissions until Friday 14 May 2021. Council will consider all feedback and submissions received and consider the adoption of a Budget 2021-22 at its meeting to be held on 16 June 2021.

**16. ATTACHMENTS**

3.2.1 Proposed Budget 2021-22

### 3.3 ECHUCA PADDLESTEAMERS AND PORT OF ECHUCA FEES AND CHARGES

Author	Department	Manager	General Manager
Manager Finance	Finance	Manager Finance	Corporate

#### 1. SUMMARY

This report presents to Council the Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and the Port of Echuca. It is recommended that Council endorse the Proposed Fees and Charges, appended as Attachment 3.3.1. and incorporate them into the Proposed Budget 2021-22 document for public consultation. In accordance with Council's Community Engagement Policy, the Proposed Budget 2021-22 incorporating these fees and charges will be advertised for public comment, inviting public submissions and providing an opportunity for those who wish to speak to their submission to do so before Council. Council is required to consider all submissions prior to adopting the Proposed Budget 2021-22 incorporating all fees and charges in June 2021.

#### 2. RECOMMENDATION

**That Council:**

- Endorse the Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and Port of Echuca.**
- Authorise the CEO to incorporate the Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and Port of Echuca into the Proposed Budget 2021-22 for the purposes of public consultation.**
- Note that public consultation will be undertaken in accordance with Council's Community Engagement Policy, as detailed in council report 3.2 titled Proposed Budget 2021-22 considered by Council at its meeting on 7 April 2021.**

#### 3. PURPOSE

To seek endorsement of the Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and the Port of Echuca and incorporate these fees into the Proposed Budget 2021-22 document for public consultation.

#### 4. DISCUSSION

The Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and Port of Echuca have been reviewed and are recommended for endorsement and inclusion in the Proposed Budget 2021-22 for the purposes of public consultation.

A period of consultation, in accordance with Council's adopted Community Engagement Policy will be provided. The Proposed Budget 2021-22 will be available on Council's website and at all of Council's Service Centres and the Echuca Library.

Public notices and information on the budget will be distributed by local media outlets, the Council newsletter and Council's website inviting community members to provide feedback or make a submission to any proposal outlined in the document including all fees and charges.

Anyone wishing to speak to their submission must indicate their interest to do so and will be invited to a meeting on Wednesday 26 May to be held at 5:30pm.

## 5. CONSULTATION

### Internal consultation:

- Council officers responsible for budget preparation
- Executive Management Group
- Manager Finance

### External consultation:

- Public comment and submissions will be invited on the Proposed Budget 2021-22 incorporating a schedule of fees and charges by advertising in local media outlets and on Council's website.

### Councillors:

- Wednesday 24 February 2021 Council Briefing Session
- Wednesday 3 March 2021 Council Briefing Session
- Wednesday 24 March 2021 Council Briefing Session

## 6. POLICY AND LEGISLATIVE IMPLICATIONS

Section 94 (1) of the 2020 Act requires that a schedule of fees and charges be prepared and adopted each financial year by the 30 June.

## 7. FINANCIAL AND ECONOMIC IMPLICATIONS

The Proposed Fees and Charges 2021-22 for the Echuca Paddlesteamers and the Port of Echuca have been developed with consideration for the ongoing financial viability of the Council in accordance with Section 9(2)(g) of *Local Government Act 2020*.

## 8. ENVIRONMENTAL IMPLICATIONS

No environmental implications are associated with this report.

## 9. SOCIAL IMPLICATIONS

No social implications are associated with this report.

## 10. RELEVANCE TO COUNCIL PLAN 2017-2021

Responsible Management: The Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and Port of Echuca have been set based on the principles of sound financial management.

## 11. ISSUES AND RISK MANAGEMENT

There have been no issues identified during the preparation of this report.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.



**12. CONFLICT OF INTEREST**

In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.

**13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

**15. CONCLUSION**

This report presents the Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and Port of Echuca and recommends that the fees and charges be incorporated into the Proposed Budget 2021-22 document for public consultation.

In accordance with Council's Community Engagement Policy, the Proposed Budget 2021-22 incorporating these fees and charges will be advertised for public comment, inviting public submissions and providing an opportunity for those who wish to speak to their submission to do so before Council.

Council will consider all feedback and submissions received and consider the adoption of a Budget 2021-22 and the adoption of Fees and Charges for the Echuca Paddlesteamers and Port of Echuca at its meeting to be held on 16 June 2021.

**16. ATTACHMENTS**

3.3.1 Proposed Fees and Charges 2021-22 for Echuca Paddlesteamers and the Port of Echuca

## **4. Close Meeting**

**Declan Moore**

**Chief Executive Officer**