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# Minutes



Minutes of the open section of the eighth Campaspe Shire Council meeting held on Wednesday, 17 March 2021, commencing at 6:00pm at the Council Chambers, Echuca Civic Centre.

## Present

| Councillors  | Officers  |
|--|---|
| Cr Christine Weller – Mayor<br>Cr Robert Amos<br>Cr Colleen Gates<br>Cr Paul Jarman<br>Cr Daniel Mackrell<br>Cr Anthony Marwood<br>Cr Leanne Pentreath<br>Cr Adrian Weston | Declan Moore – Chief Executive Officer<br>Fleur Cousins – General Manager Corporate<br>Paul McKenzie – General Manager Development<br>Keith Oberin – General Manager Community<br>Andrew Cowin – Manager Governance & Strategy<br>Deidre Madill – Governance Adviser<br>Jacqui Bruns – Governance Support Officer |

## **Business**

### **1. Apologies and Requests for Leave of Absences**

#### **Apologies**

Cr John Zobec

#### **Requests for Leave of Absence**

Nil.

**COUNCILLORS WESTON / GATES**

**CARRIED**

### **2. Confirmation of Minutes and Attachments**

Minutes for the following:

- Campaspe Council Meeting held on 17 February 2021

**COUNCILLORS AMOS / GATES**

**That the following Minutes be confirmed:**

- **Campaspe Council Meeting held on 17 February 2021**

**CARRIED**

### **3. Changes to the Order of Business**

Nil

### **4. Declaration of Interests**

**Cr Jarman declared a conflict of interest in Item 9.3 by way of material interest**

## **5. Responsible Authority Decisions**

Nil.

## **6. Planning Authority Decisions**

Nil.

## **7. Question Time**

Nil.

## **8. Acknowledgements**

Nil.

## 9. Council Decisions

### **9.1. COUNCIL POLICY 093 - CONTRIBUTION TO RECREATION RESERVES MAINTENANCE**

| Author             | Department  | Manager                     | General Manager             |
|--------------------|-------------|-----------------------------|-----------------------------|
| Manager Recreation | Development | General Manager Development | General Manager Development |

#### 1. SUMMARY

In 2011 Council developed and implemented Policy 093 Contribution towards Maintenance of Recreation Reserves. The purpose of the Policy is to ensure recreation reserves within the Shire received a maintenance contribution towards the ongoing maintenance and care of the assets.

In 2019 Council adopted the revised Policy 093 Contribution to Recreation Reserve Maintenance. The revised version has a focus on health and wellbeing, changes to the range of sports and activities on the reserves and seeks to provide an equitable or reasonable distribution of funds.

The Policy has been in place for two years and required minor administrative amendments to align with the changes to the Local Government Act 2020 and removal of Section 86 committees of management.

#### 2. COUNCILLORS PENTREATH / JARMAN

**That Council adopt the Policy 093 Contribution to Recreation Reserve Maintenance at attachment 9.1.1.**

**CARRIED**

#### 3. PURPOSE

To seek adoption of the Contribution to Recreation Reserve Maintenance Policy.

#### 4. DISCUSSION

This policy was reviewed and adopted in 2019 with a number of changes made to reflect the Council Plan, a focus on health and wellbeing and cater for the increasing range of sports and activities taking place on recreation reserves. The funding basis changed from a population-based approach to one that promotes participation through the use of a subsidy per person model.

This review has shown the policy has been effective in clarifying the classification hierarchy of reserves and is having a positive impact on user groups who are beginning to understand that increasing participation and sharing/collocating with other user groups can increase the reserves maintenance funding via the per participant subsidy. The subsidy model has not resulted in any dramatic changes in historic funding levels and no negative feedback has been received from committees of management.

With the changes to the *Local Government Act 2020*, proposed amendments to the policy are administrative only:

- Remove reference to Section 86
- Amend reference to the Local Government Act
- Correct template and formatting

## 5. OPTIONS

### Option 1: To adopt the revised policy as presented.

The revised policy consists of administrative changes to reflect the *Local Government Act 2020* and changes to the template format.

This option is recommended by officers.

### Option 2: Not adopt the revised policy as presented.

To not adopt the policy as presented would result in the incorrect reference to the Local Government Act and revoked Section 86 Committees.

This option is not recommended by officers.

## 6. CONSULTATION

### Internal consultation:

- Management Team
- Executive Management Group

### External consultation:

- Committees have not provided any negative comments regarding the implementation of the 2019 adopted policy.

### Councillors:

- 10 February 2021 Briefing Session.

## 7. POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications associated with this report.

## 8. FINANCIAL AND ECONOMIC IMPLICATIONS

There are no financial or economic implications associated with this report.

## 9. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

## 10. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

## 11. RELEVANCE TO COUNCIL PLAN 2017-2021

This policy has been reviewed and amended to reflect the changes to the *Local Government Act 2020* and supports the implementation of Responsible Management.

## 12. ISSUES AND RISK MANAGEMENT

### Issues:

No issues have been identified with amending the policy to reflect the administrative changes.

### Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 13. CONFLICT OF INTEREST

In accordance with section 126(2) of the *Local Government Act 2020*, the officer preparing this report declares a conflict of interest as follows:

- As secretary of Bamawm Extension Pony Club it could be perceived the author of this report has a conflict of interest relating to this policy.

## 14. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## 15. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## 16. CONCLUSION

This report contains minor administrative amendments to reflect the Changes to the *Local Government Act 2020*.

## 17. ATTACHMENTS

- 9.1.1. Council Policy 093 Contribution to Recreation Reserve Maintenance with tracked changes
- 9.1.2. Council Policy 093 Contribution to Recreation Reserve Maintenance – current
- 9.1.3. Recreation Reserve Classification Hierarchy

## **9.2. COUNCILLOR ALLOWANCE REVIEW**

| <b>Author</b>                 | <b>Department</b>     | <b>Manager</b> | <b>General Manager</b> |
|-------------------------------|-----------------------|----------------|------------------------|
| Manager Governance & Strategy | Governance & Strategy | CEO            |                        |

### **1. SUMMARY**

Mayors and councillors are entitled to receive an allowance while performing their duty as an elected official. The Victorian Government sets the upper and lower levels for allowances paid to councillors.

Council is required to review allowance levels by 30 June in the year following a general election and the allowance level that is determined remains in effect for the full term of the council, subject to annual automatic adjustments by the Minister for Local Government.

This report seeks to adopt in-principle the level of mayoral and councillor allowance for the remainder of the term.

### **2. COUNCILLORS PENTREATH / WESTON**

**That Council:**

- 1. Commence the statutory process pursuant to section 74(4) of the Local Government Act 1989 to determine the councillor and mayoral allowances for 2020-2024 term or until such time as the Remuneration Tribunal determines the allowances in accordance with the Local Government Act 2020.**
- 2. Adopt in principle:**
  - a) a mayoral allowance of \$81,204 per annum, plus \$7,714 being the equivalent of the superannuation guarantee, the maximum allowed for category 2 councils, and**
  - b) a councillor allowance of \$26,245 per annum, plus an additional \$2,493 being the equivalent of the superannuation guarantee, the maximum allowed for category 2 councils.**
- 3. Gives public notice of the 'in principle' mayoral and councillor allowances in accordance with sections 74(4) and 223 of the Local Government Act 1989.**

**CARRIED**

### **3. PURPOSE**

To conduct a review of the mayoral and councillor allowances for the 2020–24 term of office in accordance with Section 74 of the *Local Government Act 1989*.

### **4. DISCUSSION**

An important reform of the *Local Government Act 2020 (2020 Act)* is the transfer of responsibilities in determining mayoral and councillor allowances to the Victorian Independent Remuneration Tribunal (the Remuneration Tribunal).

However, until such time as the Remuneration Tribunal makes its first determination on allowances, the allowances framework under the *Local Government Act 1989 (1989 Act)* continues to apply, despite the repeal of those relevant provisions late in 2020. Section 39(6) of the 2020 Act provides for this transitional arrangement.



The Minister for Local Government will request the Remuneration Tribunal to make a determination; however, the determination is not expected until late 2021.

In accordance with Section 74(1) of the 1989 Act, Council is required to review its mayoral and councillor allowances within 6 months of a general election or by 30 June, whichever is later.

Further, Section 73B of the 1989 Act requires, amongst other things, that The Minister must at least once every year, review the limits and ranges of Councillor and Mayoral allowances.

The mayoral and councillor allowances are subject to annual automatic adjustment specified by an Order in Council. The Order identifies 3 categories of councils based upon physical size, budget and population. Campaspe Shire Council is deemed a Category 2 council. The current allowances set by the Minister for Local Government are as follows:

The allowances per category are set out below:

| Councillor Allowance                                      | Category 1 |          | Category 2 |          | Category 3 |          |
|---|------------|----------|------------|----------|------------|----------|
|   | Minimum    | Maximum  | Minimum    | Maximum  | Minimum    | Maximum  |
| Allowances  | \$8,833    | 21,049   | \$10,914   | \$26,245 | \$13,123   | \$31,444 |
| Amount equivalent to the superannuation guarantee of 9.5% | \$792      | \$2,000  | \$1,037    | \$2,493  | \$1,247    | \$2,987  |
| Total Payment   | \$9,124    | \$23,049 | \$11,951   | \$28,738 | \$14,370   | \$34,431 |

| Mayoral Allowance   | Category 1 up to | Category 2 up to | Category 3 up to |
|---|------------------|------------------|------------------|
| Allowances  | \$62,884         | \$81,204         | \$100,434        |
| Amount equivalent to the superannuation guarantee of 9.5% | \$5,974          | \$7,714          | \$9,541          |
| Total Payment   | \$68,858         | \$88,918         | \$109,975        |

Mayoral and councillor allowances are currently being paid at the amounts shaded in the tables above. It should also be noted that it is a legislative requirement for the equivalent of the superannuation guarantee (currently 9.5%) to be paid to the mayor and councillors.

The Superannuation Guarantee percentage is scheduled to increase from 9.5% to 10% from 1 July 2021.

Allowance payments are made one month in advance and incorporate a contribution being the equivalent of the superannuation guarantee.

It should also be noted that:

- a mayor cannot receive the councillor allowance at the same time as receiving the mayoral allowance
- a council does not have to pay an allowance to a mayor or councillor who does not want to receive an allowance
- the amount of the allowance must be the same for each councillor (except the mayor)
- a person is only entitled to receive an allowance while he or she holds the office of mayor or councillor.

As part of the review process for the mayoral and councillor allowances, Section 74(4) of the 1989 Act provides for public submissions to be made under Section 223 of the 1989 Act in respect of this review.

## 5. OPTIONS

Option 1: Adopt in-principle the level of mayoral and councillor allowance for the remainder of the term as presented.

The proposed level of allowance reflects the existing allowance and is within the permissible range.

This option is recommended by officers.

Option 2: Adopt in-principle an alternative level of mayoral and councillor allowance, within the permissible range, for the remainder of the term.

Adopting an alternative level of allowance within the permissible range is acceptable and at the discretion of Council.

This option is not recommended by officers.

Option 3: Adopt in-principle an alternative level of mayoral and councillor allowance, outside of the permissible range, for the remainder of the term.

Adopting an alternative level of allowance that is outside the range is non-compliant with the legalisation.

This option is not recommended by officers.

## 6. CONSULTATION

Internal consultation:

- Executive Management Group

External consultation:

- Section 74(4) of the 1989 Act provides for public submissions to be made under Section 223 of the 1989 Act in respect of this review. Should submissions be received a submissions hearing will be held.

## 7. POLICY AND LEGISLATIVE IMPLICATIONS

Section 74(1) of the 1989 Act Council is required to review its mayoral and councillor allowances within 6 months of a general election or by 30 June, whichever is later.

Further, Section 73B of the 1989 Act requires, amongst other things, that The Minister must at least once every year, review the limits and ranges of Councillor and Mayoral allowances.

## 8. FINANCIAL AND ECONOMIC IMPLICATIONS

Current mayoral and councillor allowances are set at the maximum allowable in category 2:

- Mayor: \$81,204 per annum (plus the equivalent of the superannuation guarantee of 9.5%)
- Councillor: \$26,245 per annum (plus the equivalent of the superannuation guarantee of 9.5%)

There is no impact by retaining the existing level of allowance which can be accommodated within existing resources.

## 9. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

## 10. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

## 11. RELEVANCE TO COUNCIL PLAN 2017-2021

Responsible Management – Enable the delivery of services, facilities and programs to the community through sound corporate governance and fiscal responsibility

## 12. ISSUES AND RISK MANAGEMENT

### Issues:

Nil.

### Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 13. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## 14. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## 15. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## 16. ATTACHMENTS

Nil.

**Cr Jarman declared a conflict of interest in item 9.3 and vacated the chamber at 6:09pm**

### **9.3 WHARF AND AQUATIC RESERVE PROJECT**

| <b>Author</b> | <b>Department</b> |
|---------------|-------------------|
| CEO           | Office of the CEO |

#### **1. SUMMARY**

In January 2021 Council determined to review the more recent history of plans to redevelop the Aquatic Reserve & Onion Patch, which were the recipient of an unsolicited but declined State Government Economic Stimulus Grant in 2020, together with the earlier concept of further developments on the wharf to facilitate increased use.

This report aims to define and confirm the elements that would form the basis of an application for funding in the event the State Government conducts another, likely competitive, Economic Stimulus Grant Round this year.

#### **2. COUNCILLORS MARWOOD / AMOS**

**Council confirms that the**

- 1. Set of works for inclusion in a future grant application be as defined (1- 15) in this report.**
- 2. Project budget not exceed \$4.5M, with a maximum Council contribution of \$1.5M.**
- 3. Council contribution be funded from unallocated reserves.**
- 4. Administration continue the detailed design works for the project elements, with a particular focus on an environmental solution to improving water quality, using the funds remaining from the previously allocated project development budget.**

**CARRIED**

#### **3. PURPOSE**

In response to a December 2020 Notice of Motion seeking to review current status of the Aquatic Reserve and Onion Patch detailed design and construction project; Council directed the CEO to

*..... prepare a report to the February 2021 meeting of Council that:*

- a) identifies the elements of work required to be completed within the Aquatic Reserve to improve safety, accessibility and support increased utilisation.*
- b) investigates and identifies funding sources available which may support delivery of the required works, including Council Reserves, grant funding bodies including engaging with the state government around available funds.*

The report was provided to the January 2021 meeting of the Council; when it was resolved that:

- 1. The Project Group be reconvened and tasked with completing the business case, detailed designs and costings for the Precinct Project (Wharf to Aquatic Reserve) project and report back to Council by the March Council meeting.*
- 2. Council agrees to using the remaining project funds to complete the actions required by recommendation 1 (above).*
- 3. The final set of works (to a value of \$4.5 million) be determined by Council, based on the various elements to be defined by Council and costed in the Project Group's report.*

4. *Subject to the outcome of point 3 (above) the Administration to recommend a funding package for the works, assuming a successful application in the next State Stimulus Grant Funding round.*
5. *The Administration present budget bids to fund other elements (e.g. wayfinding, picnic tables, fencing, lighting etc.) for Council consideration during the annual budget process.*

#### 4. DISCUSSION

Councillors have previously considered and discussed a number of potential project elements, and associated costings, most recently during a workshop.

Attachment One indicates the boundaries for the Aquatic Reserve and Onion Patch components of the project, while Attachment Two lists the various project elements under consideration, together with updated cost estimates.

Approximately \$330,000 in previously allocated project development funds (inclusive of \$50,000 RDV grant monies) remain to progress detailed designs for each element.

##### Project Elements

###### 1. *Universal Access*

Core pathways have been identified and costed in the appendices, they have been identified to ensure easy access to the various elements within the reserve and onion patch.

###### 2. *Linkages*

A consistent design incorporating existing themes (fencing/pathways) to 'tie' the Port and Reserve.

###### 3. *Reserve*

The detailed design phase to ensure that the needs of various event types are covered by the provision of drinking water and power. Further clarification of the defined spaces and their hiring capabilities will be required.

###### 4. *Trees*

Most required works have been completed, except mulching and delineation of at-risk zones (by planting, park furniture, mulching etc.) to be completed.

6-10 trees should be removed to return space and sightlines for the main event area.

###### 5. *Water*

Options of changing or removing the water body and these impacts on the storage and treatment of stormwater requires further investigation, especially environmental options for improving water quality.

The existing horse-shoe shaped swale drain will be removed and filled in as it's not functioning as intended and will return space to the main event area.

###### 6. *Levee Banks*

Minor repacking as required and works to the top of the levy to suit a universal access pathway.

###### 7. *Lighting*

To address safety and aesthetics, while being sensitive to the needs of nocturnal fauna, with the capacity for later extension to the under-bridge area.

###### 8. *Plantings*

Suitable riparian species to improve diversity, assist pathway delineation and tree zone protection.

#### 9. *Public Use Facilities*

E.g. picnic tables, BBQs, seating placed in and around the reserve.

#### 10. *Power*

Provided to all event/function spaces, including the onion patch.

#### 11. *Drinking water*

Focused on event/function spaces.

#### 12. *Indigenous trail*

For discussion/consideration with the Yorta Yorta Nation Aboriginal Corporation

#### 13. *Cargo Shed Extension*

To effectively double the length of the shed, but with open sides that can be closed/curtained for all weather use.

#### 14. *Convert one railway carriage to a toilet facility*

To provide toilet facilities for those seeking exclusive use (hire) of the wharf for functions

#### 15. *Convert one railway carriage to a kitchenette (prep/reheat),*

To provide kitchenette facilities for those seeking exclusive use (hire) of the wharf for functions

#### Current Status

Awaiting a Council resolution as to which elements (1-15) it wishes to proceed to detailed design and grant application.

#### Next Steps

The Administration will need to fast track the most complex design (e.g. water treatment) using external support (environmental engineers), complete the designs for the more unique elements (on the wharf) and determine which trees are most incompatible with providing the large event space.

If/when a grant round opens, the application and the amount requested in grant funds will be based on the elements selected by Council.

Until Council has an opportunity to review its EOY finances, the potential for allocation of savings that are not already subsidising COVID related expenditure or lost income suggest is deemed low, therefore Council would need to allocate its 'contribution' to the project (maximum \$1.5M) from the unallocated cash reserve, which stands at \$2,517,000.

### **5. OPTIONS**

#### Option 1: As recommended

Option 1 would see the delivery of project elements described in the report.

This option is recommended by officers, subject to securing in the order of \$3.0M in grants, with a maximum Council contribution of \$1.5M.

### Option 2: Option Two

Allocate funds each year to various aspects of the overall plan(s) during the budget process.

This option is not recommended by officers, the project is best delivered as a single deliverable, not stretched over years with no guarantee of annual funding.

### Option 3: Option Three

Consider applying for a Community Infrastructure Loan.

This option is not recommended by officers.

Council has Community Loans in place (arranged 2020) for two projects that are only now approaching the tender phase, it would extend Council's indebtedness, which is currently considered manageable.

## **6. CONSULTATION**

### Internal consultation:

- Executive Management Group

### External consultation:

- Regional Development Victoria

### Councillors:

- Previous Council in briefings and council reports.
- Councillor briefing January and February 2021.

## **7. POLICY AND LEGISLATIVE IMPLICATIONS**

Nil.

## **8. FINANCIAL AND ECONOMIC IMPLICATIONS**

Development of the Aquatic Reserve and/or Wharf if substantially funded by Government Grants, with a maximum 33% funding by Council using an existing cash reserve would not present a significant financial implication; other than the lost opportunity to fund other (competing) projects.

i.e. the ongoing financial viability of the Council, in accordance with Section 9(2)(g) of *Local Government Act 2020*, would not be placed at risk.

The Port Precinct contributes significantly to the general economic sustainability of the municipality, in accordance with Section 9(2)(c) of the *Local Government Act 2020*, and the expansion of ecological protection, tourism, and event opportunities would increase that contribution.

## **9. ENVIRONMENTAL IMPLICATIONS**

Works to redevelop the Aquatic Reserve, in particular tree protection, replacement plantings, improved water quality and circulation, will contribute positively towards mitigation of climate change risks in accordance with Section 9(2)(c) of *Local Government Act 2020*.

## **10. SOCIAL IMPLICATIONS**

Development of the Aquatic Reserve will contribute to the general health and wellbeing of the community, providing an interesting, safe and universally accessible zone for exercise, relaxation and entertainment in accordance with Section 9(2)(c) of *Local Government Act 2020*.

## 11. RELEVANCE TO COUNCIL PLAN 2017-2021

Resilient Economy Will facilitate the development tourism opportunities and support local business growth, as a complementary offering.

Healthy Environment Redevelopment would improve the local environment (water quality, tree protection).

## 12. ISSUES AND RISK MANAGEMENT

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 13. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## 14. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## 15. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## 16. CONCLUSION

It is recommended that Council pursue the redevelopment of the Aquatic Reserve, Onion Patch and Wharf areas of the Port Precinct in order to deliver on the project that Council has been considering over several years, subject to securing grant funding of at least 2/3rds of the estimated costs for the project.

## 17. CONFIDENTIALITY

Not applicable

## 18. ATTACHMENTS

9.3.1. Aquatic Reserve Layout – Boundary

9.3.2. Project Elements and Estimated Costs



**Cr Jarman re-entered the chamber at 6:22pm**

## **10. Council Information**

### **10.1 LETTERS OF APPRECIATION**

The following have been received:

- George Gemmill, Stanhope – thank you for the removal of the graffiti on the toilet block which had been there since September. Stanhope residents should be very pleased.
- Rotary Club of Kyabram Inc. – thank you to Councillor Colleen Gates for her address at the Kyabram & District Australia Day breakfast. It is very much appreciated and thank you for the ongoing support of the event.

#### **COUNCILLORS WESTON / GATES**

**That Council note the letters of thanks and appreciation as listed.**

**CARRIED**

## **10.2 CREATIVE ACTIVE RECOVERY GRANTS**

| <b>Author</b>                    | <b>Department</b> | <b>Manager</b>               | <b>General Manager</b>       |
|----------------------------------|-------------------|------------------------------|------------------------------|
| Executive Assistant<br>Community | Community         | General Manager<br>Community | General Manager<br>Community |

### **1. SUMMARY**

That Council note three successful applications to the Creative Active Recovery Grants Program. As part of COVID-19 recovery, Council launched the one-off grant program and is calling for innovative ideas from creative businesses and artists to activate public spaces.

### **2. COUNCILLORS PENTREATH / AMOS**

**That Council note the following grants have been approved in accordance with the Creative Active Recovery Grants Program guidelines and the applicants advised in writing:**

- 1. Echuca Historical Society Inc. – to support a free community “Paint for a Day at the Museum” event to be held on Saturday, 17 April, \$880**
- 2. Simon Marks, Barmah – to support four free community music events across the shire (Rushworth, Gunbower, Nanneella and Girgarre) during May/June, \$5,000**
- 3. Tarli Bird, Echuca – to support a free temporary string artwork installation in the Port of Echuca Pop-up Park to be held 10-11 April, \$1,600**

### **CARRIED**

### **3. PURPOSE**

To note the outcomes of the Creative Active Recovery Grants Program applications considered in accordance with the grant guidelines and criteria.

### **4. DISCUSSION**

As part of COVID-19 recovery, Council launched a one-off Creative Active Recovery Grant program, funded from unused support funds for cancelled major events, and called for innovative ideas from creative businesses and artists to activate public spaces.

This grant program is focused on supporting talented groups and individuals from inside and outside Campaspe Shire boundaries who have been unable to work due to COVID-19 impacts such as cancelled events, lack of resourcing, restrictions on leaving the home or public gatherings, and venue closures.

This month the following applications have been approved:

**Echuca Historical Society Inc.** – to support a free community “Paint for a Day at the Museum” on Saturday, 17 April 2021.

The event will be open to artists within the community, of varying grades - beginner to experienced, to come along and work with local artists. The event will be held outdoors with numbers limited (20) and in-line with COVID restrictions at the time.

The artwork produced on the day will be exhibited to the community as a whole – dates to be confirmed.

Grant money will be spent on purchase of art materials, extra cleaning materials and hand sanitiser to maintain as safe environment and the cost of local artists to lead the day. The group will provide in kind labour to run the event.

**Simon Marks, Barmah** - to assist with live original and creative music events to be held across a four venues (Rushworth, Gunbower, Nanneella and Girgarre), during May/June 2021.

Total cost of each show would be \$1,250 which will cover the cost of artists, PA hire, promotion of events and venue hire.

It is proposed that local producers would be invited to these events as well as offering community participation and involvement to create and add value to the concerts with market stalls and barbecues.

**Tarli Bird, Echuca** - to assist with a temporary string installation artwork (see attached examples) in the Port of Echuca Pop Up Park from 10-11 April 2021. The artwork will remain in situ for about a week after the completion and then look to move indoors, to public venues. After the end of the exhibition time indoors the artwork would be at the end of its life.

A 2m x 2m painted artwork consisting of a simplified artistic map of the Echuca/Moama region would be attached to a standing wooden frame where visitors and residents would be invited to thread a piece of string through the fabric to enhance the base design.

Temporary white picket fencing would be used as a barrier around the artwork while it is in the Pop Up Park.

## 5. CONSULTATION

Internal consultation:

- Executive Management Group

## 6. POLICY AND LEGISLATIVE IMPLICATIONS

Funds utilised for this program were budgeted in the 2020/2021 Event Support – Service Level contributions.

## 7. FINANCIAL AND ECONOMIC IMPLICATIONS

There are no financial or economic implications associated with this report.

## 8. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

## 9. SOCIAL IMPLICATIONS

This funding provides support to talented groups and individuals from inside and outside Campaspe Shire boundaries who have been unable to work due to COVID-19 impacts such as cancelled events, lack of resourcing, restrictions on leaving the home or public gatherings, and venue closures.

## 10. RELEVANCE TO COUNCIL PLAN 2017-2021

### Strategic Objective – Strong and Engaged Communities

- Services, programs and advocacy enable improved health, wellbeing and safety of our community

### STRATEGY 3

Enable residents to be active and engaged in their community and support participation in artistic, cultural, sporting and leisure opportunities.

## 11. ISSUES AND RISK MANAGEMENT

### **Issues:**

Nil.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 12. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## 13. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## 14. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## 15. CONCLUSION

For noting.

Council received three applications to the Creative Active Recovery Grants Program in the last period, each of which was assessed and approved by the Administration.

**10.3 RESPONSIVE GRANTS**

| <b>Author</b>                    | <b>Department</b> | <b>Manager</b>               | <b>General Manager</b>       |
|----------------------------------|-------------------|------------------------------|------------------------------|
| Executive Assistant<br>Community | Community         | General Manager<br>Community | General Manager<br>Community |

**1. SUMMARY**

That Council note two successful applications and one unsuccessful application to the Responsive Grants Program.

**2. COUNCILLORS JARMAN / MACKRELL**

**That Council:**

**1. Note the following applications have been approved in accordance with the Responsive Grants Program guidelines and criteria and applicants advised in writing:**

- a) **Rochester Basketball Association Inc. – to assist with costs associated to host a Covid safe basketball tournament in Rochester, Kyabram & Echuca, \$1,000**
- b) **Colbinabbin Town Recreation Reserve Committee of Management, to assist with the purchase and installation of surveillance equipment inside the clubrooms at the Colbinabbin Recreation Reserve, \$1,000**

**2. Note the following application was not approved, in accordance with the Responsive Grants Program guidelines and criteria, and the applicant advised in writing:**

- a) **Rochester & District Horse & Pony Club Inc**

**CARRIED**

**3. PURPOSE**

To note the outcomes of the Responsive Grants Program applications considered in accordance with the grant guidelines and criteria.

**4. DISCUSSION**

The Responsive Grants Program provides funding for community initiatives and has guidelines for applications submitted to council. This month, the following applications have been received:

Colbinabbin Town Recreation Reserve Committee of Management – to assist with the purchase and installation of surveillance equipment in the clubrooms at the Colbinabbin Recreation Reserve following two break ins in the last six weeks (December and February).

Rochester Basketball Association Inc. – to assist with court hire, purchase of first aid supplies, Covid safe requirements and signage as part of hosting a basketball tournament in Rochester, Kyabram and Echuca.

Rochester & District Horse & Pony Club Inc. – to assist with the purchase of a 40mm 5 pod Kline portable irrigation system for dust suppression prior to equestrian events on all arenas and any sand/dust areas.

| Organisation  | Requested | Recommended | Purpose  | Comment  |
|---|-----------|-------------|--|--|
| Colbinabbin Town Recreation Reserve Committee of Management | \$1,000   | \$1,000     | To assist with the purchase and installation of surveillance equipment in the clubrooms at the Colbinabbin Recreation Reserve  | <p>Approved by CEO</p> <p>To assist with identification of criminals and deter future break-ins.</p> <p>The purchase and installation of the surveillance equipment will be from a local supplier supports small local business as they come out of a very quiet period due to the Covid 19 pandemic.</p> <p>Colbinabbin Town Recreation Reserve Committee of Management advised of Policy 81 Privacy and Data Protection and a formal indemnity agreement entered into.</p> |
| Rochester Basketball Association Inc.                       | \$1,000   | \$1,000     | To assist with court hire (Rochester) and the purchase of first aid supplies, Covid safe requirements and signage as part of hosting a basketball tournament in Rochester, Kyabram and Echuca. | <p>Approved by CEO</p> <p>To support a new event in Rochester that will bring visitors to the Shire and encourage return visits with the provision of vouchers from local businesses as prizes.</p> <p>To ensure a Covid safe event is provided to all participants across the weekend.</p>  |
| Rochester & District Horse & Pony Club Inc.                 | \$1,000   | \$0         | To assist with the purchase of a 40mm 5 pod Kline portable irrigation system for dust suppression prior to equestrian events on all arenas and any sand/dust areas.                            | <p>Not approved by CEO</p> <p>No demonstrated need for urgency of this equipment.</p> <p>Recommended that the Club have a discussion with the Rochester Recreation Reserve Committee of Management to purchase equipment.</p> <p>Referred to 2021/2022 Community Grants Program (Round one) which opens on 1 March.</p>  |

|   |          |
|---|----------|
| <b>Fund Balance Prior to application approvals:</b> | \$23,600 |
| <b>Funding approved:</b>                            | \$2,000  |
| <b>2020/2021 Fund Balance: (17 March 2021)</b>      | \$21,600 |

## 5. CONSULTATION

Internal consultation:

- Recreation Coordinator

## 6. POLICY AND LEGISLATIVE IMPLICATION

Funds utilised for this program were budgeted in the 2020/2021 xx

## 7. FINANCIAL AND ECONOMIC IMPLICATIONS

The annual budget allocates funding for Responsive Grants Program requests for community initiatives.

## 8. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

## 9. SOCIAL IMPLICATIONS

This funding provides support to community groups and organisations to provide a service, program or activity used by, or for benefit of Campaspe Shire residents.

## 10. RELEVANCE TO COUNCIL PLAN 2017-2021

### Strategic Objective – Strong and Engaged Communities

- Services, programs and advocacy enable improved health, wellbeing and safety of our community

### STRATEGY 3

Enable residents to be active and engaged in their community and support participation in artistic, cultural, sporting and leisure opportunities.

## 11. ISSUES AND RISK MANAGEMENT

### Issues:

Nil.

### Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## 12. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## 13. CHARTER OF HUMAN RIGHTS

This report has considered and complies with the Human Rights and Responsibilities contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

**15. CONCLUSION**

Council received three applications to the Responsive Grants Program. Council to note that two of these applications have been successful, one was not.



## 11. Councillor Reports

| Cr Christine Weller |  |
|---------------------|--|
| 18 February         | Edge FM radio  |
| 19 February         | Loddon Campaspe Councils Group Meeting   |
| 25 February         | Goulburn Broken Greenhouse Alliance EGM and Ordinary Meeting   |
| 25 February         | Edge FM radio  |
| 1 March             | VLGGC Sector Information Session   |
| 1 March             | Campaspe Thriving together - Community Consultation Echuca   |
| 2 March             | Interview Riverine Herald - International women's day  |
| 3 March             | Campaspe Thriving together - Community Consultation - Rochester  |
| 4 March             | MRGC Mayor & CEO Meeting (Mildura)   |
| 6 March             | Writer Forum - 'Celebrating Women' Book Launch Kyabram   |
| 7 March             | Echuca Racing Club - President's Function  |
| 9 March             | C4EM Meeting   |
| 10 March            | Minister for Regional Development and Director Regional Operations, Loddon Mallee Regional Development |
| 11 March            | DELWP & Murray River Group of Councils   |
| 11 March            | Edge FM weekly radio   |
| 11 March            | Beacon Foundation Business Meeting   |
| 12 March            | VLGA Governance Advisory Committee   |

| Cr Robert Amos |  |
|----------------|--|
| 1 March        | VLGGC Sector Information Session                           |
| 1 March        | Campaspe Thriving together - Community Consultation Echuca |
| 4 March        | Campaspe L2P Program 10th Birthday celebration             |
| 5 March        | EMFM monthly radio   |
| 9 March        | C4EM Meeting   |
| 11 March       | Beacon Foundation  |

| Cr Colleen Gates |  |
|------------------|--|
| 22 February      | Campaspe Thriving together - Community Consultation - Stanhope |
| 3 March          | Kyvalley Progress Association Inc AGM                          |
| 5 March          | Goulburn Valley Waste & Resource Recovery Group Forum          |
| 6 March          | International Women's Day book launch                          |
| 6 March          | Kyabram Town Hall Splinters Art Exhibition - Feminart          |
| 7 March          | Echuca Racing Club - President's Function                      |
| 10 March         | Campaspe Thriving together - Community Consultation - Tongala  |

| Cr Paul Jarman |   |
|----------------|---|
| 3 March        | Campaspe Thriving together - Community Consultation - Rochester |
| 4 March        | Campaspe Thriving together - Community Consultation - Echuca    |

| Cr Tony Marwood |  |
|-----------------|--|
| 1 March         | Campaspe Thriving together - Community Consultation Echuca |
| 7 March         | Echuca Racing Club - President's Function                  |
| 9 March         | C4EM Meeting   |

| Cr Daniel Mackrell |  |
|--------------------|--|
| 23 February        | Wyuna Hall meeting   |
| 24 February        | Tongala PS & Community Activities Centre                       |
| 24 February        | Campaspe Thriving together - Community Consultation - Koyuga   |
| 1 March            | Campaspe Thriving together - Community Consultation - Echuca   |
| 7 March            | Echuca Racing Club - President's Function                      |
| 10 March           | Campaspe Thriving together - Community Consultation - Tongala  |
| 15 March           | Campaspe Thriving together - Community Consultation - Girgarre |

| Cr Leanne Pentreath |                         |
|---------------------|-------------------------|
| 3 March             | Lions Youth of the Year |
| 14 March            | Lions Youth             |

| Cr Adrian Weston |  |
|------------------|--|
| 22 February      | Campaspe Thriving together - Community Consultation - Stanhope |
| 9 March          | Planning Consultation - PLN387/2020                            |
| 10 March         | Gargarro Botanic Garden  |
| 15 March         | Campaspe Thriving together - Community Consultation - Girgarre |

| Cr John Zobec |  |
|---------------|--|
| 22 February   | LeadOn L2P Program Launch                                      |
| 3 March       | Kyvalley Progress Association Inc AGM                          |
| 10 March      | Lancaster Football Club: AGM Meeting                           |
| 11 March      | Kyabram Flood Study Reference Panel Meeting                    |
| 15 March      | Campaspe Thriving together - Community Consultation - Girgarre |

## COUNCILLORS PENTREATH / WESTON

The Councillor Reports be noted.

**CARRIED**

## 12. Chief Executive Officer's Report

Meetings continue to be conducted remotely via teleconferences and web based meetings where possible.

CEO activities and meetings since the February 2021 Council meeting include:

- Loddon Campaspe Councils Mayors & CEOs meeting
- COVID Update Echuca Regional Health, Community Living & Respite Services, Campaspe Shire Council, Murray River Council and Echuca Community for the Aged
- Victorian Local Government Grants Commission Sector workshop
- Murray River Group of Councils Mayors and CEOs meeting
- Tele-meeting with Damian Drum
- Meeting with the Hon. Mary-Anne Thomas, Minister for Regional Development
- Loddon Campaspe Councils CEOs meeting
- DELWP briefing re Goulburn to Murray Inter Valley Water trade rules
- Loddon Campaspe Partnership Meeting
- DELWP and Campaspe Shire Council Executive meeting

### **COUNCILLORS GATES / PENTREATH**

**The Chief Executive Officer's report be noted.**

**CARRIED**

## 13. Petitions and Letters

Nil.

## 14. Notices of Motion

Nil.

## 15. Urgent Business

Nil.

## 16. Confidential Business

### Confidential Business – Close 6:30pm

#### COUNCILLORS MACKRELL / AMOS

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable the meeting to consider five reports that contain confidential information as defined in section 3(1) of the Act as follows:

#### 16.1. Land Sale – 32 Ramsay Street, Rochester

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;*
- b) *This report discloses information on confidential negotiations with the proposed purchasers and confidential sale offers for the land.*
- c) *land use planning information, being information that if prematurely released is likely to encourage speculation in land values;*

This report may cause speculation on the nature of future use and purchase price affecting the land value and adjoining properties within the same or similar zoning.

**COUNCILLORS JARMAN / MARWOOD****That Council:**

1. Commence the statutory procedures pursuant to sections 189 and 223 of the *Local Government Act 1989* for the proposed sale of the land being Lot 1, TP114017K comprised in Certificate of Title Volume 9726 Folio 868 known as 32 Ramsay Street, Rochester.
2. In the event that no submissions are received under Section 223 of the *Local Government Act 1989* in respect of the proposal, sell the land being Lot 1, TP114017K comprised in Certificate of Title Volume 9726 Folio 868 known as 32 Ramsay Street, Rochester to Robert White for the consideration of \$9,500 plus GST.
3. Authorise the Chief Executive Officer to sign the Contract of Sale and associated documents subject to the satisfactory outcome of the statutory requirements of Section 189 of the *Local Government Act 1989*.

**CARRIED****16.2 Land Sale – Toolleen Road, Toolleen**

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;*

This report discloses information on confidential negotiations with the proposed purchasers and confidential sale offers for the land.

- b) *land use planning information, being information that if prematurely released is likely to encourage speculation in land values;*

This report may cause speculation on the nature of future use and purchase price affecting the land value and adjoining properties within the same or similar zoning.

**COUNCILLORS WESTON / JARMAN****That Council:**

1. Commence the statutory procedures pursuant to sections 189 and 223 of the *Local Government Act 1989* for the proposed sale of land being Crown Allotment 8, TP439161P comprised in Certificate of Title Volume 02289, Folio 656 and Crown Allotment 7, TP 570180A comprised in Certificate of Title Volume 02289, Folio 657 known as vacant land on Cornella/Toolleen Rd, Toolleen to Christine and Dennis Moyle for the consideration of \$10,000 Plus GST.
2. In the event that no submissions are received under Section 223 of the *Local Government Act 1989* in respect of the proposal, sell the land being, Crown Allotment 8, TP439161P comprised in Certificate of Title Volume 02289, Folio 656 and Crown Allotment 7, TP 570180A comprised in Certificate of Title Volume 02289, Folio 657 known as vacant land on Cornella/Toolleen Rd, Toolleen to Christine and Dennis Moyle for the consideration of \$10,000 Plus GST.
3. Authorise the Chief Executive Officer to sign the Contract of Sale and associated documents subject to the satisfactory outcome of the statutory requirements of Section 189 of the *Local Government Act 1989*.

**CARRIED**

### **16.3 Land Sale – 13 Kuhle Road, Kyabram**

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;*

This report discloses information on confidential negotiations with the proposed purchasers and confidential sale offers for the land.

- b) *private commercial information, being information provided by a business, commercial or financial undertaking that:*

(i) *relates to trade secrets; or*

(ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;*

### **COUNCILLORS MARWOOD / AMOS**

**That Council:**

1. **Commence the statutory procedures pursuant to sections 189 and 223 of the *Local Government Act 1989* for the proposed sale of land being Lot 6 on PS724007Y comprised in Certificate of Title Volume 12001 Folio 881, known as 13 Kuhle Road, Kyabram to Thomas Gilbert Ellis and Sandra Jane Ellis ABN 89817945709 for the consideration of \$60,000 plus GST.**
2. **In the event that no submissions are received under Section 223 of the *Local Government Act 1989* in respect of the proposal, sell the land being Lot 6 on PS724007Y comprised in Certificate of Title Volume 12001 Folio 881, known as 13 Kuhle Road, Kyabram to Thomas Gilbert Ellis and Sandra Jane Ellis ABN 89817945709 for the consideration of \$60,000 plus GST.**

**CARRIED**

### **16.4 Local Government Power Purchase Agreement (PPA) Project**

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;*

The contracts related to this resolution are still under negotiation any disclosure of information by CSC may have an impact on those negotiations.

- g) *private commercial information, being information provided by a business, commercial or financial undertaking that:*

(i) *relates to trade secrets; or*

(ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;*

Information related to these contracts is still subject to a confidential tender evaluation process. For probity reasons, all information relating to the tender submissions and evaluation process must remain confidential. CSC's participation in this process required the signing of a Participation Deed including confidentiality clauses.

- h) *confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);*

The Council Meeting item and subsequent resolution relating to these contracts which occurred on 16 July 2019 and mentioned in this report, are records of a meeting closed to the public under section 66(2)(a).

### **16.5. Monthly Spend Analysis**

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;*
- g) *private commercial information, being information provided by a business, commercial or financial undertaking that:*
- (ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;*
- h) *confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);*

### **Confidential Business - Open**

#### **COUNCILLORS GATES / PENTREATH**

**That Council, having considered all items of confidential business in accordance with section 66(2) of the *Local Government Act 2020*, open the meeting to the public at 6:44pm**

**CARRIED**

## **17. Close Meeting**

**There being no further business the Mayor closed the meeting at 6:46pm**



.....

**CR CHRISTINE WELLER**

**MAYOR**