



2022 Kindergarten Central Registration Application

The kindergarten central registration application is the first part of registering your child for kindergarten in the Shire of Campaspe. All sections of this application must be completed. Incomplete applications will not be processed until all information has been received.

Please tick the kindergarten program you are registering your child for:

4 year old kindergarten - \$27.50 application fee

A child must be at least 4 years old by 30/04/2022 to attend a 4 year old Kindergarten program in 2022.

4 year old kindergarten – concession card holder: no application fee required

A child must be at least 4 years old by 30/04/2022 to attend a 4 year old Kindergarten program in 2022. Families with a concession card are not required to pay the \$27.50 central registration application fee.

3 year old kindergarten - \$27.50 application fee

A child must be at least 3 years old by 30/04/2022 to attend a 3 year old Kindergarten program in 2022. Please note that your child cannot commence kindergarten until they have turned three.

3 year old kindergarten – concession card holder: no application fee required

A child must be at least 3 years old by 30/04/2022 to attend a 3 year old Kindergarten program in 2022. Please note that your child cannot commence kindergarten until they have turned three. Families with a concession card are not required to pay the \$27.50 central registration application fee.

Early Start Kindergarten - ESK (3 year old): no application fee required

ESK is up to 15 hours of free kindergarten in the two years before school for Aboriginal children, children from a refugee or asylum seeker background and children known to child protection or engaged with ChildFIRST. A child must be at least 3 years old before 30/04/2022 to access Early Start. Please note that children accessing ESK are enrolled in a four year old group or mixed age group as they are accessing up to 15 hours per week.



Campaspe Shire Council acknowledges the support of the Victorian Government.

Kindergarten preferences

- You can nominate up to three preferences
- Please only nominate the kindergarten/s you are willing to accept
- Council cannot guarantee your first selection. Children not placed at their first preference may be offered a position at another service. If you do not indicate a second preference, you limit placement options
- Children are only eligible for one year of funded four year old kindergarten in the year before they commence school.

Berrimba Childcare Centre	Echuca South Kindergarten	Pink & Blue Early Learning (Echuca)
Colbinabbin Kindergarten	Goodstart Early Learning Centre (Echuca)	Rochester Kindergarten
Echuca Central Kindergarten	Gunbower Kindergarten	Stanhope Kindergarten
Echuca East Kindergarten	Lockington Kindergarten	Tongala Kindergarten
Shine Bright Girgarre Kindergarten	Shine Bright Kyabram Municipal Preschool	Shine Bright Unwin Street Kindergarten

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Privacy and consent

Privacy Statement

The personal and health information collected by council is used to enable us to manage and administer the Campaspe Shire Kindergarten Central Registration Scheme. Information collected on the registration form will be collected, stored and disclosed in line with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). The personal and health information will be used by council for this purpose or a directly related purpose in accordance with council's powers, functions and purposes under the Local Government Act 1989 and other relevant legislation.

Council may disclose this information to other organisations and government departments if required by legislation. Visit council's website for a copy of the Privacy and Data Protection Policy (Policy 81). If at any time you wish to access or amend your personal information or have a concern in relation to privacy, please contact council on 03 5481 2200.

Consent (please tick)

I declare that I have read and understood the above statement and agree for this application to be considered under these terms.

I give consent for council to disclose **any** information collected as part of the application process with the relevant kindergarten service and kindergarten manager when confirmation of my child's kindergarten placement is received. Please note that this includes copies of your child's immunisation history statement and concession card (if applicable).

Parent / carer details - primary contact

Title: Mr Mrs Ms Miss Other _____

Given name/s: _____

Surname: _____

Relationship to child: Mother Father
 Other _____

Residential address (if different to child): _____

Suburb: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Please note that if an email address is provided council will send all correspondence via email

Postal address (if different to residential address):

Parent / carer 2 details (optional)

Title: Mr Mrs Ms Miss Other _____

Given name/s: _____

Surname: _____

Relationship to child: Mother Father
 Other _____

Residential address (if different to child): _____

Suburb: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Postal address (if different to residential address):

Child details

First name: _____

Middle name: _____

Surname: _____

Date of birth:/...../.....

Gender: Male Female Other

Address: _____ Post code: _____

Who does the child live with?

- Parent/s Single Parent Foster care Residential care Informal kinship care Permanent care
- Formal kinship care Other living arrangement (please specify) _____

Child Information

Indigenous status:

- Aboriginal but not Torres Strait Islander Both Aboriginal & Torres Strait Islander
 Neither Aboriginal nor Torres Strait Islander Torres Strait Islander but not Aboriginal

Country of birth: _____

Does your child speak a language other than English?

- Yes No If yes, please specify language _____

Does your child have any additional needs?

- Yes No

If yes, please provide details: _____

Does your child have any allergies or medical conditions?

- Yes No

If yes, please provide details: _____

Child Information

Is your child up-to-date with their immunisations? Yes No

Note: Please attach a copy of your child's Immunisation History Statement with your application. A copy will also be required for the kindergarten service you are enrolled in for the year.

Immunisation status - No Jab, No Play

To finalise kindergarten enrolment, services are required under the **No Jab, No Play** legislation to obtain evidence that a child is up to date with all vaccinations that are due for their age, or that they are able to receive.

An Immunisation history statement from the Australian Immunisation Register (AIR) is the only form of documentation accepted for the purpose of enrolling your child in kindergarten. Please **do not** attach a statement from a medical professional or your child's MCH green book. Immunisation history statements can be downloaded from your MyGov account. Alternatively, you can request a statement in person at your local Medicare office or call the AIR enquiries line on 1800 653 809.

If your child is not up to date with their immunisations, your enrolment may be compromised. If a child has a medical reason they cannot be vaccinated, a medical exemption from the Australian Immunisation Register must be provided. For this to occur, a GP or immunisation nurse would need to complete and sign a Medicare Immunisation Exemption Medical Contraindication Form and send it to the Australian Childhood Immunisation Register (ACIR).

Please note that parents/carers will need to continue to provide up to date immunisation history statements to the child's kindergarten service throughout the year.

Has your child attended their Maternal and Child Health Nurse for their 3.5 year old appointment (4 year old applications only)?

- Yes No

Maternal & Child Health

It is recommended that all children have their three and a half year old Maternal and Child Health visit prior to commencing in a funded four year old kindergarten program. At this consultation your child's growth, health and development will be reviewed and your nurse will be able to give you information about starting kindergarten.

Your child will also be given a vision screening. To schedule an appointment, please phone the Campaspe MCH central booking line on **1300 644 964**.

Priority of access

Disclaimer - Priority access is based on current legislation at time of publishing.

Is your child known to the Department of Health and Human Services / Child FIRST / Child Protection?

Yes No

Is your child in an out of home care arrangement including formal kinship care?

Yes No

Is / will your child be a resident of the Shire of Campaspe in their enrolled year of kinder?

Yes No

Note: Please attach proof of residency (rate notice, lease/rental agreement, utilities account, drivers licence)

Does your child/family have a case manager/family support worker?

Yes No

If so, please provide their contact details below to grant permission for the enrolments team and kindergarten staff to contact the worker to assist with the transition into kindergarten.

Case worker name: _____

Agency: _____

Phone number: _____

Is your child an asylum seeker or refugee?

Yes No

Is your child's kindergarten applying for a second year of funded kindergarten through the Department of Education and Training?

Yes No

Does / did your child attend a Campaspe Kindergarten service in the prior year?

If yes, please state which kinder.

Yes No Prior kindergarten service: _____

Has a sibling of the child attended a Campaspe kindergarten service in the previous 5 years?

If yes, please state sibling name and specify which kinder.

Yes No

Sibling name: _____

Sibling's prior service: _____

Is your child a child of a multiple birth (triplets or more)? If yes, please state sibling names.

Yes No

Names of other siblings: _____

Submit your application

Hard copy forms can be submitted by one of the following options;

- In person at one of council's customer service centres
- Email: shire@campaspe.vic.gov.au
- Post: Kindergarten Central Registration
Campaspe Shire Council
PO Box 35
ECHUCA VIC 3564

Please ensure you have read the relevant information on council's website including the Kindergarten Central Registration Application Guide to assist you in completing this form. Council also has an online central registration form. Please see the kindergarten section of council's website for further information.

For general enquiries or any questions, please contact the Central Registration team on 1300 666 535 or kinder@campaspe.vic.gov.au

Checklist

Please attach the following with your application;

- Immunisation History Statement
- Birth certificate
- Proof of residency (rate notice, lease/rental agreement, utilities account, drivers licence)
- Concession card (if applicable)

Payment: non-refundable Central Registration Application fee

These are not kindergarten fees

Payment Method: **\$27.50** per application – unless exempt from this fee (please see page 1 for eligibility)

- | | |
|--------------------|---|
| Cash | <input type="checkbox"/> Cash payments can be made in person at council's customer service centres |
| Credit Card | <input type="checkbox"/> Credit card payments can be made in person at council's customer service centres |
| Cheque | <input type="checkbox"/> Please make cheques payable to "Campaspe Shire Council" |

Received by: _____ Receipt number: _____

Office Use Only: CC/1580 – 41131 (Fees - Agency)