**Report and Consent - Assessment Criteria**Application for Council to vary requirements of Part 5, 6, 7, 8 & 10   
of the Building Regulations 2018

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| Regulation 85 – Daylight to new habitable room windows |
| When considering varying a design and siting standard, Council must have regard to the **objectives and decision guidelines** set by the Minister for Planning in the Minister’s Guideline MG/12.  To assist Council in determining if the guidelines have been met, please describe how your application meets the following assessment criteria. If the criteria is not applicable, please explain why.  **Failure to meet guidelines may result in Consent being refused.** |

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| Please provide the property details | | | |
| Street No:Click or tap here to enter text. | Street / Road:Click or tap here to enter text. | | |
| City/Town:Click or tap here to enter text. | | | Postcode:Click or tap here to enter text. |
| Lot No:Click or tap here to enter text. | | CP/LP/PS:Click or tap here to enter text. | Date: |

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| Please provide a description of the proposed works | |
| Click or tap here to enter text. | |
| Objective | |
| *To allow adequate daylight into new habitable room windows of the dwelling.* | |
| **Decision Guidelines** | |
| 1. *the area of the window is larger than 10% of the floor area of the habitable room* | |
| **Comment** | Click or tap here to enter text. |

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| Ensure you have attached the following documents to the application. | |
|  | **Fully completed application for report and consent form** |
|  | **A copy of Title** including plan of subdivision and all relevant covenants and agreements |
|  | **Site Plan** |
|  | **Floor plan** |
|  | **Drawing Elevations** |
|  | **Written submission –** Where applicable please use theCouncil provided assessment sheets |

**NOTE: Failure to supply any items listed above will result in your application being returned.**

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| ***I understand that the applicable fee is non-refundable and that no guarantee can be given that consent will be granted for the proposed works.***  ***I also understand that if approved a building permit is required to be issued by a Registered Building Surveyor prior to works commencing.***  ***Signature:***Click or tap here to enter text. |

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| Contact us | |
| **PLEASE EMAIL YOUR APPLICATION TO**: [shire@campaspe.vic.gov.au](mailto:shire@campaspe.vic.gov.au) | |
| **Cnr Hare & Heygarth Streets**  **ECHUCA VIC 3564** | **Tel: 1300 666 535**  **Web: www.campaspe.vic.gov.au** |

An invoice will be forwarded for payment online.