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| APPLICANT DETAILS – The person you want council to communicate with about the application. |
| Name: |       |
| Organisation: |       | ACN/ARBN: |       |
| Postal Address: |       |
| Town: |       | Postcode: |       |
| Contact Phone: |       |
| Email: |       |

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| PROPERTY DETAILS |
| Street Address: |       |
| Town: |       | Postcode: |       |
| Lot Number: |       | Plan Number: |       |
| Volume Number: |       | Folio Number: |       |
| Crown Allotment:  |       | Parish: |       | County:  |       |

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| DESCRIPTION OF PROPOSED WORKS – include details of the required variation |
|       |

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| RELEVANT BUILDING SURVEYOR – Building Surveyor engaged to issue the associated Building permit, if different from applicant |
| Name: |       |
| Organisation: |       | ACN/ARBN: |       |
| Postal Address: |       |
| Town: |       | Postcode: |       |
| Contact Phone: |       |
| Email: |       |

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| LESSEE RESPONSIBLE FOR THE LAND – if different from applicant |
| Indicate if the lessee of the building/land, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee Yes [ ]  No [ ]  |
| Contact Person: |       |
| Contact Phone: |       |
| Email: |       |

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| OWNER DETAILS – if different from applicant |
| Name: |       |
| Organisation: |       | ACN/ARBN: |       |
| Postal Address: |       |
| Town: |       | Postcode: |       |
| Contact Phone: |       |
| Email: |       |

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| VARIATION REQUIRED |
| **Part 5 Division 2—Single Class 1 buildings and associated Class 10a buildings** |
| [ ]  | 73 | Maximum Street Setback |
| [ ]  | 74 | Minimum street setback |
| [ ]  | 74A | Building Setback for small second dwellings |
| [ ]  | 75 | Building Height (for dwellings over 9m in height) |
| [ ]  | 76 | Site Coverage |
| [ ]  | 76A | Minimum Garden Area |
| [ ]  | 77 | Permeability |
| [ ]  | 78 | Car parking |
| [ ]  | 79 | Side and rear setbacks |
| [ ]  | 80 | Walls and carports on boundaries |
| [ ]  | 81 | Daylight to existing habitable room windows |
| [ ]  | 82 | Solar access to existing north-facing habitable room windows |
| [ ]  | 83 | Overshadowing of recreational private open space |
| [ ]  | 84 | Overlooking |
| [ ]  | 85 | Daylight to habitable room windows |
| [ ]  | 86 | Private open space |
| [ ]  | 86A | Private open space for a small second dwelling |
| [ ]  | 86B | Accessibility for small second dwellings |
| **Part 5 Division 3—Siting of Class 10a buildings** |
|  [ ]  | 87 | Siting of Class 10a buildings |
| **Part 5 Division 4—Class 10b structures** |
| [ ]  | 89 | Front fence height |
| [ ]  | 90 | Fence setbacks from side and rear boundaries |
| [ ]  | 91 | Fences on or within 150mm of side or rear boundaries |
| [ ]  | 92 | Fences on intersecting street alignments |
| [ ]  | 93 | Fences must not include barbed wire |
| [ ]  | 94 | Fences and daylight to habitable room windows in existing dwelling |
| [ ]  | 95 | Fences and solar access to existing north-facing habitable room windows |
| [ ]  | 96 | Fences and overshadowing of recreational private open space |
| [ ]  | 97 | Masts, poles etc |

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| **Part 6—Projections beyond street alignment** |
|  [ ]  | 98 | Projections beyond street alignment |
| **Part 6 Division 2—Protection of the public** |
|  [ ]  | 116 | Protection of the public |
| **Part 8—Building work** |
|  [ ]  | 130 | Report and Consent for building over easements |
| **Part 10—Designation of special areas for building work** |
|  [ ]  | 153 | Report and consent for building in areas liable to flooding |
|  [ ]  | 154 | Report and consent for construction on designated land or designated works |

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| DECLARATION: |
| [ ]  | I understand that the applicable fee for this application is non-refundable and that no guarantee can be given that consent will be granted for the proposed works; and, |
| [ ]  | I understand that if approved a building permit is required to be issued by a Registered Building Surveyor prior to works commencing. |
| [ ]  | Signed: |       |
| [ ]  | Date: |       |

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| The following documents are **required** to be included at the time of lodgement |
| [ ]  | Completed and signed application form |
| [ ]  | A complete copy of the [Title](https://www.landata.vic.gov.au/tpc_menu.aspx), including as a minimum the Title, Plan of Subdivision and any restrictive covenants |
| [ ]  | Full site plan\* |
| [ ]  | Proposed floor plan\* |
| [ ]  | Elevation plans\* |
| [ ]  | Written response to the Ministers Guidelines (MG12), where applicable |

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| ***Note:*** |  |  |
|  | *1.* | *Failure to supply the above listed items will result in the application being returned and/or refused* |
|  | *2.* | *\*Plans provided are to be in accordance with Regulation 25 of the* *Building Regulations 2018* |

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| Submit your application |
| Email: | shire@campaspe.vic.gov.au |
| Post: | PO Box 35Echuca VIC 3564 |
| In person at one of our Customer Service Centres | **Echuca** 2 Heygarth Street, Echuca VIC 3564**Kyabram** 19 Lake Road, Kyabram VIC 3620**Rochester** Shop 6, 2 Gillies Street, Rochester VIC 3561Temporarily located at the former Commonwealth Bank building from 21 February.**Rushworth**Rushworth Library and Service Centre, 33 High Street, Rushworth VIC 3612**Tongala** 37 Mangan Street, Tongala VIC 3621 |
| **An invoice will be provided to the applicant upon registration of the application** |