*As a Councillor I commit to undertaking my role with good will and the consideration of others, in order to provide our community with independent, mature and collaborative leadership.*

*I will live, to the best of my ability, the* ***values*** *that we as Councillors have committed to.*

*These are:*

* Respect

I will:

* be respectful at all times to fellow Councillors, staff and members of the community.
* not make derogatory statements about another Councillor or staff member to the media, the community, to other staff, to other Councillors or on social media.
* take the time to listen and seek to understand other points of view.
* informally discuss with fellow Councillor/s any of my concerns about their actions and work to find a resolution before I commence the formal dispute resolution process. I will treat these matters as confidential.
* support fellow Councillors and staff if they are treated unfairly or without respect.
* discuss with the CEO and/or relevant General Manager any officer recommendation that I seek an alternative approach to.
* discuss with the CEO all notices of motion prior to lodging them.
* Customer Focussed

I will:

* refer community member requests to Council’s Customer Service system.
* encourage active community participation in civic life.
* not seek preferential treatment in the delivery of customer service
* take into account all views on a subject to inform myself prior to voting on a matter.
* Continuous Improvement

I will:

* continually look at ways of improving my performance as a Councillor.
* strive for excellence in everything I do.
* ‘put my hand up’ and ask when I do not understand something.
* have the courage to try new ideas.
* have the perseverance and commitment to accomplish goals in the best interest of the community.
* acknowledge and accept responsibility for my mistakes and use them as an opportunity for learning and growth.
* endeavour to read all material and make enquiries of the CEO and/or relevant General Manager to ensure that I am fully prepared for all meetings.
* Teamwork

I will:

* be punctual.
* respectfully acknowledge differing points of view.
* be mindful of the tone of my speech, use moderate language, ensure my body language is appropriate and I will always focus on the issue and not on the person.
* contribute to a positive and safe working environment.
* strive to understand and respect the diversity of our community and our workplace.
* call out poor behaviour in a respectful way.
* support the Mayor in the performance of his/her role.
* inform the chair if I need to leave the room during a briefing session.
* adhere to the Council’s media and social media policy.
* acknowledge the fact that Council decisions are made through a democratic process and I will not always have my preferred resolution supported.
* Accountability

I will:

* be present and participate in Briefing Sessions.
* take responsibility for my actions.
* act with humility and apply the highest standards of ethical behaviour to everything I do.
* uphold the highest standards of integrity.
* tell the truth even when I know people may not want to hear it.
* err on the side of caution when deciding whether to declare a conflict of interest.
* prepare reports on training and other courses that I attend.
* focus on helping the Council move forward.
* not leak information.
* not publicly criticise Council decisions even if I don’t support them.
* be accountable to our community, my fellow Councillors and the government of the day.

Declaration

Councillor Signature

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

Councillor XX Date

**CEO (AS WITNESS) SIGNATURE**

Declan Moore, Chief Executive Officer Date