



2023 Kindergarten Central Registration Application

The kindergarten central registration application is the first part of registering your child for kindergarten in the Shire of Campaspe. All sections of this application must be completed. Incomplete applications will not be processed until all information has been received.

Please tick the kindergarten program you are registering your child for:

4-year-old kindergarten - \$28.00 application fee

A child must be at least 4 years old by 30/04/2023 to attend a 4-year-old kindergarten program in 2023.

4-year-old kindergarten – concession card holder: no application fee required

A child must be at least 4 years old by 30/04/2023 to attend a 4-year-old kindergarten program in 2023. Families with a concession card are not required to pay the \$28.00 central registration application fee.

3-year-old kindergarten - \$28.00 application fee

A child must be at least 3 years old by 30/04/2023 to attend a 3-year-old kindergarten program in 2023. Please note that your child cannot commence kindergarten until they have turned three and children are only eligible for one year of three-year-old kindergarten.

3-year-old kindergarten – concession card holder: no application fee required

A child must be at least 3 years old by 30/04/2023 to attend a 3-year-old Kindergarten program in 2023. Please note that your child cannot commence kindergarten until they have turned three and children are only eligible for one year of three-year-old kindergarten.

Families with a concession card are not required to pay the \$28.00 central registration application fee.

Early Start Kindergarten - ESK (3 year old): no application fee required

ESK is up to 15 hours of free kindergarten in the two years before school for Aboriginal children, children from a refugee or asylum seeker background and children known to child protection. A child must be at least 3 years old before 30/04/2023 to access Early Start. Please note that children accessing ESK are enrolled in a four-year-old group or mixed age group as they are accessing up to 15 hours per week.



Kindergarten preferences

- You can nominate up to three preferences
- Please only nominate the kindergarten/s you are willing to accept
- Council cannot guarantee your first selection. Children not placed at their first preference may be offered a position at another service. If you do not indicate a second preference, you limit placement options
- Children are only eligible for one year of funded three-year-old kindergarten and one year of four-year-old kindergarten before they commence school.

Berrimba Childcare Centre

Echuca East Kindergarten

Echuca Central Kindergarten

Echuca South Kindergarten

Girgarre Kindergarten

Rochester Kindergarten

Lockington Kindergarten

Tongala Kindergarten

Gunbower Kindergarten

Kyabram Unwin St Kindergarten

Kyabram Municipal Kindergarten

Pink & Blue Early Learning (Echuca)

Goodstart Early Learning Centre (Echuca)

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Privacy and consent

Privacy Statement

The personal and health information collected by council is used to enable us to manage and administer the Campaspe Shire Kindergarten Central Registration Scheme. Information collected on the registration form will be collected, stored and disclosed in line with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). The personal and health information will be used by council for this purpose or a directly related purpose in accordance with council’s powers, functions and purposes under the Local Government Act 1989 and other relevant legislation.

Council may disclose this information to other organisations and government departments if required by legislation. Visit council’s website for a copy of the Privacy and Data Protection Policy (Policy 81). If at any time you wish to access or amend your personal information or have a concern in relation to privacy, please contact council on 03 5481 2200.

Consent (please tick)

I declare that I have read and understood the above statement and agree for this application to be considered under these terms.

I give consent for council to disclose **any** information collected as part of the application process with the relevant kindergarten service and kindergarten manager when confirmation of my child’s kindergarten placement is received. Please note that this includes copies of your child’s immunisation history statement and concession card (if applicable).

Parent / carer details - primary contact

Title: Mr Mrs Ms Miss Other _____

Given name/s: _____

Surname: _____

Relationship to child: Mother Father
 Other _____

Residential address (if different to child): _____

Suburb: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Please note that if an email address is provided council will send all correspondence via email

Postal address (if different to residential address):

Parent / carer 2 details (optional)

Title: Mr Mrs Ms Miss Other _____

Given name/s: _____

Surname: _____

Relationship to child: Mother Father
 Other _____

Residential address (if different to child): _____

Suburb: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Postal address (if different to residential address):

Child details

First name: _____

Middle name: _____

Surname: _____

Date of birth: _____

Gender: Male Female Other

Address: _____ Post code: _____

Who does the child live with?

Parent/s Single Parent Foster care Residential care Informal kinship care Permanent care

Formal kinship care Other living arrangement (please specify) _____

Child Information

Indigenous status:

- Aboriginal but not Torres Strait Islander Both Aboriginal & Torres Strait Islander
 Neither Aboriginal nor Torres Strait Islander Torres Strait Islander but not Aboriginal

Country of birth: _____

Does your child speak a language other than English?

- Yes No If yes, please specify language _____

Does your child have any additional needs?

- Yes No

If yes, please provide details: _____

Does your child have any allergies or medical conditions?

- Yes No

If yes, please provide details: _____

Child Information

Is your child up-to-date with their immunisations? Yes No

Note: Please attach a copy of your child's Immunisation History Statement with your application. A copy will also be required for the kindergarten service you are enrolled in for the year.

Immunisation status - No Jab, No Play

To finalise kindergarten enrolment, services are required under the **No Jab, No Play** legislation to obtain evidence that a child is up to date with all vaccinations that are due for their age, or that they are able to receive.

An Immunisation history statement from the Australian Immunisation Register (AIR) is the only form of documentation accepted for the purpose of enrolling your child in kindergarten. Please **do not** attach a statement from a medical professional or your child's MCH green book. Immunisation history statements can be downloaded from your MyGov account. Alternatively, you can request a statement in person at your local Medicare office or call the AIR enquiries line on 1800 653 809. Please contact the team with any issues accessing an immunisation certificate.

If your child is not up to date with their immunisations, your enrolment may be compromised. If a child has a medical reason they cannot be vaccinated, a medical exemption from the Australian Immunisation Register must be provided. For this to occur, a GP would need to complete and sign a Medicare Immunisation Exemption Medical Contraindication Form and send it to the Australian Childhood Immunisation Register (ACIR).

Please note that parents/carers will need to provide up to date immunisation history statements to the child's kindergarten service throughout the year.

Is your child up to date with their Maternal and Child Health Nurse visits?

- Yes No

Maternal & Child Health

It is recommended that all children have their three and a half year old Maternal and Child Health visit prior to commencing in a funded four year old kindergarten program. At this consultation your child's growth, health and development will be reviewed and your nurse will be able to give you information about starting kindergarten. Your child will also be given a vision screening. To schedule an appointment, please phone the Campaspe MCH central booking line on **1300 644 964**.

Priority of access

Disclaimer - Priority access is based on current legislation at time of publishing.

Is your child known to Child Protection?

Yes No

Is your child in an out of home care arrangement including formal kinship care?

Yes No

Is / will your child be a resident of the Shire of Campaspe in their enrolled year of kinder?

Yes No

Note: Please attach proof of residency (rate notice, lease/rental agreement, utilities account, drivers licence)

Does your child/family have a case manager/family support worker?

Yes No

If so, please provide their contact details below to grant permission for the enrolments team and kindergarten staff to contact the worker to assist with the transition into kindergarten.

Case worker name: _____

Agency: _____

Phone number: _____

Is your child an asylum seeker or refugee?

Yes No

Is your child's kindergarten applying for a second year of funded kindergarten through the Department of Education and Training?

Yes No

Does / did your child attend a Campaspe Kindergarten service in the prior year?

If yes, please state which kinder.

Yes No Prior kindergarten service: _____

Has a sibling of the child attended a Campaspe kindergarten service in the previous 5 years?

If yes, please state sibling name and specify which kinder.

Yes No

Sibling name: _____

Sibling's prior service: _____

Is your child a child of a multiple birth (triplets or more)? If yes, please state sibling names.

Yes No

Names of other siblings: _____

Submit your application

Hard copy forms can be submitted by one of the following options;

- In person at one of council's customer service centres
- Email: shire@campaspe.vic.gov.au
- Post: Kindergarten Central Registration
Campaspe Shire Council
PO Box 35
ECHUCA VIC 3564

Please ensure you have read the relevant information on council's website including the Kindergarten Central Registration Application Guide to assist you in completing this form. Council also has an online central registration form. Please see the kindergarten section of council's website for further information.

For general enquiries or any questions, please contact the Central Registration team on 1300 666 535 or kinder@campaspe.vic.gov.au

Checklist

Please attach the following with your application;

- Immunisation History Statement
- Birth certificate
- Proof of residency (rate notice, lease/rental agreement, utilities account, drivers licence)
- Concession card (if applicable)

Payment: non-refundable Central Registration Application fee

These are not kindergarten fees

Payment Method: **\$28.00** per application – unless exempt from this fee (please see page 1 for eligibility)

- | | |
|--------------------|---|
| Cash | <input type="checkbox"/> Cash payments can be made in person at council's customer service centres |
| Credit Card | <input type="checkbox"/> Credit card payments can be made in person at council's customer service centres |
| Cheque | <input type="checkbox"/> Please make cheques payable to "Campaspe Shire Council" |

Received by: _____ Receipt number: _____

Office Use Only: CC/1580 – 41131 (Fees - Agency)

PARENTAL EDUCATION AND OCCUPATION DETAILS

KINDERGARTEN NAME:		
CHILD'S NAME:		
	Adult A (Primary Carer)	Adult B (must be completed, except in cases of single parent families)
Education		
What is the highest year of primary or secondary school the parent/guardian has completed? (tick one) <i>For persons who have never attended school, mark 'Year 9 or equivalent or below'.</i>	<input type="checkbox"/> Year 9 or equivalent or below	<input type="checkbox"/> Year 9 or equivalent or below
	<input type="checkbox"/> Year 10 or equivalent	<input type="checkbox"/> Year 10 or equivalent
	<input type="checkbox"/> Year 11 or equivalent	<input type="checkbox"/> Year 11 or equivalent
	<input type="checkbox"/> Year 12 or equivalent	<input type="checkbox"/> Year 12 or equivalent
What is the level of the highest qualification the parent/guardian has completed? (tick one)	<input type="checkbox"/> No non-school qualification	<input type="checkbox"/> No non-school qualification
	<input type="checkbox"/> Certificate I to IV (including trade certificate)	<input type="checkbox"/> Certificate I to IV (including trade certificate)
	<input type="checkbox"/> Advanced diploma / Diploma	<input type="checkbox"/> Advanced diploma / Diploma
	<input type="checkbox"/> Bachelor degree or above	<input type="checkbox"/> Bachelor degree or above
Occupation		
What is the occupation of the parent/guardian?		
What is the occupation group of the parent/guardian? <i>Please tick the appropriate parental occupation group from the attached list (See Parental Occupation Group Codes).</i> <i>If the person has not been in paid work for the last 12 months, tick 'N'.</i> <i>If the person is not currently in paid work but has had a job in the last 12 months, or has retired in the last 12 months, please use their last occupation to select from the attached occupation group list.</i>	<input type="checkbox"/> A	<input type="checkbox"/> A
	<input type="checkbox"/> B	<input type="checkbox"/> B
	<input type="checkbox"/> C	<input type="checkbox"/> C
	<input type="checkbox"/> D	<input type="checkbox"/> D
	<input type="checkbox"/> N	<input type="checkbox"/> N

PARENTAL OCCUPATION INDEX

MANAGERS		
Chief Executives, General Managers and Legislators	Chief Executives and Managing Directors, Corporate General Manager, Defence Force Senior Officer, Local Government Legislator, Member of Parliament	A
Farmers and Farm Managers	Aquaculture Farmers, Crop Farmers, Livestock Farmers, Mixed Crop, Livestock Farmers	A
Specialist Managers	Advertising, Public Relations and Sales Managers, Business Administration Managers, Construction Managers, Education, Health and Welfare Services Managers	A
Hospitality, Retail and Service Managers	Accommodation and Hospitality Managers, Retail Managers	B
PROFESSIONALS generally with a bachelors degree or above		
Arts and Media Professionals	Music Professionals, Photographers, Journalists and Other Writers	A
Business, Human Resource and Marketing Professionals	Accountants, Auditors and Company Secretaries, Financial Brokers and Dealers, and Investment Advisers, Human Resource and Training Professionals, Information and Organisation Professionals, Sales, Marketing and Public Relations Professionals	A
Design, Engineering and Science Professionals	Architects, Designers, Planners and Surveyors, Engineering Professionals	A
Education Professionals	Early Childhood Teachers, School Teachers, Tertiary Education Teachers	A
Health Professionals	Health Diagnostic and Promotion Professionals, Health Therapy Professionals, Medical Practitioners, Midwifery and Nursing Professionals	A
ICT Professionals	Business and Systems Analysts, and Programmers, Database and Systems Administrators, and ICT Security Specialists	A
Legal, Social and Welfare Professionals	Barristers, Judicial and Other Legal Professionals, Solicitors, Counsellors, Psychologists, Social Workers, Ministers of Religion	A
TECHNICIANS AND TRADES WORKERS		
Engineering, ICT and Science Technicians	Agricultural, Medical and Science Technicians, Building and Engineering Technicians, ICT and Telecommunications Technicians	B
Automotive and Engineering Trades Workers	Automotive Electricians and Mechanics, Mechanical Engineering Trades Workers, Panel beaters, and Vehicle Body Builders, Trimmers and Painters	C
Construction Trades Workers	Bricklayers, and Carpenters and Joiners, Floor Finishers and Painting Trades Workers	C
Electrotechnology and Telecommunications Trades Workers	Electricians, Electronics and Telecommunications Trades Workers	C
Food Trades Workers	Chefs	B
	Bakers and Pastry cooks, Butchers and Smallgoods Makers, Cooks	C
Skilled Animal and Horticultural Workers	Animal Attendants and Trainers, and Shearers, Horticultural Trades Workers	C
Other Technicians and Trades Workers	Hairdressers, Textile, Clothing and Footwear Trades Workers	C
COMMUNITY AND PERSONAL SERVICE WORKERS		
Health and Welfare Support Workers	Ambulance Officers and Paramedics, Dental Hygienists, Technicians and Therapists, Health Workers, Massage Therapists	B
Carers and Aides	Child Carers, Education Aides, Personal Carers and Assistants	D
Hospitality Workers	Bar Attendants and Baristas, Cafe Workers, Gaming Workers	D
Protective Service Workers	Police	B
	Defence Force Members - Other Ranks, Fire and Emergency Workers	C
Personal Service Workers	Beauty Therapists, Driving Instructors, Travel Attendants	D
Sports	Sports Coaches, Instructors and Officials, Sportspersons	C
	Fitness Instructors, Outdoor Adventure Guides	D
CLERICAL AND ADMINISTRATIVE WORKERS		
Office Managers and Program Administrators	Contract, Program and Project Administrators, Office and Practice Managers	B
Personal Assistants and Secretaries	Personal Assistants, Secretaries, Legal Secretaries	C
General Clerical Workers	General Clerks, Keyboard Operators	D
Inquiry Clerks and Receptionists	Call or Contact Centre Information Clerks, Receptionists	D
Numerical Clerks	Bookkeepers, Accounting, Financial and Insurance Clerks, Bank Workers	D
Clerical and Office Support Workers	Couriers and Postal Deliverers, Filing and Registry Clerks, Survey Interviewers	D
Other Clerical and Administrative Workers	Conveyancers and Legal Executives	B
	Court and Legal Clerks, Insurance Investigators, Loss Adjusters and Risk Surveyors	C
	Purchasing and Supply Logistics Clerks, Debt Collectors, Human Resource Clerks, Inspectors and Regulatory Officers	D
SALES WORKERS & MACHINERY OPERATORS, DRIVERS AND LABOURERS		
Sales Agents	Auctioneers, and Stock and Station Agents, Insurance Agents, Real Estate Sales Agents	C
Sales Representatives, Sales Assistants, Salespersons and Sales Support Workers	Sales Representatives, Sales Assistants, Pharmacy Sales Assistants, Retail Supervisors, Checkout Operator	D
Machinery Operators, Drivers and Labourers	Machine and Stationary Plant Operators, Road and Rail Drivers, Storepersons, Cleaners and Laundry Workers, Factory Process Workers	D