

# Operation of the Waste Reserve

<b>Council Policy Number</b>	<b>173</b>
Date adopted	18 February 2020
Scheduled for review	February 2024



## 1. Purpose

This policy establishes the framework for the operation of the waste reserve and the annual financial allocation to the waste reserve.

The purpose of this policy is to ensure that Campaspe Shire Council ('Council') meets its legislative obligations regarding the raising of waste fees and charges to ensure that sufficient funds are available to meet waste service capital infrastructure requirements as documented in Council's 10 year capital works plan.

## 2. Definitions

Waste	unwanted household and commercial items such as residual waste, comingled recyclables, and food and garden organics
Fees and Charges	annual charges levied on each property's rates for waste, recycling and food and garden organics services. gate fees collected at transfer stations
10 Year Capital Plan	outlines infrastructure projects required to deliver the service
Legislative obligations	legislation set by state and federal government agencies related to the delivery of the waste services. These include acts, regulations, policies and guidelines
Waste Infrastructure	capital items such as equipment, buildings, civil works for example transfer stations, landfill rehabilitations, bin fleets

## 3. Policy Statement

The waste reserve is an important funding source for waste related requirements that arise given the dynamic nature of waste management and the changing regulatory framework.

The waste reserve is funded through fees and charges raised for the provision of the waste service. A budget allocation is made to the waste reserve each year to fund works associated with waste management. These works ensure that Council meets changing and evolving legislative requirements, ensures waste infrastructure is at current best practice and assists in diverting greater volumes of waste from landfill.

Identified projects are assessed annually as regulations change or new information becomes available and a projected 10 year capital works plan outlining the expenditure from the waste reserve over the coming years is then presented to Council.

Funds raised through fees and charges and allocated to the waste reserve can only be used for waste capital infrastructure. This is a legislated requirement under the *Local Government Act 1989*.

When setting waste fees and charges in the annual budget Council must ensure that:

- The full cost of performing waste and resource recovery services are met
- There are sufficient funds raised annually to ensure an allocation is made to the waste reserve that aligns with the 10 year capital works plan

- The waste reserve has sufficient funds allocated to deliver the activities identified in the capital works plan for the following year and must give consideration to the identified requirements of subsequent years.

**4. Exclusions**

Funding of non-waste related services and infrastructure

**5. Human Rights**

This policy has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

**6. Related Legislation**

*Local Government Act 1989*

**7. Related Policies, Procedures and Strategies**

Resource Recovery and Waste Management Strategy – Building the Case for Waste 2018 – 2023 or its successor

Council’s annual operational and capital works budget process

10 Year Capital Works Plan

**8. Attachments**

Nil

**9. Review Period Responsible officer**

Four years

Public Environments Manager

**10. Administrative Updates**

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter the policy, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.


**11. Approval History**

Adopted 18 February 2020

Minute Book Reference No 168 (Item 9.4)

Revised 1 March 2021

Administrative update to apply consistent reference to Campaspe Shire Council ('Council')

Chief Executive Officer: ..... 

Date: ..... 

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