

SHIRE OF CAMPASPE

Standard Conditions of Purchase

1. Purchase Order Number - The purchase order number must appear on the invoice for the goods/services provided as part of this order. If the purchase order does not appear on the invoice, payment may be delayed and not processed within the normal payment terms as stated below.
2. Payment Terms- Payment terms are net 30 days from invoice date.
3. Bill to address -All invoices are to be forwarded to Accounts Payable Section, Shire of Campaspe, PO Box 35, Echuca 3564 OR email to ap@campaspe.vic.gov.au
4. Supply of Goods/Services- The supplier must obey and must ensure that its employees, sub-contractors and agents obey any Acts, regulations and local laws in any way applicable to the performance of this Purchase Order, including without limitation, any occupational health and safety legislation.
5. Material Safety Data Sheets are to be supplied for chemicals and hazard assessment information for plant and equipment.
6. Indemnity - The Supplier indemnifies the Council, its Councillors and staff from and against all actions, losses, damages, penalties or demands consequent upon, occasioned by or arising from its performance or purported performance of its obligations under this Purchase Order, including without limitation, any acts or omissions of the Supplier's agents and employees.