



# Council Agenda

**Date:**

**Time:**

**Venue:**

**Photo Left to Right:** Cr Daniel Mackrell, Cr Rob Amos, Cr Leanne Pentreath (Deputy Mayor), Cr Tony Marwood, Cr John Zobec, Cr Colleen Gates, Cr Paul Jarman, Cr Chrissy Weller (Mayor), Cr Adrian Weston.

# Contents

1.	Apologies and Requests for Leave of Absences.....	3
2.	Confirmation of Minutes and Attachments.....	3
3.	Changes to the Order of Business .....	3
4.	Declaration of Interests.....	3
5.	Responsible Authority Decisions .....	5
6.	Planning Authority Decisions.....	5
7.	Question Time .....	5
8.	Acknowledgements.....	6
9.	Council Decisions .....	7
9.1	Victoria Park Land Tenure Changes .....	7
9.2	Councillor Appointment to Echuca Moama & District Tourism Development Association .....	10
9.3	Campaspe Arts and Culture Strategy.....	12
9.4	Port of Echuca Management Model Update.....	16
9.5	Disposal of Council Property Policy.....	20
9.6	Health, Wellbeing and Safety Policy.....	23
9.7	Designated Area Migration Agreement Application.....	26
10.	Council Information.....	31
10.1	Letters of Appreciation.....	31
10.2	Creative Active Recovery Grants .....	32
11.	Councillor Reports .....	35
12.	Chief Executive Officer's Report.....	38
13.	Petitions and Letters .....	39
14.	Notices of Motion .....	39
15.	Urgent Business .....	39
16.	Confidential Business .....	39
17.	Close Meeting.....	39

## Attachments

9.1.1	Victoria Park Council Land Map
9.1.2	Council Meeting Minutes 19 March 2019
9.3.1	Creative Campaspe – Campaspe Arts and Culture Strategy
9.5.1	Policy - Disposal of Council Property
9.6.1	Current Policy 124 Occupation Health & Safety
9.6.2	Policy 124 Health Safety and Wellbeing
9.6.3	Policy 124 Health Safety and Wellbeing with Track Changes
9.7.1	Goulburn Valley DAMA Business Case Overview

# Agenda



For a meeting of the eighth Campaspe Shire Council to be held on Wednesday, 21 April 2021, commencing at 6:00pm at the Council Chambers, Echuca Civic Centre.

## Opening Prayer

We pray to almighty God that our decisions as a Council be in the best interest of the people, culture and the environment of the Shire of Campaspe.

Amen

## Acknowledgement of Country

The Shire of Campaspe is the traditional lands of the Dja Dja Wurrung, Taungurung and Yorta Yorta Peoples.

We respect and acknowledge their unique Aboriginal cultural heritage and pay our respect to their ancestors, descendants and emerging leaders as the Traditional Owners of this Country.

We acknowledge their living culture and their unique role in the life of this region.

## Meeting Procedures

Please ensure that all electronic devices are turned off or switched to silent.

As there are no speakers this evening, we will move onto item 1. Apologies and Requests for Leave of Absence.

Council meetings are broadcast live via the internet. During the meeting, members of the public may be recorded, particularly those speaking to an item. By attending this meeting, you are consenting to the possibility that your image may also be broadcast to the public. Any personal and health information voluntarily disclosed by any person at Council meetings may be broadcast live, held by Council and made available to the public for later viewing.

Those people who have requested to speak to an item will be allowed five minutes to address Council. Speakers will be notified with a bell when there is 60 seconds remaining. Speakers must only speak in relation to the subject stated on their application and shall not debate the issue with Councillors and officers. Councillors are able to ask questions of the speaker on points of clarification.

Speakers are advised that they do not enjoy any special protection from defamation arising from comments made during their presentation to Council and should refrain from voicing defamatory remarks or personal defamatory statements against any individual. Speakers will be treated with respect when addressing Council. I ask that the same respect is extended to Councillors and officers.

## **Business**

### **1. Apologies and Requests for Leave of Absences**

### **2. Confirmation of Minutes and Attachments**

Minutes for the following:

- Campaspe Council Meeting held on 17 March 2021

#### **Recommendation**

**That the following minutes be confirmed:**

- **Campaspe Council Meeting held on 17 March 2021**

### **3. Changes to the Order of Business**

Once an agenda has been prepared and sent to Councillors, the order of business for that meeting may only be altered by resolution of the Council. This includes the request for an item to be brought forward.

### **4. Declaration of Interests**

Disclosure of Conflict of Interests are to be made immediately prior to any relevant item being discussed.

#### ***Local Government Act 2020 Section 130***

- (1) This section applies in respect of a conflict of interest in respect of a matter—
- (a) to be considered at a Council meeting; or
  - (b) to be considered at a meeting of a delegated committee; or
  - (c) to be considered at a meeting of a community asset committee; or
  - (d) that arises in the course of the exercise of a power of delegation by a member of Council staff; or
  - (e) that arises in the course of the exercise of a statutory function under this Act or any other Act.

- (2) A relevant person who has a conflict of interest in respect of a matter must—
- (a) disclose the conflict of interest in the manner required by the Council's Governance Rules; and
  - (b) exclude themselves from the decision making process in relation to that matter, including any discussion or vote on the matter at any Council meeting or delegated committee, and any action in relation to the matter.
- (3) A relevant person must not fail to comply with subsection (2) in respect of a conflict of interest that is a material conflict of interest. Penalty: 120 penalty units.
- (4) If a relevant person who fails to comply with subsection (2) in respect of a conflict of interest that is a general conflict of interest is a Councillor who has been previously—
- (a) found guilty by a court of a conflict of interest offence against this Act; or
  - (b) subject to a finding of serious misconduct by a Councillor Conduct Panel for a conflict of interest breach—
- the relevant person commits an offence against this Act and is liable to a fine not exceeding 120 penalty units.
- (5) If a relevant person who fails to comply with subsection (2) in respect of a conflict of interest that is a material conflict of interest or a general conflict of interest is a Councillor, an application may be made under section 154 to a Councillor Conduct Panel alleging serious misconduct.
- (6) If a relevant person who fails to comply with subsection (2) is the Chief Executive Officer, the Mayor must notify the Chief Municipal Inspector as soon as practicable after the Mayor becomes aware that the Chief Executive Officer has failed to comply with subsection (2).
- (7) If a relevant person who fails to comply with subsection (2) is a member of Council staff other than the Chief Executive Officer, the Chief Executive Officer—
- (a) must notify the Chief Municipal Inspector as soon as practicable after the Chief Executive Officer becomes aware that the member of Council staff has failed to comply with subsection (2); and
  - (b) must deal with the failure to comply with subsection (2) in accordance with the code of conduct for members of Council staff.
- (8) If a relevant person who fails to comply with subsection (2) is a person other than a Councillor or a member of Council staff, the Chief Executive Officer must notify the Council and make a recommendation to the Council as to the action that is to be taken.

#### **Local Government Act 2020 Section 127 - General conflict of interest**

- (1) Subject to section 129, a relevant person has a **general conflict of interest** in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.
- (2) For the purposes of subsection (1)—

**private interests** means any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief;

**public duty** means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

### **Local Government Act 2020 Section 128 - Material conflict of interest**

- (1) Subject to section 129, a relevant person has a **material conflict of interest** in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.
- (2) The benefit may arise or the loss incurred—
  - (a) directly or indirectly; or
  - (b) in a pecuniary or non-pecuniary form.
- (3) For the purposes of this section, any of the following is an affected person—
  - (a) the relevant person;
  - (b) a family member of the relevant person;
  - (c) a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of the governing body;
  - (d) an employer of the relevant person, unless the employer is a public body;
  - (e) a business partner of the relevant person;
  - (f) a person for whom the relevant person is a consultant, contractor or agent;
  - (g) a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee;
  - (h) a person from whom the relevant person has received a disclosable gift.

## **5. Responsible Authority Decisions**

*Responsible Authority – Defined under Section 13 of the Planning & Environment Act 1987. Responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.*

Nil.

## **6. Planning Authority Decisions**

*Planning Authority – Defined under Section 12 of the Planning & Environment Act 1987. Responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.*

Nil.

## **7. Question Time**

Question time will be available at every Ordinary Meeting to enable members of the public to address questions to Council. Questions must be received in writing, on the prescribed form from Council's website, by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer, no later than 12:00pm (noon) on the day of the Ordinary Meeting.

## **8. Acknowledgements**

At each Ordinary Meeting, Councillors will have the opportunity to acknowledge significant community members and events. These may relate to notable achievements by community members and groups and offering of condolences to a person who has previous distinguished service in the local area.

The duration of any report from a Councillor will be limited to two (2) minutes.

Any acknowledgment intended to be raised by a Councillor at an Ordinary meeting must be notified to the Chief Executive Officer at least three (3) hours before the commencement of the meeting.



## 9. Council Decisions

### 9.1 Victoria Park Land Tenure Changes

Author	Department	Manager	General Manager
General Manager Development	Development		Paul McKenzie

#### 1. SUMMARY

Construction of the new Echuca Moama bridge required the removal of six lawn tennis courts and the construction of replacement courts, as part of the project, on the opposite side of the remaining courts.

Council had previously agreed that the replacement courts would be constructed on land that it currently manages and surrender that portion of the land from the area over which it has delegated management responsibility.

#### 2. RECOMMENDATION

**That Council**

- 1. Agree to surrender its Committee of Management Responsibilities for the land parcel (as shown on the attached map), on which it is proposed to construct tennis courts and an associated building, together with road access and parking provisions.**
- 2. Authorise the CEO to write to the Department of Environment, Land, Water and Planning (DELWP) requesting that the management responsibility for this area of land inclusive of road access and parking area be surrendered (subject to boundary survey) and removed from the Victoria Park management responsibilities that Council conducts on behalf of the Crown.**

#### 3. PURPOSE

To advise Council of the planned relocation of tennis courts, due to the Bridge Project, and to seek Council's approval to surrender its Committee of Management responsibilities for the specific footprint (area) that the Tennis Club will occupy.

In turn, the Tennis Club will seek to receive Committee of Management responsibilities from the Crown, consistent with previous and current arrangements whereby they manage the land upon which they operate.

#### 4. DISCUSSION

Echuca Lawn Tennis Club (ELTC) currently has a direct lease on an area of 1.25Ha of crown land within Victoria Park reserve. The balance of the reserve is a mixture of bushland, active recreation facilities and passive recreation areas managed by Council as a delegated Committee of Management.

The ELTC leasehold contains 17 lawn tennis courts and a brick veneer pavilion and is adjacent to the Victoria Park Oval. This lease was affected by the Echuca-Moama Bridge Project with the six western most courts being compulsorily acquired to make way for the bridge.

At its March 2019 meeting, Council adopted the Victoria Park and Scenic Drive Infrastructure and Service Plan. The Plan identified the site for the relocation of the 6 lawn tennis courts that would be lost (see attached March 2019 Council report).

Major Road Projects Victoria (MRPV) will fully fund the relocation of the courts as part of the Bridge project. The location for the new courts was determined after a long and arduous investigation that explored the statutory planning implications, environmental impacts and associated costs.

Consultation with ELTC, MRPV and Department of Environment Land Water & Planning (DELWP) has been ongoing since 2018 seeking to address the issues relating to the location of the courts, the area of ELTC tenure and the future tenure arrangements for ELTC.

The relocation of the courts requires a change in the leasehold area of ELTC if it is to take responsibility for the new courts. At a briefing in November 2019, Councillors indicated that Officers should progress the option of surrendering its delegated management responsibility over the land on which the new courts would be constructed, once sufficient details and plans were available.

Consultation with the parties indicated that DELWP would not object to renegotiating the lease ELTC to include the new land tenure arrangements over the relevant areas if the opportunity was to arise.

The location of the new Courts is outside the footprint of the Echuca Moama Bridge Project and therefore requires a Planning Permit. The permit process ensures that environmental impacts, amenity impacts, disability access/ road access and parking are addressed consistently in line with the State and Local Planning Provision.

Council has recently received a Planning Permit application for the construction of the new Tennis Courts. The application has provided sufficient detail for Officers to bring the matter relating to land tenure to Council for a decision.

It is proposed that Council now surrender its responsibility for the area indicated on the attached map, inclusive of the access road from the cenotaph and the parking area adjacent to the tennis club pavilion, so that construction may progress.

It is also recommended that writing to surrender management be deferred until the boundaries have been surveyed and mapped for accuracy of land tenure.

## **5. CONSULTATION**

### Internal consultation:

- Recreation team
- Planning and Building Manager
- General Manager of Infrastructure

### External consultation:

- Echuca Lawn Tennis Club
- MRPV
- DELWP
- North Central Catchment Management Authority
- McConnell Dowell Contractors

### Councillors:

- Involved through briefing session and communication reports since 2018

## **6. POLICY AND LEGISLATIVE IMPLICATIONS**

No impact.

## **7. FINANCIAL AND ECONOMIC IMPLICATIONS**

Through relinquishing control of the land parcel Council will not be required to maintain or renew the facilities being constructed.

## **8. ENVIRONMENTAL IMPLICATIONS**

A small number of native trees and shrubs will be removed as part of the project however the location was chosen to avoid areas with high environmental values. The project will fund native vegetation offsets for any of the native vegetation removed.

## **9. SOCIAL IMPLICATIONS**

Council provides open access to its facilities and recreation reserves through an exclusive use booking system. When not booked the public has open access to reserves Council owns or manages. The Echuca Lawn Tennis Club is a private club and has exclusive use of its facilities. The surrender of the land earmarked for the tennis courts will ensure that Council's management and access provisions remain consistent.

### **Strategic Objective – Strong and Engaged Communities**

Services, programs and advocacy enable improved health, wellbeing and safety of our community.

### **STRATEGY 3**

Enable residents to be active and engaged in their community and support participation in artistic, cultural, sporting and leisure opportunities.

## **10. ISSUES AND RISK MANAGEMENT**

### **Issues:**

Nil.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **11. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **12. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

## **13. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **14. CONCLUSION**

Council has been aware for some years that once the location for the tennis courts and the specifics around access had been determined, that it should seek to surrender the management of the land to DELWP

## **9.2 Councillor Appointment to Echuca Moama & District Tourism Development Association**

Author	Department	Manager	General Manager
Manager Governance & Strategy	Office of the CEO	CEO	

### **1. SUMMARY**

This report seeks to nominate a Campaspe Shire Councillor representative to the Echuca Moama and District Tourism Development Association Board of Management. The appointment to the board is exercising Council's right under the Visitor Servicing and Destination Marketing Service Level Agreements 2019-2022 between EMDTA and Council.

### **2. RECOMMENDATION**

**That Council appoint Councillor XXX as the nominated representative on the Echuca Moama and District Tourism Development Association.**

### **3. PURPOSE**

To consider the appointment of a Councillor to the Echuca Moama and District Tourism Development Association.

### **4. DISCUSSION**

Council at its meeting of the 8 December 2020 affirmed the appointment of Councillor representatives to a number of Advisory Committees and Industry Forums.

The appointment of a Councillor representative to the Echuca Moama and District Tourism Development Association was deferred to 2021.

The appointment to the board is exercising Council's right under the Visitor Servicing and Destination Marketing Service Level Agreements 2019-2022.

This report seeks to make that appointment.

### **5. CONSULTATION**

Councillors:

- 14 04 2021 Council Briefing Session.

### **6. POLICY AND LEGISLATIVE IMPLICATIONS**

There are no policy or legislative implications associated with this report.

### **7. FINANCIAL AND ECONOMIC IMPLICATIONS**

There are no financial or economic implications associated with this report.

### **8. ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **9. SOCIAL IMPLICATIONS**

There are no social implications associated with this report.

## **10. RELEVANCE TO COUNCIL PLAN 2017-2021**

Councillor appointments enables the delivery of services, facilities and programs to the community through sound corporate governance and fiscal responsibility.

## **11. ISSUES AND RISK MANAGEMENT**

### **Issues:**

Nil.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **12. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

## **14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

### **9.3 Campaspe Arts and Culture Strategy**

Author	Department	Manager	General Manager
Manager Community Development	Community		General Manager Community

#### **1. SUMMARY**

The process of developing *Creative Campaspe* clearly demonstrated that artistic and cultural endeavour across the Shire serves multiple purposes, including participation and enjoyment, social inclusion, and economic and tourism development. It also demonstrated that a variety of formal and informal groups are progressing their passions without requiring/desiring much by way of direct Council support.

*Creative Campaspe* is the proposed Arts and Culture strategy for the Campaspe Shire Council (CSC), it recognises the extent of activity across the Shire and recommends means by which Council can support the community pursue artistic and cultural endeavours.

#### **2. RECOMMENDATION**

**That Council seek community feedback on the proposed arts and culture strategy titled “*Creative Campaspe*”, before considering the matter further.**

#### **3. PURPOSE**

The purpose of this report obtain Council approval to seek community feedback on the proposed arts and culture strategy (*Creative Campaspe*) for Campaspe Shire Council (CSC).

After extensive consultation, *Creative Campaspe* should clearly articulate the nature of support that Council might provide communities across the municipality in their artistic and cultural endeavours.

Community feedback is now required to gauge how the proposal reflects local needs and to provide Council with advice about changes/actions that might improve the Council’s ability to support arts and culture

#### **4. DISCUSSION**

Over many years multiple community groups and individuals have developed and implemented a range of artistic and cultural activities, for a number of reasons including participation and enjoyment, social inclusion as well as economic and tourism development. Prior to the implementation of Council’s Place Based Planning model there have been multiple examples of where Community has partnered with Council to deliver prominent artistic and cultural works.

This strategy seeks to reaffirm Council’s commitment to artistic and cultural activity across the shire, it should provide clarity about how Council might provide strategic and operational support; including access to infrastructure, planning support and advice on issues relating to funding, planning etc.

The strategy also identifies that a significant commitment is required from Council to listen to and support local indigenous cultural activity, providing a platform for key indigenous groups and individuals to celebrate their culture.

Critical to this will be genuine engagement to build the necessary confidence, trust and security for local Indigenous artistic and cultural activity to emerge and grow.

## **5. OPTIONS**

### Option 1: Seek Feedback on Creative Campaspe, as an Arts and Culture strategy for CSC

The document reflects a consultation process including internal and external stakeholders. It also articulates levels of service Council will deliver in supporting community with its artistic and cultural endeavour.

This option is recommended by officers.

### Option 2: Do not seek feedback on Creative Campaspe

The document reflects Community sentiment and Council's capacity, based upon strong consultation to date.

This option is not recommended by officers.

## **6. CONSULTATION**

### Internal consultation:

- Departmental staff
- Youth Advisory Group

### External consultation:

- Community Survey – 30 responses
- Community Groups:
  - Girgarre
  - Colbinabbin
  - Rushworth
  - Kyabram
    - Plaza Theatre
    - Ky Town Hall
  - Echuca
    - Echuca Moama Theatre Company
    - Foundry Arts Space
    - Echuca Moama Arts Initiative (EMAI)
  - Tongala
  - Rochester
- Indigenous engagement
  - Local Indigenous Artists

#### Councillors:

- Briefings
  - 11 June 2019
  - 11 February 2020
- A group session with all Councillors and the Consultant July 2020
- Individual sessions between the Consultants and Councillors:
  - Cr V Neale (15 July 2020)
  - Cr D Mackrell (14 July 2020)
  - Cr N Pankhurst (14 July 2020)

### **7. POLICY AND LEGISLATIVE IMPLICATIONS**

The process that Council has implemented to develop Creative Campaspe meets the requirements Council's Community Engagement Policy (59) and relevant laws as required by Section 9(2)(a) of *Local Government Act 2020*. The strategy also supports the intent of Council Policy 179 Public Transparency.

### **8. FINANCIAL AND ECONOMIC IMPLICATIONS**

Creative Campaspe supports the economic sustainability for the municipality in accordance with Section 9(2)(c) of *Local Government Act 2020*. As well as the ongoing financial viability of the Council in accordance with Section 9(2)(g) of *Local Government Act 2020*.

### **9. ENVIRONMENTAL IMPLICATIONS**

Through a review process this strategy, Campaspe Creative has minimal to no implications for any environmental sustainability issues including climate change risks in accordance with Section 9(2)(c) of *Local Government Act 2020*.

### **10. SOCIAL IMPLICATIONS**

In accordance with Section 9(2)(c) of *Local Government Act 2020*, an assessment of the proposed Arts and Culture strategy, "Creative Campaspe" identifies that artistic and cultural activities can provide positive social opportunities for Community either individually or collectively.

### **11. RELEVANCE TO COUNCIL PLAN 2017-2021**

The development of *Creative Campaspe* as the Arts and Culture Strategy for Campaspe supports the following objectives within the Council plan;

- Strong and Engaged Communities:
- Foster community partnerships
- Build vibrant communities
- Best practise service delivery
- Enable engaged and active residents
- Resilient Economy



- Support and develop Campaspe's Tourism opportunities
- Balanced Services and Infrastructure
- Maximise access and usage of assets through innovative design and partnership initiatives
- Responsible Management
- Customer centred approach

## **12. ISSUES AND RISK MANAGEMENT**

### **Issues:**

#### **Issue 1: Covid 19**

The Covid 19 pandemic impacted the delivery of this project by delaying key actions required to deliver this strategy. A vast majority of engagement was conducted via online processes. Although effective and comprehensive, it is recognised that online engagement is not a complete substitute for face to face engagement.

#### **Issue 2: Indigenous community**

This strategy respectfully acknowledges that the development of Indigenous artistic and cultural activity must be driven by the local indigenous community. Council must provide a safe and open platform for conversations to evolve and trust to be built, enabling local indigenous organisations and individuals the space to grow and share its culture for the purposes that this community prioritises.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **13. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **14. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

## **15. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **16. CONCLUSION**

Seeking community feedback on *Creative Campaspe* as an Arts and Culture strategy for CSC is a strong step forward in Council clearly articulating its level of service in the area. It should provide community with clarity on how council will support artistic and cultural endeavours.

## **17. ATTACHMENTS**

### **9.3.1 Creative Campaspe (Campaspe Arts and Culture Strategy)**

## **9.4 Port of Echuca Management Model Update**

Author	Department	Manager	General Manager
CEO	Office of the CEO		

### **1. SUMMARY**

In January 2021, Council considered an update on the progress to date, by Cloudstreet Economics, on a number of reports focused on the Port of Echuca, and determined to commission an additional report; a local and regional economic assessment of the Port of Echuca activities that are owned and/or managed by Council.

This update seeks approval to release the latest report to the community and to foreshadow next steps for Council's consideration.

### **2. RECOMMENDATION**

That Council

- 1. Adopt in principle the Port of Echuca Precinct Integrated Manager Model (Beneficial Enterprise) as the preferred future management model for the Precinct.**
- 2. Authorise the CEO to commence investigation of any outstanding matters supporting the implementation of the Integrated Manager Model.**
- 3. Authorise the CEO to make a copy of the February 2021 report by Cloudstreet Economics, subject to the removal of any commercial in confidence information, available on Council's website for community information.**
- 4. Direct the CEO to develop a scope/request for tender to commission targeted market research to gain a better understanding of the Precinct's tourism market; including consideration of visitor expectations and visitation drivers along with the identification of current and potential market segments and demand.**
- 5. Progress its further consideration of the Port of Echuca operations within a broader 'Bridge to Bridge' precinct as outlined in this update**

### **3. PURPOSE**

To obtain (in principle) agreement of the Integrated Manager Model of Management (Beneficial Enterprise) as the preferred future management approach for the Port of Echuca; to obtain approval for the public release of the recently completed Cloudstreet Economics report (minus any commercial in confidence information), and to advise the community that Council will now be considering the Port of Echuca Precinct in the context of 'Bridge to Bridge opportunities'.

### **4. DISCUSSION**

At its April 2020 meeting, Council considered a report from the Port Precinct Working Group (PPWG), which had comprised three Echuca Moama Alliance and three Council representatives.

Council's response to the report included the following actions:

- *Reserve its position with respect to a preferred management model until a further report is prepared and presented to it by the Chief Executive Officer.*
- *Direct the Chief Executive Officer to develop an additional management model for Council's consideration that closely approximates an 'arm's length from council' approach (e.g. a Division with full delegations to operate independently of the Council but accountable to the CEO).*
- *The model developed to canvass management of all of the Council's functions, assets, activities and responsibilities within the Precinct (e.g. leases, financial management, commercial activities including boats, tourism and activation).*

At its August 2020 meeting, Council considered a report that advised that the CEO had appointed Cloudstreet Economics to conduct an independent review of the current management structure, a Not for Profit model as proposed by PPWG, and an arm's length council management model.

The review addressed structures, business models, staffing requirements, key responsibilities and financial forecasts as well as outline any likely 'subsidy' that the operation of each model would leave for the community (Council) to 'pay'.

Council directed the CEO to obtain further and definitive advice

*..... with respect to an Independent Not for Profit Body and a Beneficial Enterprise's:*

- a) *legal structure;*
- b) *ability to assume Committee of Management responsibility for Crown Land;*
- c) *ability to take on their own industrial relations and associated responsibilities;*
- d) *compliance with Council obligations (Local Government Act, Policies & Procedures, State reporting etc.).*
- e) *liability to indirect taxes (State and Australia) and direct taxes*

At its January 2021 meeting Council determined:

*That:*

1. *Council note the timeframe for delivery of the additional report.*
2. *The CEO arrange an externally facilitated workshop, for Councillors and relevant Senior Staff, to consider the advice and recommendations contained within the suite of Cloudstreet reports.*
3. *The Administration present a report to Council as soon as practicable thereafter, canvassing matters raised in the workshop and recommending how best to progress 'change' in the management and delivery of Council owned/managed services at the Port.*

Cloudstreet Economics review of the economic contribution of Council's tourism related activities in the Port of Echuca to the local/regional economy, was delivered in February 2021.

Dr David Cochrane then conducted separate workshops with councillors and members of the executive, plus a joint workshop to consider next steps.

While the joint workshop was conducted on 14 April 2021, further work is required to bring a formal Action Plan back to Council for its consideration, a number of actions were canvassed including the need to:

- Adopt Dr Cochrane's recommendation that the Integrated Manager Model of Management (Beneficial Enterprise) be the Council's preferred future management approach for the Port of Echuca Precinct.
- Commission specific tourism advice with respect to the Precinct to help identify gaps and duplications in tourism offerings/services in the precinct (e.g. what attracts, detracts, is missing etc.).
- Consider the Port of Echuca as part of a broader Bridge to Bridge precinct, within which Council has both responsibilities and opportunities with respect to land, buildings and its 'commercial' operations.
- Map and describe the current functions/use of the land, buildings and operations.
- Consider potential amended/alternate functions/uses/operations for the land, buildings and operations.
- Consider the influence of complementary private uses within the precinct.

In the meantime, the Administration will continue 'opening' up the wharf and environs to promote resident and visitor experiences.

## **5. POLICY AND LEGISLATIVE IMPLICATIONS**

The *Local Government Act 2020* provides for the establishment of a beneficial enterprise which is the preferred and recommended future model for the Port of Echuca Precinct.

## **6. FINANCIAL AND ECONOMIC IMPLICATIONS**

Dr David Cochrane's reports outline the financial and economic implications and benefits of pursuing alternative management models for the Port of Echuca Precinct.

## **7. ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **8. SOCIAL IMPLICATIONS**

There are no social implications associated with this report.

## **9. RELEVANCE TO COUNCIL PLAN 2017-2021**

Resilient Economy - Improved management and delivery of Council's operations in the precinct will facilitate and support local business growth and develop tourism opportunities.

Balanced Services and infrastructure - Formally reviewing Council's ownership and management of a range of assets, including those in the Port Precinct, informs Council decisions about addressing community needs.

Responsible Management - Considerable Council resources are allocated to the management and operation of the Precinct, reviewing options to improve them, address tourism needs and reduce the level of subsidy required of the community; evidences responsible management.

## **10. ISSUES AND RISK MANAGEMENT**

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **11. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **12. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

## **13. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **14. CONCLUSION**

This report seeks approval to release (subject to the removal of commercial in confidence information) the Cloudstreet Economics report that reviewed the economic contribution of Council's tourism related activities in the Port of Echuca to the local/regional economy, obtain Council's direction regarding a preferred future management model and indicate how Council intends to review its Port of Echuca land, buildings and operations within a broader Bridge to Bridge precinct.

## **15. ATTACHMENTS**

Nil.

## **9.5 Disposal of Council Property Policy**

Author	Department	Manager	General Manager
Property Project Officer Property Manager	Projects & Facilities	Manager Projects & Facilities	General Manager Infrastructure

### **1. SUMMARY**

This report seeks Council endorsement to adopt the Disposal of Council Property Policy which gives direction on the sale and transfer of land and associated infrastructure owned by Campaspe Shire Council (Council).

The policy is to ensure that surplus property which is not required by Council is identified and disposed of in compliance with relevant legislations in the most appropriate manner to benefit rate payers.

### **2. RECOMMENDATION**

**That Council:**

- 1. Adopt the Disposal of Council Property Policy xxx as at attachment 9.5.1.**
- 2. Note that this Policy is to commence from 1 July 2021 to align with the relevant sections of the Local Government Act 2020.**

### **3. PURPOSE**

The purpose of this report is to provide Council with an overview on the introduction of a new Council Policy to govern property disposals aligning with the Local Government Act 2020 and relevant sections that commence from 1 July 2021.

### **4. DISCUSSION**

Council holds a large portfolio of property which has been acquired or inherited through amalgamations over decades. This portfolio includes parcels of land and buildings which are no longer required to support Council services and are therefore a financial burden on the community.

The evolution of service provision, population shift and social changes also influence the format, demand and location of service need across the municipality. This affects Council's property portfolio.

The Disposal of Council Property gives Council, officers and the community direction on the steps for the sale and transfer of land by Council in compliance with the *Local Government Act 2020*. The policy aligns with Section 114, "*Restriction on power to sell or exchange land*".

The policy also links to actioning the principles and objectives of a number of other critical Council policies including Policy 118 Asset Rationalisation, Policy 91 Sustainable Asset Management and Policy 157 Places of Assembly/Community Facilities.

The presentation of this policy to Council for adoption has been held over for the last 12 months due to the roll out of the *Local Government Act 2020*.

### **5. OPTIONS**

#### **Option 1: Adopt the Disposal of Council Property Policy**

The policy sets out the criteria in dealing with and disposing of surplus land (and property) for the long term benefit of rate payers and the community.

This option is recommended by officers.

#### Option 2: Not Adopt the Disposal of Council Property Policy.

The policy clearly articulates the requirements for disposal of land therefore providing direction to Council and officers and transparency to the community in managing Council's property portfolio. Without a policy it places Council at risk in dealing with land sales and transfers in an open and transparent manner

This option is not recommended by officers.

#### Option 3: Alter or modify the Disposal of Council Property Policy

The policy has been developed giving due and careful consideration to compliance with the *Local Government Act 2020* and alignment with relevant Council policies. Altering or modifying the policy contents may compromise legislative compliance.

This option is not recommended by officers.

## **6. CONSULTATION**

#### Internal consultation:

- EMG
- Property Manager
- Governance Support Officer

#### External consultation:

- Legal Advisors

#### Councillors:

- 10 March 2021 Briefing Session.
- 14 April 2021 Briefing Session.

## **7. POLICY AND LEGISLATIVE IMPLICATIONS**

This policy aligns with Section 114 of the *Local Government Act 2020*. The policy actions Policy 179 Public Transparency by providing information on the sale and transfer of land by Council. The policy also actions outcomes in Policy 118 Asset Rationalisation and Policy 91 Sustainable Asset Management and takes into consideration Policy 59 Community Engagement.

## **8. FINANCIAL AND ECONOMIC IMPLICATIONS**

The policy supports economic sustainability for the municipality in accordance with Section 9(2)(c) of *Local Government Act 2020*. The policy also supports the ongoing financial viability of the Council in accordance with Section 9(2)(g) of *Local Government Act 2020*. This is achieved through the disposal of surplus assets reducing the financial burden on Council.

## **9. ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **10. SOCIAL IMPLICATIONS**

The Disposal of Property Policy may have social implication that would be identified through Community Engagement processes and impacts on Council's Operational and Service requirements. These will be identified on a case by case basis.

## **11. RELEVANCE TO COUNCIL PLAN 2017-2021**

The policy supports Council to meet Council Plan strategic objectives in the following areas:

### *Balanced Services and Infrastructure*

Relinquish services and assets that no longer meet community need.

### *Responsible Management*

Enable delivery of services, facilities and programs to the community through sound corporate governance and fiscal responsibility.

## **12. ISSUES AND RISK MANAGEMENT**

### **Issues:**

No issues identified.

### **Risk:**

Risk management has been considered in the development of the above options and in preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **13. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **14. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

## **15. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **16. CONCLUSION**

The recommendation to adopt the policy will facilitate the efficient and effective achievement of property disposal resulting in financial benefit for Council and the community.

## **17. ATTACHMENTS**

9.5.1 Policy - Disposal of Council Property



## **9.6 Health, Wellbeing and Safety Policy**

Author	Department	Manager	General Manager
General Manager Corporate	Corporate		General Manager Corporate

### **1. SUMMARY**

This report presents the Health, Wellbeing and Safety Policy for adoption following a review.

### **2. RECOMMENDATION**

**That Council adopt Council Policy 124 Health, Wellbeing and Safety at Attachment 1.**

### **3. PURPOSE**

The purpose of this report is to provide Council with an overview of the changes to the reviewed policy and recommend that the updated policy be adopted by Council.

### **4. DISCUSSION**

The Health, Wellbeing and Safety Policy outlines Council's overall commitment to providing a safe and healthy work environment and promoting health and wellbeing amongst employees, volunteers, contractors and Councillors.

This policy has been reviewed because it had passed its review date.

The review of this policy has resulted in a change to the name of the policy, previously known as the Occupational Health and Safety Policy.

The policy has incorporated the term wellbeing in the policy name and policy statements to articulate the broader definition of health, a definition of health and wellbeing has also been provided.

The policy sets out the responsibility of the Chief Executive Officer of Council to maintain a working environment that is safe and free of risks to health so far as reasonably practicable in accordance with the legislative obligations.

In addition, the policy has been updated to reflect an overall commitment to continual improvement in safety performance and that resources are allocated to achieve this outcome. Minor formatting and editing have occurred to align with Council's current policy template.

The attachments present the old and new policy and a version that highlights the changes that have been made.

### **5. CONSULTATION**

#### Internal consultation:

- Executive Management Group on 19 January 2020 and 6 April 2021.
- Occupational Health and Safety Committee

#### Councillors:

Council Briefing Sessions on 10 February 2021 and 14 April 2021.

## **6. POLICY AND LEGISLATIVE IMPLICATIONS**

The adoption of this policy supports Council in meeting its obligations under the Occupational Health and Safety Act 2004.

## **7. FINANCIAL AND ECONOMIC IMPLICATIONS**

There are no financial or economic implications associated with this report.

## **8. ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **9. SOCIAL IMPLICATIONS**

There are no social implications associated with this report.

## **10. RELEVANCE TO COUNCIL PLAN 2017-2021**

Responsible Management	Council policies assist with establishing guidelines, effective decision making and being accountable to the community.
------------------------	---

## **11. ISSUES AND RISK MANAGEMENT**

### **Issues:**

Nil.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **12. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

## **14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **15. CONCLUSION**

The Occupational Health and Safety Policy was overdue for review, having completed the review, a number of changes (including its name) are recommended as outlined in the report.

It is recommended that the updated policy be adopted by Council.

## **16. ATTACHMENTS**

- 9.6.1 Current Council Policy 124 – Occupation Health & Safety
- 9.6.2 Council Policy 124 – Health, Safety and Wellbeing
- 9.6.3 Council Policy 124 – Health, Safety and Wellbeing with tracked changes

## **9.7 Designated Area Migration Agreement Application**

Author	Department	Manager	General Manager
Manager Community Development	Community		General Manager Community

### **1. SUMMARY**

Campaspe Shire Council (CSC) has been working in partnership with the City of Greater Shepparton (project lead) and the Moira Shire Council to develop a business case to underpin an application to the Federal Government to establish a Designated Area Migration Agreement (DAMA).

The business case (summary attached) and subsequent application for a DAMA are aimed at providing local employers with a mechanism to fill labour shortages in the medium term and to supplement established skills development and workforce attraction programs.

Consultation with industry and business was undertaken in May of 2019 through a forum. This was further supported by a labour market research survey conducted in November 2019, with additional consultation through September 2020 to February 2021. This work established the need for a Designated Area Migration Agreement in the combined Local Government Areas (LGAs) to assist in reducing labour shortages.

If approved, Council will be required to make a financial commitment of up to \$10,000 per annum for four years and provide a letter of support for the application process.

### **2. RECOMMENDATION**

**That Council:**

- 1. Agree to participate in an application to the Federal Government to establish a Designated Area Migration Agreement in partnership with the Greater Shepparton City Council and the Moira Shire Council.**
- 2. Authorise the CEO to commit up to \$10,000 per year, for four years, as part of Council's financial contribution to the project.**
- 3. Authorise the CEO to provide a letter of support as part of the application process.**

### **3. PURPOSE**

To seek agreement from Council to participate in the application process being led by the Greater Shepparton City Council (GSCC) to secure a Designated Area Migration Agreement (DAMA) for CSC, GSCC and the Moira Shire. As part of that agreement to participate, Council would need to commit up to \$10,000 of funding per year for four years and provide a letter of support as part of the submission to the Federal Government.

Since November 2019 a consortium with representatives from across all three local government authorities has been working with consultants to develop a business plan, (summary attached), to provide the appropriate level of data and rationale for the establishment of a DAMA in this catchment.

The next phase of the project is a formal submission to the Federal Government, which is being coordinated by GSCC.

### **4. DISCUSSION**

A DAMA is an agreement between the Federal Government and a region for migration, to address skills and labour shortages. Under this agreement there is a designated list of occupations and a maximum yearly number of migrants permitted.

Some occupations are eligible for a permanent residency concession after the specified period of time allowing migrants the opportunity to remain in the community on a permanent basis.

### Council Contribution

In reviewing the DAMA business case developed by the consortium, officers support the concept of a DAMA and recognise the long-term economic and social benefits one should deliver.

The Administration recommends that costing model to support the DAMA be based on relative populations, which is regarded as the most common and more equitable structure moving forward.

Currently the business case provides four options for Council funding below.

## Financial and Economic case (Funding options)

OPTION 1		Councils (based on equal share)
Per council	10,000 pa	
Total	120,000	

OPTION 2		Councils (based on business nos)			
Council	Businesses	% share	4 years	Annualised	Rounded
Moirā	3103	23%	27,394	6,848	7,000
Campaspe	4217	32%	37,228	9,307	9,000
Greater Shepparton	5958	45%	52,598	13,149	13,000
			117,219	29,305	29,000pa

OPTION 3		Councils (based on application nos. in Council area)
Year	No. workers	Council contribution per endorsed worker
1	75	
2	105	
3	120	
4	135	
Total	435	\$270
		\$117,450 (Total 4 years)

OPTION 4		Employer Fee Increase (projected over 4 year period)	
Fee per worker		Cash shortfall	
\$750		\$117,219	
\$1,020		nil	

Note: Funding options listed refer to the the cash shortfall. That is, corporate overheads of \$66,520 have been removed from the projected deficit in each option.

If the application is successful, Council's financial contribution is dependent on the option selected by the consortium. CSC will be required to meet a financial commitment over the four years of the project. Officers recommend that this commitment does not exceed \$10,000 per annum.

### Project Budget

Overall the modelling identifies that the project is anticipated to cost a total of \$509,989 over the four years, as shown in the table below, where an operational budget has been developed.

The model also includes the need for an industry contribution.

Figure 2

## Financial and Economic case

DAMA Operational budget		Year 1	Year 2	Year 3	Year 4	TOTAL
Staffing	Expenses					
	Project officer	67,270	69,762	72,293	74,745	
	Oncosts	9,754	10,115	10,482	10,838	
	Management Apportionment	5,053	5,053	5,053	5,053	
	Vehicle	4,500	4,500	4,500	4,500	
	General Costs	20,000	20,000	20,000	20,000	
	Establishment Costs	10,000				
	Corporate overheads	15,987	16,414	16,849	17,270	
		<b>122,563</b>	<b>125,844</b>	<b>129,177</b>	<b>132,405</b>	<b>\$509,989</b>
Source	Federal Government	0	0	0	0	
	State Government	0	0	0	0	
	Industry	56,250	78,750	90,000	101,250	
SURPLUS/DEFICIT		<b>66,313</b>	<b>47,094</b>	<b>39,177</b>	<b>31,155</b>	<b>\$183,739</b>

### Option 1: Accept all recommendations

By accepting all recommendations Council will reinforce the application made by the consortium. Officers have identified that this project will have long term economic and social benefits for the broader Campaspe community.

This option is recommended.

### Option 2: Declines recommendations

If Council selects not to engage in this project, it will miss an opportunity to gain a competitive advantage in the recruitment of skilled staff in areas that local businesses are faced with significant labour shortages.

This option is not recommended by officers.

## 5. CONSULTATION

### External consultation:

- City of Greater Shepparton
- Moira Shire Council
- Dept of Home Affairs
- Community survey (5 Campaspe Shire based businesses responded)
- Multiple Industry forums

### Councillors:

- 10 September 2019 Council Briefing Session.
- 14 April 2021 Council Briefing Session

## **6. POLICY AND LEGISLATIVE IMPLICATIONS**

Officers have undertaken due consideration of the relevant Council Policies and relevant law as required by Section 9(2)(a) of *Local Government Act 2020*. This includes Council Policy 179 Public Transparency and the transparency of Council's decisions, actions, and information.

## **7. FINANCIAL AND ECONOMIC IMPLICATIONS**

Appropriate consideration of any economic sustainability for the municipality in accordance with Section 9(2)(c) of *Local Government Act 2020*. Has been undertaken in developing this report.

Further to this, consideration of the ongoing financial viability of the Council in accordance with Section 9(2)(g) of *Local Government Act 2020* has also undertaken.

## **8. ENVIRONMENTAL IMPLICATIONS**

Relevant consideration of any environmental sustainability issues and consideration of mitigation and planning for climate change risks in accordance with Section 9(2)(c) of *Local Government Act 2020* has been facilitated as part of developing this report.

## **9. SOCIAL IMPLICATIONS**

Social implications for the municipality in accordance with Section 9(2)(c) of *Local Government Act 2020* have been considered as part of this report.

## **10. RELEVANCE TO COUNCIL PLAN 2017-2021**

Resilient Economy; Diverse and growing economy with increased employment and investment opportunities, economic prosperity and community development:

- Facilitate and enable local enterprise
- Develop strong business networks
- Promote competitive advantages

## **11. ISSUES AND RISK MANAGEMENT**

### **Issues:**

#### **Issue 1: Funding models for the DAMA**

Officers have identified that the funding models prepared as part of the DAMA business case require further refinement. Officer will work with the Consortium to address these issues in a constructive manner.

#### **Issue 2: Budgetary impact**

Engaging in the DAMA will create a financial commitment for Council, but the long term positive financial impacts for the Campaspe community will out way those costs. It will also address key workforce shortage issues faced by businesses across the municipality.

### **Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

## **12. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

## **13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

## **14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

## **15. CONCLUSION**

Officers recommend that Council agree to participate the Consortium's application. This recommendation is based upon the long-term benefits of DAMA to the Municipality's and the region's economy.

## **16. ATTACHMENTS**

9.7.1 Goulburn Valley DAMA Business Case Overview



## 10. Council Information

### 10.1 Letters of Appreciation

The following have been received:

- Della Nelson – thank you for actioning a request to grade Wharparilla Road, Echuca. Della drives a bus along this road and is very appreciative of such prompt service. Well done team!
- Echuca Moama Community Radio EMFM 104.7 – thank you to Mayor, Chrissy Weller for speaking on Ron Wood's "Out and About" Program.
- Kyabram Town Hall Writers' Group – thank you to Campaspe Shire representatives who were able to attend the Kyabram Town Hall Writers' Group Book Launch on Saturday, 6 March 2021.
- Sincere thank you also to the Campaspe Shire staff who assisted in making the Writer's Workshop, Celebrating Women Book Launch and Splinter Contemporary Artists Inc. Feminart Exhibition Opening such a huge success.
- Wayne, Resident – thank you to all those involved in keeping the reserve in Wisteria Street, Echuca West looking so good. The team of workers do a fantastic job and it is very much appreciated.
- Noel & Robyn Lucas, Rochester – thank you to all staff, from Customer Contact Officers through to Building Inspectors, for the prompt and courteous response and advice with the process to obtain a compliance certificate for pool barriers.
- Close the Loop – thank you for being part of the circular economy, recycling 4.02kg of toner cartridges between 01/01/2021 to 31/03/2021.

#### 1. RECOMMENDATION

**That Council note the letters of thanks and appreciation as listed.**

## **10.2 Creative Active Recovery Grants**

Author	Department	Manager	General Manager
Executive Assistant Community	Community		General Manager Community

### **1. SUMMARY**

That Council note two successful applications to the Creative Active Recovery Grants Program. As part of COVID-19 recovery, Council launched the one-off grant program and is calling for innovative ideas from creative businesses and artists to activate public spaces.

### **2. RECOMMENDATION**

**That Council note the following grants have been approved in accordance with the Creative Active Recovery Grants Program guidelines and the applicants advised in writing:**

- 1. Kinetic Theatre. – to support three outdoor theatrical events in Echuca on 16 & 17 April 2021, \$5,000**
- 2. Echuca Moama Rotary Club Inc – to host a free Family Fun Day at Rotary Park, Echuca on Saturday, 12 June 2021, \$3,000**

### **3. PURPOSE**

To note the outcomes of the Creative Active Recovery Grants Program applications considered in accordance with the grant guidelines and criteria.

### **4. DISCUSSION**

As part of COVID-19 recovery, Council launched a Creative Active Recovery Grant program and is calling for innovative ideas from creative businesses and artists to activate public spaces, until the allocated funds expire.

This grant program is dedicated to supporting talented groups and individuals from inside and outside Campaspe Shire boundaries who have been unable to work due to COVID-19 impacts such as cancelled events, lack of resourcing, restrictions on leaving the home or public gatherings, and venue closures.

This month the following applications have been approved:

**Kinetic Theatre** – to assist with three outdoor theatrical events. One interaction will take place on Friday, 16 April and two on Saturday, 17 April.

16 April 2021 (11am – 2pm) – BEASTIES, a petting zoo of electronic creatures, where audiences explore the immersive installation and interact with the zoo keepers.

17 April 2021 (9am – 10am) – OLDBUGAS at the Echuca Farmers Market, either set up a fake market stall of bric a brac they're too fond of to sell or rove with their trolley of precious goods, spending their time entertaining and interacting with the public.

17 April 2021 (12.30pm – 3.30pm) - BEASTIES, a petting zoo of electronic creatures, where audiences explore the immersive installation and interact with the zoo keepers.

Times and locations are yet to be confirmed.

**Echuca Moama Rotary Club Inc.** – to assist with a free Family Fun Day to be held at Rotary Park on Saturday, 12 June 2021. This will be a skeleton event of the Steam Rally with Country Music the focus.

7 – 8 Country Music performers have been engaged to perform throughout the day and all clubs who make Rotary park 'home' will have their own displays (Miniature Railway, Steam Traction Engines, Echuca Car Club, Childrens Corner including face painting and farm animals) along with market stalls and food vendors.

The club requested \$5,000 however, \$2,000 was budgeted for site hire fees for Rotary Park which is a facility managed/owned by the Echuca Moama Rotary Club and should be provided by them as *in-kind* support.

## **5. CONSULTATION**

### Internal consultation:

- GM Community and departmental staff.

### External consultation:

- Not required

## **6. POLICY AND LEGISLATIVE IMPLICATIONS**

Funds utilised for this program were budgeted in the 2020/2021 Event Support – Service Level contributions.

## **7. FINANCIAL AND ECONOMIC IMPLICATIONS**

No impact

## **8. ENVIRONMENTAL IMPLICATIONS**

No impact

## **9. SOCIAL IMPLICATIONS**

This funding provides support to talented groups and individuals from inside and outside Campaspe Shire boundaries who have been unable to work due to COVID-19 impacts such as cancelled events, lack of resourcing, restrictions on leaving the home or public gatherings, and venue closures.

## **10. RELEVANCE TO COUNCIL PLAN 2017-2021**

### **Strategic Objective – Strong and Engaged Communities**

Services, programs and advocacy enable improved health, wellbeing and safety of our community

### **STRATEGY 3**

Enable residents to be active and engaged in their community and support participation in artistic, cultural, sporting and leisure opportunities.

## **11. ISSUES AND RISK MANAGEMENT**

### Issues:

Nil.

**Risk:**

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

**12. CONFLICT OF INTEREST**

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

**13. CHARTER OF HUMAN RIGHTS**

This report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

**14. INSTRUMENT OF DELEGATION**

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

**15. CONCLUSION**

Council has recently received two applications to the Creative Active Recovery Grants Program, which remains 'open'.

Both applications were assessed as appropriate to fund, to the extent recommended by officers.

## 11. Councillor Reports

Cr Christine Weller	
16 March 2021	Billabong Ranch
16 March 2021	EMDTA Chair
17 March 2021	MDBA Dinner- Sir Angus Houston
18 March 2021	Campaspe Thriving Together Community Consultation - Lockington
19 March 2021	Echuca Harness Racing Club
21 March 2021	Council Plan Workshop
22 March 2021	Optus Store opening
22 March 2021	Bridge Art Project Update
23 March 2021	Workshop - NBN launch event for Business Fibre in Echuca
23 March 2021	Launch - Business Case for a Volunteer Resource Service
25 March 2021	ALWGA Mayors forum Online
26 March 2021	Implementation Matters Webinar for CEO's, Mayors and Councillors
27 March 2021	Rotary Club of Kyabram 60th Anniversary
29 March 2021	Campaspe Thriving Together Community Consultation - Rushworth
30 March 2021	Mayoral COVID Briefing (Regional)
30 March 2021	Healthy Minds Community Event
31 March 2021	Fonterra Stanhope – Site Tour
6 April 2021	Meeting – The Hon. Damian Drum MP
6 April 2021	Citizenship Ceremony
8 April 2021	Loddon Campaspe Councils Group Meeting
9 April 2021	Your Council & Climate Change: Understanding the risks & learning to adapt
10 April 2021	Echuca Moama Arts Group – Alton Gallery fundraiser
12 April 2021	C4EM
12 April 2021	CETAF AGM – Campaspe East Timor Friendship Association
14 April 2021	Site Tour - Animal Shelter, Livestock Exchange, Environment Centre & Aerodrome
16 April 2021	RCV Social Media Knowledge training
18 April 2021	Women's Country Bowls Carnival
18 April 2021	Unveiling - Bamawm Recreation Reserve War Memorial Park
19 April 2021	ERH – Pride flag raising event

Cr Robert Amos	
16 March 2021	Billabong Ranch
21 March 2021	Council Plan Workshop
22 March 2021	Bridge Art Project
31 March 2021	Fonterra Stanhope – Site Tour

Cr Colleen Gates	
17 March 2021	Campaspe Thriving Together Session - Kyabram
21 March 2021	Council Plan Workshop
26 March 2021	Implementation Matters Webinar for CEOs, Mayors and Councillors
30 March 2021	Ministerial Boating Strategy Round Table
31 March 2021	Fonterra Stanhope – Site Tour
6 April 2021	Citizenship Ceremony
14 April 2021	Site Tour - Animal Shelter, Livestock Exchange, Environment Centre & Aerodrome

Cr Paul Jarman	
21 March 2021	Council Plan Workshop
22 March 2021	Campaspe Thriving Together Community Consultation - Colbinabbin
24 March 2021	Rochester Play Space Discussions
31 March 2021	Toolleen AGM

Cr Daniel Mackrell	
18 March 2021	Campaspe Thriving Together Community Consultation - Lockington
21 March 2021	Council Plan Workshop
22 March 2021	Campaspe Thriving Together Community Consultation - Colbinabbin
24 March 2021	Campaspe Thriving Together Community Consultation - Gunbower
25 March 2021	Campaspe Thriving Together Community Consultation – Kyvalley Hall
29 March 2021	Campaspe Thriving Together Community Consultation - Rushworth
6 April 2021	Citizenship Ceremony

Cr Tony Marwood	
16 March 2021	Billabong Ranch
18 March 2021	Campaspe Thriving Together Community Consultation - Lockington
21 March 2021	Council Plan Workshop
22 March 2021	Bridge Art Project Update
26 March 2021	Echuca Moama Torrumbarry Flood Study (EMTFS)
31 March 2021	Fonterra Stanhope – Site Tour
6 April 2021	Citizenship Ceremony
14 April 2021	Site Tour - Animal Shelter, Livestock Exchange, Environment Centre & Aerodrome

Cr Leanne Pentreath	
18 March 2021	Campaspe Thriving Together Community Consultation - Lockington
19 March 2021	Bamawm Extension Fire Brigade Annual Dinner
21 March 2021	Council Plan Workshop
24 March 2021	Campaspe Thriving Together Community Consultation - Gunbower
26 March 2021	Implementation Matters Webinar for CEOs, Mayors and Councillors
26 March 2021	Echuca Moama Torrumbarry Flood Study (EMTFS)
18 April 2021	Unveiling - Bamawm Recreation Reserve War Memorial Park

Cr Adrian Weston	
21 March 2021	Council Plan Workshop
22 March 2021	Campaspe Thriving Together Community Consultation - Colbinabbin
29 March 2021	Campaspe Thriving Together Community Consultation - Rushworth
31 March 2021	Fonterra Stanhope – Site Tour
18 April 2021	Stanhope – Anzac Day Service

Cr John Zobec	
21 March 2021	Council Plan Workshop
25 March 2021	Campaspe Thriving Together Community Consultation – Kyvalley Hall
6 April 2021	Citizenship Ceremony
9 April 2021	Your Council & Climate Change: Understanding the risks & learning to adapt

## 1. RECOMMENDATION

**The Councillor Reports be noted.**

## 12. Chief Executive Officer's Report

Activities and meetings attended since the previous Council meeting.

Meetings continue to be conducted remotely via teleconferences and web based meetings where possible.

CEO activities and meetings since the March Council meeting include:

- Meeting with Murray River Council CEO
- Local Government Victoria Webinar regarding the progress of the implementation of the *Local Government Act 2020* and other legislative reforms that impact the local government sector.
- Loddon Mallee Capability and Capacity Program Information Forum
- Mallee and Loddon Campaspe Economic Growth Strategies Session
- Fonterra Australia - Site Tour
- Murray River Group of Councils CEOs meeting
- Meeting with Federal Member for Nicholls, Damian Drum MP
- Citizenship Ceremony
- Department of Transport meeting
- Loddon Campaspe Councils Group Meeting
- Joint State/Local Government CEO Forum
- Meeting with the Chair of the Lockington Planning Group

### 1. RECOMMENDATION

**The Chief Executive Officer's report be noted.**



## 13. Petitions and Letters

Nil.

## 14. Notices of Motion

Nil.

## 15. Urgent Business

Nil.

## 16. Confidential Business

### Confidential Business– Close

#### Recommendation

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable the meeting to consider four reports that contain confidential information as defined in section 3(1) of the Act as follows:

- a) *Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released*
- c) *Land use planning information, being information that if prematurely released is likely to encourage speculation in land values*
- g) *Private commercial information, being information provided by a business, commercial or financial undertaking that - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.*
- h) *Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)*

### Confidential Business - Open

#### Recommendation

That Council, having considered all items of confidential business in accordance with section 66(2) of the *Local Government Act 2020*, open the meeting to the public at

## 17. Close Meeting

Declan Moore

Chief Executive Officer