



Council Agenda



Date: 14 December 2022

Time: 6:00 pm

Venue: Echuca Civic Centre

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For a meeting of the Campaspe Shire Council held on Wednesday 14 December 2022, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Acknowledgement of Country

The Shire of Campaspe is the traditional lands of the Dja Dja Wurrung, Taungurung and Yorta Yorta Peoples.

We respect and acknowledge their unique Aboriginal cultural heritage and pay our respect to their ancestors, descendants and emerging leaders as the Traditional Owners of this Country.

We acknowledge their living culture and their unique role in the life of this region.

Opening Prayer

We pray to almighty God that our decisions as a Council be in the best interest of the people, culture and the environment of the Shire of Campaspe.

Amen

Meeting Procedures

Please ensure that all electronic devices are turned off or switched to silent.

Council meetings are broadcast live via the internet. During the meeting, members of the public may be recorded, particularly those speaking to an item. By attending this meeting, you are consenting to the possibility that your image may also be broadcast to the public. Any personal and health information voluntarily disclosed by any person at Council meetings may be broadcast live, held by Council and made available to the public for later viewing.

Those people who have requested to speak to an item will be allowed five minutes to address Council. Speakers will be notified with a bell when there is 60 seconds remaining. Speakers must only speak in relation to the subject stated on their application and shall not debate the issue with Councillors and officers. Councillors are able to ask questions of the speaker on points of clarification.

Speakers are advised that they do not enjoy any special protection from defamation arising from comments made during their presentation to Council and should refrain from voicing defamatory remarks or personal defamatory statements against any individual. Speakers will be treated with respect when addressing Council. I ask that the same respect is extended to Councillors and officers.

1 Apologies and Requests for Leave of Absences

1.1 Apologies

1.2 Leave of Absence

2 Confirmation of Minutes

RECOMMENDATION

That the following minutes be confirmed with an administrative change to note Councillors not present:

- Campaspe Council Meeting held on 16 November 2022.

3 Changes to the Order of Business

Once an agenda has been prepared and sent to Councillors, the order of business for that meeting may only be altered by resolution of the Council. This includes the request for an item to be brought forward.

4 Declarations of Conflict of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

5 Responsible Authority Decisions

Responsible Authority – Defined under Section 13 of the *Planning & Environment Act 1987*. Responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil received.

6 Planning Authority Decisions

Planning Authority – Defined under Section 12 of the *Planning & Environment Act 1987*. Responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil received.

7 Question Time

Question time will be available at every Ordinary Meeting to enable members of the public to address questions to Council. Questions must be received in writing, on the prescribed form from

Council's website, by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer, no later than 12:00pm (noon) on the day of the Ordinary Meeting.

8 Acknowledgements / Councillor Reports

At each Ordinary Meeting, Councillors will have the opportunity to acknowledge significant community members and events. These may relate to notable achievements by community members and groups, and the offering of condolences to a person who has distinguished service in the local area.

The duration of any report from a Councillor will be limited to two (2) minutes.

Any acknowledgment intended to be raised by a Councillor at an Ordinary meeting must be notified to the Chief Executive Officer at least three (3) hours before the commencement of the meeting.

9 Officer Reports

9.1 Office of the CEO

9.1.1 CEO Performance Plan

Directorate: Office of the CEO

Responsible Officer: CEO Executive Assistant

Manager: Chief Executive Officer

Attachments: 1. CONFIDENTIAL REDACTED - Draft Performance Plan
November 2022 [9.1.1.1 - 4 pages]

1. PURPOSE

In accordance with the CEO Employment and Remuneration Policy, Councillors and the Chief Executive Officer (CEO) will establish a Performance Plan within three (3) months of commencement of the CEO's employment, and then again annually following completion of each Performance Review.

This CEO Performance Plan sets out specific objectives and measures for success as established by the CEO and Council.

The purpose of this report is to provide Council with an opportunity to review and endorse the recommended CEO's Performance Plan for the period ending 30 June 2023.

2. RECOMMENDATION

That Council endorse the Chief Executive Officer's Performance Plan and key objectives.

3. DISCUSSION

In accordance with Policy 175 the role of the CEO Employment and Remuneration Advisory Committee (the Committee) is to assist and advise the Council on developing the CEO's performance plan.

The Committee, consisting of Mayor Amos, Cr Weller, Cr Mackrell, Cr Gates and independent member Phil Shanahan met with the CEO on 30 November 2022 to develop the Performance Plan.

4. CONSULTATION

The advisory committee has consulted with the Councillors and the CEO during the process of developing the Performance Plan.

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of Local Government Act 2020 have been considered and the following Council Policy and/or relevant law are impacted by this report:

- Section 18(1)(g) of the Local Government Act 2020
- Policy 175 Chief Executive Officer Employment and Remuneration Policy

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no issues of ongoing financial viability of the Council have been identified within this report.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no specific social implications have been identified.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

The CEO facilitates the organisations delivery of Council Plan actions.

10. ISSUES AND RISK MANAGEMENT

Issues:

The provision of clear and measurable KPIs for the Interim Chief Executive Officer sets the framework for focussed attention over the period of engagement and a structure for the review of the CEO's performance during this period. Council's endorsement of KPIs for the CEO meets the organisations contractual obligations to the CEO.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

The review of the CEO's Performance Plan has been undertaken by the Committee in consultation with representatives of Council and the CEO. This review is provided to Council for endorsement.

9.2 Corporate

9.2.1 Southern 80

Directorate: Executive Director

Responsible Officer: Economic Development Manager

Manager: Economic Development Manager

Attachments: 1. 2023 Southern 80 One Year MO U.doc [9.2.1.1 - 4 pages]

1. PURPOSE

Council's funding agreement with the Moama Water Sports Club for the Southern 80 Ski Race (Southern 80) event has expired and the event organisers are seeking a new multi-year agreement annual support of \$25,000 cash and \$25,000 voluntary contribution. The Southern 80 event provides a major economic impact to the region.

Council officers recommend a single year agreement with the Moama Water Sports Club for the 2023 event to allow Council to better track and understand the actual cost of Council's voluntary support contribution. With this information available, a multi-year agreement can be developed for consideration.

Council officers recommend supporting the 2023 event through a \$25,000 cash and \$25,000 voluntary support contribution, noting that this would require Council to make an exemption to the maximum threshold as stated in its Event Strategy 2019-2024 which would limit the cash contribution to \$5,000.

2. RECOMMENDATION

That Council agree to;

- a) Exempt the 2023 Southern 80 Ski Race from the Campaspe Shire Event Strategy 2019-2024 and the funding guidelines for community events sponsorship under Council policy 176 Grants, Sponsorships and Donations Programs, which limit the cash contribution to \$5,000.**
- b) Enter into a one-year agreement with the Moama Water Sports Club for the 2023 Southern 80 Ski Race with support of \$25,000 cash and \$25,000 voluntary contribution.**
- c) Advocate to the Victorian Minister for Tourism, Sport and Major Events and Visit Victoria, in partnership with Murray Regional Tourism Board, seeking funding support towards the 2023 Southern 80 Ski Race and the provision of emergency service attendance free from charge.**
- d) Evaluate the 2023 Southern 80 Ski Race event and Council's level of support to assist in the development of a new agreement for consideration by Council.**

3. DISCUSSION

In February each year the Moama Water Sports Club (the Club) hosts the Southern 80 Water Ski Race on the Murray River, starting in Torrumbarry and finishing at the Victoria Park Boat Ramp,

Echuca. Over the past 50 years the event has grown into a ski race of international significance attracting participants from all over Australia and New Zealand, as well as the UK and the USA.

The event hosts a ticketed finish line precinct at Victoria Park and on a typical year would have approximately 5,000 participants visit this site each day. However, most spectators enjoy the race from vantage points along the river and therefore it is challenging to confirm the exact number of attendees. Event organisers together with both councils (Campaspe and Murray River Council), Victoria and NSW Police, NSW Roads and Maritime, Parks Victoria & NSW Environment and Forests attempt to estimate attendance numbers.

Below is an overview of the estimated number of attendees for each of the last seven years and the estimated economic impact as a result of the event. Please note that the event was cancelled in 2021 due to the COVID-19 pandemic.

Year	Estimated # Attendance	Estimated Economic Impact
2016	50,000	\$23 million
2017	40,000	\$17.8 million
2018	40,000	\$17.7 million
2019	35,000	\$13.7 million
2020	30,000	\$9.3 million
2021	-	-
2022	5,000	\$2.2 million (rescheduled to May instead of February which meant decreased competitors and spectators)

Over the event weekend, local accommodation is near maximum capacity with many attendees also camping along the river (free camping) or staying with friends and family.

The 2023 event has been delayed until 24 – 26 March to allow Parks Vic/NSW more time to assess and re-open the forests on either side of the Murray River following the floods.

Council has supported the Southern 80 with cash and voluntary contribution support for many years, initially through the Community Grant - Major Event process, then the Events Strategy 2019-2024 which introduced multi-year agreements for hallmark events. In 2015 the Club approached Council urgently seeking an increase in cash assistance from \$5,000 to \$25,000 due to financial difficulties and the event's future being in jeopardy. From 2016 to 2022, funding has been through two 3-year multi-year agreements.

Year	Cash	Voluntary Contribution
2016	\$25,000	\$24,500
2017	\$25,000	\$24,500
2018	\$25,000	\$24,500
2019	\$25,000	\$25,000
2020	\$20,000	\$25,000
2021	-	-
2022	\$15,000	\$25,000

Council's voluntary support contribution for the Southern 80 is made up of;

- Traffic Management (Finish Line Precinct and Hare Street Static Display)
- Waste Management (Finish Line, Briefing Location, Hare Street Static Display)
- Temporary Toilets (Hare Street)
- Use of Victoria Park Boat Ramp area for 10 days (exclusive for 5 days)
- Road Grading of Vic Park Entry (in addition to general maintenance)
- Parks & Gardens including Tree Management Strategy works
- Watering for roads off Murray Valley Hwy accessing the River utilised by campers (to minimise dust for the residents)
- Banners for the Echuca CBD Flag Poles and hire fee
- Event evaluation.

A log of all Council expenditure and staff resourcing for the 2023 event will be kept to inform future negotiations and the potential for a multi-year agreement with the club.

The Committee continues to evolve the event offering each year and has indicated that it does not intend to continue with a static display in Hare Street on Saturday morning. This will mean that there will not be a need for traffic management and portable toilets in Hare Street.

4. CONSULTATION

Internal consultation:

- Executive Management Team
- Recreation Manager – native vegetation near the Vic Park Boat Ramp

External consultation:

- Moama Water Sports Club

Councillors:

- 12 October 2022 Council Briefing Session.

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of Local Government Act 2020 have been considered and there are no legislative implications arising from this report.

This report recommends that Council exempt the 2023 Southern 80 Ski Race from the Campaspe Shire Event Strategy 2019-2024 and the funding guidelines for community events sponsorship under Council policy 176 Grants, Sponsorships and Donations Programs, which limit the cash contribution to \$5,000.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no issues of ongoing financial viability of the Council have been identified within this report.

The Moama Water Sports Club require financial support from Campaspe Shire to stage the Southern 80 water ski racing event. If Council were unable to support the event financially then this would create a shortfall in the event budget and potentially jeopardise the staging of the event.

The Southern 80 Water Ski race attracts visitors to the region for the event weekend which provides a boost to the local economy. It is recognised that many of the competitors visit the region in the lead up to the event and the competitive ski racing season to hone their skills. Some of these visitors have purchased holiday homes and/or re-located to the region as a result of their passion for the Murray River, ski racing and the lifestyle on offer.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and minimal environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

Free camping on the Murray River creates issues for Parks Victoria in terms of waste removal. In the past, Parks Victoria have attempted to shift this responsibility onto Council by requesting the installation of skip bins at strategic points.

The 2023 event has been delayed until 24 – 26 March to allow Parks Vic/NSW more time to assess and re-open the forests on either side of the Murray River following the floods.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and positive social implications for the municipality have been identified within this report.

Echuca Moama is well known for its tourism offering and events calendar. The Southern 80 water ski race is an important event which attracts a large number of attendees and reinforces the liveability of the destination and highlights the recreational opportunities available on the Murray River.

Should Council only provide the Moama Waters Sports Club with \$5,000 financial support, rather than the \$25,000 being requested, this may jeopardise the staging of the event and have negative implications for Council in terms of reputation.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Flourishing local economy

A resilient long-term economy attractive to local and external investors.

Echuca Moama enjoys strong reputation for its tourism sector and events calendar. This reputation attracts visitors to the region who spend money on accommodation, attractions, hospitality, retail and other services. Tourism and events have positive economic impacts on other industry sectors such as food wholesalers, laundry/linen services, cleaning services, training organisations, printing companies etc. This reputation drives investor confidence, not only for tourism businesses, but other businesses who consider the liveability of a region for their employees.

Events provide our community with local opportunities to enjoy music, sport and other pursuits without the need to travel.

10. ISSUES AND RISK MANAGEMENT

Issues:

Issue 1: River height

Should the Murray River remain high after recent flooding, the event may not proceed.

Issue 2: Rising costs

The economic impact of COVID resulted in the event losing two Platinum sponsors (\$6,000 each) in 2022 and approximately four Official Sponsors (\$1,500 each). Revenue from the merchandise sponsor was also reduced by 50%. The Moama Waters Sports Club is struggling financially with rising costs and, whilst the event broke even in 2022, it suffered a \$49,000 loss the year prior.

The Southern 80 Ski Race would not be possible without the support of many agencies on both sides of the river. On the Victorian side this includes Victoria Police, CFA, Parks Victoria and Ambulance Victoria. Attendance of some of these services is funded by the Moama Water Sports Club. An example of this is the Ambulance Victoria staffing costs, which are approximately \$10,000, an increase of 20% over the past three years. To assist the Moama Water Sports Club, it is suggested that Council lobby the Victorian State Government to take ownership of these costs to ease the financial pressure on the Club.

Destination NSW has supported the event for many years and has committed funding support for the 2023 event. The Southern 80 has struggled to get funding support from the Victorian Government as the government classifies the race as 'Sport and Recreation' rather than a 'Tourism Event' and they are hesitant to be associated with an event that has a high risk of competitor injury. It is suggested that Council lobby the Victorian State government to re-consider its position for the provision of funding for the event as a key driver of the Echuca Moama visitor economy.

Event organisers are seeking assistance from Council for a 3-year multi-year agreement for \$25,000 cash and \$25,000 voluntary contribution per year. Council's event support is currently capped at \$5,000 maximum cash support.

Issue 3: Committee & Volunteer Burn Out

The Moama Water Sports Club have 15 volunteers, one active Life Member and one paid employee. Meeting twice a month for seven months and weekly for five months of the year, the majority of committee members contribute over 30 hours a week in the weeks leading up to the event.

The Southern 80 would not occur without the assistance of twelve different community groups over the weekend. Support varies with some supplying four to five people, while others supply over 20-30 people.

Post COVID, and now post flood, it is important that Council maintain contributions through supporting event committees and volunteers to stage hallmark events.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report and its recommendations for support do not align with Council's Event Strategy 2019-2024 and/or Policy 176 Grants Sponsorships and Donations Program which have been previously adopted by Council.

14. CONCLUSION

The Southern 80 Ski Race is one of the hallmark events on the Echuca Moama Events Calendar. It attracts visitors from Victoria, across Australia and internationally and provides positive destination marketing.

Council provides support to event organisers through funding, provision of voluntary contribution services, help for Committees and advocacy to other levels of Government to ensure that Campaspe has a reputation for supporting event organisers to stage events in our municipality.

Southern 80 Water Ski Race Memorandum of Understanding

This Agreement is between:

Campaspe Shire Council
and
Moama Water Sports Club ABN 11002570738
for the 2023 Southern 80 Water Ski Race

CAMPASPE SHIRE COUNCIL AGREES TO:

1. Provide financial cash support of \$25,000 (GST inclusive) and Voluntary Contribution support services to the value of \$25,000 (GST inclusive).
2. Create a Purchase Order for the cash contribution, with the amount broken down into two payments. The first instalment will be \$20,000 (80% of the total amount) paid prior to the event in January and the second instalment will be \$5,000 (20% of the total amount) post event when the acquittal report is received.
3. Provide use of the Event Site (outlined in red on the map below) which includes Victoria Park entrance and Echuca Boat Ramp area to the Moama Water Sports Club (you) for the Southern 80 Ski Race on the dates below:

FEBRUARY					Event Dates				
Year	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues
2022	6	7	8	9	10	11	12	13	14

Non-Exclusive Use - Echuca Boat Ramp remains open for public use.

Exclusive Use - The event site, as outlined in red on the attached map, become the event site of Moama Water Sports Club.

4. Support the Event committee with a single point of contact at Council, the Events Support Officer.
5. Provide a single point of contact for Finish Line Precinct liaison, this being Parks & Gardens Coordinator.
6. Ensure the Finish Line Precinct is presented in a clean and tidy manner suitable for the proposed use for the event.
7. Provide the following support;
 - Creation and implement of the Traffic Management Plan for the Finish Line Precinct.
 - Additional Waste Management at the:
 - Finish Line Precinct
 - Briefing Zone - Moama Water Sports Office, 10 Despatch Street, Echuca
 - Additional road grading of Victoria Park entry as required;
 - Additional watering of four unsealed roads as required (Fraser Road, O'Dwyer Road, Casey Road, Braund/Latham Road) off Murray Valley Hwy to cater for the increased road traffic and to minimise dust for residents.
 - Free hire of the nine (9) Echuca CBD flagpoles. The Southern 80 flags will be erected on the Monday prior to the event and removed on the first Monday after the event has concluded.

8. Assess trees in the Finish Line Precinct as per Council's Tree Management Strategy (Tree Management Plan) and conduct any urgent remedial works identified at least one week prior to event set up.
9. Conduct an event evaluation for distribution via email and social media to attendees after the event. Create an economic impact report based on survey findings for use by Council and the Committee.
10. Assist the Event Committee to identify potential funding/sponsorship opportunities and advocate for increased support.
11. Provide the Council logo for use on promotional material related to the Southern 80.

MOAMA WATER SPORTS CLUB AGREES TO:

1. Complete the Campaspe Shire Council Event Application Form including the POPE, relevant TOP's, emergency and risk management plan in a timely manner.
2. Adhere to the conditions set out in the Campaspe Shire Event Approval.
3. Obtain all of the required event permits annually, at least 60 days prior to the event. Provide a copy of the Aquatic Licence from NSW Roads & Maritime to the Event Support Officer.
4. Ensure that Council is recognised as a sponsor of the 2023 event to the value of \$50,000. Including;
 - 10 x 30 seconds ads on Finish Line Big Screen
 - 4 x corporate tickets
 - 2 x launch party tickets
 - 5 x Hall of Fame tickets
 - 10 x Weekend passes
 - Councils' logo on website with URL link
 - 4 x Social media posts acknowledging Council's sponsorship
 - 4 x Electronic Direct Mail to competitors
5. Promote Council's support in all media releases, on social media, within the event precinct and at all of the various official functions.
6. Provide copies of all publicity/marketing materials produced for the event, including media coverage to Council.
7. Where applicable tag Campaspe Shire Council on social media posts and use relevant hashtags such as #campaspeshire #echucamoama.
8. Provide a single point of contact for Council's Parks & Gardens Coordinator for the Finish Line Precinct.
9. Submit two invoices to Council for the cash contribution annually. The first invoice being \$20,000 to be paid prior to the event, (subject to the NSW Roads & Maritime Aquatic License being granted) second being for the remaining \$5,000. This is to be paid post event when the grant acquittal has been received and reviewed.
10. Complete and submit to Council an event report and financial acquittal by 30 June 2023, addressing the following Key Performance Indicators;
 - A growth in the number of participants in the various ski races
 - A growth in the number of spectators at the Finish Line Precinct

- Marketing and publicity of the event in regional VIC/NSW and metro areas,
- Utilisation of the Council logo on marketing material

11. Work with Council on ideas for new events to be held within the municipality.
12. Provide Southern 80 flags (9) to the Event Support Officer to be erected on the Echuca CBD flagpoles two weeks prior to the event.
13. Bear all financial and legal responsibility for the event.

SIGNED by

Pauline Gordon
Chief Executive Officer,
Campaspe Shire Council

for and on behalf of
CAMPASPE SHIRE COUNCIL

Signature:

Date:

SIGNED by

Steve Shipp
President, Moama Water Sports Club

for and on behalf of
MOAMA WATER SPORTS CLUB

Signature:

Date:



9.3 Community

9.3.1 Place Based & Township Facility Planning Update

Directorate: Community

Responsible Officer: Manager Community Development

Manager: Acting Director Community

Attachments: 1. Revised project GANTT Version Post flood event final [9.3.1.1 - 1 page]

1. PURPOSE

At its September 2022 meeting, Council resolved to adjust the timelines for the delivery of Place Based Plans (PBP) and Township Facility Plans (TFP) for communities with outdoor pools. It was resolved that PBPs and TFPs for the following communities, Echuca, Rochester, Tongala, Kyabram, Stanhope, Lockington, Colbinabbin and Rushworth would be completed by October 2023.

The recent flooding across the Campaspe Shire in October 2022 and the desire by communities to take time in progressing these important plans have a significant impact upon the capacity to deliver this planning programme by October. There is also an opportunity to engage with community groups and revisit those plans already undertaken to ensure they are still relevant and prioritised following the flood impacts.

Whilst consultants have been engaged, officers seek approval for a variation to the end date for finalising these plans. Communities in each town need to be engaged in a time and way that is relevant to them and this will vary for every township. It is proposed that the schedule of planning be adjusted to enable the rolling delivery of a minimum of one PBP and TFP every 6 months. This will provide the level of time and quality required to deliver such important strategic community work and not be perceived as a tokenistic exercise.

2. RECOMMENDATION

That Council:

1. **Approve a new schedule for the delivery of Place Based Plans and Township Facility Plans.**
2. **Authorise officers to work with the identified communities to provide a minimum of one Place Based Plan and Township Facility Plan every six months.**

3. DISCUSSION

The revised model is based upon the following issues:

Impact of Flood

The October 2022 floods have created significant impacts on council's capacity to meet the expectations of the community. Many community members have been directly impacted by the

floods with resources severely stretched. Officers leading this process have also been redirected to Flood Recovery, requiring ongoing partnership with the flood affected communities.

Quality of Planning = Quality Outcomes

Although high quality consultants have been engaged to deliver these planning documents, stronger outcomes are achieved when Council can actively support the engagement and planning process. Feedback from the consultants that Council has engaged for Place Based Planning has informed us of how beneficial it is to the planning process having officers heavily involved. This is not just limited to operational knowledge of council services and support, but also to identification and engagement of key community leaders to help propel the process.

To ensure our community has the capacity to develop the level of planning and outcomes it deserves, scaling down the number of plans being developed concurrently will enable officers to provide the level of support required.

Engagement of Committees

Prior to the October flood event, Council embarked upon the recruitment of community members to participate in the Place Based Planning Governance Committees for Rochester and Lockington, and the Township Facility Planning Governance Committees for Tongala and Colbinabbin.

The Expression of Interest process received minimal engagement with limited numbers applying, even with extensive internal and external driven media coverage. Adding the additional layer of the October flooding, communities that have been impacted are heavily focused upon immediate recovery needs, and Council needs to be balanced in its engagement of these communities to avoid community stress and burnout.

Unaffected Communities

Officers recognise that there are competing priorities across the Shire which includes leading the flood recovery response while providing business as usual services to the rest of the Shire.

It is acknowledged that there are several communities across the Shire not impacted by direct flooding who still seek services from Council, including Place Based Plans and Township Facility Plans. Officers recognise that there is a need to continue to focus on the flood response and maintain a presence and focus on servicing the community.

4. CONSULTATION

Internal consultation:

- EMG
- Community Development Team
- Communications Team

External consultation:

- As part of the development of their plans, Tongala community members expressed a desire to extend their engagement period

Councillors:

- 7 December 2022 Council Briefing Session.

5. POLICY AND LEGISLATIVE IMPLICATIONS

Officers believe that the proposed changes to timelines for the Place Based Planning and Township Facility Planning programme will have no impact on Council requirements to adhere to this element of the *Local Government Act 2020*

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The potential rescheduling of this programme of planning for Place Based Planning and Township Facility Planning will have a positive impact upon Council in terms of enabling it to proportion the costs of this work over numerous financial years.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

If approved, the rescheduling of the programme for this planning regime will support communities who have been significantly impacted by flooding to address its immediate issues.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Growing quality of life

Communities have a say on local infrastructure and attractions that stimulate engagement and activity

Effective and efficient services available locally

Inclusive, connected, culturally diverse and safe

10. ISSUES AND RISK MANAGEMENT

Issues:

Issue 1: Extension of aquatic services

It is recognised that Council has agreed to prioritise funds for maintenance works required to ensure the pools can operate as normal, until the township facility plans are completed in each township.

Issue 2: Staff capacity

Attempting to facilitate up to six Place Based Plans and eight Township Facility Plans in a 12-month period is ambitious and could potentially impact the desired level of engagement and input from the community.

The capacity of officers to appropriately manage the competing priorities of flood recovery and this program may impact on the quality of plans and level of engagement needed to undertake this important work.

Risk:

Risk	Likelihood	Consequence	Rating	Mitigation action
Community frustration due to further changes to the planning process.	Possible	Moderate	Moderate	Regular communication between Council and impacted communities, supported by a schedule of planning to keep community informed.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Ensuring that all communities engaging in Place Based Planning and Township Facility Planning obtain the outcomes they aspire to is the cornerstone of this request. Strong planning requires effective partnership and communication between Council and the community.

Competing priorities relating to flood recovery support may impact the ability to deliver plans in a timely manner. Extending the planning programme to focus on one PBP and TFP per six months is submitted as a reasonable approach to help ensure the best outcome.

OFFICIAL

Place Based Planning and Township Facility Planning programme GANTT CHART

Preliminary works	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Preliminary Stage completed	Completed	Completed	Completed												
Supplementary Engagement	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Telephone Survey															
Survey Questionnaire authorised	Completed	Completed	Completed												
Survey facilitated	Completed	Completed	Completed												
Results tabled to Council	Completed	Completed	Completed												
PBP and TFPs	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Colbinabbin PBP	Commenced	Commenced	Commenced												
Colbinabbin TFP				Commenced	Commenced	Commenced									
Tongala PBP				Commenced	Commenced	Commenced									
Tongala TFP							Commenced	Commenced	Commenced						
Plans managed by Cred Consulting	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Rochester PBP				Commenced	Commenced	Commenced									
Rochester TFP							Commenced	Commenced	Commenced						
Lockington PBP							Commenced	Commenced	Commenced						
Lockington TFP										Commenced	Commenced	Commenced			
Echuca PBP										Commenced	Commenced	Commenced			
Echuca TFP													Commenced	Commenced	Commenced
Kyabram TFP															Commenced
Project delivered by Communityvibe	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Rushworth PBP				Commenced	Commenced	Commenced									
Rushworth TFP							Commenced	Commenced	Commenced						
Stanhope TFP							Commenced	Commenced	Commenced						
TFP formally tabled to Council															
Reporting to Council	Jul - Dec 2022			Jan - Jun 2023			Jul - Dec 2023			Jan - Jun 2024			Jul - Dec 2024		
Project progression reports to Council Briefing			Completed		Commenced		Commenced		Commenced		Commenced		Commenced		Commenced
Final report to Council with recommendations about future of Aquatics															Commenced

Colour Chart	
Not started	Blue
Commenced	Yellow
Completed	Green

9.3.2 Echuca Moama District Tourism Service Level Agreement

Directorate: Executive Director

Responsible Officer: Economic Development Manager

Manager: Executive Director

Attachments: Nil.

1. PURPOSE

The management of Destination Marketing (DM) and Visitor Information Services (VIS) is a high profile and important aspect of Council's support for the local tourism industry and the broader community.

Council's DM and VIS Service Level Agreements (SLAs) with Echuca Moama and District Tourism Association (EMDTA), concluded in June 2022. The agreement between EMTDA and Murray River Council for these services had also come to an end. This enabled both Council's the opportunity to discuss and consult with EMTDA on how it can provide a consistent approach to the management of DM and VIS in the short to long term.

Traditionally both Councils engaged EMTDA separately for the delivery of DM and VIS, which created inefficiencies in reporting and inconsistencies within expectations. At its September meeting, Council adopted a draft Agreement between both Councils and EMTDA for DM and VIS for a one-year period. The Agreement included key focus areas and called for EMDTA to present to each Council in December 2022 and February 2023 to report on their achievements.

EMTDA are currently undertaking a review of its structure, governance and future direction and a shorter one-year Agreement coincided with the review and the anticipated completion date.

Murray River Council requested changes be made to the draft Agreement before signing, resulting in the creation of their own agreement. One of the changes was the inclusion of the Council having a seat on the EMDTA Board, as well as several other minor amendments.

The flooding emergency occurring across the state has significantly impacted the tourism sector and meant that increases in visitation, length of stay and spend are unachievable.

2. RECOMMENDATION

That Council agree to amend the draft service level agreement with Echuca Moama and District Tourism Association (EMDTA) which was adopted in September 2022 to acknowledge that Murray River Council are creating their own Agreement and deferring the EMDTA presentation until early 2023.

3. DISCUSSION

At its Ordinary Meeting on the 21 September 2022, Council adopted a draft Agreement between Murray River Council and Campaspe Shire and EMDTA for the delivery of Destination Marketing and Visitor Information services for 2022-2023.

Murray River Council requested changes be made to the draft Agreement prior to signing.

The draft Agreement included agreed focus areas and a requirement for EMTDA to present to each Council in December 2022 and February 2023 on its progress, which includes four key pillars. These are:

1. Increase visitation;
2. Increase length of stay;
3. Increase visitor spend; and
4. A high level of stakeholder satisfaction.

Given the recent changes in management across both EMTDA and the Campaspe Shire, there is agreement to review the criteria that reflect the impact of the floods and redirect energies into marketing opportunities that entice visitation into the broader area.

EMDTA is also finalising a review of its future directions which is likely to be presented at a Council briefing in early 2023. This will provide the opportunity for EMTDA to deliver against the revised criteria and for Council to consider the alignment of a future directions document with its Council Plan priorities.

The flooding emergency occurring across the state has significantly impacted the Tourism sector and meant that increases in visitation, length of stay and spend are unachievable. Campaspe Shire has traditionally had a thriving visitor economy with a diversity of tourism product, accommodation, events and experiences, making the region an attractive place to visit. As the September report outlined, the COVID-19 Pandemic had a significant impact on tourism. The most obvious impact was the decline in visitation to the Shire (2019 790,000 Visitors came to Echuca Moama, this declined to 541,000 in 2020, a 30%+ drop in 12 months). At the time of writing the report, there were signs of recovery, although access to an adequate workforce continued to impede recovery.

In October the recovery was impacted by above average rainfall across most of Victoria and the subsequent flooding. Overall, it was the highest rainfall for any month since records began in 1900 (not just the wettest October). The Rivers were closed, and flood ravaged coverage of Rochester and Echuca Moama dominated the local, national and international news channels. Roads and services were closed across most of the shire and emergency services were encouraging visitors to stay away until it was safe to return.

4. CONSULTATION

Internal consultation:

Executive Management Group

Community Development

External consultation:

Echuca Moama and District Tourism Association Board

Murray River Council

Councillors:

10 August 2022 Council Briefing Session.

6 July 2022 Council Briefing Session

1 June 2022 Council Briefing Session.

21 September 2022 Council Ordinary Meeting

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of Local Government Act 2020 have been considered and there are no legislative implications arising from this report.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

Campaspe has budgeted for payments in the order of \$330k towards the successful completion of the SLA.

A resilient long-term economy is attractive to local and external investors.

Echuca Moama enjoys strong reputation for its tourism sector and events calendar. This reputation attracts visitors to the region who spend money on accommodation, attractions, hospitality, retail and other services. Tourism and events have positive economic impacts on other industry sectors such as food wholesalers, laundry/linen services, cleaning services, training organisations, printing companies etc. This reputation drives investor confidence, not only for tourism businesses, but other businesses who consider the liveability of a region for their employees

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

Echuca Moama is well known for its tourism offering and events calendar. Destination marketing and visitor services contribute to visitation to the area and reinforces the liveability of the destination and highlights the tourism opportunities available within the municipality.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Flourishing local economy

A resilient long-term economy attractive to local and external investors
Stimulated economic activity that provides local jobs

10. ISSUES AND RISK MANAGEMENT

Issues:

Issue 1: Measurement of success

The Agreement doesn't have any specific measurements of success other than increased levels of visitation, length of stay and visitor yield.

Issue 2: Timing

The draft Service Level Agreement was due to commence 1 July 2022.

Issue 3: Marketing towns outside of Echuca Moama

The draft Agreement notes that EMDTA will provide destination marketing services for Echuca Moama. Previous agreements with EMDTA required that it undertake marketing activities for all the towns in Campaspe Shire. There minimal resources allocated to support the towns outside of Echuca for destination marketing at this time.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Amending the SLA with EMTDA recognises the difficult circumstances encountered through the period of the flooding event occurring from October 2022.

9.3.3 2022/2023 Community Grants Program (Round two)

Directorate: Executive Director

Responsible Officer: Executive Assistant Community

Manager: Executive Director

Attachments: Nil.

1. PURPOSE

The Community Grants Program offers financial support to not-for-profit community organisations, groups and associations for projects, events and exhibitions. In the second round of funding, Council has received ten applications. This report recommends that Council approve seven successful and three unsuccessful applications to 2022/2023 Community Grants Program.

2. RECOMMENDATION

That Council

1. Approve the following community grant applications;

\$4,000 Echuca Moama Apex Club Inc., to assist with the installation of new shop fronts at the front and rear openings of the hall.

\$2,000 Gunbower Memorial Hall Committee Inc., to assist with the replacement of the second half of the Hall roof.

\$2,580 Echuca Regional Health, to purchase possum skins to assist Aboriginal Elders supporting new mum's to design possum skins for babies to be cradled in.

\$1,900 Rushworth Bowls Club Inc., to assist with repairs to the seating area at the southern end of the top green.

\$4,000 Echuca Primary School, to assist with the refurbishment of the cricket nets to ensure safe facilities for use by students and the broader community.

\$4,000 Community Living & Respite Services Inc., to purchase a small shed to provide an outdoor space that meets sensory needs for the Defined Support Program.

\$3,000 Girgarre Development Group Inc., to install panels depicting events and activities that have been held in Girgarre over the past 20 years.

2. Advise unsuccessful applicants in writing.

3. DISCUSSION

The Community Grants Program offers financial support to not-for-profit community organisations, groups and associations for projects, events, exhibitions and/or performances which contribute to the municipality, making it a vibrant and stimulating place for people to live, work and visit.

The Community Grants Program has two rounds:

* round one, advertised in March, awarded in July

* round two, advertised in August, awarded in December (current round)

	Total 2022/2023 Budget	December 2022 Funds Available	December 2022 Allocation	Balance
Total	\$60,000	\$35,821	\$21,480	\$14,341

This grant program aims to:

- support not-for-profit community groups provide a range of opportunities for residents;
- facilitate support for initiatives that strengthen the community through opportunities for participation, development, inclusion and sustainability;
- foster support across a range of pursuits and interest areas including health and welfare, community support, arts and culture, sports and recreation, youth, ageing, environment, access and equity;
- provide an equitable opportunity for groups to seek funding assistance from Council.

Applicants must:

- be an incorporated association, or
- be a not for profit group (e.g. education institution, healthcare, religious or faith based institution), or
- be a Crown Land Committee of Management, or
- be a Government Department on behalf of a community group, or
- have their application submitted by an appropriate auspicing body which meets the above.

Organisations that have licensed gaming / gambling facilities or derive funds from gambling are ineligible to apply.

All applications received were assessed by a panel of five staff, across Recreation, Community and Environment teams, using the following assessment criteria matrix, as indicated in the funding guidelines.

A preliminary review of the community grants process has been undertaken in response to correspondence received from the Victorian Auditor Generals Office regarding fraud control over local government grants, and a separate report will be developed for consideration of this matter by the Internal Audit and Risk Committee.

Criteria	Description
Community / social benefit	<p>Involvement of community members, enrichment of the shire.</p> <p>For example:</p> <ul style="list-style-type: none"> • A plan for engaging the target group is outlined. • The activity or event is being held within Campaspe Shire Council (mandatory). • The application outlines what measures will be used to evaluate whether it has been successful in achieving the stated outcome/s – includes both qualitative and quantitative measures.
Partnership	<p>Contribution by group or others to the project either cash and/or in-kind, including project partnership participation (not just financial contribution).</p> <p>For example:</p> <ul style="list-style-type: none"> • The application outlines a plan for delivery – including consideration of risk, integration with other partners and innovation. • The application outlines matched funding, in kind support or partner contribution (financial and in kind).
Council Plan alignment	<p>The application identifies a clear outcome/s, aligned to the strategic priorities of Council as outlined by the Council Plan.</p>
Project	<p>One off project/event.</p> <p>For example:</p> <ul style="list-style-type: none"> • The application responds to one or more of the grant program priority areas. • The application demonstrates innovation and evidence and/or clear reason for why it has been developed. • The application demonstrates consideration of: <ul style="list-style-type: none"> • environmental sustainability • inclusivity of all members of our community and accessibility for all • low or no cost for disadvantaged groups • sustainability - not reliant on ongoing grant funding.
Economic benefit	<p>Increase spending to retail, industry and accommodation, enhancement of economic base, or funds spent locally.</p>

Panel members who declared a conflict of interest with any of the applications did not participate in the assessment of those applications.

Applicants with outstanding acquittals from a previous Community Grant round are not eligible for funding consideration, as outlined in the guidelines.

Successful applicants are required to enter into a Funding Agreement with the Campaspe Shire Council that stipulates the conditions of the grant.

Applications can be for a maximum of \$4,000.

- Total funds available for applications: \$35,821
- Total of applications received: \$29,498
- Total allocations recommended: \$21,480

Organisation	Project details	Amount requested	Project expenditure	Amount recommended
Echuca Moama Apex Club Inc.	Revitalisation mission – Apex Hall Echuca installation of new shop front at the front and rear openings of the Hall.	\$4,000	\$27,434	\$4,000
Gunbower Memorial Hall Committee Inc.	Replace second half of Memorial Hall roof	\$2,000	\$18,898	\$2,000
Echuca Regional Health	Aboriginal Elders supporting new mum's - design a possum skin for babies to be cradled in	\$2,580	\$4,380	\$2,580
Rushworth Bowls Club Inc.	Repairs to seating area at the southern end of the top green	\$1,900	\$2,350	\$1,900
Echuca Primary School	Cricket net refurbishment to ensure safe facilities for use by students and the broader community	\$4,000	\$16,610	\$4,000
Girgarre Development Group Inc.	Capturing Girgarre Revival – installation of panels depicting events and activities that have been held in Girgarre over the past 20 years.	\$3,000	\$3,500	\$3,000
Echuca Twin Rivers School	Student led gardens – garden space including a vegetable garden to mirror the mural recently painted at the school by indigenous artist Neva Takele.	\$2,708	\$2,708	\$0
Elmore Equestrian Club Inc.	First Aid Training for 20 – offered to club members and other clubs.	\$3,200	\$3,200	\$0
Rushworth & District Historical & Pioneer Society Inc.	Information Board – original Rushworth burial	\$2,100	\$2,110	\$0
Community Living & Respite Services Inc.	Defined Program Support – purchase a small shed to provide a small outdoor space that meets sensory needs	\$4,000	\$13,232	\$4,000
TOTAL		\$24,498	\$94,422	\$21,480

4. CONSULTATION

Internal consultation:

- Executive Management Group

External consultation:

- Not required

Councillors:

- Not required

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of Local Government Act 2020 have been considered and there are no legislative implications arising from this report.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no issues of ongoing financial viability of the Council have been identified within this report.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and positive social implications for the municipality have been identified as community organisations, groups and associations funded for projects, events, exhibitions and/or performances which contribute to the municipality, make it a vibrant and stimulating place for people to live, work and visit.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Growing quality of life

Communities have a say on local infrastructure and attractions that stimulate engagement and activity

Inclusive, connected, culturally diverse and safe

10. ISSUES AND RISK MANAGEMENT

Issues:

The current coronavirus pandemic or flooding may impact the commencement and/or completion of some projects. This will be worked through with individual organisations regarding the projects concerned and restrictions imposed at the time.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Council received 10 applications for the 2022/2023 Community Grants Program (Round two).

It is recommended that Council approve seven applications and advise all applicants, in writing, of the outcome of their application.

Council's contribution of \$21,480 will lead to the provision of projects to the value of \$86,404.

10 Council Information

10.1 Notes of Appreciation

Directorate:	Executive Director
Responsible Officer:	Executive Assistant Community
Manager:	Executive Director
Attachments:	Nil

The following have been received:

- Wayne & Julie McInnes - *“A big thank you to all team who did a wonderful job mowing, weeding and cleaning up rubbish at the reserve in Wisteria St Echuca on Thursday, 3 November. We very much appreciate your efforts.”*
- Rochester RSL Sub Branch - Passing on appreciation for the outstanding service provided to the Rochester RSL Sub Branch by the Campaspe Parks and Gardens crew.

“The Parks and Gardens crew regularly displays a clear understanding of our intent and needs by carrying out self-initiated maintenance tasks that ensure the memorial gardens are continually maintained to a very high standard.”

“On every occasion that we have engaged them for unscheduled maintenance of the RSL memorial lawns and gardens we have received a rapid response coupled with high quality workmanship. On a number of occasions these maintenance requests have been at short notice, with weather conditions further complicating the matter.”

“I also wanted to make specific mention of my interactions with Mr Jack Williams. His willingness to assist and provide guidance and advice is highly commendable and a credit to the Campaspe Shire.”

“On behalf of the Rochester RSL membership, I'd like to pass on our heartfelt appreciation for your support throughout the year. We look forward to continuing our interactions with you into the future.”

- Liam Walter, Insurance Council of Australia (ICA) – thank you to Lachlan Cozens, Community Development Officer, for his assistance with coordinating an Insurer presence in the Rochester community following the recent flood event.

“ICA plays a key role on behalf of the Insurance Industry to coordinate response to extreme weather events. Our team member Vince Poci connected with Lachlan in the first instance to coordinate Insurer presence in the Rochester community. Vince advised this process was efficient and seamless.”

“ICA also hosts community events following extreme weather events, the first of these being what we call Town Halls – these are an opportunity for the community to come together and receive vital information about insurance and the claims process, ask questions and discuss concerns with us, and speak directly with their insurance company. My colleague Mark Styles and I worked closely with Lachlan, and Lachlan could not have been more helpful in his assistance with the planning, coordination and delivery of what ultimately became two events (based on Lachlan's advocacy of community need).”

"From all that I have observed Lachlan is serving his community with excellence and is an asset to council."

RECOMMENDATION

That Council note the letters of appreciation as listed.

10.2 Responsive Grants Program

Directorate:	Executive Director
Responsible Officer:	Executive Assistant Community
Manager:	Executive Director
Attachments:	Nil

1. PURPOSE

To acknowledge the outcome of the Responsive Grants Program applications considered in accordance with the grant guidelines and criteria.

2. RECOMMENDATION

That Council acknowledge the following applications were approved in accordance with the Responsive Grants Program criteria:

- 1. Wyuna Community Memorial Hall Inc., \$840 towards the cost of food and beverage items for the Wyuna flood thank you barbecue to be held on 11 November 2022**
- 2. Nanneella Estate Primary School, \$750 towards the cost to host a Community Colour Run to be held at the Nanneella Estate Primary School on 18 November 2022**
- 3. Rochester Community House Inc., \$1,000 towards the cost to host the Rochester Town Christmas Party to be held at Moon Oval (Rochester Recreation Reserve) on 16 December 2022**

3. DISCUSSION

The Responsive Grants Program provides funding for community initiatives and has guidelines for applications submitted Council.

This month the following applications were received:

Wyuna Community Memorial Hall Inc. – towards the purchase of food and beverage items for the Wyuna flood effort thank you barbecue to be held on 11 November 2022.

The barbecue will be a way to thank the many community members from Wyuna, Kyabram, Tongala and districts who came together to fill and distribute sandbags during the recent flood event.

With very short notice, over 250 people filled 6,000 sandbags well exceeding the expected 150 people who would turn up to assist.

The Wyuna Community Memorial Hall Inc. will contribute in-kind labour to coordinate and run the event.

Nanneella Primary School – towards the cost to run the Community Colour Run to be held on 18 November 2022 at the Nanneella Primary School.

This event is open to all of community and will provide an opportunity for families to come together to participate in a fun event at minimal to no cost.

Numerous activities will form part of the event, including a dunk tank (Dunk a Principal), a roaming animal display, snow cones, lolly stall and face painting. Live entertainment will be provided while people sit and enjoy dinner options from a mobile pizza van and the Nanneella Store.

The Nanneella Primary School will contribute \$500 cash and in-kind labour to coordinate and run the event.

Rochester Community House Inc. – towards the cost to run the Rochester Town Christmas Party to be held on 16 December 2022 at Moon Oval, Rochester Recreation Reserve.

This event is open to all of community and will provide an opportunity for families to come together to participate in a fun event, creating some joy and happiness following the recent flood event.

Numerous activities will form part of the event, including free kids' entertainment for the night (face painting and photobooth), a visit from Santa, food trucks, live music and much more.

Bendigo Bank, Fosterville Gold Mine and Rochester Lions Club have donated cash to the value of \$9,000 towards the event and the Rochester Community House will contribute volunteer labour to coordinate and run the event.

Organisation	Amount requested	Amount recommended	Purpose	Comment
Wyuna Community Memorial Hall Inc.	\$840	\$840	To purchase food and beverage items for the Wyuna flood effort thank you barbecue	<p>Recommendation approved by the CEO</p> <ul style="list-style-type: none"> The event is to be held on 11 November with no avenue for financial assistance from Council with limited turnaround time. The event acknowledges the appreciation of the community to save assets and properties during the recent flood event. The event provides an opportunity for the community to come together and will support the mental health and wellbeing of the flood affected community.
Nanneella Estate Primary School	\$750	\$750	Towards the cost to host a Community Colour Run	<p>Recommendation approved by the CEO</p> <ul style="list-style-type: none"> The event will provide an opportunity for the community to come together and will support the mental health and wellbeing of the flood affected community at minimal to no cost.
Rochester Community House Inc.	\$1,000	\$1,000	Towards the cost to host the Rochester Town Christmas Party	<p>Recommendation approved by the CEO</p> <ul style="list-style-type: none"> The event will provide an opportunity for the community to come together and will support the mental health and wellbeing of the flood affected community at minimal to no cost.

4. CONSULTATION

Internal consultation:

- Chief Executive Officer

External consultation:

- Not required

Councillors:

- Not required

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of Local Government Act 2020 have been considered and there are no legislative implications arising from this report.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no issues of ongoing financial viability of the Council have been identified within this report.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and social implications for the municipality have been identified with this report.

These events provide an opportunity for the community to come together to support one another and achieve positive social outcomes.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Growing quality of life

Communities have a say on local infrastructure and attractions that stimulate engagement and activity

Children, young people and families healthy and well

Inclusive, connected, culturally diverse and safe

10. ISSUES AND RISK MANAGEMENT

Issues:

No issues

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer in so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Council received three applications to the Responsive Grants Program in November. Council to note that these applications were successful.

10.3 Community Event Sponsorship

Directorate:	Executive Director
Responsible Officer:	Executive Assistant Community
Manager:	Executive Director
Attachments:	Nil

1. PURPOSE

That Council acknowledge two successful and one unsuccessful application received for Community Event Sponsorship.

2. RECOMMENDATION

That Council acknowledge:

The following sponsorships were approved, in accordance with the Community Event Sponsorship criteria, and the applicants advised in writing:

- 1. Veteran Cricket Victoria Inc., \$5,000 to assist with hosting the 10th Anniversary Over 60's Cricket Carnival be held from 19 – 23 March 2023.**
- 2. Echuca Moama Triathlon Club Inc., \$5,000 cash and support to the value of \$300 (waste management and temporary white picket fencing) towards hosting the 2023 Echuca Moama Triathlon Multisport Weekend to be held from 21 – 22 January 2023**

The following sponsorships were not approved, in accordance with the Community Event Sponsorship criteria, and the applicants advised in writing:

- 3. Girgarre Community Group Inc, to assist with hosting 'Celebrating Volunteers at Christmas' to be held on 16 December 2022 at the Girgarre Memorial Hall.**

3. DISCUSSION

The Community Event Sponsorship program offers financial support to not-for-profit community organisations, groups and associations to conduct events that contribute to the municipality and support Council's vision.

The program has guidelines for applications submitted to Council.

The following applications were received:

Veterans Cricket Victoria Inc. – requested \$5,000 to assist with hosting the 10th Annual Over 60's Cricket Carnival to be held across the municipality from 19 - 23 March 2023.

The 10th Annual Over 60's Cricket Carnival will be played at cricket grounds across the shire including Bamawm, Echuca, Gunbower, Tongala and Kyabram and attracts participation from all over Victoria, regional and metropolitan, as well as interstate.

The format of the carnival is three divisional levels made up of 32 teams (increased from 28 in 2022). Teams play over 40 knockout matches culminating in finals on the last day. The program of games has a rest day which participant can go and explore the opportunities within our shire.

The event will be hosted in-line with COVID guidelines/restrictions in place at that time.

Council will receive recognition of the sponsorship through the use of pull up banners at the event and the Campaspe Shire logo will also be used on all promotional material relating to the event, including website and social media.

The application has been submitted within the required three-month notification period.

Girgarre Community Group Inc. – requested \$1,000 to assist with hosting “Celebrating Volunteers at Christmas”, a celebration of community volunteers to be held on 16 December 2022 at the Girgarre Memorial Hall.

Participation at this event will be by invitation and the invitation list will be a combined list of volunteers from the three largest volunteer groups in Girgarre, Girgarre Community Group Inc., Girgarre Development Group Inc. and The Friends of Gargarro.

The application has not been submitted within the required three-month notification period and was not considered by the panel as it is not an all of community event, the audience is targeted from only three groups within the community.

Echuca Moama Triathlon Club Inc. - requested \$5,000 cash and support to the value of \$300 (waste management and temporary white picket fencing) to assist with costs associated with hosting the 2023 Multisport Weekend to be held on 21 & 22 January 2023.

Echuca Moama Triathlon Multisport Weekend is an event for all ages which brings the local, regional, metropolitan and interstate competitors and spectators to the Campaspe Shire.

The event has three components – a Junior Triathlon, Senior Triathlon and Wharf to Winery Swim. The variety of events offered over the two days appeal to sporting juniors, novices and accomplished athletes. Team entries also encourage inclusion of entrants who are not strong in all three disciplines of triathlon.

The event has grown annually in attendance and participation with the support of many local businesses and sporting clubs cooperation to make the event a success from year to year.

Due to the current flood event and ongoing high river level the event may need to be reduced to a duathlon. The conduct of the swimming leg will be determined by the Aquatic licence, some of the running leg is currently under water so may need to be reconfigured closer to the date and the cycle leg has already been reconfigured due to the increase in safety risks with the new bridge in operation and increase in traffic flow.

The club has been in consultation with the Murray River Council and has in principle support for the cycle leg to include crossing the bridge with the turnaround point at the roundabout on the corner of Meninya and Blair Streets. This would mean that the old bridge would need to be closed for a period of two to three hours for the event.

Council will receive recognition of the sponsorship through the use of banners at the event and the Campaspe Shire logo will also be used on all promotional material relating to the event, including website and social media.

The application has been submitted within the required three-month notification period.

Organisation	Project details	Amount requested	Project expenditure	Amount recommended
Veteran Cricket Victoria Inc	10 th Anniversary Over 60's Cricket Carnival	\$5,000	\$79,000	\$5,000
Girgarre Community Group Inc	'Celebrating Volunteers at Christmas'	\$1,000	\$1,500	\$0
Echuca Moama Triathlon Club Inc.	2023 Echuca Moama Triathlon Multisport Weekend	\$5,000	\$31,000	\$5,000
TOTAL		\$11,000	\$111,500	\$10,000

Events Sponsorship Program fund balance prior to these applications:	\$48,250
Requested Funding:	\$11,000
Funding amount recommended:	\$10,000
2022/2023 Fund Balance: (as at 14 December 2022)	\$38,250

Council's contribution of \$10,000 will assist in the provision of events with an estimated value of \$110,000.

4. CONSULTATION

Internal consultation:

- Grants assessment panel
- EMG

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no Council Policy and relevant law has been identified within this report.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and the significant economic benefit for the municipality of successful group applicants have been identified within this report.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and social implications for the municipality have been identified with this report.

These events is an opportunity to come together to support one another for positive social outcomes.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Flourishing local economy

Stimulated economic activity that provides local jobs

Resilient protected and healthy natural environment

Well managed resources for a sustainable future

Protected natural environment

Growing quality of life

Communities have a say on local infrastructure and attractions that stimulate engagement and activity

Children, young people and families healthy and well

Inclusive, connected, culturally diverse and safe

10. ISSUES AND RISK MANAGEMENT

Issues:

The current coronavirus pandemic may impact the commencement/holding of some events. This will be worked through with individual organisations regarding the event concerned and restrictions imposed at the time.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Council received three applications to the Community Event Sponsorship Program. It should be noted that two applications were successful in receiving a total of \$10,000 towards event costs.

10.4 Community Equipment Grants Program

Directorate:	Executive Director
Responsible Officer:	Executive Assistant Community
Manager:	Executive Director
Attachments:	Nil

1. PURPOSE

That Council acknowledge the nine successful applications which met the criteria and one unsuccessful application that did not meet the criteria for Community Equipment Grants.

2. RECOMMENDATION

That Council acknowledge:

The following successful community equipment grants awarded under delegation by the CEO, and the applicants advised in writing:

1. **Crossenvale Community House Inc. - awarded \$2,000 to purchase drumming equipment for the 'My Drum Circle' program.**
2. **Rochester Little Athletics Inc. - awarded \$2,000 to assist with the purchase of javelins, Vortex, High Jump cross bar, first aid kits (wall mounted & portable) and Rekortan Rubberised resurfacing of long jump & triple jump run up areas.**
3. **Echuca Moama Uniting Church - awarded \$2,000 to assist with the purchase of portable PA system.**
4. **Rotary Club of Kyabram Inc.- awarded \$2,000 to assist with the construction of a BBQ trailer.**
5. **Lockington Bowls Club Inc. - awarded \$1,600 to assist with the purchase of four K Care Bowls Walkers.**
6. **Kyabram District Men's Shed Inc. - awarded \$1,360 to assist with the purchase of a CTS (Sheartak) true-helix spiral cutter.**
7. **Echuca Moama Broadcast Service Inc. (Radio EMFM) - awarded \$1,000 to assist with the purchase of 10 office chairs.**
8. **Kyabram Lawn Tennis Club Inc. - awarded \$2,000 to assist with the purchase of a pump for the upgrade of the irrigation system.**
9. **Rich River Calisthenics Inc. - awarded \$200 to purchase a new air tracking mat.**

The following community equipment grant was not awarded, in accordance with the Council Grants Program criteria, and the applicant advised in writing:

1. **Kyabram Trotting Club Inc. - to assist with the purchase of a 5,000lt poly slim line tank, pressure pump, pvc pipes and fittings.**

3. DISCUSSION

Following a review of the grants programs available to community groups, Council at its 18 May 2022 meeting resolved to establish the Community Equipment Grants Program as an ongoing program, applications accepted ongoing and assessed bi-monthly in July, September, November, January, March and May with a budget allocation of \$104,000.

The amount available for each bi-monthly assessment is \$17,000. The unspent allocation from each assessment will be rolled over into the next assessment period.

The purpose of the program is to provide assistance to community groups and sporting clubs to purchase equipment to support programs and activities.

Funds Available	Allocation	Balance
\$17,000	\$14,160	\$2,840

Expected outcomes for the Community Equipment Grants Program include but are not limited to:

- Conduct local events, activities and programs that celebrate and encourage a diverse, inclusive and welcoming community.
- Promotes art in public spaces including community buildings, streetscapes and open spaces.
- Supports a resilient community through community involvement, social connections and life-long learning.
- Provides sporting, and recreational programs and facilities that facilitate active and healthy lifestyles for all ages and abilities.
- Facilitate community health, wellbeing and safety.
- Recognise our unique local cultural identity and heritage.

Applicants must:

- be an incorporated association, or
- be a not for profit group (e.g. education institution, healthcare, religious or faith-based institution), and
- have their application submitted by an appropriate auspicing body which meets the above.

The applications have been assessed by the Executive Director and the Executive Assistant Community, using the following assessment criteria, as indicated in the funding guidelines.

• The application identifies clear outcome/s resulting from the purchase/s
• The application addresses one or more of the funding priorities.
• The application clearly demonstrates the link between the purchase/s and the intended outcome/s
• A plan for adding to, or growing, target group/s is outlined
• How will it promote inclusivity of all members of our community and accessibility for all?
• The application outlines matched funding, in kind support or partner contribution (financial and in kind)
• The purchase/s are made in and support Campaspe Shire businesses.
• Value for money in regard to the items being purchased

Panel members who declared a conflict of interest with any of the applications did not participate in the assessment of those applications.

Applicants with outstanding acquittals from a previous grant round are not eligible for funding consideration, as outlined in the guidelines.

Successful applicants are required to submit an acquittal report on outcomes achieved with the funding, within eight weeks of the purchase/s being made.

The report must include receipts and a short statement on the effectiveness of the program/ event/ equipment in achieving the stated outcomes in the application.

Applications can be for a maximum of \$2,000.

- Total funds available for applications: \$17,000
- Total of applications received: \$21,620
- Total allocations awarded: \$14,160

Organisation	Project details	Amount requested	Project expenditure	Amount awarded
Crossenvale Community House Inc.	Purchase drumming equipment for 'My Drum Circle' project.	\$2,000	\$6,068	\$2,000
Rochester Little Athletics Inc.	To assist with the purchase javelins, Vortex, High Jump cross bar, first aid kits (wall mounted & portable) and Rekortan Rubberised resurfacing of long jump & triple jump run up areas.	\$2,000	\$25,572	\$2,000
Echuca Moama Uniting Church	To assist with the purchase of a portable PA system	\$2,000	\$2,476	\$2,000
** Rotary Club of Kyabram Inc.	To assist with the construction of a BBQ trailer.	\$3,160	\$3,720	\$2,000
Lockington Bowls Club Inc.	To assist with the purchase of four K Care Bowls Walkers.	\$1,600	\$1,625	\$1,600
Kyabram District Men's Shed Inc.	Purchase a CTS (Sheartak) true-helix spiral cutter.	\$1,360	\$1,500	\$1,360
Echuca Moama Broadcast Service Inc. (Radio EMFM)	To purchase 10 office chairs.	\$2,000	\$2,355	\$1,000
** Kyabram Lawn Tennis Club Inc.	To assist with the purchase of a pump for the upgrade of the irrigation system.	\$4,000	\$17,984	\$2,000
** Rich River Calisthenics Inc.	To purchase a new air tracking mat.	\$1,500	\$1,800	\$200
Kyabram Trotting Club Inc.	Purchase 5,000lt poly slim line tank, pressure pump, pvc pipes and fittings.	\$2,000	\$2,500	\$0
TOTAL		\$21,620	\$67,460	\$14,160

** Referred to Community Equipment Grants Program from 2022/2023 Community Grants Program (Round two)

4. CONSULTATION

Internal consultation:

- Executive Management Group

5. POLICY AND LEGISLATIVE IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no Council Policy and relevant law has been identified within this report.

6. FINANCIAL AND ECONOMIC IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no economic sustainability issues for the municipality have been identified within this report.

7. ENVIRONMENTAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and no environmental sustainability issues including mitigation and planning for climate change risks have been identified within this report.

8. SOCIAL IMPLICATIONS

The requirements of Section 9(2)(c) of *Local Government Act 2020* have been considered and positive social implications for the municipality have been identified as community organisations, groups and associations funded for equipment to assist with projects, events, exhibitions and/or performances which contribute to the municipality, make it a vibrant and stimulating place for people to live, work and visit.

9. RELEVANCE TO COUNCIL PLAN 2021-2025

Strong and Engaged Communities

- Enable residents to be active and engaged in their community and support participation in artistic, cultural, sporting, and leisure opportunities.

10. ISSUES AND RISK MANAGEMENT

Issues:

The current coronavirus pandemic and recent flood event may impact the commencement and/or completion of some projects. This will be worked through with individual organisations regarding the projects concerned and restrictions imposed at the time.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

11. CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, the officer preparing this report declares no conflict of interest regarding this matter.

12. CHARTER OF HUMAN RIGHTS

This Report has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

13. INSTRUMENT OF DELEGATION

This report has considered and complies with the Instrument of Sub-Delegation by the Chief Executive Officer is so far as this report is not contrary to the existing policy or strategy previously adopted by Council.

14. CONCLUSION

Ten applications were received to the Community Equipment Grants Program, three of which were referred from 2022/2023 Community Grants Program (Round two), and nine deemed successful to receive funding.

The application from the Kyabram Trotting Club was not considered, as applicants which derive funds from gambling are ineligible to apply for funds through any Council grant program.

Council's contribution of \$14,160 will lead to the provision of purchases to the value of \$64,960.

11 Petitions and Letters

Nil received.

12 Notices of Motion

Nil received.

13 Urgent Business

14 Confidential Business

Closure of Public Meeting

RECOMMENDATION

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

14.1 Award of Contract

The information contained in this report is confidential pursuant to the below sections of the Act:

66(5) and 3(1)(a) as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

and

66(5) and 3(1)(g) of the Act as it contains private commercial information, being information provided by a business, commercial or financial undertaking that:

- (i) relates to trade secrets; or
- (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

The report relates to a tender over \$1,000,000.

Resumption of Public Meeting

Designation of Confidentiality of Information - Attachments

The following report attachment has been designated confidential by the Chief Executive Officer in accordance with the definition of Confidential Information in the *Local Government Act 2020*.

- **Item 9.1.1: CEO Performance Plan**
 - personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

15 Close Meeting

Pauline Gordon

Chief Executive Officer