



# Council Minutes



**Campaspe**  
Shire Council

**Date:** 15 June 2022  
**Time:** 6:00 pm  
**Venue:** Virtual Meeting

# Contents

1	Apologies and Requests for Leave of Absences .....	3
1.1	Apologies .....	3
1.2	Leave of Absence .....	3
2	Confirmation of Minutes .....	3
3	Changes to the Order of Business .....	3
4	Declarations of Conflict of Interest .....	4
5	Responsible Authority Decisions .....	4
6	Planning Authority Decisions .....	4
6.1	Amendment C118 Omnibus .....	4
7	Question Time .....	5
8	Acknowledgements / Councillor Reports .....	5
9	Council Decisions .....	5
9.1	Adoption of Asset Management Plan .....	5
9.2	Council Plan Actions Year 2 .....	6
9.3	Open Space Strategy .....	6
9.4	2022/2023 Community Grants Program (Round one) .....	7
9.5	Business Assistance Grants (Round Two) .....	8
10	Council Information .....	8
10.1	Notes of Appreciation .....	8
10.2	Community Event Sponsorship .....	9
10.3	Community Equipment Grants Program .....	9
11	Petitions and Letters .....	10
12	Notices of Motion .....	10
13	Urgent Business .....	10
14	Confidential Business .....	10
15	Close Meeting .....	11

Minutes of the open section of the eighth Campaspe Shire Council held as a virtual meeting on Wednesday 15 June 2022, commencing at 6:00pm.

## **Present**

### **Councillors**

Cr Christine Weller - Mayor

Cr Colleen Gates

Cr Paul Jarman

Cr Daniel Mackrell

Cr Leanne Pentreath

Cr Adrian Weston

Cr John Zobec

### **Officers**

Tim Tamlin – Interim Chief Executive Officer

Fleur Cousins - General Manager Corporate

Kerrie Hawkes – Acting General Manager Development

Keith Oberin - General Manager Community

Darryl Hancock - Manager Governance

Annette Waters – Governance Officer

Rebecca Jones - Governance Officer

## **1 Apologies and Requests for Leave of Absences**

### **1.1 Apologies**

Cr Marwood due to a leave of absence and Cr Amos.

**Moved by Cr Gates**

**Seconded by Cr Zobec**

**That the apologies be accepted**

**CARRIED UNANOMOUSLY**

### **1.2 Leave of Absence**

Nil.

## **2 Confirmation of Minutes**

**Moved by Cr Pentreath**

**Seconded by Cr Jarman**

**That the following minutes be confirmed:**

- **Campaspe Council Meeting held on 18 May 2022.**
- **Unscheduled Campaspe Council Meeting held on 26 May 2022.**

**CARRIED UNANOMOUSLY**

## **3 Changes to the Order of Business**

Nil.

## 4 Declarations of Conflict of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

**Cr Weston declared a general conflict of interest in item 6.1.**

**Cr Mackrell declared a general conflict of interest in item 9.5.**

## 5 Responsible Authority Decisions

Responsible Authority – Defined under Section 13 of the *Planning & Environment Act 1987*. Responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil.

## 6 Planning Authority Decisions

Planning Authority – Defined under Section 12 of the *Planning & Environment Act 1987*. Responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

**Cr Weston declared a conflict of interest in item 6.1 and left the virtual meeting at 6:08pm.**

### 6.1 Amendment C118 Omnibus

Author	Department	Manager	General Manager
Planner	Planning	Manager Planning & Building	General Manager Development

To provide Council, as the Planning Authority, with an understanding of the submissions raised during the exhibition of Amendment C118 and to provide an overview and recommendations based on the submissions being withdrawn.

**Moved by Cr Jarman**

**Seconded by Cr Pentreath**

**That Council as the Planning Authority:**

- 1. In accordance with Section 23(1)a of the *Planning and Environment Act 1987* change the amendment as agreed and requested by submissions and proceed without a need for an independent planning panel.**
- 2. Adopt Amendment C118 to the Campaspe Planning Scheme.**
- 3. Submit Amendment C118 to the Minister for Planning for approval in accordance with Section 31 of the *Planning & Environment Act 1987*.**

**CARRIED UNANIMOUSLY**

**Cr Weston re-entered the virtual meeting at 6:13pm.**

## 7 Question Time

Nil.

## 8 Acknowledgements / Councillor Reports

Nil.

## 9 Council Decisions

### 9.1 Adoption of Asset Management Plan

Author	Department	Manager	General Manager
Manager Assets	Infrastructure	Manager Assets	General Manager Infrastructure
Green Strategy (Consultant)			

To meet the obligation of the Local Government Act 2020, Council must adopt an Asset Plan by 30 June 2022. This report provides an update on the consultation of the endorsed Draft Asset Management Plans 2022-2032 that went on display.

**Moved by Cr Gates**

**Seconded by Cr Weston**

**That Council:**

- 1. Adopts the Asset Management Plan 2022-32 including the Asset Plan, Strategic Asset Management Plan and Asset Management Plans in order to comply with requirements stipulated by the Local Government Act 2020.**
- 2. Notes that further data analysis and review is required to further refine the 10 year capital activities and the timing of activities shown within the Asset Management Plan 2022-32.**
- 3. Notes the resolution of Council made in January 2022 to conduct Placed Based Planning and Township Facility Planning in each township and acknowledge these documents will also inform the future 10 year capital activities unless Council decides to undertake an alternative approach.**
- 4. Acknowledges that the 10 year disposal plan is subject to further consideration as outlined in item 2 and 3 above and will be subject to future Council resolutions.**

**CARRIED UNANOMOUSLY**

## 9.2 Council Plan Actions Year 2

Author	Department	Manager	General Manager
Manager Communications	Customer Service	Manager Communications	General Manager Corporate

The Council Plan 2021-25 sets the strategic direction for the four-year term of Council. This Action Plan details the Year Two Actions, being actions to be completed across the 2022-23 financial year to support the achievement of the Strategic Objectives of the Council Plan.

**Moved by Cr Pentreath**

**Seconded by Cr Jarman**

**That Council approve the Year Two Action Plan to be delivered as part of the Council Plan 2021-25.**

**CARRIED UNANIMOUSLY**

## 9.3 Open Space Strategy

Author	Department	Manager	General Manager
Planning Strategic Coordinator	Planning and Building	Manager Planning & Building	General Manager Development

The Open Space Strategy is a key strategic document to guide the decision-making process when planning and developing Campaspe's open space network. The strategy will provide a framework to achieve the overall direction of open space, that is of high quality, connected and provides access for all.

**Moved by Cr Weston**

**Seconded by Cr Pentreath**

**That Council:**

- 1. Adopt the Open Space Strategy**
- 2. Seek to include the document within the next relevant Planning Scheme Amendment as an incorporated document**
- 3. Request that the Open Space Strategy be reviewed after the completion of the Township Facility Plans**

**CARRIED UNANIMOUSLY**

## 9.4 2022/2023 Community Grants Program (Round one)

Author	Department	Manager	General Manager
Community Executive Assistant	Community		General Manager Community

That Council approve nine applications received during the 2022/2023 Community Grants Program (Round one).

**Moved by Cr Pentreath**

**Seconded by Cr Gates**

**That Council:**

**1. Approve community grant applications as follows:**

- \$4,000 Echuca Village Tennis Club Inc., to restore one synthetic grass tennis court**
- \$2,753 Gunbower & District Development Group Inc., to assist with the refurbishment of Gunbower Heritage Trail Interpretive panels**
- \$2,236 Rushworth & District Concert Band Inc., to assist to scan printed music to be stored on a hard drive for printing as required**
- \$2,000 Echuca Bowls Club Inc., to assist with the development of a detailed building survey report**
- \$4,000 Echuca Football Netball Club Inc., to assist with hosting a suicide prevention information session**
- \$1,690 Echuca Moama Arts Initiative Inc., to assist with a Kenny Pittock Art Workshop for youth**
- \$4,000 We Are Vivid, to assist with UPbicycle program**
- \$3,500 Kyabram Urban Landcare Group (Landcare Victoria Inc.), to assist with landscaping the GMW easement alongside the Grey Box Reserve**
- \$4,000 Echuca Moama Search & Rescue Inc., to assist with the installation of a digital lock system**

**2. Advise unsuccessful applicant in writing.**

**CARRIED UNANOMOUSLY**

Cr Mackrell declared a conflict of interest in item 9.5 and left the virtual meeting at 6:42pm.

## 9.5 Business Assistance Grants (Round Two)

Author	Department	Manager	General Manager
Community Executive Assistant	Community		General Manager Community

That Council approve four applications received for the Business Assistance Grants Program 2021-2022 Round Two.

**Moved by Cr Pentreath**

**Seconded by Cr Weston**

**That Council approve Business Assistance Grants as follows:**

- \$1,500** Clubhouse Flowers, Echuca – to purchase a glass front single door fridge.
- \$3,000** Pinto Pantry, Echuca – to assist with social media marketing.
- \$3,000** The Writing Room, Kyabram – to assist with business mentoring and brand and identity development.
- \$5,000** Rich River Physiotherapy & Acupuncture Clinic, Echuca – to assist with set up of a new clinic to accommodate additional clinicians.

**CARRIED UNANOMOUSLY**

Cr Mackrell re-entered the virtual meeting at 6:45pm.

## 10 Council Information

### 10.1 Notes of Appreciation

**Moved by Cr Gates**

**Seconded by Cr Zobec**

**That Council acknowledge the notes of appreciation as listed.**

**CARRIED UNANOMOUSLY**



## 10.2 Community Event Sponsorship

Author	Department	Manager	General Manager
Community Executive Assistant	Community		General Manager Community

That Council note the two successful applications received for Community Event Sponsorship.

**Moved by Cr Gates**

**Seconded by Cr Pentreath**

That Council note the following sponsorships were approved, in accordance with the Community Event Sponsorship criteria, and the applicants advised in writing:

- Echuca Moama Arts Initiative Inc. - \$1,000 to assist with hosting the EMAI Arts Prize 2022 'Reflections of TEN' to be held on Friday, 11 March 2022,
- Kyabram Theatre Group Inc., \$1,000 to assist with costs associated with hosting the production "Cinderella" to be held from 17 – 18 June 2022.

**CARRIED UNANOMOUSLY**

## 10.3 Community Equipment Grants Program

Author	Department	Manager	General Manager
Community Executive Assistant	Community		General Manager Community

That Council approve nine successful applications received during the 2022/2023 Community Grants Program (Round one), which met the criteria for Community Equipment Grants.

**Moved by Cr Pentreath**

**Seconded by Cr Weston**

That Council approve community equipment grant applications as follows:

- \$2,000** Echuca Pistol Club Inc., to assist with the purchase of two 20ft shipping containers for temporary storage
- \$2,000** Crossenvale Community House Inc., to purchase outdoor seating
- \$2,000** Rushworth Community Support Inc., to assist with the purchase of shelving and safety equipment for the Rushworth Foodbank
- \$630** Kyabram Croquet Club Inc., to purchase a PA system for use at events and tournaments
- \$2,000** Kyabram Valley View Golf & Bowls Club Inc., toward the purchase of a motorised cart to assist disabled visitors
- \$2,000** Rushworth Golf Club Inc., to purchase garden maintenance equipment
- \$2,000** Lockington & District Living Heritage Complex Inc., to purchase a computer for the Treasurer

- \$921 Shine Bright Echuca South Community Kindergarten Inc., to purchase vegetable garden equipment for the Sustainability Hub**
- \$1,200 Kyabram Blue Light Inc., to purchase floor matting for the Ky Blue Light Health & Wellbeing Centre**

**CARRIED UNANOMOUSLY**

## **11 Petitions and Letters**

Nil.

## **12 Notices of Motion**

Nil.

## **13 Urgent Business**

Nil.

## **14 Confidential Business**

### **Closure of Public Meeting – 6:52pm**

**Moved by Cr Weston**

**Seconded by Cr Zobec**

**That pursuant to the provisions of the Local Government Act 2020 (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:**

#### **14.1 Sale of Land**

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;

This report discloses information, in confidential negotiations to be considered and determined on the future sale of a Council property, yet to be released to the public.

- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;

This report may cause speculation on the future use and purchase price affecting the land value and adjoining properties within the same or similar zoning.

#### **14.2 Sale of Land**

- g) private commercial information, being information provided by a business, commercial or financial undertaking that:
- (i) relates to trade secrets; or
  - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;

The report contains confidential information regarding the applicant and its proposal for the land, which if released to the public, may disadvantage it unreasonably

## **CARRIED UNANOMOUSLY**

### **Resumption of Public Meeting**

**At 7:03pm the Council Meeting resumed in Open Session.**

Council determined, in confidential session that the following decisions no longer be kept confidential.

#### **14.1 Sale of Land**

- 1. Agree to the disposal of land being Lot 3, PS116092 comprised in Certificate of Title Volume 9146 Folio 672 and Lot 1, TP649785 comprised in Certificate of Title Volume 9949 Folio 150 known as 60 Campaspe Street, Rochester.**
- 2. Commence the statutory procedures pursuant to section 114 of the Local Government Act 2020 for the proposed sale of the land being Lot 3, PS116092 comprised in Certificate of Title Volume 9146 Folio 672 and Lot 1, TP649785 comprised in Certificate of Title Volume 9949 Folio 150 known as 60 Campaspe Street, Rochester.**
- 3. If no submissions are received pursuant to section 114 of the Local Government Act 2020 in respect of the proposal, sell the land being Lot 3, PS116092 comprised in Certificate of Title Volume 9146 Folio 672 and Lot 1, TP649785 comprised in Certificate of Title Volume 9949 Folio 150 known as 60 Campaspe Street, Rochester to Rochester Senior Citizens Club Inc. for the consideration of \$110.00 inclusive of GST.**
- 4. Authorise the Chief Executive Officer to sign the Contract of Sale and associated documents subject to the satisfactory outcome of the statutory requirements of section 114 of the Local Government Act 2020.**

#### **14.2 Sale of Land**

- 1. Commence the statutory procedures, pursuant to Section 114 of the Local Government Act 2020 for the sale by private treaty of land being Lot 10 and 11 on Plan of Subdivision 610775L comprised in Certificate of Titles Volume 11084 Folio 124 and 125 known as 20 and 22 Malloy Street, Rochester; to Slice Dice & Shred Pty Ltd ATF Slice Dice & Shred unit trust for \$50,000 plus GST conditional upon Slice Dice & Shred Pty Ltd obtaining a planning permit to conduct its business at the site.**
- 2. In the event that no submissions are received from the public notice published pursuant to Section 114 of the Local Government Act 2020 in respect of the proposal, sell the land being Lot 10 and 11 of Subdivision 610775L comprised in Certificate of Titles Volume 11084 Folio 124 and 125, 20 and 22 Malloy Street, Rochester to Slice Dice and Shred Pty Ltd ATF Slice Dice & Shred unit trust for the price of \$50,000 plus GST conditional upon Slice Dice & Shred Pty Ltd obtaining a planning permit to conduct its business at the site.**

## **15 Close Meeting**

There being no further business, the Mayor closed the meeting at 7:04pm.

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**CR CHRISTINE WELLER**

**MAYOR**