



# Council Minutes



**Date:** 21 September 2022

**Time:** 6:05 pm

**Venue:** Echuca Civic Centre

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Minutes of the open section of the Campaspe Shire Council meeting held on Wednesday 21 September 2022, commencing at 6:05 pm at the Echuca Function Room, Echuca Civic Centre.

## Present

### Councillors

Cr Christine Weller - Mayor  
Cr Robert Amos  
Cr Colleen Gates  
Cr Daniel Mackrell  
Cr Anthony Marwood  
Cr Leanne Pentreath  
Cr John Zobec

### Officers

Tim Tamlin - Interim Chief Executive Officer  
Keith Oberin - General Manager Community  
Darryl Hancock - Manager Governance  
Emily Cordingley – Governance Advisor  
Annette Waters - Governance Officer  
Rebecca Jones - Governance Officer

**Moved by Cr Amos**

**Seconded by Cr Zobec**

**That the Council Meeting be adjourned at 6:01pm due to technical difficulties with the live stream.**

**CARRIED**

**Moved by Cr Pentreath**

**Seconded by Cr Mackrell**

**That the Council Meeting resume at 6:05pm.**

**CARRIED**

**The Mayor held a minute silence in honor of Her Majesty Queen Elizabeth II.**

## 1 Apologies and Requests for Leave of Absences

### 1.1 Apologies

Cr Weston and Cr Jarman

**Moved by Cr Pentreath**

**Seconded by Cr Zobec**

**That the apologies be accepted.**

**CARRIED**

## 1.2 Leave of Absence

Nil.

## 2 Confirmation of Minutes

Moved by Cr Pentreath

Seconded by Cr Amos

That the following minutes be confirmed:

- Campaspe Shire Council Meeting held on 17 August 2022.
- Campaspe Shire Council Meeting held on 9 September 2022.

**CARRIED**

## 3 Changes to the Order of Business

Nil received.

## 4 Declarations of Conflict of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

**Tim Tamlin, Interim CEO, declared a conflict of interest in Item 9.15.**

## 5 Responsible Authority Decisions

Responsible Authority – Defined under Section 13 of the *Planning & Environment Act 1987*. Responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil received.

## 6 Planning Authority Decisions

Planning Authority – Defined under Section 12 of the *Planning & Environment Act 1987*. Responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil received.

## 7 Question Time

Council heard the following Question Time items:

**Question:**

Will the Campaspe Shire Council be introducing glass recycle bins for house holders and if they do, when will it happen?

**Summary of response:**

Campaspe Shire Council is currently assessing the most suitable glass service for our community which we are mandated to have in place by 2027. The glass service may comprise of a kerbside bin, a glass drop off point or a combination of both. The community will have an opportunity to advise Council what they would prefer, which will be taken into consideration.

Council can advise that has already in place 'glass bins' at the waste transfer stations for the use if residents would care to take their glass recycling to those points.

Campaspe Shire Council is eagerly anticipating the rollout of the Container Deposit Scheme (CDS) in Victoria in 2023, where Victorians can redeem CDS eligible containers for 10c. This will have an impact on the volume of glass in the kerbside waste stream, understanding this impact will aid Council in identifying a waste service for our community.

## 8 Acknowledgements / Councillor Reports

**Acknowledgment - Fred Bridgewater**

We would like to acknowledge the passing of Fred Bridgewater, former president of and Councillor in the Shire of Deakin. Fred was actively involved across the community, was awarded many life memberships recognising his volunteering efforts, including awarded Life Governor of Echuca Regional Health. Our sympathy is extended to his family.

## 9 Council Decisions

### 9.1 Outdoor Pool Operations

**Division:** Development

Adjusting the hours of operation and the beginning of the Outdoor Pool season provides opportunity to reduce the number of days closed due to cool weather and staff challenges experienced at the beginning of each season. Many casual lifeguard staff are still engaged in education which impacts their ability to meet the current operational days and time. Extending the opening of the season, and the opening time of the pool should alleviate that issue.

Current data collected regarding attendance at the pools indicates a steady decline over a period of three years. Providing free general admission may assist to increase usage at the pools. However, it may also provide a false indicator of use when data is used to inform future decisions of Council.

**Moved by Cr Pentreath**

**Seconded by Cr Gates**

**That Council:**

1. Approve the change of opening day of the Outdoor Pool Season to the 26 November for the 2022/23 season.
2. Approve the change of the 2022/23 school term afternoon Outdoor Pool operational hours to 4pm – 8pm at all Outdoor pools subject to staff availability. Noting no change to the morning opening times or additional locations.
3. Approve the change of the 2022/23 school holiday and weekend afternoon Outdoor Pool operational hours to 1pm – 8pm at all Outdoor pools subject to staff availability. Noting no change to the morning opening times or additional locations.
4. Approve the introduction of free general admission to the seven Outdoor Pools for the 2022/23 outdoor pools season only. Noting that this will be an indicative subsidy of \$88,000.
5. Approve that if a school requests to open a pool which may involve varying the operating hours, and there is no additional operating cost to Council, there would be no additional charge to the School for a maximum of ten days for the 2022/23 outdoor pool season only.
6. Approve, where Item 5 above does not apply, the introduction of a set fee of \$6 per head per day for those schools requesting to utilise Outdoor pools to deliver their own Learn to Swim program for a maximum of ten days for the 2022/23 outdoor pool season only.
7. Requests that further evaluation and benchmarking are undertaken following the end of the 2022/23 season, to fully understand the impacts of these changes prior to consideration for future seasons.
8. To approve the CEO to allow additional participants if more than 10 applicants for pool lifesaving training are received.

**CARRIED**

## 9.2 Activation of Little Hopwood Street and adjacent properties

**Division: Community**

Through funding opportunities that have evolved Council can begin the process of activating the first stage of the Echuca Arts Precinct. It is proposed that works will commence in the open space identified as “Echuca Arts Park” enabling safe and effective use of the space through events, activities, and passive use.

Further to this road traffic interventions in Little Hopwood St have also been identified to support the use of the space. This will include redefining the usage of Little Hopwood St into a combined pedestrian and car accessible location. This will include the use of retractable bollards, limited parking access and traffic management to support the businesses that access this location and encourage community to access the space.

Council will also utilise this opportunity to invest in permanent and temporary infrastructure that will further support the delivery of artistic, cultural, and economic development within the precinct and across the Shire. The three-tiered project will deliver:

- A functional open space with appropriate access to utilities that will enable artistic, cultural, and economic development at the site.
- Purchasing of three portable outlets for use across the Shire and
- The implementation of pedestrian focused access to area of Little Hopwood St that buffers the Echuca Arts Park

**Moved by Cr Amos**

**Seconded by Cr Marwood**

### **That Council:**

- 1. Approves the construction of the Stage 1 of the Echuca Arts Park (excludes the former Murray Hotel) as a functional space for Artistic, Cultural and Economic Development utilising funds from the current 2022-23 operational budget.**
- 2. Approves the purchase of three portable outlets for the use of Council and Community utilising funds from the State Government Covid Activation grant.**
- 3. Approves the implementation of pedestrian only access to the portion of Little Hopwood St that adjoins the Echuca Arts Park area.**

**CARRIED**

## 9.3 Riverfront Kiosk

**Division: Infrastructure**

That Council consider the future occupancy of the Riverfront Kiosk at 14 Watson Street Echuca and determine how it wishes to proceed.

**Moved by Cr Amos**

**Seconded by Pentreath**

**That Council:**

- 1. Conduct an Expression of Interest process to lease 14 Watson Street, Echuca for a lease term up to 21 years in accordance with Council Policy 110, Commercial Leasing, including;**
  - a. offering the property for use as a Kiosk/Cafe or function venue**
  - b. offering a rent-free period of 12 months**
- 2. Note the property is on Crown Land and the lease is subject to in principle consent and final approval and attestation by the Department of Environment, Land, Water and Planning.**
- 3. Receive a further report following the completion of the Expression of Interest to lease the property.**

**CARRIED**



## 9.4 Tourism Service Level Agreements

**Division: Community**

The management of Destination Marketing (DM) and Visitor Information Services (VIS) is a high profile and important aspect of Council's services for the local tourism industry and the broader community.

Council's current DM and VIS Service Level Agreements (SLAs) with Echuca Moama and District Tourism Association (EMDTA), concluded in June 2022. It should also be noted that agreements for these same services between EMTDA and Murray River Council have also come to an end. This has enabled both Council's the opportunity to discuss and consult with EMTDA on how it can provide a consistent approach to the management of DM and VIS in the short to long term.

Traditionally both Councils have engaged EMTDA separately for the delivery of DM and VIS, which created inefficiencies in service and inconsistencies within expectations.

This report focuses on the implementation of a joint one-year agreement between both Councils and EMTDA for DM and VIS, to ensure agreements are in place for compliance and governance processes.

This approach will allow EMTDA in its undertaking of a full review of its governance and future direction. Due to this it is prudent for both Councils to monitor the progress of the EMDTA review and the merits of a long-term agreement.

**Moved by Cr Amos**

**Seconded by Cr Marwood**

**That Council:**

- 1. Approve the implementation of a joint agreement between Murray River Council and Campaspe Shire Council for the delivery of Destination Marketing and Visitor Information Services for 2022-2023 which engages Echuca Moama and District Tourism Association to deliver these services**
- 2. Adopt the agreement for Destination Marketing and Visitor Information Services as attached 9.4.1.**

**CARRIED**

## 9.5 Place Based & Community Facility Planning

**Division:** Community

Council has reviewed the Place Based Plan and Township Facility Plan process and governance framework at various Council briefing sessions and at the with Councillor Strategy Review workshop held on 31 August 2022. A revised process has now been developed to enhance the transparency and governance of the process and that the outcomes compliment and reflect the 2021-2025 Council Plan priorities.

**Moved by Cr Gates**

**Seconded by Cr Pentreath**

**That Council:**

- 1. Approve the Place Based Plan and Township Facility Plan process as outlined in attachment 9.5.1, noting that minor amendments may be made over time to enhance the process once implemented.**
- 2. Approve the extension of the timeline to undertake this work by 6 months from May 2023 to October 2023,**
- 3. Adopt the updated Township Facility Plan Committee Terms of Reference (attachment 9.5.2) and the Place Based Plan Committee Terms of Reference (attachment 9.5.3).**
- 4. Endorse the development and implementation of a communications plan to ensure the community are fully informed of Council's updated process, timelines and governance arrangements.**

**CARRIED**

## 9.6 Request to fly the Orange Flag to say no to Family and Gender Violence

**Division:** Office of the CEO

In accordance with Council's Flag Flying Policy, a request has been received to fly the Orange Flag in place of the Campaspe Council Flag at the Echuca Office from 25 November to 10 December 2022.

The Orange Flag is used to symbolise the cause of Family Violence and Gender Equity for the period branded as 16 Days of Activism (25 November to 10 December 2022).

**Moved by Cr Pentreath**

**Seconded by Cr Amos**

**That Council approve to fly the Orange Flag in place of the Campaspe Council Flag at appropriate locations across the municipality from 25 November to 10 December 2022 in support of 16 Days of Activism to say no to Family and Gender Violence.**

**CARRIED**

## 9.7 Motion to the 2022 MAV State Council on e-cigarettes' Legislation

**Division:** Office of the CEO

At the next meeting of Municipal Association of Victoria's (MAV) State Council, scheduled 14 October 2022, Campaspe has the opportunity to submit a motion in relation to the use and access of e-cigarettes in the community.

Multiple teams within Council, in partnership with key health services within the municipality have identified the need for a collaborative response the growth of E Cigarettes in all our communities across Campaspe.

This report and recommendation will support this collaborative approach by articulating Council's evidence-based position on this growing health concern.

The rise of in use of e-cigarettes is having an impact on the health promotion and legislative interventions implemented over the last 40 years to reduce the use of cigarette smoking. Failure to address this issue could lead to this work being undone and the next generations being exposed to and addicted with nicotine-based products again.

**Moved by Cr Gates**

**Seconded by Cr Amos**

**That Council endorse the following motion to be submitted to the MAV State Council Meeting scheduled for 14 October 2022.**

**That the MAV**

- 1. advocate to the State Government to introduce legislation for the banning of the sale of e-cigarettes without a prescription.**
- 2. advocate to the State Government to introduce legislation to restrict the promotion and consumption of e-cigarettes, to mirror the restrictions placed on the promotion and consumption of traditional tobacco products.**

**CARRIED**

## 9.8 Immunisation Administration charge

**Division:** Development

The Department of Health has requested for Council to participate in the rollout of the Japanese Encephalitis Virus (JEV) vaccine to eligible populations. While the vaccine will be provided to Council free of charge, Council is required to cover the cost for administering this vaccine.

Council authorisation is required to enable the introduction of a vaccine administration fee of \$25. This fee will be charged to the public for administration of a vaccine. The authorisation is required as it not listed in Council's fees and charges, nor under the National Immunisation Program Schedule.

The vaccine administration fee will be implemented for the JEV vaccine rollout, however, would be available for any similar programs that may be introduced in the future.

**Moved by Cr Gates**

**Seconded by Pentreath**

**That Council:**

- 1. Approve a vaccine administration charge of \$25 to cover Council's costs in providing a single vaccine dose, exclusive of cost of vaccine (where applicable).**
- 2. Note the vaccine administration charge will be applied to members of the public in the event there is not a specified vaccine fee published in Council's annual budget.**

**CARRIED**

## 9.9 Unscheduled Council Meeting for the Election of the Mayor and Deputy Mayor

**Division:** Office of the CEO

At the Council Meeting held on 17 November 2021, Campaspe Shire Council resolved that the term of the Mayor and the Deputy Mayor was for 1 year.

Council is required to hold an unscheduled meeting to resolve the following:

- Term of the Mayor and Deputy
- Election of the Mayor
- Election of the Deputy Mayor

**Moved by Cr Marwood**

**Seconded by Cr Gates**

**That Council resolve to hold an unscheduled meeting on Friday 4 November 2022 at 6.00pm at the Echuca Civic Centre to elect the Mayor and Deputy Mayor.**

**CARRIED**

## 9.10 Endorsement of the 2021/2022 Financial and Performance Statements

**Division:** Chief Financial Officer

Council is required to produce financial statements and a performance statement at the end of the reporting period, 30 June, which are reviewed by the Audit and Risk Committee and recommended to Council to adopt in principle pending final review by the Victorian Auditor General's Office.

The financial statements (9.10.1) and performance statement (9.10.2) are attached to this report and reflect the appropriate financial position of Council.

**Moved by Cr Pentreath**

**Seconded by Cr Marwood**

**That Council:**

- 1. Approve 'in principle' the financial statements and performance statement for the period ended 30 June 2022, appended as attached in 9.10.1 and 9.10.2.**
- 2. Authorise the Manager Finance (Principal Accounting Officer) to make changes to the Financial Statements and Performance Statement as may be determined by the Victorian Auditor General's Office and that any material amendments be made in consultation with the Chief Executive Officer and Chair of the Audit and Risk Committee.**
- 3. Be notified of any material amendments if they are made, as soon as possible.**
- 4. Authorise the Mayor, Cr Chrissy Weller, and Cr Robert Amos to sign the annual financial statements and performance statement on behalf of Council.**

**CARRIED**

## 9.11 Annual Audit and Risk Committee Report

**Division: Office of the CEO**

The Audit and Risk Committee supports Council in discharging its governance oversight responsibility including financial management, risk management, fraud prevention, maintenance of a sound internal control environment and the assurance activities through internal and external audit.

The Audit and Risk Committee (Committee) reports to Council twice per year under its Charter that was adopted by Council in July 2020. This Charter aligns with the requirements of the Local Government Act 2020.

The attached annual report, prepared by the Chair of the Committee, reports on the activities undertaken by the Committee against the key responsibility areas defined in their Charter.

**Moved by Cr Amos**

**Seconded by Cr Marwood**

### **That Council:**

- 1. Note the Annual Report 2021-22 from the Audit and Risk Committee as attachment 9.11.1.**
- 2. Acknowledge and thank the independent committee members for their commitment and contribution provided to the Audit and Risk Committee over the past 12 months.**

**CARRIED**

## 9.12 Instrument of Delegations from Council to the CEO

**Division: Office of the CEO**

Delegations are a critical governance tool of the Council. It is important to ensure that councils have properly delegated their powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the council.

Most Council decisions are not made at Council meetings. Effective functioning of local government would not be possible if they were. Most decision-making power is, or should be, allocated by formal delegations.

**Moved by Cr Gates**

**Seconded by Cr Zobec**

**That Council in the exercise of the power conferred by S11(1)(b) of the Local Government Act 2020 (the Act) resolves that:**

- 1. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument, as attached 9.12.1.**
- 2. the instrument comes into force immediately the common seal of Council is affixed to the instrument;**
- 3. on the coming into force of the instrument, all previous delegations to the Chief Executive Officer are revoked; and**
- 4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED**

## 9.13 Instrument of Delegations from Council to Members of Council Staff

**Division:** Office of the CEO

In the Instrument of Delegations from Council to the CEO, Council delegates by exemption, there are however, certain powers and functions of Council which cannot be sub-delegated by the CEO to Members of Council staff, in accordance with Section 11 of the Local Government Act 2020 (the Act).

Instrument of Delegation from Council to members of Council staff relating to Council powers, duties and functions within various Acts and Regulations (or specific parts of those Acts or Regulations), which contain a specific power of delegation.

This instrument delegates certain powers directly from Council to members of Council staff due to the legislation referred to containing specific powers of delegation.

**Moved by Cr Amos**

**Seconded by Cr Pentreath**

**That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolves that:**

- 1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached (9.13.1) Instrument of Delegation to Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;**
- 2. the instrument comes into force immediately the common seal of Council is affixed to the instrument;**
- 3. on the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and**
- 4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED**



## 9.14 Instrument of Delegation from Council to Members of Staff under the Environment Protection Act 2017

**Division:** Office of the CEO

This delegation is specific to the Environment Protection Act 2017 and enables Council to delegate to members of its staff those powers that are contained in the Instrument of Delegation of the Environment Protection Authority under the Environment Protection Act 2017 dated 4 June 2021.

The instrument has been reviewed and revised and is attached for adoption by Council.

**Moved by Cr Pentreath**

**Seconded by Cr Zobec**

**That Council in the exercise of the power conferred by 437(2) of the Environment Protection Act 2017 resolves that:**

- 1. there be delegated to the members of the Council staff holding, acting in or performing the duties of the officers or positions referred to in the attached (9.14.1) Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument.;**
- 2. the instrument comes into force immediately the common seal of Council is affixed to the instrument;**
- 3. on the coming into force of the instrument, all previous delegations to the Chief Executive Officer are revoked; and**
- 4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED**

Tim Tamlin declared a conflict of interest in item 9.15 and left the Council Chamber at 7:27pm.

## 9.15 Interim CEO Performance Plan Review

**Division: Office of the CEO**

In accordance with the CEO Employment and Remuneration Policy, Councillors and the Interim CEO developed a Performance Plan which includes Key Performance Indicators (KPIs) for the period of engagement of the Interim CEO.

This report is to advise Councillors of the outcome of the Interim Chief Executive Officer's (CEO's) performance review for the period 30 May 2022 to 30 June 2022.

**Moved by Cr Gates**

**Seconded by Cr Mackrell**

**That Council endorse the Interim Chief Executive Officer's 30 June 2022 Performance Review.**

**CARRIED**

Tim Tamlin reentered the Council Chamber at 7:31pm.

## 10 Council Information

### 10.1 Notes of Appreciation

The following have been received:

1. Nanneella Timmering Landcare Group – thank you for the provision of plants and guards for the tree planting held for National Tree Day.

*“It was a great morning with 60 kids and teachers from Nanneella and Rochester Primary Schools in attendance. Again, thank you for the support.”*

2. G.T. Allsop, Ratepayer – thank you to Cheryl Fordyce at the Tongala Depot Works Department for organising to have the gutters swept along Mundarra Road, Echuca.

*“The road is subject to frequent flooding during heavy rain and the Shire often need to put out caution signs during such an event.”*

*“The gutters in Mundarra Road were seldom swept over the past 18 years that I have been here and this did not help any flooding events over that period.”*

*“One phone call to Cheryl and she organised our road to be swept by the Shire on a very regular basis, for which I am grateful and sincerely thank her.”*

3. Kyabram Urban Landcare Group – thank you to Rick Keen and the Works Team for mowing Ern Miles Reserve recently.

*“It makes things so much neater. Much appreciated!”*

4. Kasai Kikuo, Mayor, Shiroy City Council – thank you for the kind concern following the unforgiveable assassination of past Prime Minister Mr Shinzo Abe.

*“I was deeply moved by your condolences and was reminded that Mr Shinzo Abe’s achievements as Prime Minister over many years were highly appreciated not only in national politics but also in foreign affairs.”*

5. Wayne & Julie McInnes – “thank you again for mowing the reserve in Wisteria Street, Echuca. Your efforts are very much appreciated.”

**Moved by Cr Amos**

**Seconded by Zobec**

**That Council acknowledge the notes of appreciation as listed.**

**CARRIED**

## 10.2 Community Equipment Grants Program

**Division: Community**

That Council note the five successful applications which met the criteria for Community Equipment Grants.

**Moved by Cr Pentreath**

**Seconded by Cr Marwood**

**That Council note the following successful community equipment grants awarded under delegation by the CEO:**

- 1. Tongala Community Charity Shop Inc. - awarded \$395 (GST incl.) to purchase a Sharp XEA-147 cash register.**
- 2. Rushworth & District Concert Band Inc. - awarded \$1,700 (GST incl.) to assist with the purchase of a Westinghouse 496lt bottom mount refrigerator.**
- 3. Tongala Primary School - awarded \$1,000 (GST incl.) to assist with the purchase of school football equipment.**
- 4. Echuca Twin Rivers Specialist School - awarded \$2,000 (GST incl.) to assist with the purchase of two and three-wheeler bikes for students aged 5 – 18 years.**
- 5. Bamawm Lockington United Cricket Club Inc. - awarded \$2,000 (GST incl.) to assist with the purchase of balls and protective equipment for All Abilities and Women's Inclusion Programs.**

**CARRIED**

## 10.3 Junior Development Grants Program

**Division:** Community

That Council note the three successful applications to the Junior Development Grants Program.

**Moved by Cr Zobec**

**Seconded by Cr Mackrell**

**That Council note the following applications were approved in accordance with the Junior Development Grants Program criteria and the applicants advised in writing:**

- 1. Olivia Cartwright, Kyabram - \$100 to assist with costs associated with representing Victoria at the School Sports 18 Years and under Bowls Championships to be held from 12 – 16 September 2022 in Sunbury.**
- 2. Joshua Cartwright, Kyabram - \$100 to assist with costs associated with representing Victoria at the School Sports 18 Years and Under Bowls Championships to be held from 12 – 16 September 2022 in Sunbury.**
- 3. Jacob Cartwright, Kyabram - \$100 to assist with costs associated with representing Victoria at the School Sports 18 Years and Under Bowls Championships to be held from 12 – 16 September 2022 in Sunbury.**

**CARRIED**

## 10.4 Community Event Sponsorship

**Division:** Community

That Council note the seven successful applications received for Community Event Sponsorship.

**Moved by Cr Amos**

**Seconded by Cr Pentreath**

**That Council note the following sponsorships were approved, in accordance with the Community Event Sponsorship criteria, and the applicants advised in writing:**

- 1. Echuca Moama Triathlon Club Inc., in-kind support to the value of \$2,841 (traffic and waste management, temporary white picket fencing and bunting) only as funds raised from this event are used for the Sweat vs Steam Community Grant Foundation providing grants to support members of the local community.
  - a. Campaspe Port Enterprise will also provide in-kind support to the value of \$1,800 for the use of the PS Pevensey for the event.****
- 2. Lockington Bowls Club Inc., \$750 to assist with costs associated with hosting the Lockington Ladies Invitation Fours Tournament to be held on 23 November 2022.**
- 3. Kyabram Croquet Club Inc. - \$500 cash and up to \$320 in-kind support (temporary white picket fencing and bunting) to support 100<sup>th</sup> birthday celebrations to be held on 31 October 2022.**
- 4. Rochester Go Kart Club Inc., \$5,000 to assist with costs associated with hosting the Victorian State Championships to be held from 2 – 4 December 2022.**
- 5. Kyabram Swimming Club Inc., in-kind support to the value of \$1,580 (EWMAC wet are hire fee and lifeguards and two gazebos) for the 2022 Long Distance/Long Course Meet to be held from 15 – 16 October 2022.**
- 6. KY Project Committee Inc., \$500 cash and in-kind support to the value of \$552 (temporary white picket fencing, bunting, two gazebos, PA system and tally counter) for the official opening of the Kyabram Water Tank Mural and picnic area to be held on 20 September.
  - a. A condition of this funding is that no permanent structures are to be purchased or erected with these funds.****
- 7. Strathallan Family Landcare Group (Landcare Victoria Inc.), \$500 to assist with hosting the 10th Campaspe Carp Catch to be held on 9 October 2022.**

**CARRIED**

## 10.5 Staff and Volunteer Recognition Program

**Division: Community**

That Council note and acknowledge significant number of years of service to the Campaspe Shire Council by 44 permanent and casual employees to 31 December 2022.

**Moved by Cr Pentreath**

**Seconded by Cr Gates**

**That Council note the significant milestones achieved by members of staff in line with Administrative Policy A-062, Staff and Volunteer Recognition Program.**

**CARRIED**

## 11 Petitions and Letters

Nil received

## 12 Notices of Motion

Nil received

## 13 Urgent Business

Nil received

## 14 Confidential Business

### Designation of Confidentiality of Information – Attachments

The following report attachments have been designated confidential by the Chief Executive Officer in accordance with the definition of Confidential Information in the Local Government Act 2020 (the Act).

- Item 9.3: Riverfront Kiosk
  - o Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.
- Item 9.15: Interim CEO Performance Plan Review
  - o personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

## 15 Close Meeting

Moved by Cr Pentreath

Seconded by Cr Mackrell

There being no further business, the meeting was declared closed at 7:45pm.

**CARRIED**

.....  
**CR CHRISTINE WELLER**  
**MAYOR**