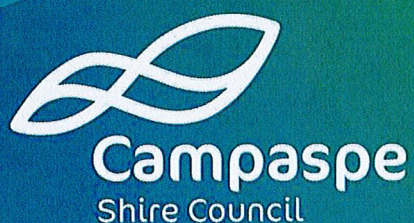


Council Minutes



Date: 17 October 2023

Time: 6:05 pm

Venue: Echuca Civic Centre




Photo Left to Right: Cr Tony Marwood, Cr Colleen Gates (Deputy Mayor), Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 17 October 2023, commencing at 6:05 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Colleen Gates
Cr Paul Jarman
Cr Daniel Mackrell
Cr Anthony Marwood
Cr Chrissy Weller
Cr Adrian Weston
Cr John Zobec

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Matthew McPherson- Director Corporate
Jo Bradshaw - Director Communities
Kate Lemon - Director Infrastructure
Shannon Maynard - Director Community Safety & Recovery
Michael Sharp – Director Suitability
Annette Waters - Governance Officer
Doreen Stringer – Executive Assistant

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Cr Pentreath

Moved by Cr Mackrell

Seconded Cr Weston

That the apology be accepted.

CARRIED

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Weller

Seconded by Cr Marwood

That the Minutes of the Campaspe Shire Council Meeting held on 19 September 2023 and the Unscheduled Council Meeting 26 September 2023 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Nil received.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Nil.

6 Petitions / Joint Letters

Nil.

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

8.1.1 Planning Decision Monthly Update

| | |
|-----------------------------|-------------------------------|
| Directorate: | Sustainability |
| Responsible Officer: | Manager Planning and Building |
| Manager: | Manager Planning and Building |
| Attachments: | Nil |

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 30 September 2023.

Moved by Cr Marwood

Seconded by Cr Gates

That Council note the determined planning permit applications and other planning decisions, to 30 September 2023.

CARRIED

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil.

8.3 Community Safety and Recovery

8.3.1 Flood Recovery Update

| | |
|-----------------------------|--------------------------------------|
| Directorate: | Community Safety & Recovery |
| Responsible Officer: | Flood Recovery Officer – Team Leader |
| Manager: | Director Community Safety & Recovery |
| Attachments: | Nil |

To inform Council of recovery efforts for the last 12 months including current challenges and concerns.

Moved by Cr Jarman

Seconded by Cr Weller

That Council acknowledges the recovery progress that has been made in the 12 months since the October 2022 floods and endorses:

- 1. the continued program of recovery services, programs and events to be delivered by Council's Flood Recovery Team via the Campaspe Shire Recovery Hub**
- 2. ongoing support of community-led recovery activities, including supporting the Municipal Recovery Committee and other Community Recovery Committees**
- 3. continued collaboration with strategic partners, including the Victorian Government, water authorities, emergency services and other councils to put in place improved flood preparedness, response and mitigation measures**
- 4. continued strong advocacy to ensure Campaspe Shire receives the necessary funding and resources it needs to fully support community recovery and repair all damaged infrastructure**
- 5. the continued review of Council's response to the 2022 flood event, with the results and key learnings informing the strengthening of Council's emergency management capability.**

CARRIED

8.4 Office of the CEO

8.4.1 Audit and Risk Annual Report

| | |
|-----------------------------|-------------------------------|
| Directorate: | Corporate |
| Responsible Officer: | Corporate Executive Assistant |
| Manager: | Director Corporate |
| Attachments: | Nil |

The purpose of this report is for Council to receive the Annual Report on the activities of the Audit and Risk Committee, outlining the work of the Committee during 1 July 2022 and 30 June 2023.

Moved by Cr Marwood

Seconded by Cr Jarman

That Council:

- 1. Receive the annual report of the activities of the Audit and Risk Committee from the Committee Chair acknowledging how the Committee has discharged its responsibilities as identified in the Audit and Risk Charter for the period 1 July 2022 and 30 June 2023.**
- 2. Thank the independent members of the Audit and Risk Committee for their diligence and oversight of Council risk obligations.**

CARRIED

8.4.2 Annual Report 2022/23

| | |
|-----------------------------|------------------------|
| Directorate: | Office of the CEO |
| Responsible Officer: | Manager Communications |
| Manager: | Manager Communications |
| Attachments: | Nil |

The purpose of this report is for Council to receive the Campaspe Shire Council 2022/2023 Annual Report.

Moved by Cr Weston

Seconded by Cr Jarman

That Council receive the Campaspe Shire Council 2022/2023 Annual Report.

CARRIED

8.5 Communities

8.5.1 Municipal Early Years Plan

| | |
|-----------------------------|----------------------------|
| Directorate: | Communities |
| Responsible Officer: | Director Communities |
| Manager: | Manager Community Services |
| Attachments: | Nil |

To seek Council's endorsement of the Municipal Early Years Plan 2023 – 2025.

Moved by Cr Weller

Seconded by Cr Jarman

That Council:

- 1. Endorse the Municipal Early Years Plan 2023 – 2025.**
- 2. Note that annual action planning will be undertaken, identifying and monitoring actions for the shire, as well as in partnership with external service providers, that will deliver on the themes of the plan.**

CARRIED

8.6 Corporate

8.6.1 Review of Strategic Risk Register

| | |
|-----------------------------|--------------------|
| Directorate: | Corporate |
| Responsible Officer: | Governance Advisor |
| Manager: | Director Corporate |
| Attachments: | Nil |

This report seeks Council's approval of the Strategic Risk Register.

Moved by Cr Marwood

Seconded by Cr Jarman

That Council, upon recommendation of the Audit and Risk Committee, approves the Strategic Risk Register, and the proposed changes.

CARRIED

8.7 Infrastructure

8.7.1 Petition Response: Request to Upgrade Drainage of Walker Road, Runnymede

Directorate: Infrastructure

Responsible Officer: Infrastructure Development Coordinator

Manager: Manager Engineering

Attachments: Nil

To inform Council of the outcome of an investigation into the drainage service levels on Walker Road Runnymede. The investigation commenced in response to a ratepayer petition with 16 signatories requesting Council upgrade drainage of Walker Road, Runnymede.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council:

1. Approve the continuation of Walker Road Runnymede to be maintained at the current service level, which, in accordance with the Road Management Plan, the earth road will only receive maintenance treatment when a public safety hazard is identified.
2. Advise the first named petitioner in writing that Council has determined that no service level upgrade will be undertaken to Walker Road, Runnymede at this time.

CARRIED

8.7.2 Request to Upgrade Harley Road (between Depot & Sprunt Roads) Wanalta

Directorate: Infrastructure
Responsible Officer: Infrastructure Development Coordinator
Manager: Manager Engineering
Attachments: Nil

To inform Council of the outcome of an investigation into the service levels of Harley Road Wanalta and provide an informed response to community petition.

The investigation commenced in response to a ratepayer petition with 22 signatories seeking an upgrade to the section of Harley Road between Depot and Sprunt Roads Wanalta from earthen to gravel surface.

Moved by Cr Weller

Seconded by Cr Jarman

That Council:

- 1. Approve the continuance of the maintenance of Harley Road (between Depot and Sprunt Roads) Wanalta, be maintained at its current service level.**
- 2. Advise the first named petitioner in writing that Council has determined that no service level upgrade from earthen to gravel surface will be undertaken to Harley Road (between Depot and Sprunts Roads Wanalta) at this time.**

CARRIED

8.7.3 Bowen Street Upgrade

| | |
|-----------------------------|-------------------------|
| Directorate: | Infrastructure |
| Responsible Officer: | Acting Manager Assets |
| Manager: | Director Infrastructure |
| Attachments: | Nil |

To seek Council approval to reinstate Bowen Street (North of Goulburn Road), Echuca as gravel surface funded under Disaster Recovery Funding Arrangements (DRFA).

Moved by Cr Marwood

Seconded by Cr Jarman

That Council approve:

1. The undertaking of flood recovery works to reinstate Bowen Street (North of Goulburn Road), Echuca as gravel surface funded under the Disaster Recovery Funding Arrangements (DRFA).
2. Advising residents in writing that Council has determined that no service level upgrade will be undertaken to Bowen Street (North of Goulburn Road), Echuca.

CARRIED

8.7.4 Echuca Moama Torrumbarry Flood Study Community Consultation

Directorate: Infrastructure
Responsible Officer: Project Manager
Manager: Director Infrastructure
Attachments: Nil

To seek Council's approval to exhibit the draft Echuca Moama Flood Study Report inviting community comment and submissions to enable final review.

Officer Recommendation

~~That Council approve exhibition of the draft Echuca Moama Flood Study Report for a minimum four-week period seeking community comment prior to final review and resubmission for Council to consider its adoption.~~

Moved by Cr Jarman

Seconded by Cr Weston

That Council approve the exhibition of the draft Echuca Moama Torrumbarry Flood Study Report for minimum four-week period from 30 October 2023, seeking community comments, pending approval for public exhibition from Murray River Council at its meeting 24 October 2023, prior to the final review and resubmission for Council to consider its adoption.

CARRIED

8.7.5 Tender C23039 for Truck and Dog trailers

Directorate: Infrastructure
Responsible Officer: Plant and Fleet Officer
Manager: Manager Assets
Attachments: Nil

To provide the necessary information to Council to enable it to consider an award of tender C23039 on terms as set out in Contract NPN04.13 between the preferred tenderer and the Municipal Association of Victoria (MAV, as agent for Campaspe Shire Council), for the supply of trucks.

Moved by Cr Marwood

Seconded by Cr Gates

That Council approve:

1. The award of tender C23039 to the preferred tenderer as proposed in the confidential attachment to this report.
2. The signing by the Chief Executive Officer of any such documents which may be required to give effect to this resolution by Council;
3. The allocation of sufficient additional funds from the total budget for the 2023/24 plant and fleet replacement program (being \$26,171.40 ex GST);
4. The approval of a purchase order to the amount proposed by the preferred tenderer in the confidential attachment to this report by the Chief Executive Officer pursuant to this resolution by Council; and
5. The Chief Executive Officer to authorise any variations not greater than a cumulative total of 10% to the Purchase Order which may be required.
6. The publishing of the successful Tenderer name and Contract Sum on Council's website.

CARRIED

8.7.6 Road Management Plan Update

Directorate: Infrastructure
Responsible Officer: Director Infrastructure
Manager: Chief Executive Officer
Attachments: Nil

For Council to note that the Chief Executive Officer has suspended all response times in the Campaspe Shire Council Road Management Plan (RMP), related to programmed inspections of roads and other road related infrastructure, and maintenance grading for the period Monday 18 September 2023 – Sunday 31 March 2024. After this time, the response times within the RMP will resume unless a further extension is authorised,

Officer Recommendation

That Council:

- ~~1. Note Council's Chief Executive Officer has suspended all response times in the Campaspe Shire Council Road Management Plan (RMP), related to programmed inspections for roads and other road related infrastructure and maintenance grading for the period Monday 18 September 2023 – Sunday 31 March 2024, with resumption of the RMP unless a further extension is authorised.~~
- ~~2. Note that a suspension still exists for maintenance grading on flood damaged roads with the time frame of 30 April 2023 to 31 October 2023 for gravel and earthen roads (defined in attachment A) and to 31 March 2024 for sealed roads (defined in Attachment A).~~

Moved by Cr Weston


Seconded by Cr Marwood

That Council:

1. Note Council's Chief Executive Officer has suspended all response times in the Campaspe Shire Council Road Management Plan (RMP), related to programmed inspections for roads and other road related infrastructure and maintenance grading for the period Monday 18 September 2023 – Sunday 31 March 2024, with resumption of the RMP on Monday 1 April 2024 unless a further extension is authorised.
2. Note that a suspension still exists for maintenance grading on flood damaged roads with the time frame of 30 April 2023 to 31 October 2023 for gravel and earthen roads (defined in attachment A) and to 31 March 2024 for sealed roads (defined in Attachment A).
3. Commit to reviewing its road management plan with a reviewed draft considered by Council by July 2024.

CARRIED

Cr Gates called for a Division.



The decision was set aside and the Mayor put the matter to a vote.

Those in favour of the motion: Cr Weston, Cr Marwood, Cr Weller, Cr Gates, Cr Zobec,
Cr Amos

Those against the motion: Cr Mackrell, Cr Jarman

CARRIED

8.8 Council Information

8.8.1 Notes of Appreciation

Directorate: Communities

Responsible Officer: Community Executive Assistant

Manager: Manager Communities

To present the notes of appreciation that Council has received since its last meeting.

Moved by Cr Marwood

Seconded by Cr Mackrell

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

1. Neil Clark, Tongala

"Thank you to the people who fixed up Sinclair Road, Tongala. They did a blood terrific job!"

2. Wayne & Julie McInnes, Echuca

"Thank you once again to the wonderful Team who continue to look after our reserve in Wisteria St Echuca West, by mowing and cutting back long grass. Your efforts are very much appreciated."

3. Rochester Secondary College

"What a year Rochester has had!"

"It has been a long hard road since the floods hit us in October last year but we are finally back in all of our buildings."

"We wish to thank you sincerely for the support you gave us during our challenging time."

"It meant a lot to the school community knowing there are people and businesses out there willing to be so generous."

4. Megan Fox, Bendigo Health

"Just wanted to touch base and say thank you for being so prompt with delivering new bins to my patient which I only put a request in on Friday afternoon."

5. Campaspe Cohuna LLEN

Thank you to the Echuca Library for their support at the Kyabram Youth Expo on 14 September.

"Over 600 students from Kyabram P-12 College, St Augustine's College, Rushworth P-12 College and Rochester Secondary College attended the expo and discovered that there are many individuals, groups and organisations who can assist them to become responsible and healthy citizens."

"This would not have been possible without your attendance, and we thank you most sincerely for your time."

6. Gabbie Stroud

"Thank you to Jenny (Echuca Library) and Cindy (Collins Books) for launching my book 'The Things That Matter Most' last month at the Library in Echuca."

"It was a great event - I was delighted to see all the readers in the room and I knew I could have stayed and chatted with those audience members all night long!"

"It's such a privilege to meet readers and teachers and booksellers and librarians who will read my story and share it with others. I'm sometimes overwhelmed to think about the experience - that an idea I dreamed up might become a tangible thing that people then gather to talk about and consider. What a joy and an honour."

"So with much gratitude I thank you again for your time, organisation, effort and hospitality."

7. Kyabram Country Music Festival

"The Kyabram RV Country Music Festival Committee would like to say special thank you for the \$4000 that has been given to us towards our event. This has been greatly appreciated and allows our event to provide extra facilities for the festival."

"As the prices continue to increase this service is very valuable in helping to keep costs within our reach."

"Once again, we thank you for your assistance."

8. Narelle Kiely

"A big thank you for the beautification works done by your parks and open space team."

"For years we have been pushing for work to be done in the walkway that joins James Street and Sunset Avenue in Westside Echuca."

"Over the last couple of days they have trimmed and pruned the trees along side of the walkway and laid chip bark beside the path."

"It looks amazing. Thank you."

9. Wayne McInnes

"Thank you very much to the excellent Parks & Gardens Team for mowing our reserve in Wisteria Street. As always your efforts are greatly appreciated."

10. James Walshe

Thank you for the lightning-fast service with the removal of a dangerous tree.

11. Kyabram Deakin Residents Ratepayers & Development Group Inc. (KDRRADG)

"The KDRRADG members would like to acknowledge the Community Support Officer, Jim Gow and advise he will be greatly missed in his role at the Campaspe Shire. Jim has at all

times been most approachable and assisted whenever he was able. It is most disappointing to know that he has left his position with the Shire and we hope his successor will be able to fulfil this role with the same enthusiasm and knowledge."

12. Kyabram District Men's Shed Inc

"On behalf of the members and Committee of the Kyabram Men's Shed I would like to thank Bobbi Aitken and the Shire of Campaspe very much for your grant towards purchasing a new vehicle for use by members of the Shed.

The vehicle will enable our members to continue supporting the wider community in many ways such as woodwork classes at local schools, and small projects within the Kyabram area for both individuals and organizations.

Your help is greatly appreciated."

9 Notices of Motion

Nil.

10 Urgent Business

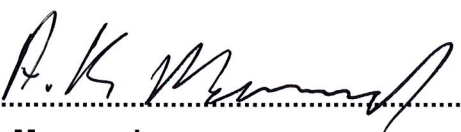
Nil.

11 Confidential Business

Nil.

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:38pm.



Cr Tony Marwood
Acting Mayor