



Council Agenda



Date: 19 November 2024

Time: 5:30pm

Venue: Echuca Function Room

Photo Left to Right: Cr Tony Marwood, Cr Adrian Weston, Cr Zoe Cook, Cr Rob Amos, Cr Paul Jarman, Cr Daniel Mackrell, Cr Jessica Mitchell, Cr John Zobec, Cr Luke Sharrock.



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For an unscheduled meeting of the Campaspe Shire Council held on Tuesday 19 November 2024, commencing at 5:30 pm at the Council Chambers, Echuca Civic Centre.

Meeting Procedures

This meeting is being held in accordance with Governance Rule 6 - Mayor and Deputy Mayor Election Processes. The CEO will facilitate the election of the Mayor in accordance with the Local Government Act 2020 (the Act) and will act as the temporary Chair of that Council Meeting until such time as the Mayor is elected. The Mayor becomes the Chair of the Council Meeting once elected by Council and will facilitate the election of the Deputy Mayor in accordance with the Act.

Please ensure that all electronic devices are turned off or switched to silent.

Council meetings are broadcast live via the internet. During the meeting, members of the public may be recorded, particularly those speaking to an item. By attending this meeting, you are consenting to the possibility that your image may also be broadcast to the public.

Any personal and health information voluntarily disclosed by any person at Council meetings may be broadcast live, held by Council and made available to the public for later viewing.

Acknowledgement of Country

The Shire of Campaspe is the traditional lands of the Dja Dja Wurrung, Taungurung and Yorta Yorta Peoples.

We respect and acknowledge their unique Aboriginal cultural heritage and pay our respect to their ancestors, descendants and emerging leaders as the Traditional Owners of this Country.

We acknowledge their living culture and their unique role in the life of this region.

Opening Prayer

We pray to almighty God that our decisions as a Council be in the best interest of the people, culture and the environment of the Shire of Campaspe.

Amen

1 Apologies

2 Election of Mayor

Directorate:	Office of the CEO
Responsible Officer:	Manager Governance and Risk
Manager:	CEO Executive Officer
Attachments:	Nil.

1. PURPOSE

The report provides the process for:

- determination of the term of Mayor
- election of the Mayor

2. RECOMMENDATION

That Council resolves that the term of Mayor be for <<one or two>> years.

CEO to declare the election of the Mayor:

In accordance with Council's Governance Rules, Councillor _____ received an absolute majority of votes cast and was declared elected as Mayor for a _____ year period from 19 November 2024.

3. DISCUSSION

A Councillor must be elected as the Mayor of the Council under section 25 of the Local Government Act 2020 (the Act).

The process by which an election of the Mayor is held is set out in rule 6 of the Campaspe Shire Council Governance Rules (the Governance Rules).

Council must also, under section 26(3) of the Act and rule 6.2(4) of the Governance Rules, determine whether the term of office of the Mayor will be for a one- or two-year period.

Role of the Mayor

The role of the Mayor as outlined in section 18 and 19 is to:

- chair Council meetings
- be the principal spokesperson for the Council
- lead engagement with the municipal community on the development of the Council Plan
- report to the municipal community, at least once each year, on the implementation of the Council Plan
- promote behaviour among Councillors that meets the standards of conduct set out in the Councillor Code of Conduct
- assist Councillors to understand their role

- take a leadership role in ensuring the regular review of the performance of the Chief Executive Officer
- provide advice to the Chief Executive Officer when the Chief Executive Officer is setting the agenda for Council meetings
- perform civic and ceremonial duties on behalf of the Council.

Section 25 of the Act sets out the requirement that a Councillor must be elected as the Mayor of the Council. The process for the call for nominations and determination of the election of the Mayor is held in accordance with rules 6.4 and 6.6 of the Governance Rules. An election of the Mayor must be held in accordance with rule 6.2(1) of the Governance Rules, including at a time as close to the end of the relevant term as is reasonably practicable. Any Councillor is eligible for the election or re-election to the office of Mayor.

Nominations for the Office of Mayor (Governance Rule 6.4)

- (1) During the Council Meeting where the election of the Mayor is to occur, the CEO will call for nominations for the position of Mayor and confirm acceptance of the nomination with the nominee.
- (2) Any Councillor nominated may refuse nomination or withdraw at any stage before the voting is finalised.
- (3) If there is only one nomination for the position of Mayor, that person is deemed to be elected Mayor.
- (4) If there is more than one nomination at the Council Meeting, the election of the Mayor will follow rule 6.6 of these Rules.

Determining the Election of the Mayor (Governance Rule 6.6)

- (1) The process to elect the Mayor is:
 - (a) If there is more than one nomination (each of which must be seconded), the Councillors present at the Council Meeting must vote for one of the candidates by a show of hands. In the event of a candidate receiving an absolute majority of the votes, the candidate is declared to have been elected.
 - (b) In the event that no candidate receives an absolute majority of the votes, the candidate with the fewest number of votes is declared to be a defeated candidate. The Councillors present at the Council Meeting must then vote for one of the remaining candidates by a show of hands.
 - (c) If one of the remaining candidates receives an absolute majority of the votes, they are duly elected. If none of the remaining candidates receive an absolute majority of the votes, the process set out in sub-rule (b) must be repeated until one of the candidates receives an absolute majority of the votes. That candidate will then be declared to have been duly elected.
 - (d) If after two further votes are taken neither candidate receives an absolute majority, the Council may resolve to conduct a new election at a later date and time.

3 Ceremonial Mayoral Speech

Following the Election of the Mayor, the CEO may pass the Chair to the Mayor. In accordance with Governance Rule 6.8, the Mayor may then make a ceremonial speech to outline the priorities for the year ahead based on the adopted Council Plan.

4 Election of Deputy Mayor

Directorate:	Office of the CEO
Responsible Officer:	Manager Governance and Risk
Manager:	CEO Executive Officer
Attachments:	Nil.

1. PURPOSE

The report provides the process for:

- determining whether a Deputy Mayor is to be elected
- determining the term of the Deputy Mayor
- electing a Deputy Mayor.

2. RECOMMENDATION

That Council:

1. determine whether to elect a Deputy Mayor; and if in the affirmative
2. sets the term of Deputy Mayor to be <<one or two>> years.

The Mayor to declare the election of Deputy Mayor:

In accordance with Council's Governance Rules, Councillor _____ received an absolute majority of votes cast and was declared elected as Deputy Mayor for a _____ year period from 19 November 2024.

3. DISCUSSION

A Councillor may elect a Deputy Mayor of the Council under section 25 of the Local Government Act 2020 (the Act).

The process by which an election of the Deputy Mayor is held is set out in rule 6 of the Campaspe Shire Council Governance Rules (the Governance Rules).

Council must also, under section 26(3) of the Act and rule 6.2(4) of the Governance Rules, determine whether the term of office of the Deputy Mayor will be for a one- or two-year period.

Role of the Deputy Mayor

The role of the Deputy Mayor is to support the Mayor in the performance of civic and ceremonial duties and in the exercise of Mayoral powers. These powers may be exercised where the Mayor is unable to attend the whole or part of a council meeting, incapable of performing the duties of the office of Mayor or when the office of the Mayor is vacant.

Council may, by resolution, determine to establish an office of the Deputy Mayor in accordance with section 26(3) of the Local Government Act 2020 (the Act) and rule 6.2 (2) of the Governance Rules.

An election of the Deputy Mayor must be held in accordance with rule 6.2(1) of the Governance Rules, including at a time as close to the end of the relevant term as is reasonably practicable. Any Councillor is eligible for the election or re-election to the office of Mayor.

Nominations for the Office of Deputy Mayor (Governance Rule 6.5)

- (5) During the Council Meeting where the election of the Deputy Mayor is to occur, the Mayor will call for nominations for the position of Deputy Mayor and confirm acceptance of the nomination with the nominee.
- (6) Any Councillor nominated may refuse nomination or withdraw at any stage before the voting is finalised.
- (7) If there is only one nomination for the position of Deputy Mayor, that person is deemed to be elected Deputy Mayor.
- (8) If there is more than one nomination at the Council Meeting, the election of the Deputy Mayor will follow rule 6.6 of these Rules.

Determining the Election of the Deputy Mayor (Governance Rule 6.6)

- (2) The process to elect the Deputy Mayor is:
 - (a) If there is more than one nomination (each of which must be seconded), the Councillors present at the Council Meeting must vote for one of the candidates by a show of hands. In the event of a candidate receiving an absolute majority of the votes, the candidate is declared to have been elected.
 - (b) In the event that no candidate receives an absolute majority of the votes, the candidate with the fewest number of votes is declared to be a defeated candidate. The Councillors present at the Council Meeting must then vote for one of the remaining candidates by a show of hands.
 - (c) If one of the remaining candidates receives an absolute majority of the votes, they are duly elected. If none of the remaining candidates receive an absolute majority of the votes, the process set out in sub-rule (b) must be repeated until one of the candidates receives an absolute majority of the votes. That candidate will then be declared to have been duly elected.
 - (d) If after two further votes are taken neither candidate receives an absolute majority, the Council may resolve to conduct a new election at a later date and time.

5 Close Meeting

Pauline Gordon

Chief Executive Officer