



Council Minutes



Date: 23 July 2024

Time: 6:00 pm

Venue: Echuca Civic Centre

Photo Left to Right: Cr Tony Marwood (Deputy Mayor), Cr Colleen Gates, Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 23 July 2024, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Paul Jarman
Cr Anthony Marwood
Cr Leanne Pentreath
Cr Chrissy Weller
Cr Adrian Weston

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Matthew McPherson- Director Corporate
Jo Bradshaw - Director Communities
Kate Lemon - Director Infrastructure
Shannon Maynard - Director Community Safety & Recovery
Michael Sharp – Director Sustainability
Rebecca Jones – Business Support Officer – OCEO
Lachlan Olive – Administrative Support Officer - OCEO

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Cr Zobec, Cr Gates and Cr Mackrell

Moved by Cr Pentreath

Seconded by Cr Weller

That the apologies be accepted.

CARRIED

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Pentreath

Seconded by Cr Jarman

That the Minutes of the Campaspe Shire Council Meeting held on 18 June 2024 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Cr Pentreath declared a general conflict of interest due to a relative in Item 8.3.3.

Cr Weller declared a general conflict of interest in Item 8.3.3.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Council heard the following Question Time items:

Question (Amber Reddie from Koyuga)

Are there any plans to protect the surrounding areas from flooding caused by redirection of water due to redevelopment of roads to hold heavy vehicles or displacement of soil to accommodate massive foundations required for turbines, should the wind farm development go ahead?

Response:

Council understands that a wind farm developer has held community information sessions around a wind farm development in the Shire. Council however, has not been approached or briefed about a proposed wind farm and has not been provided information on its location, number of turbines or any specifics on how it would be constructed. This information would normally be provided as part of the planning permit application. Planning applications for wind farms are assessed by the State Government through the Minister for Planning. Council would only be provided information on any application for a wind farm at the same time as the community. Council would expect that any application would consider and address all impacts of the project including impacts on flooding and roads during and after construction.

Question (Sue Mitchell from Strathallan)

Are there any financial incentives or benefits to the shire to host the proposed wind farms? If so what are they and how are they dispersed?

Response:

There are no direct financial incentives or compensation provided to Council's associated with having wind farms developed in their area. Wind farm developers may decide to provide some form of financial contribution to the community. However, this is not mandatory and entirely the decision of the developer whether to make a contribution and how it would be dispersed.

6 Petitions / Joint Letters

Nil.

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil received.

8.2 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

8.2.1 Planning Decision Monthly Update

Directorate: Sustainability

Responsible Officer: Manager Planning and Building

Manager: Manager Planning and Building

Attachments: 1. Monthly Councillor Reporting [8.2.1.1 - 4 pages]

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 30 June 2024.

Moved by Cr Pentreath

Seconded by Cr Weston

That Council note the determined planning permit applications and other planning decisions, to 30 June 2024.

CARRIED

8.3 Communities

8.3.1 Child Safe policy

Directorate: Communities

Responsible Officer: Manager Community Services

Manager: Manager Community Services

Attachments:

1. Campaspe Shire Council Child Safe Policy DRAFT [8.3.1.1 - 8 pages]
2. Campaspe Child Safe Reporting Procedure DRAFT [8.3.1.2 - 8 pages]
3. CSC Statement of Commitment endorsed 2023 [8.3.1.3 - 1 page]

The purpose of this report is to seek Council's endorsement of the revised Child Safe Council Policy (Attachment One). This policy supersedes the Child Safe Administrative Policy and complies with the requirements of the prevailing Child Safe Standards.

Moved by Cr Pentreath

Seconded by Cr Jarman

That Council:

1. Endorse the updated Child Safe Policy,
2. Notes the associated Child Safe Reporting Procedure, and
3. Affirms its commitment to child safety and wellbeing through ensuring Council's adopted Statement of Commitment to child safety and wellbeing is prominently displayed on Council's website.

CARRIED

8.3.2 Rushworth Place Based Plan 2024-2033

Directorate: Communities

Responsible Officer: Community Development Officer

Manager: Manager Community Partnerships

Attachments:

1. Rushworth Place Based Plan 2024 [8.3.2.1 - 38 pages]
2. Rushworth Place Based Plan 2024 - action plan [8.3.2.2 - 7 pages]

The purpose of this report is to seek Council endorsement for the Rushworth & District Place Based Plan 2024-2033.

Moved by Cr Weston

Seconded by Cr Jarman

That Council:

1. **Endorse the Rushworth & District Place Based Plan 2024-2033**
2. **Thank the Rushworth & District Place Based Committee and all members of the community who contributed to the development of this plan.**

CARRIED

8.3.3 Committee of Management - Lockington Recreation Reserve

Directorate:	Communities
Responsible Officer:	Recreation Project Officer
Manager:	Manager Active Communities
Attachments:	Nil

The purpose of this report is to seek endorsement from Council to accept The Department of Energy, Environment and Climate Action's request to appoint Council as the Committee of Management to manage the Crown land known as Crown allotment 1, Section 11, Parish/Township of Bamawm (Lockington Recreation Reserve).

RECOMMENDATION

~~That Council endorse the Department of Energy Environment and Climate Action appointment of Council as the Committee of Management to manage Crown Allotment 1, Section 11 Parish of Bamawm known as part of the Lockington Recreation Reserve.~~

Moved by Cr Jarman

Seconded by Cr Weston

That due to an insufficient number of Councillors in attendance, and pursuant to 61(5) of the Local Government Act 2020, this item be deferred until the August Council Meeting.

CARRIED

8.3.4 42 Crofton Street - Former Echuca High School Land Acquisition

Directorate: Communities
Responsible Officer: Recreation Project Officer
Manager: Manager Active Communities

Attachments:

1. Crown Folio Statement Volume 11795 Folio 710
2. Crown Folio Statement Volume 11795 Folio 646
3. Crown Folio Statement Volume 12013 Folio 505
4. Crown Folio Statement Volume 12014 Folio 794
5. Crown Folio Statement Volume 12013 Folio 508
6. Crown Folio Statement Volume 12013 Folio 507
7. Crown Folio Statement Volume 12013 Folio 506
8. Crown Folio Statement Volume 12013 Folio 509
9. Crown Folio Statement Volume 12014 Folio 795

The purpose of this report is for Council to endorse an application to Department of Education (DET) for the purchase of the land known as 42 Crofton Street, Echuca pending final, formal valuation details from the Valuer Generals Office.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council:

1. **Endorse the application to the Department of Education for the purchase of land being:**
 - **Crown Allotment 6E Section 1 PP5263 contained in Crown Folio Statement Volume 11795 Folio 710**
 - **Crown Allotment 6G Section 1 PP5263 contained in Crown Folio Statement Volume 11795 Folio 646**
 - **Crown Allotment 2094 PP5263 contained in Crown Folio Statement Volume 12013 Folio 505**
 - **Crown Allotment 2095 PP5263 contained in Crown Folio Statement Volume 12014 Folio 794**
 - **Crown Allotment 2096 PP5263 contained in Crown Folio Statement Volume 12013 Folio 508**
 - **Crown Allotment 2102 PP5263 contained in Crown Folio Statement Volume 12013 Folio 507**
 - **Crown Allotment 2101 PP5263 contained in Crown Folio Statement Volume 12013 Folio 506**

- **Crown Allotment 2111 PP5263 contained in Crown Folio Statement Volume 12013 Folio 509**
 - **Crown Allotment 2115 PP5263 contained in Crown Folio Statement Volume 12014 Folio 795 known as 42 Crofton Street, Echuca, through the State Government First Right of Refusal Process.**
- 2. Note a further report will be presented to Council once the formal Valuer General valuation has been received.**

CARRIED

8.3.5 Rochester Aquatic Facility Detailed Design and Quantity Survey Project

Directorate: Communities

Responsible Officer: Manager Active Communities

Manager: Director Communities

Attachments: 1. CONFIDENTIAL - Rochester Aquatic Facility Detailed Design and Quantity Survey Project [8.3.5.1 - 1 page]

The purpose of this report is for Council to commit budget allocation as attached for the detailed design and quantity survey for a new aquatic facility based on the elements included in the Rochester Aquatics Functional Brief.

Moved by Cr Jarman

Seconded by Cr Weston

That Council:

1. **Commit Asset Renewal Reserve funds towards the Rochester Aquatic Facility detailed design and costings as outlined in the confidential attachment to this report.**
2. **Resolve, pursuant to section 125(2) of the Local Government Act 2020, that the confidential information should only be publicly available for the limited purpose of communicating the effect of this Resolution, and then only to the extent necessary to give effect to it.**
3. **Authorise the CEO to make public any relevant aspects of the report as required to effect the transition.**

CARRIED

8.4 Corporate

8.4.1 People and Culture Policy Update

Directorate: Corporate

Responsible Officer: Manager People and Culture

Attachments:

1. DRAFT Respect and EEO Policy [8.4.1.1 - 8 pages]
2. DRAFT Respect and EEO Policy Attachments [8.4.1.2 - 10 pages]
3. 163- Respect and equal opportunity - To Be Replaced [8.4.1.3 - 2 pages]
4. DRAFT Gender Equity Diversity and Inclusion Policy [8.4.1.4 - 6 pages]
5. 164- Gender Equity - To Be Replaced [8.4.1.5 - 3 pages]

The purpose of this report is to seek Council adoption of the Respect and Equal Employment Opportunity Policy and the Gender Equity, Diversity and Inclusion Policy.

Moved by Cr Pentreath

Seconded by Cr Jarman

That Council:

1. **Adopt the Respect and Equal Employment Opportunity Policy and associated attachments.**
2. **Adopt the Gender Equity, Diversity and Inclusion Policy.**

CARRIED

8.5 Infrastructure

8.5.1 Urban Forest Plan

Directorate: Infrastructure

Responsible Officer: Manager Operations

Manager: Director Infrastructure

Attachments: 1. Urban Forest Plan - FINAL 23-7-24 [8.5.1.1 - 35 pages]

The purpose of this report is to:

1. consider submissions received following the Urban Forest Plan being placed on public exhibition; and
2. seek adoption of the final draft Urban Forest Plan.

Moved by Cr Marwood

Seconded by Cr Weston

That Council:

1. **Adopt the Urban Forest Plan, including the 10-year Urban Tree Management Action Plan.**
2. **Thank the submitters for their time and input into the draft Plan.**

CARRIED

8.5.2 Mackay Street Rochester, Part Road Discontinuation and Sale of Land

Directorate:	Infrastructure
Responsible Officer:	Property Manager
Manager:	Manager Properties and Facilities
Attachments:	<ol style="list-style-type: none">1. Certificate of Title Volume 10216 Folio 793 Mackay Street Rochester - Title & Plan [8.5.2.1 - 3 pages]2. CONFIDENTIAL - Confidential Attachment [8.5.2.2 - 1 page]

To advise Council of the outcome of the Community Engagement and section 223 of the Local Government Act 1989 process and to seek approval to discontinue part of the Mackay Street, Rochester car park and sell the land as depicted in the plan.

Moved by Cr Jarman

Seconded by Cr Weston

That Council:

1. **Note the outcome of the community engagement process in accordance with Section 114 of the Local Government Act 2020 and section 223 of the Local Government Act 1989;**
2. **Approve the partial road discontinuance of part of Mackay Steet, Rochester car park; and**
3. **Approve the sale of land being approximately 175m2 within the discontinued portion of road, to the adjoining landowner.**

CARRIED

8.6 Sustainability

8.6.1 Campaspe Economic Development and Tourism Strategy

Directorate: Sustainability

Responsible Officer: Manager Economy and Business
Manager Tourism, Arts and Culture

Manager: Manager Sustainability

Attachments:

1. Campaspe Economic Development & Tourism Strategy [8.6.1.1 - 66 pages]
2. Campaspe Economic Development & Tourism Strategy Action Plan [8.6.1.2 - 20 pages]

The purpose of this report is to:

- consider the Exhibition Period feedback received on the draft Campaspe Economic Development and Tourism Strategy (CEDTS) Report and Action Plan
- consider the consequent responses to the feedback and changes made to the reports
- recommend Council's adoption of the attached final CEDTS Report and Action Plan.

Moved by Cr Jarman

Seconded by Cr Pentreath

That Council:

1. Notes the extensive engagement that has occurred to inform the development of the draft Campaspe Economic Development and Tourism Strategy (CEDTS)
2. Note the feedback from the exhibition period and the responses to that feedback.
3. Adopts the Campaspe Economic Development and Tourism Strategy (CEDTS) Report and Action Plan.
4. Thank the submitters for their time and input into the draft Campaspe Economic Development and Tourism Strategy (CEDTS) and notify them of the outcome.

CARRIED

8.6.2 Planning Scheme Amendment C126 – Echuca West Precinct Structure Plan and 118-120 Northern Highway Echuca

Directorate:	Sustainability
Responsible Officer:	Manager Integrated Planning
Manager:	Manager Integrated Planning
Attachments:	Nil

This report recommends that Council make a request to the Minister for Planning to prepare and approve Amendment C126 to the Campaspe Planning Scheme to:

- Amend Schedule 1 to the Urban Growth Zone to remove the existing notation that the Echuca West Precinct Structure Plan will expire on 9 September 2024, to enable the PSP to remain in operation and ensure that the both the PSP and related contributions plan can continue to be implemented.
- Correct an error by removing references to the Site Concept Plan from Schedule 11 of the Development Plan Overlay.

Moved by Cr Weston

Seconded by Cr Jarman

That Council requests the Minister for Planning to prepare and approve Amendment C126 to the Campaspe Planning Scheme under Section 20(4) of the *Planning and Environment Act 1987* to:

1. **Remove references to an expiry date for the Echuca West Precinct Structure Plan from Schedule 1 to Clause 37.07 (Urban Growth Zone), and the Schedule to Clause 72.04 (Incorporated Documents).**
2. **Remove references to a Site Concept Plan from Schedule 11 to Clause 43.03 Development Plan Overlay, Section 2.0 and 4.0.**

CARRIED

8.7 Council Information

8.7.1 Notes of Appreciation

Directorate: Office of the CEO

Responsible Officer: Business Support Officer – OCEO

Manager: Executive Officer

To present the notes of appreciation that Council has received since its last meeting.

1. Kyabram R.V. Country Music Festival, Kyabram.

"Thank you for your ongoing contributions to the Kyabram R.V. Country Music Festival. Your support has been an important part of the festival's success, helping us create an enjoyable experience for everyone involved.

We appreciate your dedication and look forward to continuing our partnership in the future."

2. Cancer Council Victoria.

"Council is pleased to share that EWMAC received a thank you from the Cancer Council Victoria for our fundraising contribution through the "Australia's Biggest Morning Tea" event held on 31 May 2024.

The donation will help support cancer research, prevention programs, and services for those affected by cancer in Victoria. This includes funding research projects, providing support services, and promoting cancer prevention initiatives."

3. Anonymous.

Council received a heartfelt message from a resident expressing gratitude for the assistance provided to a community member during their illness.

"I wish to thank the staff at Campaspe's Community Transport for the kind assistance provided during this difficult time"

4. Anonymous.

Julie wishes to extend her sincere thanks for the prompt response to her request for a directional sign to the Patho Cemetery on the Murray Valley Highway.

"The remote location of this cemetery has made it difficult to find for those who are not local and often come from far away. Your support for the needs of the community and recognition of the importance of this signage will be of great benefit to many.

With my thanks and appreciation."

5. Anonymous.

The customer service team received a call from a rate payer who expressed his gratitude for the excellent job our road maintenance crew did on grading Joyce's Bridge Road, Muskerri.

He mentioned that *"it is the best work he has ever seen done on that road."*

6. Phillip and Lotty Schultz, Kyabram.

Council received a lovely message from Philip and Lotty Schultz, they commended the Shire and its staff for keeping Kyabram looking great. The main road approaches to Kyabram are neat and welcoming, and the Parks and Gardens are well-maintained.

"We are regular users of the local bike trail and it's heartwarming to see the extension along Breen Avenue under construction. Well done Campaspe Shire. The more shared activity bikes paths the better it is for the whole community".

7. Loddon Campaspe Multicultural Services.

Council is pleased to have received a Certificate of Appreciation from Loddon Campaspe Multicultural Services for our generosity and ongoing support in regard to the Zinda Festival.

8. Rochester Historical and Pioneer Society Inc.

We received a heartfelt thank you from the Rochester Historical & Pioneer Society Inc. for our recent donation. They expressed their gratitude, mentioning that our contribution will help them complete ongoing projects and maintain their important historical site in Rochester.

"The Society members and volunteers greatly appreciate the support the from the Shire of Campaspe."

Moved by Cr Marwood

Seconded by Cr Pentreath

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

11 Confidential Business

Closure of Public Meeting

Moved by Cr Pentreath

Seconded by Cr Weston

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

Staff Matter

- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

This report has been prepared for consideration by Council in a meeting closed to the public in accordance with the Local Government Act 2020, being Section 66(2) (a) the meeting is to consider confidential information.

Contract

- g) private commercial information, being information provided by a business, commercial or financial undertaking that:
 - (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; Reason for Confidentiality

CARRIED

The Council Meeting closed to the public at 7:21pm.

Resumption of Public Meeting

The Council Meeting reopened to the public at 7:25pm.

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:26pm.

.....
Cr Robert Amos
Mayor