

Council Agenda



Date:	20 August 2024
Time:	6:00 pm
Venue:	Echuca Civic Centre

Photo Left to Right: Cr Tony Marwood (Deputy Mayor), Cr Colleen Gates, Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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For a meeting of the Campaspe Shire Council on Tuesday 20 August 2024, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Acknowledgement of Country

The Shire of Campaspe is the traditional lands of the Dja Dja Wurrung, Taungurung and Yorta Yorta Peoples.

We respect and acknowledge their unique Aboriginal cultural heritage and pay our respect to their ancestors, descendants and emerging leaders as the Traditional Owners of this Country.

We acknowledge their living culture and their unique role in the life of this region.

Opening Prayer

We pray to almighty God that our decisions as a Council be in the best interest of the people, culture and the environment of the Shire of Campaspe.

Amen.

Meeting Procedures

Please ensure that all electronic devices are turned off or switched to silent.

Council meetings are broadcast live via the internet. During the meeting, members of the public may be recorded, particularly those speaking to an item. By attending this meeting, you are consenting to the possibility that your image may also be broadcast to the public. Any personal and health information voluntarily disclosed by any person at Council meetings may be broadcast live, held by Council and made available to the public for later viewing.

Those people who have requested to speak to an item will be allowed five minutes to address Council. Speakers will be notified with a bell when there is 60 seconds remaining. Speakers must only speak in relation to the subject stated on their application and shall not debate the issue with Councillors and officers. Councillors are able to ask questions of the speaker on points of clarification.

Speakers are advised that they do not enjoy any special protection from defamation arising from comments made during their presentation to Council and should refrain from voicing defamatory remarks or personal defamatory statements against any individual. Speakers will be treated with respect when addressing Council. I ask that the same respect is extended to Councillors and officers.

1 Apologies and Requests for Leave of Absence

1.1 Apologies

1.2 Leave of Absence

2 Confirmation of Minutes and Attachments

RECOMMENDATION

That the Minutes of the Campaspe Shire Council Meeting held on 23 July 2024 be confirmed.

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

4 Changes to the Order of Business

Once an Agenda has been published on the Council website, the Order of Business for that Council Meeting may only be altered as follows: -

- by the CEO prior to the commencement of the Council Meeting following consultation with the Mayor. Where the alteration occurs after the Agenda has been distributed to the public the alteration must be communicated to the Chair to explain the alteration at the Council Meeting under "changes to Order of Business"; or
- by the Chair during the Council Meeting; or
- by Resolution of the Council during the Council Meeting.

A change to the Order of Business after distribution of the Agenda to the public will be recorded in the Minutes of that Council Meeting.

5 Public Question Time

Question time will be available at a Council Meeting, except for an Unscheduled Meeting, to enable members of the public to address questions to Council.

All questions must: -

- be received in writing on either of the prescribed forms as outlined on Council's website; and
- be received no later than 12:00pm (noon) on the day before the Council Meeting.

Please refer to Council's Governance Rules for further information regarding Public Question Time procedures.

6 Petitions / Joint Letters

7 Acknowledgements / Councillor Reports

At each Ordinary Meeting, Councillors will have the opportunity to: -

- acknowledge significant community members and events. These may relate to notable achievements by community members and groups, and the offering of condolences to a person who has distinguished service in the local area.
- report on any meetings, conferences or events that they have recently attended; or
- report on any matters or progress in relation to a Delegated Committee they are part of.

The duration of any acknowledgement or report from a Councillor will be limited to two (2) minutes.

The CEO must be notified of any acknowledgment or report to be raised by a Councillor at a

Council Meeting at least three (3) hours before the commencement of the Council Meeting.

8 Council Decisions

8.1 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

8.2 **Responsible Authority Decisions**

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

8.2.1 PLN207/2023 – 4 Percy St, Echuca

Directorate:	Sustainability	
Responsible Officer:	Planning Coordinator	
Manager:	Manager Planning and Building	
Attachments:	 ECM 3462524 v 1 V 3 Applicant Set of Plans (1) [8.2.1.1 - 34 pages] 	
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.	
Council Plan Reference:	Not Applicable	
Other Strategic Context:	Not Applicable	

1. PURPOSE

The purpose of this report is to provide a recommendation to Council to determine planning application PLN207/2023.

An application has been received relating to land at 4 Percy Street, Echuca for the 'use and development of a residential hotel, buildings and works (partial demolition with alterations and additions) and display internally illuminated business identification signage in the Commercial 1 Zone, Bushfire Management Overlay Schedule 1, Design and Development Overlay Schedule 4 and Heritage Overlay Schedule 1.'

The application was advertised, and 9 objections have been received. The application has been assessed against the provisions of the Campaspe Planning Scheme and it is officers' recommendation that the application should be approved subject to conditions.

2. RECOMMENDATION

That Council, having considered the application on its merits and objections received, resolves to issue a Notice of Decision to grant a permit for PLN207/2023 subject to conditions outlined in Section 11 of this report.

3. BACKGROUND

Subject Site and Surrounds

The site comprises one lot, being Lot 1 on PS631803, and is known as 4 Percy Street, Echuca. The site is rectangular in shape and has an area of 726 square metres. The site has a 24.99 metre frontage to the Percy Street.

The site comprises an inter-war era brick church building that has a height of a two-storey building. The site is currently used for commercial purposes and is the land sales office for Yallarah Estate. Concrete paving and a yard area are located on the eastern side of the building. Informal car parking is located in the rear yard / concrete paving areas.

A shed is located in the north-east corner. Minimal landscaping is provided throughout the site and is generally in the rear yard area. Vehicle access is off Percy Street, at the eastern corner via a double-width crossover.

A 'pipeline or ancillary purposes' easement is located in the south-east corner of the site.

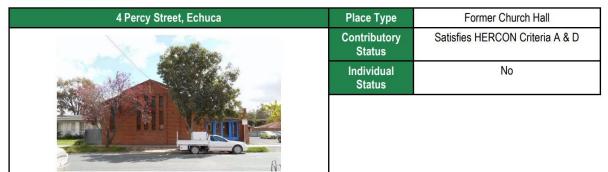


Figure 1: Aerial of site and surrounding area

4 Percy Street is located at the edge of the township settlement of the Old Echuca Township Precinct. The block straddles the commercial centre on the Hare Street end, the open treed riverbank, rail corridor and Meninya Street bridge on the eastern end. This part of the precinct has a range of building typologies, churches, houses, and commercial buildings.

The site is part of the Old Echuca Township Heritage Precinct. The site is of a contributory heritage place and contains the following place description.

1.6.10. Percy Street



<u>Place Description</u> – 4 Percy Street is a face brick building with a gable roof. The façade is characterised by the four narrow windows in the main bay and the single narrow window to either side. The brickwork is finely executed. It contributes to the historic and aesthetic significance of the Old Echuca Township Precinct.

Figure 2: Place Description from Heritage Review 2014, Part B, Heritage precinct

Places nearby of local or state heritage significance include HO9 - Uniting Church, HO15 - St Mary's Catholic Church, HO17 - Post Office. In the nearby Echuca Historic Reserve is HO5 - Former pumping Station (Victorian Heritage Register).



Figure 3: Subject site (WPA Planning Report)



Figure 4: Subject site looking North West (WPA Planning Report)

The site is identified as being within the Commercial 1 Zone. Properties directly adjoining the site are within the same Zone, while properties further to the north are identified as being within the General Residential Zone. Pockets of land in the Public Use Zone and Public Park and Recreation Zone are located throughout the area.

Land to the north, east and west of the site form part of the Heritage Overlay Schedule 1 precinct. Contributory places are located in proximity to the subject site to the north and west. Sites of individual heritage significance area located throughout the broader heritage precinct, including to the site to the south, with 197 Annesley Street identified as being an individual heritage place.



Figure 5: Zone Map (VicPlan)

The site has the following immediate interfaces:

- 1-3/1 Heygarth Street abuts the site to the north and comprise single-storey brick dwellings. The rear yards and approximate 1.8 metre high steel sheet fencing form the common boundary with the subject site. Minimal landscaping is provided throughout the site and is generally located within the northern part of the site. Vehicle and pedestrian access are off Percy Street via a shared driveway.
- 2 Percy Street abuts the site to the east and comprises a two-storey commercial building. The car park area is located to the west of the building and abuts the subject site. A 1.8m high steel fence is located on the shared boundary. Minimal landscaping is provided throughout the site and is located in the north-east corner. Vehicle and pedestrian access are off Percy Street.
- Percy Street abuts the site to the south and is a 20 metre wide local road. Percy Street comprising one lane of traffic in each direction, time-restricted parallel parking either side of the road and landscaped nature strips and footpaths either side of the road. Opposite the site, south of Percy Street, is 197 Annesley Street and 218-222 Anstruther Street. 197 Annesley Street comprises a former church, with a height similar to a two-storey building, which is used for accommodation. Moderate landscaping is provided within the front setback. Parking is located onsite. Vehicle and pedestrian access are off the extension of Percy Street to the west of the site.

218-222 Anstruther Street comprises a single-storey Aldi, with the rear of the building fronting the subject site. Customer parking is located on the west side of the building. Minimal landscaping is provided throughout the site and is within the car park area. Vehicle access is off Percy Street. Pedestrian access is off Anstruther Street.

6-8 Percy Street abuts the site to the west and comprises a single-storey brick building that
was originally a dwelling, currently used as an office. The dwelling is setback from Percy
Street, with minimal landscaping provided within the front setback. Minimal landscaping is
provided to the remainder of the site. Vehicle and pedestrian access are located off Percy
Street.

The main site/locality characteristics are:

- The site is located within a mixed-use area, with surrounding land used for commercial, supermarket, accommodation, place of assembly, retail and residential purposes.
- Land south and west of the site form part of the Echuca commercial precinct.
- Buildings in the area are a mix of older and contemporary buildings.
- Built form in the area is primarily one and two-storeys. A four-storey building is located approximately 90 metres north-west of the site and is used for accommodation purposes.
- Materials in the area primarily include brick, render, concrete tilt panels and glazing. The colour scheme includes red, tan, grey blue, off white / cream.
- Signage in the area is located on built form and / or with pylon signs typically located within site frontages. Signs are not illuminated.
- The Campaspe Shire Council offices, Echuca Library and Echuca Magistrates court are located approximately 130 metres north-west of the site.
- The Murray River is located approximately 335 metres north-east of the site.
- The Campaspe River is located approximately 670 metres west of the site.

 East along Percy Street the built form changes to a mix of single storey pitched roof residential and commercial buildings. Aside from an interwar bungalow, much of the development appears to have occurred within the past ~50 years. The scale of these buildings is consistently single storey with gable or hipped roof forms. The adjacent site at 2 Percy Street is a contemporary two storey building with a parapet, it addresses the corner and has an open carpark abutting the subject site.

4. PROPOSAL

This application seeks approval to:

- Use the land for accommodation (residential hotel) purposes pursuant to Clause 34.01-1 Commercial 1 Zone.
- Construct a building and construct or carry out works pursuant to Clauses 34.01-4 Commercial 1 Zone, 43.01-1 Heritage Overlay, 43.02-2 Design and Development Overlay and 44.06-2 Bushfire Management Overlay.
- Demolish or remove a building and externally alter a building pursuant to Clause 43.01-1 Heritage Overlay.
- Display a sign pursuant to Clauses 43.01-1 Heritage Overlay and 52.05 Signs.
- Car parking is required to be provided to the satisfaction of the Responsible Authority in accordance with Clause 52.06 Car Parking.

Built Form

The residential hotel will be five storeys, will have an area of 1,586 square metres and will comprise 26 rooms over levels 1 to 4. The ground floor will comprise the lobby / reception, lounge area, booths area, luggage area, storage, waste area, services and bike storage, deliveries area, amenities and an airlock area. The building entry will be off the internal access on the eastern side of the building. An awning will be located on the eastern side of the building adjoining the part of the heritage building to be retained.

A communal terrace (66 square metres) will be located at level four. Balconies will be provided to all rooms on the north side of the building at levels 1 to 4.

The rear of the existing heritage building will be demolished and replaced with a five storey building. The front part of the existing heritage building will be retained and will form part of the ground floor of the development.

The internal walls, unoriginal timber clad awning and windows to the southern and western walls of the part of the heritage building to be retained will be removed and the openings retained. The existing roof, fascia and gutters to the part of the heritage building to be retained will be removed and replaced.

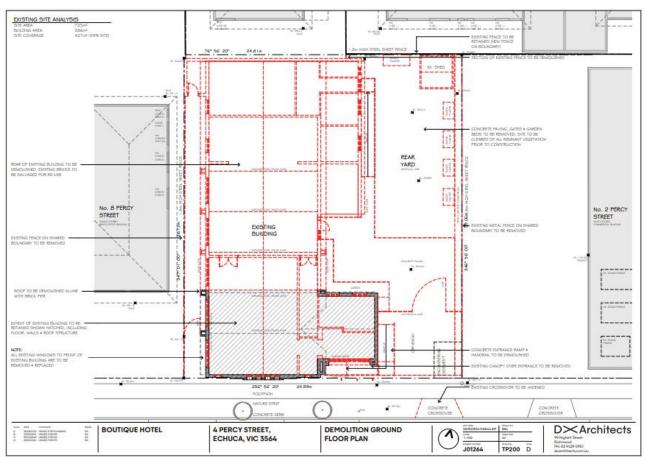


Figure 6: Demolition plan (DX Architect Plans)

The proposal will have a maximum building height of 17.09 metres. From level 1 the building will be located behind the line of the part of the heritage building to be retained. The building will be recessed at levels 3 and 4 from the eastern and western boundaries. The proposal has the following minimum setbacks from the site boundaries:

- Northern Boundary all levels 2.35 metres
- Eastern Boundary
 - Ground, first and second floors no setback
 - Third and fourth floors 3.99 metres
- Southern Boundary
 - Ground floor no setback
 - First to fourth floors 8.61 metres
- Western Boundary
 - Ground floor no setback
 - First and second floors 1 metre
 - Third and fourth floors 4.99 metres

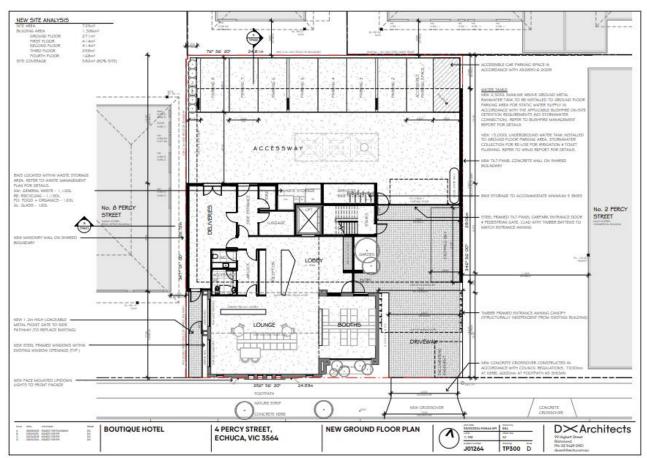


Figure 7: Proposed ground floor (DX Architect Plans)

The materials proposed to be utilised will include existing brickwork, red brick, galvanised corrugated roof, fluted dark concrete, metal cladding, natural timber, timber-look aluminium, illuminated strapping, glass (clear, opaque and reflective) and wire mesh. The colour scheme will include red brick, grey and dark tones.

Other features of the design include illuminated cross bracing which has been inspired by the surrounding bridges with the Murray region. The darker colour palette has been used to highlight and frame the retained heritage building. Natural materials such as timber feature that runs vertically has been used to 'break up' the façade. Material profiles have been considered through fluted concrete and coffered treatments.



Figure 8: Artist impression, from south-east view (DX Architect Plans)



Figure 9: Artist impression of the proposal (DX Architect Plans)

Land Use

The hotel will operate 24 hours a day, 7 days a week. Automated check-in and check-out facilities will be provided onsite. There is anticipated to be a requirement for 2-4 staff, depending on the peak demand. The application does not specify the hours staff will be onsite. Food and alcohol will be available for guests in the rooms. No commercial kitchen or bar will be provided onsite.

Car and Bike Parking

Eight car bays, inclusive of one DDA space, will be provided to the rear of the site. At the time of booking, guests will need to book a car space. A tilt-panel car park door is located at the north end of the driveway and prevents unauthorised access to the car park area.

A stopping bay will be provided within the driveway area. The stopping bay will be for use by guests that have booked a car space, to stop and check-in, prior to being able to enter the car park area.

Five bike spaces will be provided within the bike store area and will be for use by staff and visitors.

Access and Loading

Vehicle and pedestrian access will be via the driveway area located east of the building. The driveway will be accessed off Percy Street via a new double-width crossover.

Deliveries will occur one to two time a week for linen and consumables. Deliveries will occur via a small commercial vehicle. No formal loading bay is provided onsite, however deliveries will occur through the deliveries room to the rear of the site. The loading vehicles will be loaded / unloaded in proximity to the deliveries room. Where suitable, the stopping bay can be used for small deliveries that can go through the front door.

Waste collection will be kerbside and will occur once a week. Waste will be collected by a private contractor.

No formal drop-off / pick-up area is provided for guests. However, the stopping bay in the driveway or on-street parking will likely be used for the dropping off / picking up of hotel guests.

Signage

A 2.6m wide x 0.6m high internally-illuminated business identification sign will be located above the awning. The sign will have an area of 1.56 square metre. Officers note the confirmed wording has not been proposed, however, permission is being sought for the illumination, size and location.

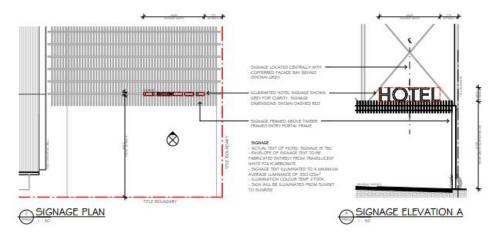


Figure 10: Proposed signage (DX Architect Plans)

5. PLANNING PROVISIONS – CAMPASPE PLANNING SCHEME

Why is a permit needed?

Clause	Permit Trigger	
34.01-1 Commercial 1 Zone	 A permit is required to use the land for accommodation (residential building) 	
34.01-4 Commercial 1 Zone	 A permit is required to construct a building or carry out works. 	
43.01-1 Heritage Overlay	 A permit is required to: a) Demolish or remove a building b) Construct a building or construct or carry out works c) Construct or display a sign. 	
43.02-2 Design and Development Overlay	 A permit is required to construct a building or carry out works. 	
44.06-2 Bushfire Management Overlay	 A permit is required to construct a building or carry out works. 	
52.05-Signs	 A permit is required to construct or put up for display an internally illuminated sign. 	

Car parking is required to be provided to the satisfaction of the Responsible Authority in accordance with Clause 52.06 Car Parking. This is not a permit trigger but is instead considered by planning as a 'satisfaction matter'.

Planning Policy

Municipal Planning Strategy (MPS)

Clause 02.03-1 Settlement

Clause 02.03-3 Environmental Risks

Clause 02.03-5 Built Environment and Heritage

Clause 02.03-7 Economic Development

Clause 02.03-8 Transport

Clause 02.03-9 Infrastructure

Clause 02.04 Strategic Framework Plans

Planning Policy Framework (PPF)

Clause 11 Settlement

Clause 11.01 Victoria

Clause 11-01-1S Settlement

Clause 11.01-1R Settlement – Loddon Mallee North

Clause 11.02 Managing Growth

- Clause 11.02-1S Supply of Urban Land
- Clause 11.03 Planning for Places
- Clause 11.03-1S Activity Centres
- Clause 11.03-1L-01 Echuca CBD Activity Centre
- Clause 13 Environmental Risks and Amenity
- Clause 13.01 Climate Change Impacts
- Clause 13.01-1S Natural Hazards and Climate Change
- Clause 13.02 Bushfire

Clause 13.02-1S Bushfire Planning

Clause 13.05 Noise

Clause 13.05-1S Noise Management

Clause 13.07 Amenity, Human Health and Safety

- Clause 13.07-1S Land Use Compatibility
- Clause 14 Natural Resource Management

Clause 14.02 Water

- Clause 14.02-1S Catchment Planning and Management
- Clause 14.02-2S Water Quality
- Clause 15 Built Environment and Heritage
- Clause 15.01 Built Environment
- Clause 15.01-1S Urban Design
- Clause 15.01-2S Building Design
- Clause 15.01-5S Neighbourhood Character
- Clause 15.03 Heritage
- Clause 15.03-1S Heritage Conservation
- Clause 15.03-1L-01 Heritage Conservation Campaspe
- Clause 15.03-1L-02 Port of Echuca
- Clause 17 Economic Development
- Clause 17.01 Employment
- Clause 17.01-1S Diversified Economy
- Clause 17.01-1R Diversified Economy Loddon Mallee North
- Clause 17.04 Tourism
- Clause 17.04-1S Facilitating Tourism
- Clause 17.04-1L Facilitating Tourism in Campaspe
- Clause 19 Infrastructure
- Clause 19.03 Development Infrastructure

Clause 19.03-3S Integrated Water Management Clause 19.03-3L-01 Integrated Water Management Zone Clause 34.01 Commercial 1 Zone **Overlays** Clause 43.01 Heritage Overlay Clause 43.02 Design and Development Overlay Clause 45.09 Parking Overlay Clause 44.06 Bushfire Management Overlay **Other Provisions** Clause 52.05 Signs Clause 52.06 Car Parking Clause 52.34 Bicycle Facilities Clause 53.02 Bushfire Planning Clause 53.18 Stormwater Management in Urban Development Clause 65.01 Approval of an Application or Plan Clause 73.02 Sign Terms

Relevant Incorporated or Reference Documents

Echuca Commercial Strategy (Campaspe, May 2017)

Parking Strategy for Echuca CBD and Historic Port Precincts – 2018

Heritage Review 2014 (Part B Heritage Precincts) 2013 and 2016

Victorian Urban Design Guidelines (2017)

6. **REFERRALS**

	Information type	Requests Permit Conditions	Any Other Advice (Notes etc.)
External Authority	Section 55 or Section 52		
CFA	Section 55	Yes	No
Internal Department			
Design and Road Services Department	Info	Yes	Yes
Environmental Health Department	Info	Yes	Yes

7. INDEPENDENT EXPERT ADVICE

Officers engaged the services of two external experts to provide advice on Urban Design and Heritage Impact Design.

- Urban Design Advice by Blades dated 24 October 2023 (*Urban Design Advice*)
- Heritage Assessment by Remark dated 18 April 2024 (Heritage Advice)

8. PUBLIC NOTIFICATION

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987 by:

- Sending notices to the owners and occupiers of adjoining land
- Placing a sign onsite

The table below list the planning permit triggers that make up this proposal and identifies whether advertising / notice is exempt.

Clause	Permit Trigger	Exempt from notice
34.01-1 Commercial 1 Zone	A permit is required to use the land for accommodation (residential building)	Not exempt
34.01-4 Commercial 1 Zone	A permit is required to construct a building or carry out works.	Not exempt
43.01-1 Heritage Overlay	A permit is required to d) demolish or remove a building	Not exempt
	e) construct a building or construct or carry out works	Not exempt
	f) construct or display a sign	Exempt from notice
43.02-2 Design and Development Overlay		Not exempt
44.06-2 Bushfire Management Overlay	A permit is required to construct a building or carry out works.	Exempt from notice
52.05-Signs	A permit is required to construct or put up for display an internally illuminated sign.	Not exempt

Officers note that car parking is to the satisfaction of the Responsible Authority and is therefore exempt from notice provisions.

Note: With respect to the elements of the proposal which are exempted from Notice and Review rights; the following is relevant:

Clifftop at Hepburn Pty Ltd v Hepburn SC [2023] VCAT 201 involved a question of law which was:

"What is the extent to which respondents can make submissions about matters relating to the Bushfire Management Overlay and other bushfire related matters having regard to the exemptions from notice, decision requirements and rights of review set out in Clause 44.06-7 of the Hepburn Planning Scheme?"

The answer to that question of law was that:

"Third parties are not entitled to be involved in the Tribunal's consideration of the permit trigger under the BMO through the making of submissions or the cross-examination of any witness dealing with the BMO permission sought.... In the application before us the BMO 'covers the field' with respect to bushfire hazard assessment and management..."

Myers v Southern Grampians SC (Red Dot) [2022] VCAT 695 and *Myers v Southern Grampians Shire Council* [2023] VSC 658, involved consideration of whether third parties (who were objectors to an application for Group accommodation) had rights to make submissions on matters pertaining to a Design and Development Overlay (DDO) that included exemptions from third party notice and review rights, and subsequently whether the Tribunal had jurisdiction to consider matters under the DDO given the appeal was a section 82 appeal only.

In the event that this decision was to be appealed, it would only be the *non-exempt* permissions which would be able to be reviewed.

The matters raised in the objections received are identified as:

- Insufficient parking
- Overlooking / loss of privacy
- Overshadowing
- Visual bulk
- Design is not in keeping with the scale, character or appearance of the area
- Impacts to the contributory heritage building onsite
- Sustainability impacts
- Increase traffic congestion
- Noise generation
- Non-compliance with planning policy
- Thermal impacts

The notification has been carried out correctly. Nine objections were received. The below map shows the location of objections in relation to the subject site.



Figure 11: Objections map

9. PLANNING ASSESSMENT

A review of the application and associated permit triggers reveals the following key assessment consideration for the application:

- Whether the proposed use is appropriate, and any impacts arising from the intended use.
- Whether the built form, design response and partial demolition of the heritage building an appropriate outcome for the site.
- Whether the car parking is satisfactory to the Planning Scheme.

These issues will be discussed in turn, followed by a response to any outstanding issues raised through objections.

Is the use of the land for residential hotel appropriate?

The application seeks approval to use the land for residential hotel in the Commercial 1 Zone. The proposal meets *Clauses 11.01-1S Settlement* and *1R Settlement – Loddon Mallee North* by facilitating growth of Echuca through the provision of a residential hotel to support the tourism industry within the township and wider community. *Clauses at 17.04 Tourism*, encourages the development of well-designed tourist facilities including accommodation with the Port of Echuca precinct, designated to be a tourism centre with alternate accommodation types. The proposal supports the development of tourism within the Campaspe Shire by providing a well-located residential hotel within the core central tourism area of Echuca.

The hotel is expected to employ 2-4 staff, depending on demand, and will provide direct and indirect employment opportunities within close vicinity of residential areas of Echuca, meeting *Clause 17.01-1S Diversified Economy* and *Clause 17.01-1R Diversified Economy – Loddon Mallee*

North. The provision of a residential hotel use within an existing activity centre, with good access to infrastructure including road and utilities addresses *Clauses 17.02 Commercial* and *19 Infrastructure.*

Clause 13 Environmental Risks and Amenity states *planning should identify, prevent and minimise risk to human health and amenity through land use and development compatibility.* The use of the land for residential accommodation is highly compatible with the purpose of the Commercial 1 Zone which provides for residential uses at densities complementary to the role and scale of the commercial centre. Further, the immediate surrounding area demonstrates the use is compatible with other nearby accommodation uses including dwellings and large-scale serviced apartments present.

The Commercial 1 Zone provides for a vibrant mix of uses that meet the needs of the community. The Municipal Planning Strategy (MPS) recognises Echuca as the area expected to experience majority of growth projected over the next decade and beyond. Whilst much of the employment is within agriculture, manufacturing and health care, the MPS highlights tourism as a growing sector and hierarchy of Echuca's commercial areas. *Clause 02.03-7 Economic Development* identifies accommodation as a preferred use with the Echuca CBD. The application aligns with Council's key strategic directions relating to economic development by maintaining the primacy of Echuca's CBD and providing a new tourist accommodation option.

Residential hotel, which falls under the broader definition of 'Accommodation', is a Section 2 Use – permit required within the Commercial 1 Zone. Residential hotel is defined within the planning scheme as: Land used to provide accommodation in serviced rooms for persons away from their normal place of residence. If it has at least 20 bedrooms, it may include the sale of liquor for consumption on, or off, the premises, function or conference rooms, entertainment, dancing, amusement machines, and gambling.

The use of the land for residential hotel, is considered an appropriate use of the land and is compatible with Councils key strategic directions, the purpose of the Zone and the surrounding land uses and context. A range of conditions relating to the operations on the site have been proposed and cover waste management and patron management to ensure the use is undertaken in appropriately. The proposed land use will contribute to the diversity and vibrancy of the central Echuca area, further promoting accommodation options and providing greater choice to the tourism market.

Potential amenity impacts from the proposed use and other concerns raised by objectors are discussed further in this assessment.

Is the development of the land appropriate?

Planning policy at *Clause 15.01-2S Building Design* seeks to create building outcomes that contribute to the local context positively, enhance the public realm and support sustainable development.

Located within the Echuca CBD area and within the Commercial 1 Zone, the site is a strong candidate for higher-scale development, however, must consider relevant provisions that apply to the land.

An assessment of these provisions is included as follows.

Design and Development Overlay

The site is identified as being within the Design and Development Overlay – Schedule 4 (DDO4). The purpose of Design and Development Overlays are to identify areas where a particular design outcome is desired.

DDO4 applies to the site and is identified as the Echuca Town Entrance Gateway with the following objectives:

- To create a vibrant and active highway business precinct based around large buildings for bulky goods retailing, manufacturing and associated services within a well landscaped boulevard setting.
- To encourage contemporary architectural outcomes in terms of building facades, roof forms and lines, colours and materials that reinforces an attractive gateway.
- To avoid signage that dominates the streetscape image or leads to visual clutter.
- To provide landscape treatments that contribute to the boulevard streetscape character of the Northern and Murray Valley Highways, and that provide landscaped rear setbacks that reduce the impact of commercial development on the adjoining residential neighbourhoods.
- To provide access from the Northern and Murray Valley Highways to the new residential areas are clearly defined, legible and provide attractive gateways.

The DDO4 decision guidelines are as follows:

- Whether the bulk, location and external appearance of any proposed buildings and works will be in keeping with the desired riverine and historic character and appearance of adjacent buildings, the streetscape and the area.
- The impact of any proposed sign, accessway, fence, utility service, landscaping or other minor works in a setback area on the streetscape and the area.
- Whether any proposed landscaping or removal of vegetation will be in keeping with the character and appearance of adjacent buildings, the streetscape and the area.
- The layout (including pedestrian and vehicle movement) and appearance of areas set aside for car parking, access and egress, loading and unloading and the location of any proposed off-street car parking.
- Whether the development will result in change which is not in keeping with the character and appearance of adjacent buildings, the streetscape and the area.
- The objectives, guidelines, standards and recommendations of the Campaspe Entrances Strategy (tba Planners, 1998)

Heritage

The subject site is located within the Heritage Overlay Schedule 1 – Old Echuca Township Precinct and is mapped as a 'contributory' site to the precinct. *Clause 15.03-1L-02 Port of Echuca* also applies to the land. The contributory status of the site and building affirms the status of the site within the precinct and outlines the importance of achieving a design response that suitably integrates with the on-site heritage values and the design objectives at *Clause 15.03-01 Heritage*.

Heritage Review – Part B Heritage Precincts provides that the Old Echuca Township Precinct is of local historical, social and aesthetic cultural heritage significance to the Campaspe Shire. Heritage Overlay Schedule 1 – Old Echuca Township Precinct is significant because:

- It is of historic significance as it provides tangible physical evidence of the development of the port and the township of Echuca. The port area was initially a crossing point with a punt and eventually it became the second largest port in Victoria. Its development is associated with pastoral trade and the discovery of gold.
- The precinct is of social significance for its association with events, development and cultural phases which have had a significant role in the occupation and evolution of the community. (HERCON criteria G)

• The other less prominent buildings provide important aesthetic qualities as they illustrate contemporaneous building styles as well as the more simple vernacular expression. The diversity of scale and of architectural styling found within this precinct is of aesthetic and historic significance.

Local Policy at *Clause 15.03-1L-01 Heritage Conservation - Campaspe* discourages demolition of buildings until replacement buildings have been approved. As such, the partial demolition of the contributory building should be assessed in line with the redevelopment of the site. The proposed redevelopment and how it responds to the heritage values, both onsite and within the surrounding precinct, plays a vital role in whether partial demolition should be supported.

The proposed hotel presents a contemporary form of architecture with a distinctive cross-shaped coffered façade which appears to draw inspiration from the local Echuca context, particularly local bridge infrastructure. The dark form of external cladding assists in elevating the visual primacy of the retained heritage fabric in Percy Street. The new built form will be readily distinguished from the original heritage fabric on the site and within the surrounding precinct. Due to the nature of the proposal, Officers sought external expert advice in the areas of Urban Design and Heritage to assist with the assessment of the proposal.

Height, bulk, scale and setbacks

Concerns have been raised by objectors in relation to the height of the proposal, the scale/bulk and the design response in relation to the DDO4 and heritage precinct.

Before going into detail on the proposal, it is important to understand the existing scale and height of some notable buildings within immediate vicinity and surrounding CBD of Echuca. Of note are:

- Quest Hotel located at 25-29 Heygarth St, Echuca which has a maximum height of approximately 13.3 metres over four storeys. This site has the same controls as the subject site being the DDO4 and Heritage Overlay Schedule 1.
- New multi-storey building at 456-464 High Street (corner of Anstruther and High Street), total peak height of 12.06 metres over three storeys. Not subject to controls in relation to DDO or Heritage.
- 2 Percy St, Echuca total peak height of 8.9 metres (not included plant on the roof) over two storeys. Subject site is within the DDO4 and Heritage Overlay Schedule 1.
- One of the tallest buildings in Echuca would be The Mill located at 2 Nish Street, Echuca. This building has a height between 16.5 metres to 20 metres across different elevations. It is noted this building is a Victorian Heritage Listed building.

The proposed development presents a five-storey building with a total height of 17.5 metres. Various setbacks are proposed across the site with predominantly the north, east and west sides built on or within a few metres of the boundary. The southern elevation retains a portion of the heritage building onsite and presents a five-storey building behind with all levels at the same setback.

The DDO4 contains specific requirements for managing the height of buildings with a preferred height of three stories or 10 metres. This does not mean a building cannot be higher than the preferred height but should be designed in a manner that achieves the objectives and design guidelines of the provision.

The DDO4 states that building bulk and mass should be appropriately articulated so that the overall bulk and mass does not compromise the characteristic scale and pattern of the area. When considering whether a building is appropriate, design aspects such as height, bulk, mass and setbacks are all interconnected and thus should be assessed together. For example, the height of a building cannot be seen in isolation, as the height is either exasperated or minimised by the building's setbacks and mass.

As previously outlined, external expert advice was sought by officers particularly in relation to the design of the building and the following outlines their key recommendations in relation to built form, setbacks and height:

Urban Design Advice by Blades dated 24 October 2023

- Delete the fourth storey (Level 03) and make further design changes to the proposal's uppermost level.
- Provide meaningful boundary setback and modulation to the eastern façade.
- Remove balcony roofs from top storey.
- Inset balustrades from fourth storey along the southern façade.

Heritage Assessment by Remark dated 18 April 2024

- The height of the building should be reduced to three stories. A proposal with a recessed fourth storey may be considered if it can be demonstrated that significant buildings within the precinct retain their prominence when viewed from Maniya Street bridge and the former pump station.
- The side elevations should be better articulated considering their prominence, particularly the east elevation.

The Urban Design Advice was accompanied by the below image which illustrates the current design response and an image of the building with the proposed recommendations made. This image shows that through some alterations to the overall design, (which can be achieved through conditions) concerns in relation to height, bulk and scale can be addressed.

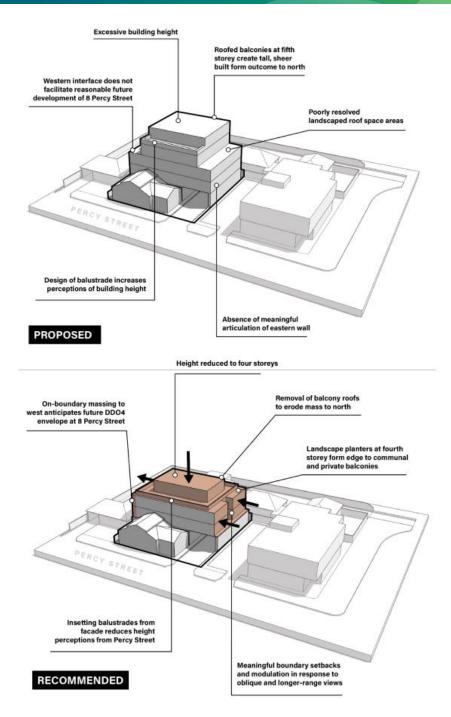


Figure 12: Shows the existing built form and proposed built form recommended by Urban Design Advice (Blades October 2023).

As shown above the proposed development currently presents as a 3+2 storey composition, with 3 floors generally of the same scale and two further floors somewhat reduced.

The recommendations are for the built form to be 3+1 composition with the first three floors providing better articulation and modulation and the final floor (fourth) being substantially setback and treated with softer materials to ensure the visual bulk is reduced.

By deleting the fourth storey of the development, the fifth storey would essentially drop down creating a three-storey base with a partially recessed fourth storey. It is recommended the fourth storey then be further recessed on the northern and southern elevations and include softer materials and finishes to further reduce perceptions of height, bulk and mass.

These changes will result in a built form outcome that has a maximum building height of four storeys will be achieved. This will have a similar height and mass to Quest Hotel which is within the same DDO and heritage precinct. These changes will sustainably improve the urban design response and align the proposal with the provisions of the DDO4 that state, *'building height should complement the character of the area.'*

The existing built form on the site has substantial height itself and has the capacity to remain prominent from a streetscape perspective, even with a development to the rear. The below image shows that only a small section of the third storey new development would be visible from a pedestrian level at Percy Street, with the fourth storey setback even further to reduce visibility. It is considered a well-balanced approach to heritage retention and large scale development with the Echuca CBD attracts.

The changes required will ensure the proposed addition is more sympathetic in scale and form to the surrounding area and represents a more appropriate heritage outcome. It is officers' opinion that the change in composition and additional recessing of the top (fourth) storey, would meet the suggested changes within the Heritage Advice.

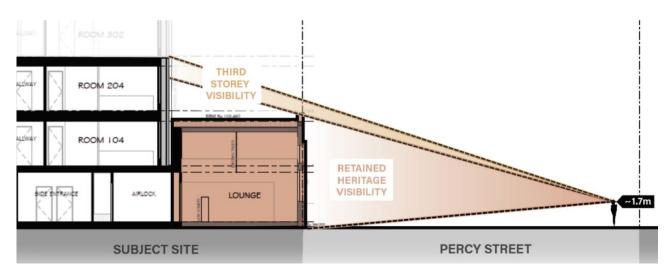


Figure 13: Image supplied as part of the Urban Design Advice, depicting the amount of building visual from pedestrian level on Percy Street. This demonstrates the outcome from recommendations to remove the fourth storey. (Blades October 2024)

In addition to considering the height and scale of this proposal, it is also important to consider the form and the interface of the development with adjoining properties. Currently the eastern perspective presents as an expansive three storey elevation which consists of one material (concrete tilt panel) for a total height of 10.69 metres. This presentation detracts from the surrounding area and is not a considered a suitable design outcome. Advice received from independent heritage and urban design experts has also raised concern about this interface in relation to the lack of modulation and use of materials.

Through the change to the building composition previously discussed, this will lead to greater articulation of this elevation. To further enhance the presentation, officers also consider that changes are also required to the use of materials on this elevation (which is further discussed below). Providing diversity in materials, along with the building composition changes will ensure that the presentation is well articulated and achieves an overall better visual outcome.

Other elevations of the building have been well articulated in relation to setbacks and form and are therefore considered acceptable.

From both an urban design and heritage perspective, the site has capacity to contain a threestorey building with a significantly recessed fourth storey. Suitable conditions will be included to require changes to the architectural plans to achieve a height, scale and setback outcome that meets the objectives of the DDO4 and heritage policy in line with the independent expert advice.

Materials and Finishes

A range of materials and finishes have been proposed for the development including fluted concrete, standing seam metal cladding, blackened metal cladding, natural timbers, timber look aluminium, illuminated strapping, clear glass, opaque glass, wire mesh reinforced glass and reflective glass. The materials and finishes present a darker colour palette with a mix of textured and flat surfaces.

From an urban design and heritage perspective it is commendable to see a high quality of contemporary materiality proposed which ensures the new development is easily readable from the retained heritage fabric. The darker tones will create a suitable contrast to the halls red brick façade and frame the building in a complementary manner. It will be obvious to anyone viewing the development, which areas are new and those that are original, meeting heritage objectives.

Both the urban design and heritage advice has provided that the use of illumination on the crossbracing is not a suitable outcome. The illumination of the north and south facades will exasperate the overall scale of the building, is not keeping with the surrounding area and is not supported from a heritage perspective. It is officers' recommendation to include a condition that deletes any reference to illumination of the cross features along the northern and southern façade.

A mix of reflective glass, wire glass, opaque glass and clear glass are utilised throughout the proposal with majority of the southern and northern elevations utilising reflective glass. From an urban design context, the use of reflective glass to the southern Percy Street façade has been questioned due to lack of façade activation however given that it is not proposed to be utilised at ground level and there are other ways the building interacts with the public realm, officers are accepting of this material from an urban design perspective.

In addition to urban design, the use of highly reflective glass to the southern façade has also been raised as a heritage concern as it has not shown the expected visual reflection. It will be officer's recommendation to provide further details on what the glass will reflect from the surrounding context. This is to ensure that the reflectivity contributes to the heritage place rather than detracting from it.

Wire glass is proposed to be used within the façade of the existing heritage building and reflective glass predominantly to the southern façade. The heritage advice provided by the applicant has not suitably concluded that the original building had wire glass that should be reinstated. A recommendation will include further evidence that the material is appropriate will be required.

With these recommendations, it is considered the materials and finishes are appropriate and will result in a development that is contemporary, yet considerate of context.



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(SW) STEEL WINDOW FRAMES NEW BLACK STEEL FRAMED WINDOWS WITHIN EXISTING WINDOW OPENINGS IN EXISTING BUILDING



Figure 15: Artist impression of the southern elevation of proposal in its current layout, demonstrates the materials and finishes proposed for the site (DX Architect Plans)

Figure 14: Materials and finishes proposed (DX Architect Plans)

Landscaping

Whilst there are limited opportunities for landscaping due to the site coverage of the existing and proposed building, the applicant has demonstrated a suitable use of plantings to the façade of the existing building and across the proposed development along the setbacks and outdoor spaces. A condition relating to additional planting along all elevations on the fourth level will be included as a recommendation to assist with further softening and integration of the built form.

Summary of built form recommendations

The proposal depicts a vibrant, well designed contemporary building that will be easily distinguished within the heritage precinct as a new building. The use of modern design, materiality and colour palette presents a development that contrasts against the existing heritage building on the site. Appropriate conditions around height, setbacks and materials will alleviate concerns in relation to character of the area, heritage and the DDO4.

Will there be unreasonable amenity impacts?

Concerns around amenity impacts have been raised by many objectors and include, noise, overlooking and overshadowing. Whilst Clauses 54 and 55 (ResCode) do not apply the Responsible Authority must consider the interface with adjoining zones, especially the relationship with residential areas and the objectives, standards and decisions guidelines of Clause 54 and 55 as outlined by the Commercial 1 Zone.

It should be noted that residents within a Commercial Zone cannot expect the same level of amenity as residents within a residential area.

Overlooking

Concerns about overlooking have been raised by most objectors in relation to the north and south elevations. Whilst officers note the subject site does interface with a residential zone, there are residential uses abutting the site, within the Commercial Zone. With this in mind, the provisions of overlooking at Clause 55 have been used as a guide to assess the suitability of the development.

Southern elevation

There is approximately 26 metres between the façade of the hotel rooms to the residential property to the south (the Church building). This distance ensures that the provisions of Clause 55 overlooking, which requires only a horizontal distance of 9 metres (from ground level) to be considered are automatically achieved by virtue of setback. The proposal meets the objectives and standards of overlooking on the southern elevation.

Northern elevation

The proposal has an interface to the north with three residential units; however, these units are within the Commercial 1 Zone. The northern elevation has addressed overlooking to land within the Commercial 1 Zone through the introduction of balustrades, planter boxes and bar type ledges of varying heights. This design response has provided fixed infrastructure that reduces the ability of overlooking to immediate residential private open space by essentially reducing the space that can be utilised on the balcony.

Overlooking diagrams show that at a height of 1.7 metres, views from all balcony windows into secluded private open space to the north, will be limited due to the balustrades. It is noted that the balustrade arrangement to rooms on the third storey does not provide a planter box deterrent to prevent a patron from essentially 'leaning over' the balcony. Therefore, officers recommend a condition that requires all balustrades to be constructed as per Room 101.

Officers are satisfied that the proposal has appropriately responded to the surrounding context and overlooking will not cause adverse impacts.

Overshadowing

Concerns in relation to overshadowing have been raised. The applicant has provided overshadowing diagrams which detail the existing and expected overshadowing on the surrounds at one hour internals from 9:00am to 3pm. The overshadowing can be summarised as follows:

- Significant overshadowing can be seen on 6-8 Percy Street from 9am-11am, with majority of shadow on the roof of the building.
- No impacts are seen to the northern residential buildings.
- Overshadowing to the front of Percy Street and east over the existing car park of 2 Percy Street throughout the day.

The most significant overshadowing resulting from the development can been seen on 6-8 Percy Street between the hours of 9am - 11am, however, by 12pm the overshadowing is expected at the existing levels it experienced now.

This site is currently used for an office and within a Commercial Zone and is not expected have the same level of amenity in relation to overshadowing as a residential use or residential zone. The DDO4 has identified the subject site as being one where zero setbacks could be considered, further demonstrating that within commercial zones, a lower level of amenity can be expected.

Overall, the overshadowing presented by the proposal is isolated to the Commercial Zone and is in line with what would reasonable be expected in this context.

<u>Noise</u>

Noise generated from the site is likely to result from onsite vehicle movements, deliveries, pedestrian movement throughout the site, patrons utilising outdoor areas including balconies and roof top terrace as well as plant and equipment associated with heating/cooling of the development. To assist in minimising adverse noise impacts from external plant and equipment, suitable insultation will be required to be installed. This will be achieved through an appropriate condition.

It is considered that noise generated by vehicular movement throughout the site will remain relatively low, with 8 spaces within the development. Additionally, the car parking area is gated from the community and only accessible by staff and patrons that have booked a car space. A new 2.3-metre-high fence is proposed partly along the interface of the car parking to the north with an existing 1.8-metre-high fence retained also. This has been included to minimise any noise impacts.

In relation to patron noise, it is recommended that a condition be placed on the permit to limit the use of the roof terrace to 11pm. A management plan requirement will also outline the process for staff to inform patrons of expected etiquette when using both the roof terrace and balconies. Only patrons of the hotel can will be utilising the roof terrace.

Officers also note that access into the main entrance of the hotel is shielded by the carpark door, and it is considered any noise from guests 'coming and going' will be mitigated by this design aspect.

Noise from deliveries for linen and consumables is expected 1-2 times weekly and kerbside rubbish collection is contained to the public realm. To reduce potential for delivery noise, a condition will be placed on the permit requesting all deliveries outside the hours of 7am – 9pm be conducted via the street network.

Overall, it is considered that amenity impacts have been addressed through building design and can be appropriately mitigated through conditions in relation to patron management.

Conclusion

Having considered the potential amenity impacts from this proposal it is concluded that the any adverse amenity impacts presented by the proposal have been addressed through the built form, siting and operation of the development. Appropriate conditions can be used to ensure to appropriately manage the ongoing operation of the hotel.

Is car parking satisfactory?

Although recommendations are being made to delete the fourth storey, this alteration to plans may not change the number of rooms being sought. Therefore, this assessment is based on the total number of rooms being a maximum 26.

The proposal provides a total of eight (8) onsite car spaces inclusive of one DDA space and one stopping bay used for dropping off and pick up. Pursuant to *Clause 52.06 Car Parking* the use of the land for a residential hotel does not have a prescribed rate for car parking at Table 1 and therefore carparking must be to the satisfaction of the Responsible Authority.

The matter of car parking is often a contentious issue in the assessment of planning applications. Although planning applications are assessed on their individual merits, the consideration of car parking should be looked at more holistically.

The purpose of Clause 52.06 Car Parking includes:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

A Traffic Impact Assessment Report (TIAR) prepared by Trafficworks dated 13 October 2023 has been provided as part of the proposal and included an empirical car park count. The assessment occurred on Friday 27 May 2022 and Saturday 28 May 2022 from 8:00am to 9:00pm on each day at 1-hour intervals. The assessment concluded the following:

- Car parking surveys indicate that there is typically a low level of moderate car parking demand on a typical weekday and a low level of car parking demand in the vicinity of the subject site.
- Unrestricted on-street car parking is typically heavy utilised during weekday business hours, however there is available long-stay car parking within the Council operated off-street car parks in the vicinity of the subject site.

The *Echuca CBD & Historic Port Precinct – Parking Strategy 2018* assessed car parking availability within three precincts; Echuca CBD, Historic Port Precinct and the Health Precinct (located near the Echuca Hospital) and provides the following relevant summary in relation to car parking demand:

- The overall car parking demands within the three precincts are high but not stressed, with the CBD precinct having the highest occupancy rates.
- The two primary Council-owned public carparks (High Street and Nish Street) were observed to have low to moderate occupancy rates. Both of these carparks provide all-day (staff) parking, for a fee.

In 39 High Street Pty Ltd v Darebin CC [2018] VCAT 545 (10 April 2018), Member Paterson notes in paragraph 18 that

'the Tribunal has often taken a 'centre based approach' to proposals for commercial development within activity centres. Put simply the centre based approach requires the use and development of individual sites in a centre should not be constrained by an inability to provide parking.

In Alesci v Mornington Peninsula SC [2002] VCAT 1124 (27 September) the Tribunal noted:

At the level of the individual site where there is a change of use or an extension to an existing building in most circumstances car parking shortfalls should be waived if it is consistent with the strategic plan for the centre, firstly because the most equitable solution is to deal with car parking on a centre wide basis and secondly because even in saturated car parking conditions a balance will occur between the level of activity and the car parking supply.'

Within the core area of Echuca CBD, it is important to adopt a similar central based approach to car parking. The surrounding network has capacity to cater for any demand generated by the proposal, even in the event of each hotel room requires a car space. With 8 spaces available onsite, the 'worst-case' scenario would see 18 spaces needing to be absorbed by the surrounding area. This could easily be accommodated within the Council paid car parks within walking distance of the hotel.

The applicant has provided that upon booking a room, a patron will be able to book an onsite car park if available. In the instance that a car park is not available onsite the patron will be aware ahead of time that alternate options will be required and if this is unsuitable the patron can seek accommodation elsewhere. This booking system ensures no patron is arriving at the premise unprepared.

The hotel is located less than 1 kilometre from the Echuca Train Station, providing easy options for taxi/uber drop offs into the Echuca CBD.

The provisions of *Clause 52.34 Bicycle Facilities* do not apply for the use of the land for Residential Hotel, however, the submitted TIAR has outlined a recommendation for bicycle parking to be provided to encourage staff use. The applicants plan shows the provision of bike parking within the development, encouraging staff to ride to site. This also provides opportunities for bicycles to be provided for customers, which may further encourage the use of alternative transport models.

Pursuant to Clause 52.06-6, car parking must be to the satisfaction of the Responsible Authority and therefore is not considered a reduction or waiver. In these instances, Clause 45.09 Parking Overlay is not engaged by Clause 52.06-3 and no financial contribution can be requested.

It is concluded that car parking has been provided to the satisfaction of the Responsible Authority and the number of spaces provided onsite is acceptable as:

- The proposal has presented 8 car spaces onsite.
- Both the applicant's car parking demand assessment and *Echuca CBD* & *Historic Port Precinct – Parking Strategy* show that there is sufficient car parking within the Echuca area to accommodate the demand generated by the proposal.
- The car parking provided is consistent with the 'centre-based approach' which should be considered when assessing applications of this nature.
- The most recent use of the building was an office and a reduction in car parking was previously supported.
- The proposal has provided onsite bicycle facilities.
- The overall benefits of the proposal outweigh the need to provide onsite car parking.

Overall, it is considered that car parking for the proposal is satisfactory.

Is the signage appropriate?

The proposal seeks approval for an internally illuminated sign of 1.56 square metres (2.6 metres by 0.6 metres) located above the car parking entrance. Approval is sought through the Heritage Overlay and Clause 52.05 Signs. The exact wording of the sign is not confirmed; however, the applicant is seeking approval for the internal illumination, material of translucent white polycarbonate and location.

The *Business Signage Guidelines for Historic Areas* and the DDO4 discourage the use of internal illumination for signage, however, in this instance the proposed sign is minimal in size, located away from the heritage building and is modest compared to the development scale.

The simple, contemporary design is a suitable approach to signage given the nature of the development. A small, illuminated sign is a preferred outcome to a larger non-illuminated sign or floodlit sign that strictly adheres to the Heritage and DDO4 policy but would be more obtrusive than the signage design proposed.

Based on its merits, the proposal is the most suitable design outcome, however, conditions are recommended to control times of illumination and level of illumination to ensure light spill is contained within the subject site.

Has bushfire management been appropriately considered?

The site is within an area subject to the Bushfire Management Overlay and pursuant to 44.06-2 a planning permit is required for buildings and works associated with the use for residential hotel.

A Bushfire Management Report was provided by the applicant which outlined the building will be constructed to a BAL-12.5 standard, have the provision of a static water supply and will manage defendable space to the property boundary addressing the relevant requirements of the Bushfire Management Overlay.

The application was referred to CFA who supported the proposal subject to conditions.

Given the urban context of the site, it is considered that bushfire risk can be mitigated to an acceptable level and the proposal is appropriately managing risk.

Other Matters

The application was referred to Councils Engineering and Environmental Health Departments for consideration with support provided subject to certain conditions in relation to car parking, drainage, crossovers and relevant registration.

Concerns have been raised in relation to construction impact and access to adjoining sites throughout the building period. The inclusion of a Construction Management Plan (CMP) will ensure best practices are undertaken during the construction phase. Officers understand that construction works may present temporary change in the area, however these concerns cannot be considered substantive in the overall decision to approve or support application.

10. CONCLUSIONS

Having considered the provisions of the Campaspe Planning Scheme and the concerns raised by objectors, on balance, the proposal represents an acceptable outcome for the site and will result in an appropriate land use and development.

The site is located within a commercially zoned area of the Echuca CBD where an array of land uses exist. While concerns have been raised about the impact the proposal may have on the amenity of the area, it is considered that appropriate measures can be put in place to minimise any negative impacts.

Officers have taken on board concerns in relation to built form and provided recommendations that will ensure the development is a suitable outcome to the heritage precinct, the DDO4 and the surrounding area.

Being within the Echuca CBD allows patrons using the hotel to seek alternate car parking within the area if required. It is considered that the car parking is an acceptable outcome for the site for the reasons discussed in this report.

The proposal will provide an additional accommodation opportunity for people visiting Echuca and will contribute to supporting the local economy in a positive and contemporary form.

11. **RECOMMENDATION**

It is recommended pursuant to Section 64 of the *Planning and Environment Act 1987* that a Notice of Decision be issued subject to the following conditions:

Conditions

Amended plans required

- 1. Prior to the commencement of the use and development, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The plans must be generally in accordance with the plans prepared by DX Architects issue D. When approved, the plans will be endorsed and will then form part of the permit.
 - a) Delete fourth storey entirely and existing fifth storey to become the fourth storey.
 - b) An exposed brick masonry wall along the ground level of the eastern façade to match the western boundary.
 - c) Setback the second and third storey along the eastern façade and provide additional modulation / articulation to reduce the length and height of the continuous blank wall.
 - d) Reduce setbacks from the new fourth storey and terrace on all elevations to ensure minimal visibility from the public realm.
 - e) Provide oblique view plans from Percy Street (opposite the site) to demonstrate concealment of fourth storey.
 - f) Delete all references to illumination from cross bracing all on elevations.
 - g) Southern façade glass treatment in accordance with Condition 3.
 - h) Glass treatment to existing heritage windows in accordance with Condition 3
 - i) Balustrades to all balconies to be the same design as Level 2.
 - j) The location of any air-conditioning and/or plant required to service the building and proposed insulation.
 - k) Provide additional landscaping within the setback of the fourth storey, specifically in relation to the east and southern elevations.
 - I) Updated materials and colours schedule.
 - m) Signage details.

Layout not Altered

2. The approved use and development, including layout of the land, shown on the endorsed plans must not be altered or modified except with the written consent of the Responsible Authority.

Heritage Report – Reflective Glass and Wire Glass

3. Prior to the submission of Condition 1 plans, a written report by a suitably qualified Heritage Consultant which demonstrates the suitability of using reflective glass to the southern façade and provides historical evidence that the use of wire mesh glass is appropriate must be

provided. The report must demonstrate the imagery that is likely to be reflected through the use of reflective glass and demonstrate how this is a positive attribute to the heritage place.

If in the opinion of the Responsible Authority, reflective glass to the southern façade and wire mesh glass to the existing heritage façade is not considered appropriate, a suitable alternative will be required.

Hours of Operation

- 4. The use of the land for Residential Hotel can occur 24 hours a day, 7 days a week.
- 5. Use of the rooftop terrace can only occur between the hours of 8.00am to 11.00pm by customers of the hotel only.

Maximum Number of Rooms

6. A maximum number of 26 accommodation rooms can be made available for the Residential Hotel.

Drainage Discharge Plan

7. Before the development starts, a properly prepared drainage discharge plan with computations to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and a minimum of three copies (or as specified) must be provided. The information submitted must show the details listed in the council's Infrastructure Design Manual and be designed in accordance with the requirements of that manual.

The information and plan must include:

- a) details of how the works on the land are to be drained, treated and retarded;
- b) computations including total energy line and hydraulic grade line for the existing and proposed drainage as directed by Responsible Authority;
- c) underground pipe drains conveying stormwater to the legal point of discharge for each allotment;
- measures to enhance stormwater discharge quality from the site and protect downstream waterways Including the expected discharge quality emanating from the development (output from MUSIC or similar) and design calculation summaries of the treatment elements;
- e) a maximum discharge rate from the site is to be determined by computation to the satisfaction of Council;
- f) documentation demonstrating approval from the relevant authority for the legal point of discharge;
- g) the provision of gross pollutant and/or litter traps installed at the drainage outfall of the development to ensure that no effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system;
- h) the details of the incorporation of water sensitive urban design designed in accordance with the "Urban Stormwater Best Practice Environmental Management Guidelines" 1999;
- i) maintenance schedules for treatment elements.

Before the use commences, all works constructed or carried out must be in accordance with those plans to the satisfaction of the Responsible Authority.

Landscape Plan

- 8. Prior to the commencement of the use and development of the land, a detailed Landscape Plan must be submitted to and approved by the Responsible Authority. The landscape plan must be generally in accordance with the Landscape Plan by Michael O'Callaghan dated 23 January 2023 but modified to show:
 - a) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quality of each plant.
 - b) Modifications to reflect the revised site layout required by Condition 1 of this permit.
 - c) All hard stand areas and their finished surface material.
 - d) Details on the suitability for species to specific areas including roof top and balconies;
 - e) Additional landscaping in accordance with Condition 1K.
 - f) In relation to the trees proposed for the public road reserve the landscape plan is to show/detail/advise of the following:
 - i. Works identified outside the private property within the road reserve must comply with the policies of the Responsible Authority including the Private Works within Road Reserve policy;
 - ii. Species to the satisfaction of the Responsible Authority;
 - iii. Trees planted a minimum set back from kerb/back of shoulder to a distance of 3 metres or in alignment with existing street trees;
 - iv. Trees supplied in a minimum size of 250mm containers and of acceptable condition and height (approximately 1.5m) for the selected species at time of supply.
 - v. Tree to be installed with a suitable Water Well;
 - vi. Trees to be watered at the time of planting with no less than 5 litres of water and maintained for a 24-month period;
 - vii. If the tree dies within 24-month maintenance period it will be replaced at the developers cost; and
 - viii. At the end of a 24-month maintenance period the developer must arrange a meeting with the Responsible Authority to inspect the street trees as part of the handover process.

Landscape Maintenance

9. Before the use commences, landscaping works shown on the endorsed plan must be carried out and completed to the satisfaction of the Responsible Authority. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including the replacement of any dead, diseased or damaged plants.

Waste Management Plan

- 10. Prior to the commencement of the use, a Waste Management Plan generally in accordance with the plan prepared by Ecoresults dated 31st October 2023 must be submitted to and approved by the Responsible Authority. The Plan must be updated to detail the arrangement for private collection of waste, recyclables and green waste bins from within the property including:
 - i. Location of bin storage areas.
 - ii. Location of bin collection areas.
 - iii. Swept paths and turning movements of vehicles to be used for the collection of bins if collection is from within the site. Reversing movements of the collection vehicle must only occur within the development site.
 - iv. Details of arrangements for bin collection if occurring within Councils road reserve including plans to ensure bins do not remain on the kerbside for extended periods of time.
 - v. Estimated volumes of waste and recyclables generated from the site, number and size of bins to be used and the associated storage area for the bins.
 - vi. Names of contractors able to provide the required service.

Construction Management Plan

- 11. Before the development starts, a Construction Management Plan shall be submitted to and approved by the Responsible Authority. The plan must outline how the following issues will be managed, on site, during the construction phase:
 - i. mud on roads
 - ii. dust generation
 - iii. erosion
 - iv. sediment control
 - v. The loading and unloading of construction materials
 - vi. Noise and vibration
 - vii. Details of a contact person/site manger must also be provided, so that this person can be easily contacted should any issues arise.
- 12. Soil erosion control measures must be employed throughout the construction stage of the development to the satisfaction of the Responsible Authority.
- 13. Management measures are to be in accordance with EPA guidelines for Environment Management, "Doing It Right On Subdivisions" Publication 960, September 2004.
- 14. In the event of mud, crushed rick or other debris being carried onto public roads or footpaths form the subject land, appropriate measures must be implemented to minimise the problem to the satisfaction of the Responsible Authority.

Noise Management

15. Noise levels emanating from the land must not exceed those set out in EPA publication 1826.4 Noise limit assessment protocol for the control of noise from commercial, industrial and trade premises and entertainment venues or subsequent applicable policy.

Operation Management Plan

- 16. Prior to the commencement of the use of land, the applicant/owner must submit an Operational Management Plan (OMP) prepared to the satisfaction of the Responsible Authority in provide detail on:
 - a) Process for check in and check out procedures specifically when this occurs as a 'selfcheck-in' process;
 - b) Process for access to the car park area. It is noted that only patrons that have booked a car park should be provided with access to this area;
 - c) Measures to limit access to facilities including the lounge, booths and terrace by any person other than private guests of the hotel operating at the site with no 'walk up' patron access allowed by any other person.
 - d) Mitigation measures for noise.
 - e) Use of rooftop terrace in accordance with Condition 5.
 - f) Process for turning sign off at 11pm each night;
 - g) Measures to notify guest of their obligations to respect the amenity of adjoining neighbours
 - h) Emergency management.
 - i) A procedure for recording and reporting incidents, complaints and associated responses, regarding matters with potential to cause off-site impacts (such as odour, noise, pollution) including notice to the Responsible Authority, and that must:
 - i. Be made available to neighbours and/or patrons upon request;
 - ii. Specify a contact phone number for the facility manager to be made available to neighbours upon request to facilitate communication and to resolve any neighbourhood issues that may arise due to operation of the facility;
 - Specify that all calls to this number will be logged and all complaints and/or issues raised by or on behalf of a local resident will be recorded and addressed efficiently; and
 - iv. Specify that evening patrons be informed of the importance of noise minimisation when leaving the site.

When approved, the OMP will be endorsed and will then form part of the permit.

When approved the OMP must be complied with by the owner and operator to the satisfaction of the Responsible Authority and must be provided to employees as part of the standard employee induction process.

Loading and Unloading

17. All deliveries outside the hours of 7am – 9pm be conducted via the street network.

Lighting Condition

18. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.

Urban Vehicle Crossing Requirements

- 19. Before the use commence, vehicular crossings must be constructed in accordance with the endorsed plan(s) to the satisfaction of the Responsible Authority, and must comply with the following:
- a) standard vehicular crossings must be constructed at right angles to the road to suit the proposed driveways, and any existing redundant crossing shall be removed and replaced with concrete (kerb and channel);
- any proposed vehicular crossing must have satisfactory clearance to any side-entry pit, power or telecommunications pole, manhole cover or marker, or street tree. Any relocation, alteration or replacement required shall be in accordance with the requirements of the relevant authority and shall be at the applicant's expense;

Council's Assets

20. Before the development (including any works) starts, the owner or developer must submit to the Responsible Authority a written report and photos of any prior damage to public infrastructure. Listed in the report must be the condition of kerb and channel, footpath, seal, street lights, signs and other public infrastructure fronting the property and abutting at least two properties either side of the development. Unless identified with the written report, any damage to infrastructure post construction will be attributed to the development. The owner or developer of the subject land must pay for any damage caused to the Councils assets/Public infrastructure caused as a result of the development or use permitted by this permit.

Bushfire

- 21. Before the development starts, the Bushfire Management Plan Appendix 1 Rev 2 prepared by Terralogic, dated 17 July 2023, must be endorsed by the Responsible Authority. Once endorsed the plan must not be altered unless agreed to in writing by CFA and the Responsible Authority.
- 22. The bushfire protection measures forming part of this permit or shown on the endorsed plans, including those relating to construction standards, defendable space, water supply and access, must be maintained to the satisfaction of the responsible authority on a continuing basis. This condition continues to have force and effect after the development authorised by this permit has been completed.

Colours/Materials

23. The materials and colours of the exterior finish of the building must be in accordance with the endorsed plans unless with the further permission of the Responsible Authority.

Finishes

24. Prior to the initial occupation of the building external finishes must be completed to a professional standard to the satisfaction of the Responsible Authority.

Plant, Equipment or Features on Roof

25. No plant, equipment, services or architectural feature other than those shown on the endorse plans are permitted above the roof level of the building(s) without the written consent of the Responsible Authority.

Refrigeration and Air Conditioning Equipment

26. Any equipment required for refrigeration, air-conditioning, heating and the like must be suitably insulated for the purpose of reducing noise emissions and must be located so as to not be highly visible from the street to the satisfaction of the responsible authority.

Parking

27. Before the initial occupation of the development, vehicle crossings, areas set aside for the parking of vehicles and driveways as shown on the endorsed plans must be constructed in accordance with approved engineering plans, surfaced with reinforced concrete and drained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.

Signage

28. The location and details of signs shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

Sign Illumination

29. Sign illumination must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.

Environmental Health

30. Any equipment required for refrigeration, air-conditioning, heating and the like must be suitably insulated for the purpose of reducing noise emissions and must be located so as to not be highly visible from the street to the satisfaction of the responsible authority.

Expiry

- 31. This permit will expire if:
- a) The development hereby approved is not commenced within two (2) years of the date of this permit.
- b) The development hereby approved is not completed within four (4) years of the date of this permit.
- c) The use hereby approved is not commenced within five (5) years from the date of the permit.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

NOTATIONS

Works on Road Reserves Permit Required

A road opening/crossing permit must be obtained from the Responsible Authority prior to the carrying out of any vehicle crossing works.

Building Approval Required

This permit does not authorise the commencement of any building construction works. Before any such development may commence, the applicant must apply for and obtain appropriate building approval.

Environmental Health Notes

Registration with Council is required in accordance with the Public Health and Wellbeing Act 2008 and Public Health & Wellbeing (Prescribed Accommodation) Regulations 2020.

The construction of the accommodation must meet the requirements of the Public Health & Wellbeing (Prescribed Accommodation) Regulations 2020. The developer should contact council to discuss the proposed development prior to commencement of room fit-outs.

BOUTIQUE HOTEL



COVER PAGE	plot date 25/01/2024 9:08:39 AM scale	drawn by BILL sheet size A2		D Architects
	project number J01264	drawing TP000	b D	Richmond PH: 03 9429 0951 dxarchitects.com.au

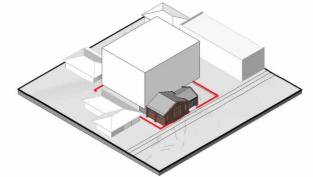
DESIGN RESPONSE

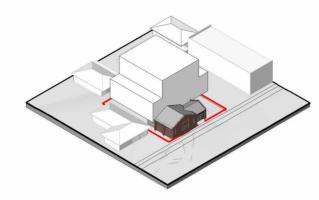
AN INDUSTRIAL METAL SKIN WITH ILLUMINATED 'X' BRACING IS THE PROMINENT FEATURE OF THE NEW BUILDING, DIRECTLY INFLUENCED BY THE INDUSTRIAL BRIDGES SPANNING THE MURRAY AND THE REPEATING PATTERN OF LOG BRACING EVIDENT AT THE ECHUCA WHARF.

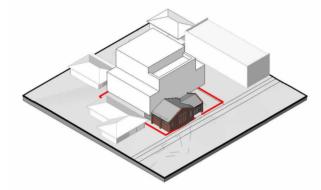
AFTER ESTABLISHING THE EXTENT OF THE EXISTING CONTRIBUTORY HERITAGE BUILDING WHICH SHOULD BE RETAINED AND RESTORED TO ORIGINAL CONDITION, THE CONTEXT DICTATED THAT THE MASS OF THE NEW ADDITION NEEDS TO BE LOCATED AT THE REAR OF SITE. BY LIMITING THE EXTENT OF BUILT-FORM SURROUNDING THE HERITAGE BUILDING AND CREATING A VISUALLY DISTINCT ADDITION, WE MAINTAIN THE INTEGRITY OF THE HERITAGE BUILDING AND ESTABLISH A HIERARCHY WHERE THE HERITAGE BUILDING REMAINS THE DOMINANT PRESENCE WITHIN THE STREETSCAPE.

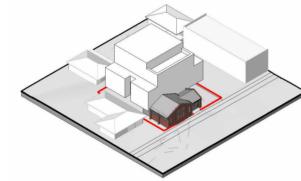
THE NEW BUILDING IS A REFLECTION OF ITS SURROUNDING CONTEXT. IN DIRECT RESPONSE TO THE IMMEDIATE CONTEXT, THE ADDITION STAGGERS IN HEIGHT AWAY FROM THE SENSITIVE INTERFACES WITH SHARED BOUNDARIES AND THE HERITAGE BUILDING, WHILST PLANTER BOXES AND BALUSTRADES ARE INTEGRATED WITHIN THE FACADE TO ADDRESS CONCERNS OF PRIVACY AND OVERLOOKING. AT A LARGER SCALE, THE DESIRED NORTH ORIENTATION IS UTILISED BY INCORPORATING FULL-WIDTH BALCONIES THAT LOOK TOWARDS THE RIPARIAN VEGETATION CORRIDOR OF THE MURRAY RIVER. A CONTINUOUS VISTA IS PROVIDED FROM THE COMMUNAL HALLWAY AT ALL LEVELS LOOKING TOWARDS THE CENTRE OF ECHUCA, ESTABLISHING A CONNECTION WITH THE TOWN.

THE CATALYST FOR THE DESIGN HAS BEEN THE INTEGRATION OF A BUILDING FACADE OR 'SKIN' THAT INCORPORATES ELEMENTS FROM THE IMMEDIATE AND SURROUNDING CONTEXT. THE COFFERED FACADE 'SKIN' INCORPORATED TO THE FRONT ∉ REAR FACADES HAS A MULTITUDE OF BENEFITS, IT PROVIDES ACOUSTIC AND VISUAL SEPARATION, SOLAR CONTROL, OVERLOOKING SCREENING, ARTICULATION, DEPTH AND INTEREST. THE SKIN IS SPLIT IN TO AN EVEN VERTICAL GRID IN DIRECT REFERENCE TO THE SERIES OF UNIQUE VERTICAL WINDOWS IN THE GABLE FRONTED HERITAGE BUILDING. WITHIN THIS GRID, THE REPEATING 'X' PATTERN DERIVED FROM THE ECHUCA WHARF AND MURRAY RIVER BRIDGES APPEARS AT A LARGE SCALE. THIS 'X' PATTERN IS ILLUMINATED AND HIGHLIGHTED AS THE BUILDINGS DEFINING FEATURE.









STAGE 4 A WEST FACING CUT-OUT IS INTEGRATED TO CREATE A VISTA FROM THE CENTRAL COMMUNAL HALLWAYS LOOKING TOWARDS THE TOWN CENTRE, WHICH ALSO DIVIDES AND REDUCES THE BUILDING MASS



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SETBACKS

STAGE I

STAGE 2

STAGE 3

MASSING PROCESS

THE MAIN BUILDING MASS IS LOCATED TOWARDS THE REAR OF SITE BEHIND THE EXISTING DWELLING WITH MINIMAL BOUNDARY

SIDE BOUNDARY SETBACKS INCREASED TO THE 3rd ∉ 4th FLOOR TO REDUCE VISUAL BULK AND AMENITY IMPACT

UNCOVERED ROOF TERRACE INTEGRATED TO THE 4th FLOOR TO REDUCE THE PERCEIVED HEIGHT FROM THE STREETSCAPE AND TO REDUCE THE HEIGHT ADJACENT THE EXISTING HERITAGE BUILDING

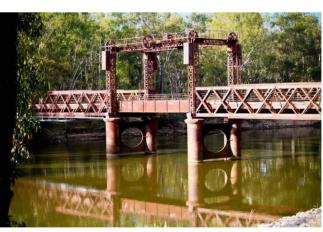
THE COFFERED FACADE SKIN IS INTEGRATED TO THE FRONT ∉ REAR FACADES, WHILE A PLANTED TIMBER AWNING SET BACK FROM THE EXISTING FACADE DEFINES THE NEW SIDE











REFERENCES & INFORMATION THE ECHUCA WHARF

THE NATIONALLY HERITAGE LISTED ECHUCA WHARF IS AN ICONIC STRUCTURE AND AN INTEGRAL PART OF ECHUCA'S RICH HISTORY.

THE WHARF STRUCTURE ITSELF IS IMMEDIATELY RECOGNISABLE, AND THE REPEATING DIAMOND PATTERN OF THE BRACING MEMBERS WAS USED AS A PROMINENT REFERENCE IN THE DESIGN DEVELOPMENT OF THE BOUTIQUE HOTEL.

MURRAY RIVER BRIDGES

ICONIC OF THE TOWNS BUILT ALONG THE LENGTH OF THE MURRAY ARE THE MONUMENTAL STEEL BRIDGES CONSTRUCTED IN THE 1800's, SOME OF WHICH INCORPORATE A LIFT SECTION WHICH WAS RAISED TO LET PADDLE STEAMERS PASS UNDER.

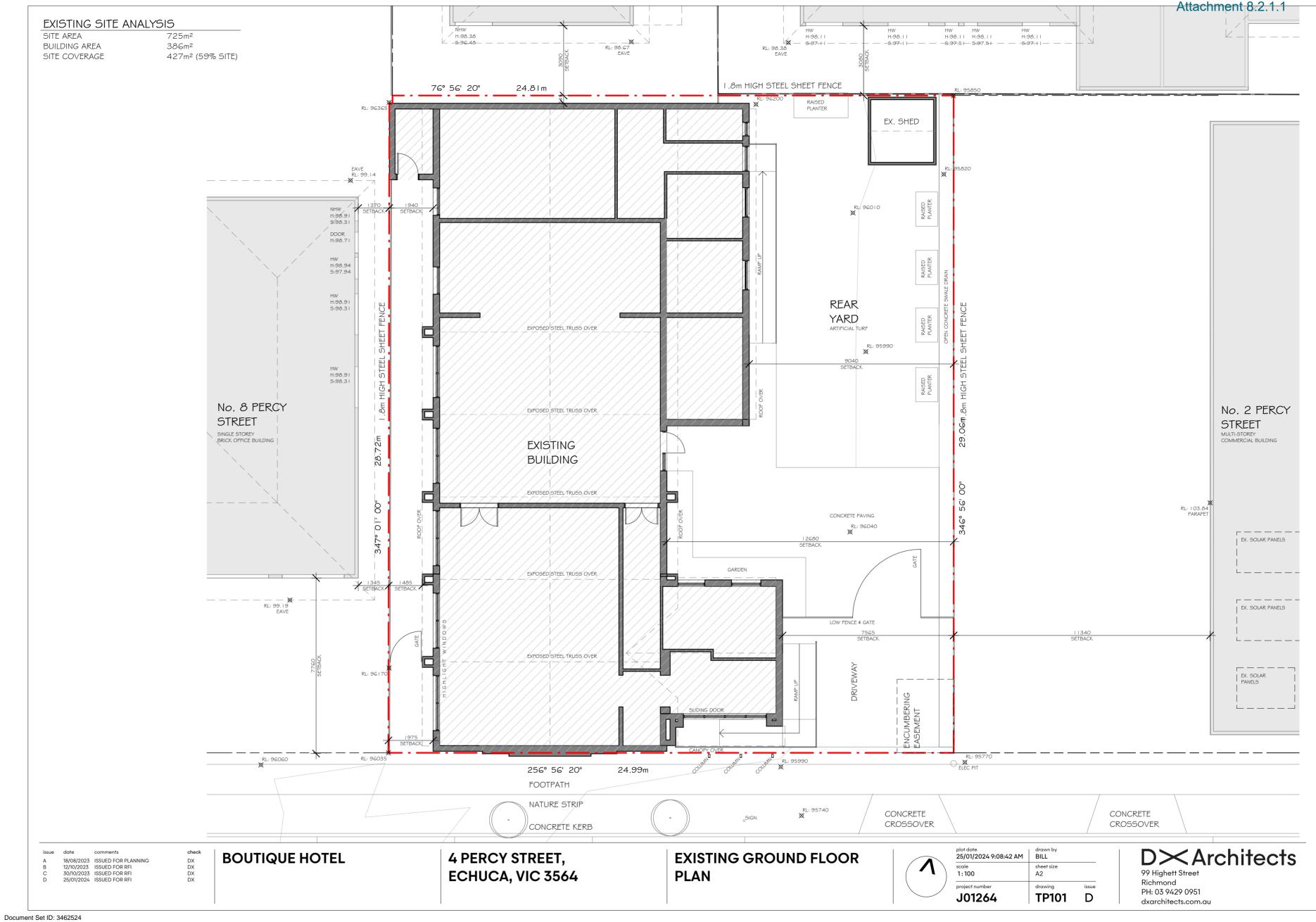
THESE BRIDGES ARE STANDING MONUMENTS DESCRIBING THE HISTORY OF THE REGION, AND SOMETHING WE IMMEDIATELY IDENTIFIED AS A SOURCE OF INSPIRATION FOR THE DESIGN DEVELOPMENT OF THE HOTEL. IN PARTICULAR, THE INDUSTRIAL APPEARANCE OF THE NEW ADDITION AND THE USE OF MATERIALS THAT WILL WEATHERS AND MARK THE PASSAGE OF TIME WITH AGE.

SIMILAR TO THE WHARF, ALL OF THESE BRIDGES HAVE CROSS BRACING AT VARYING SCALES, CREATING LAYERS OF OVERLAPPING 'X' PATTERNS THAT ARE MIMICKED IN OUR FACADE AND WILL BE FURTHER INTEGRATED INTERNALLY AT A SMALLER SCALE.

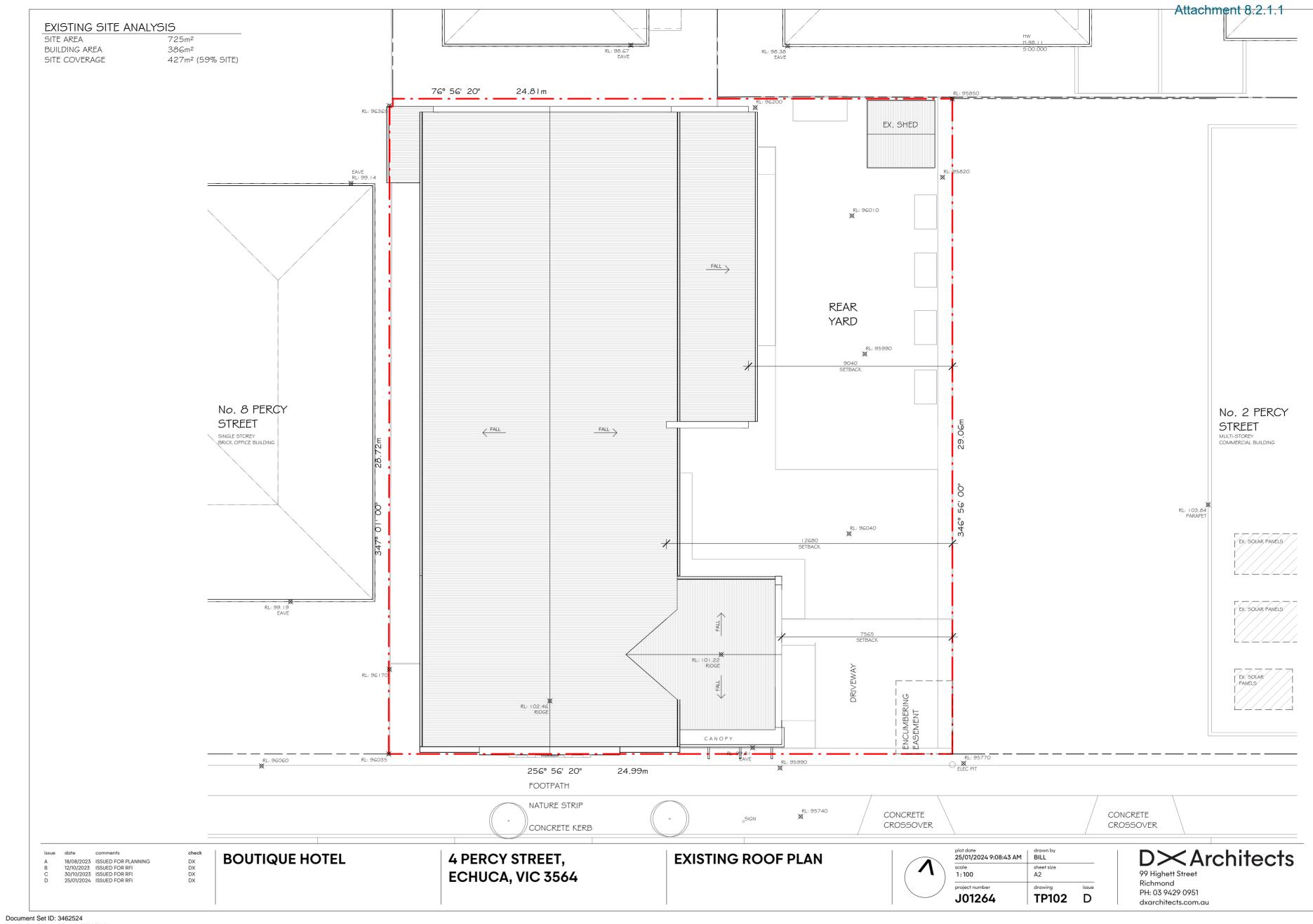
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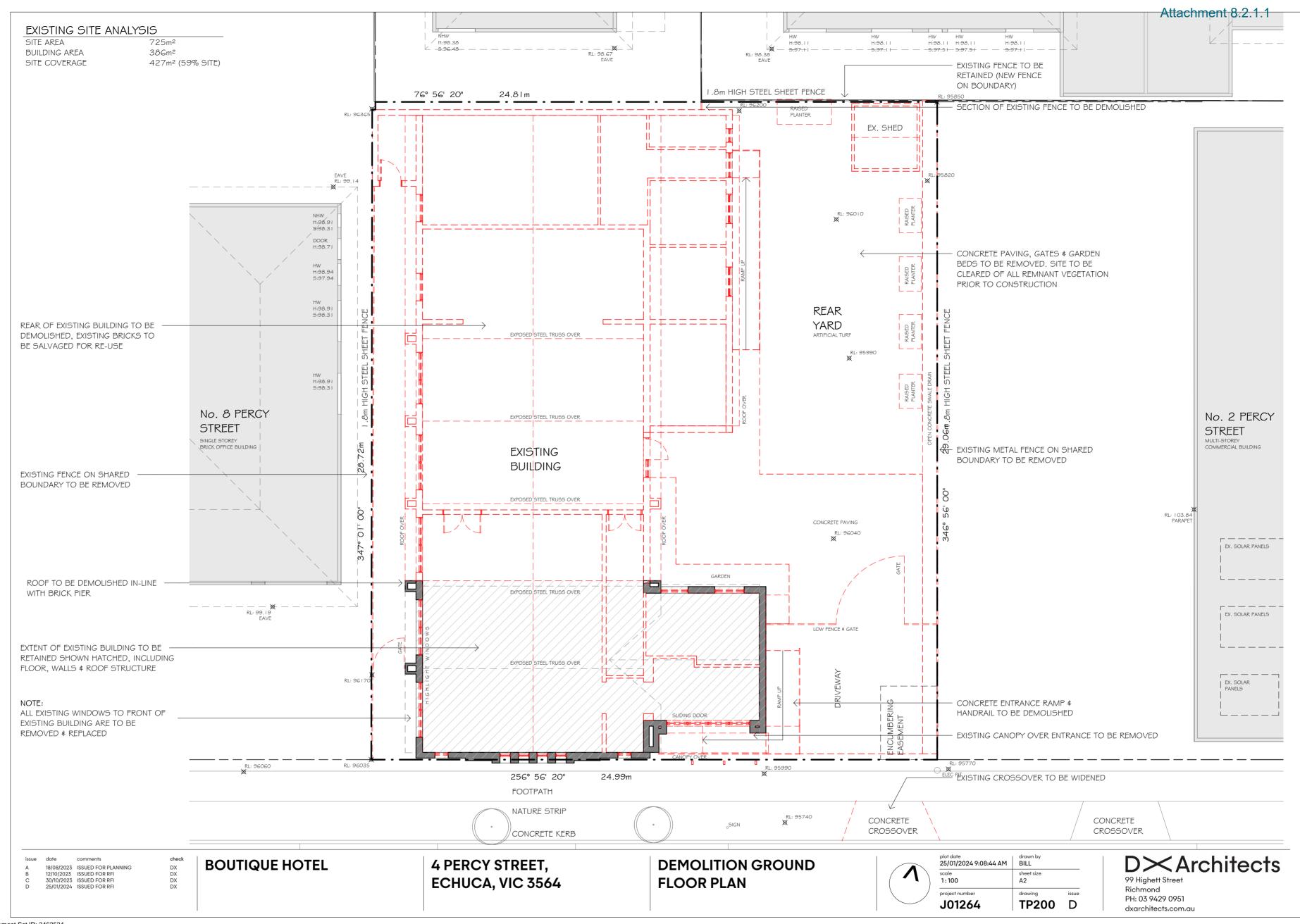


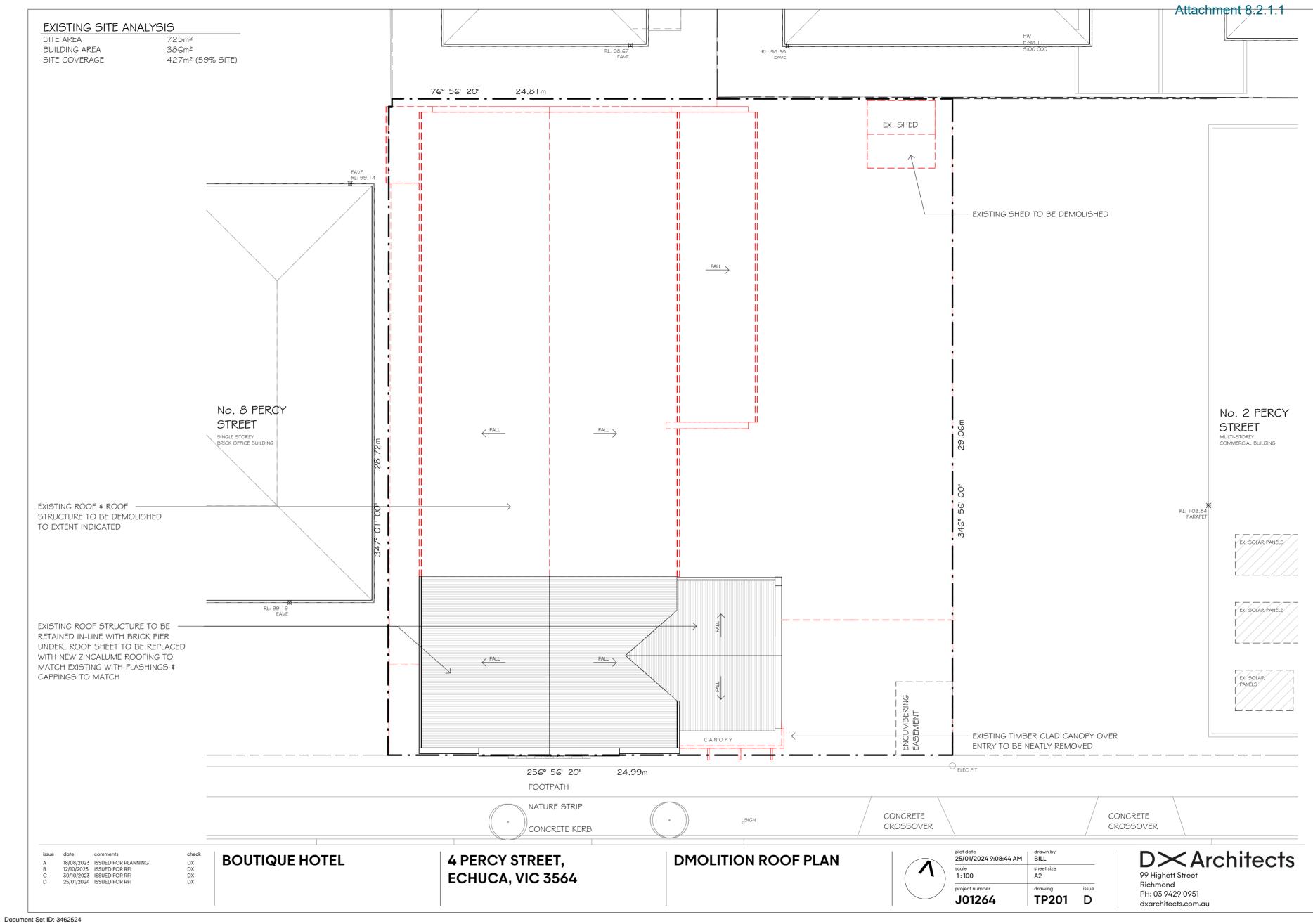
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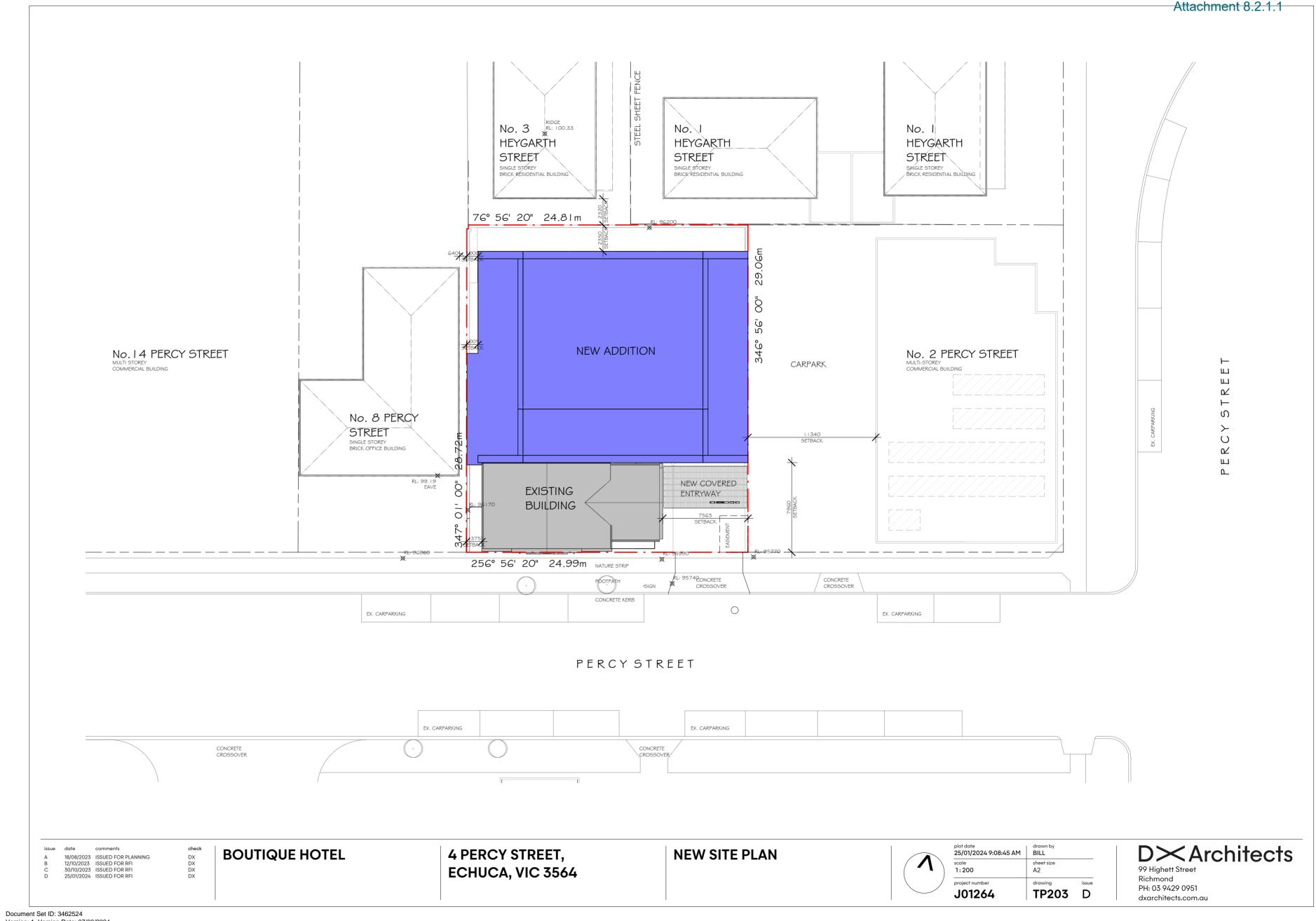


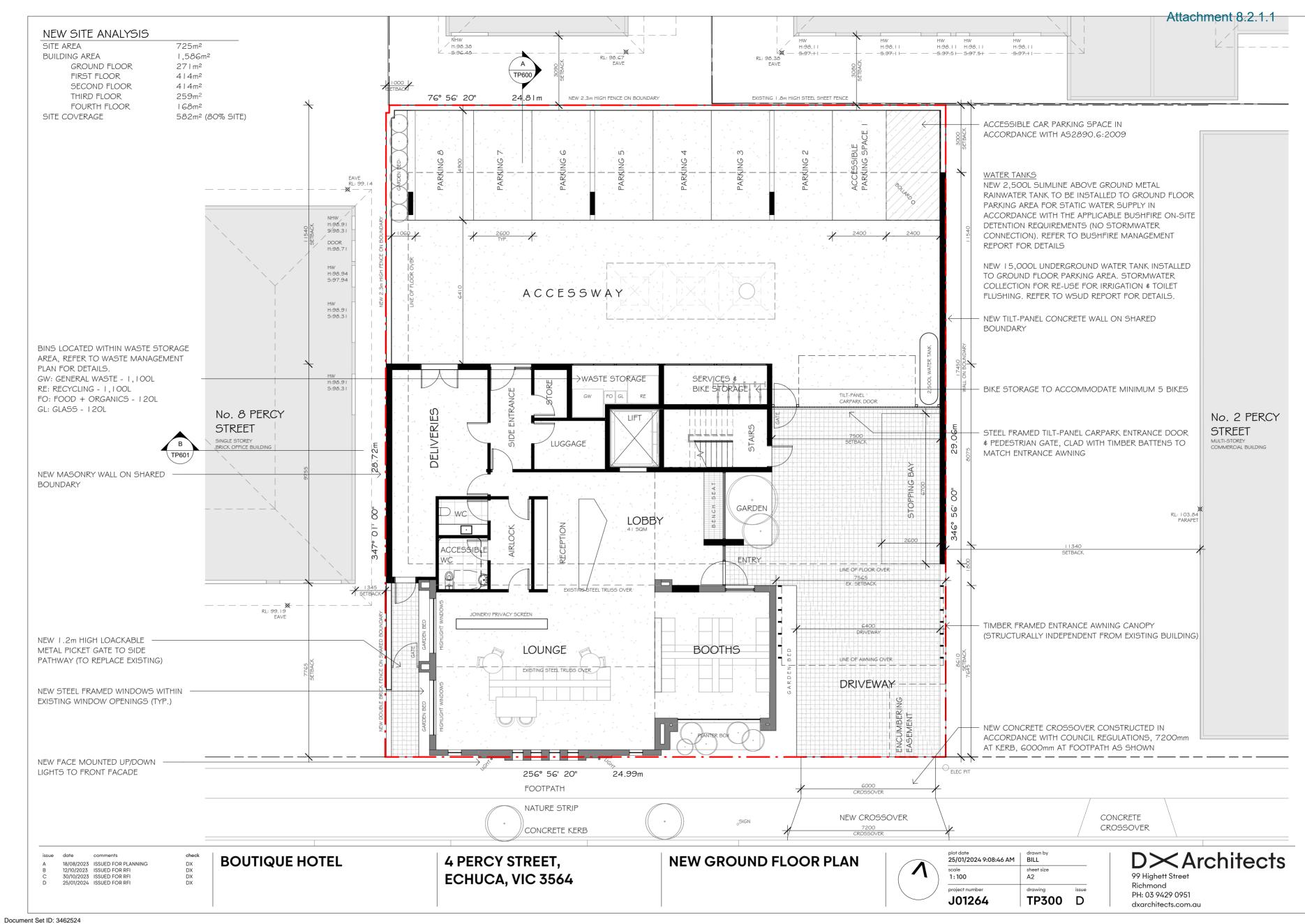
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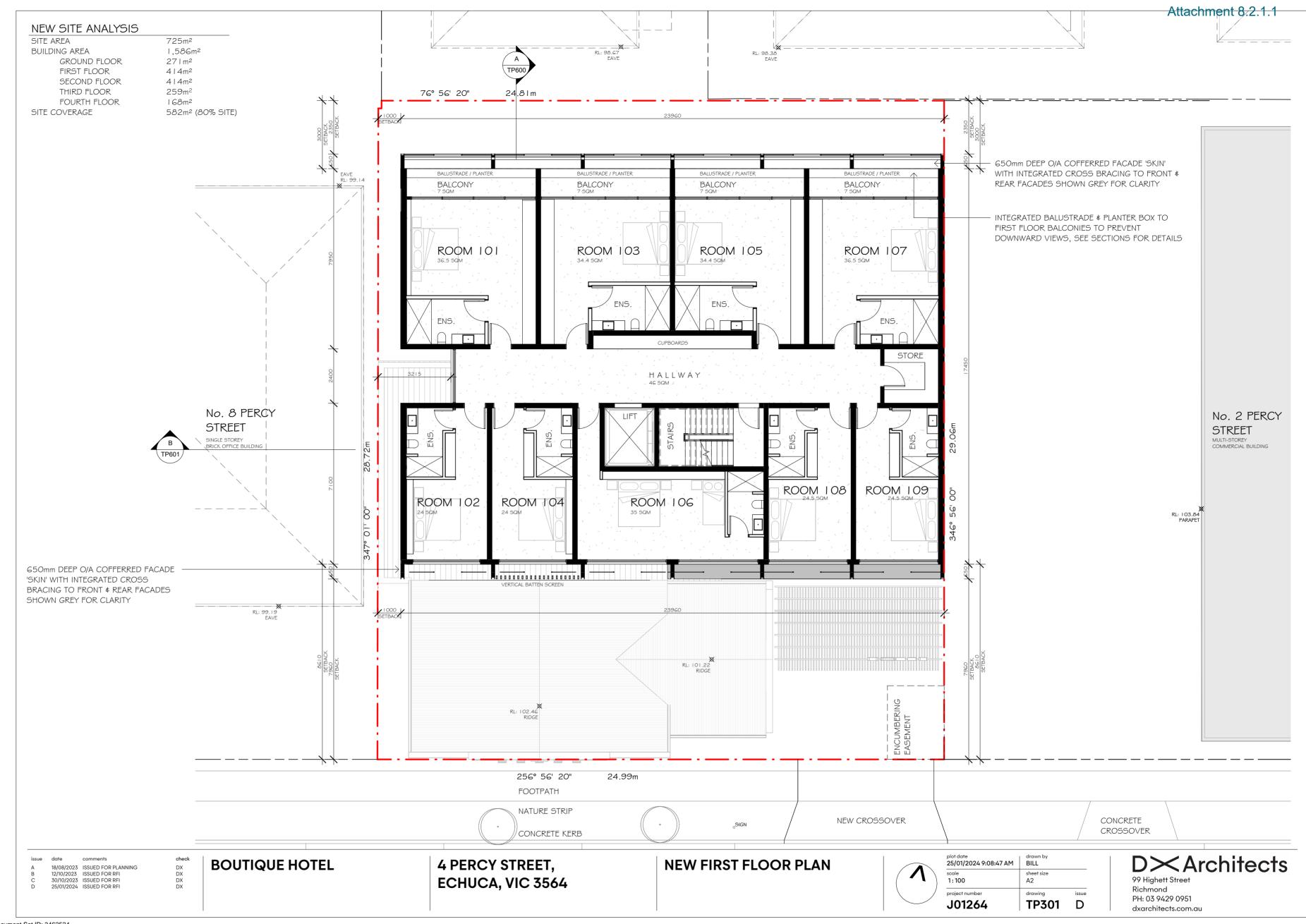


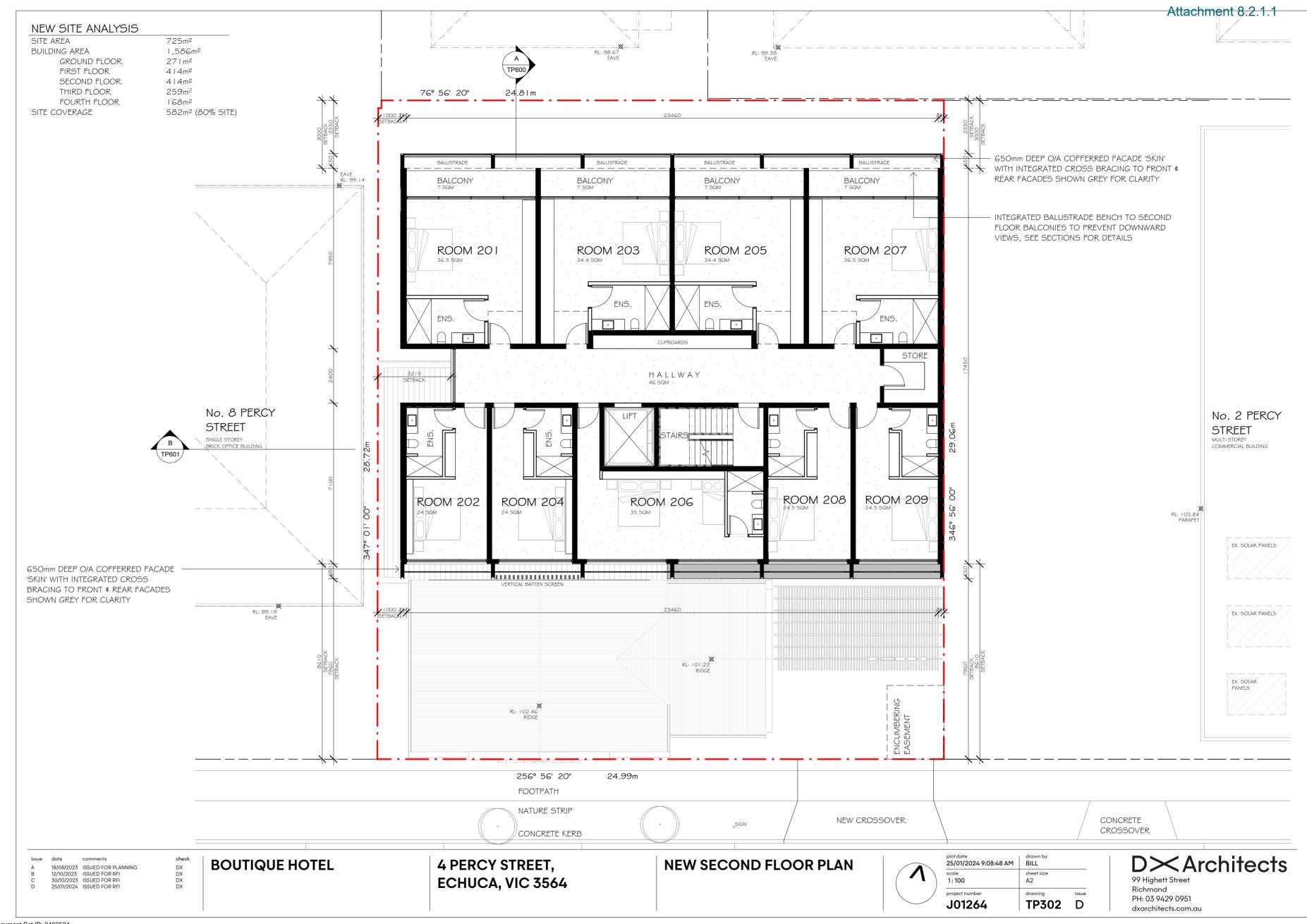


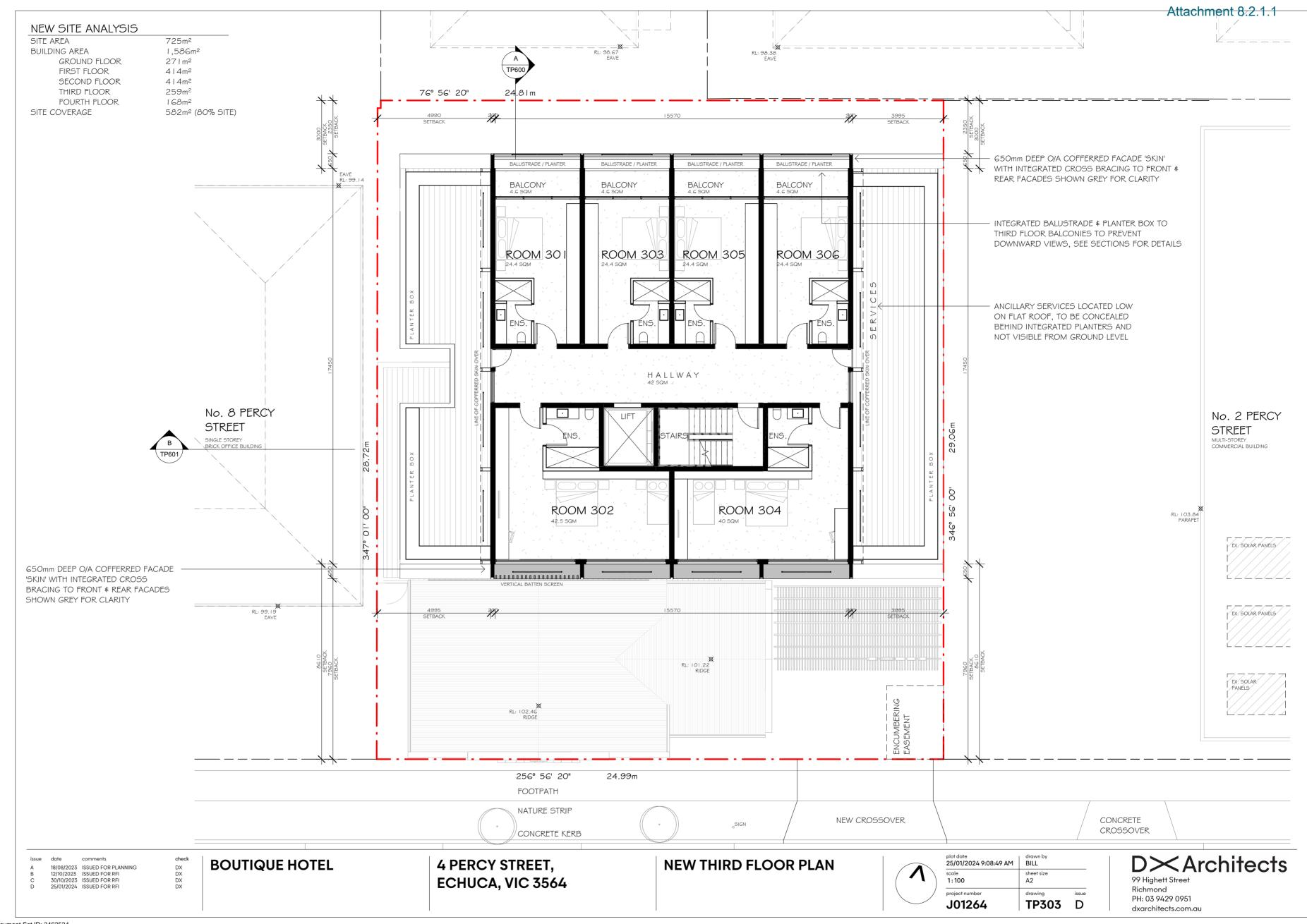


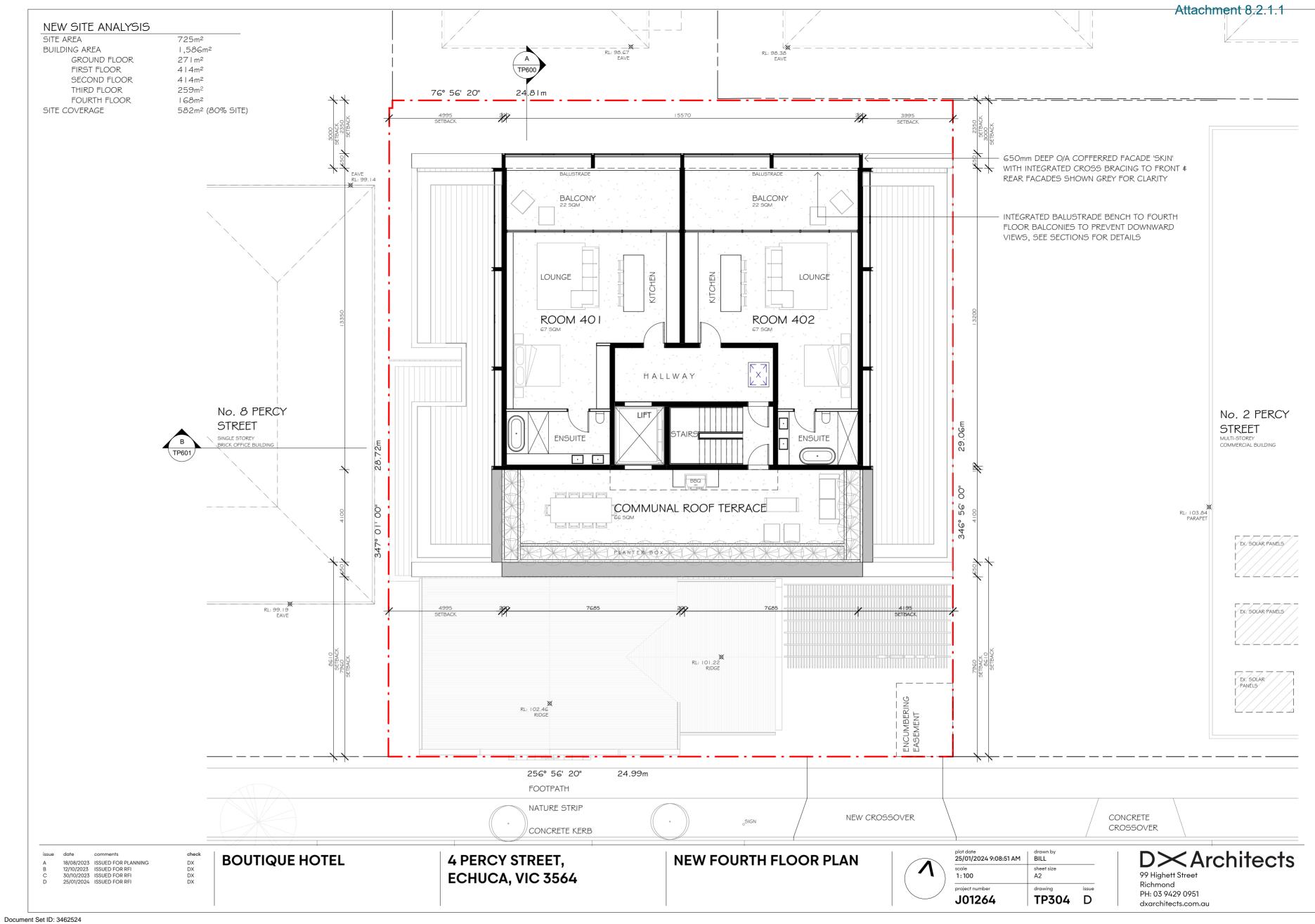


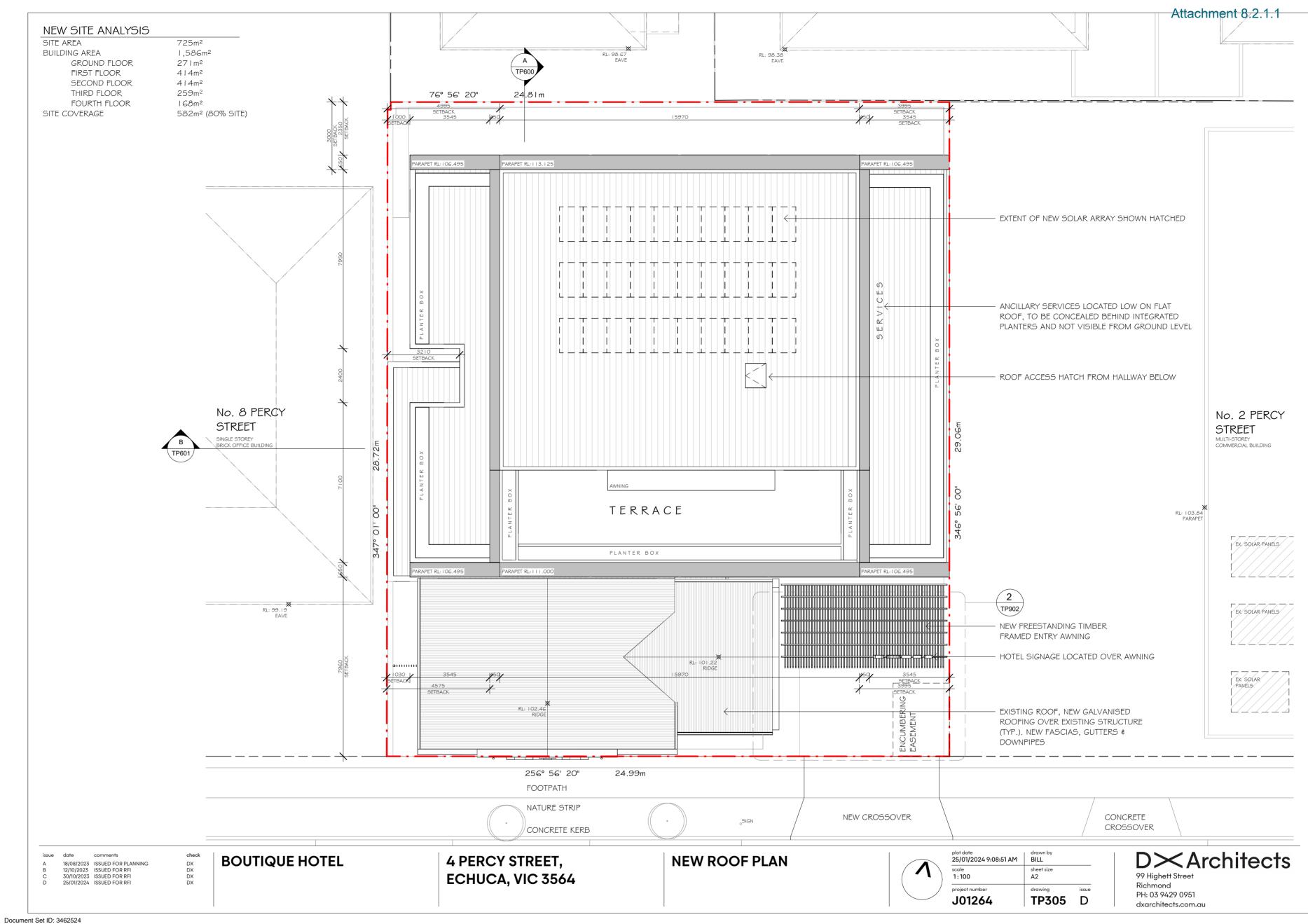


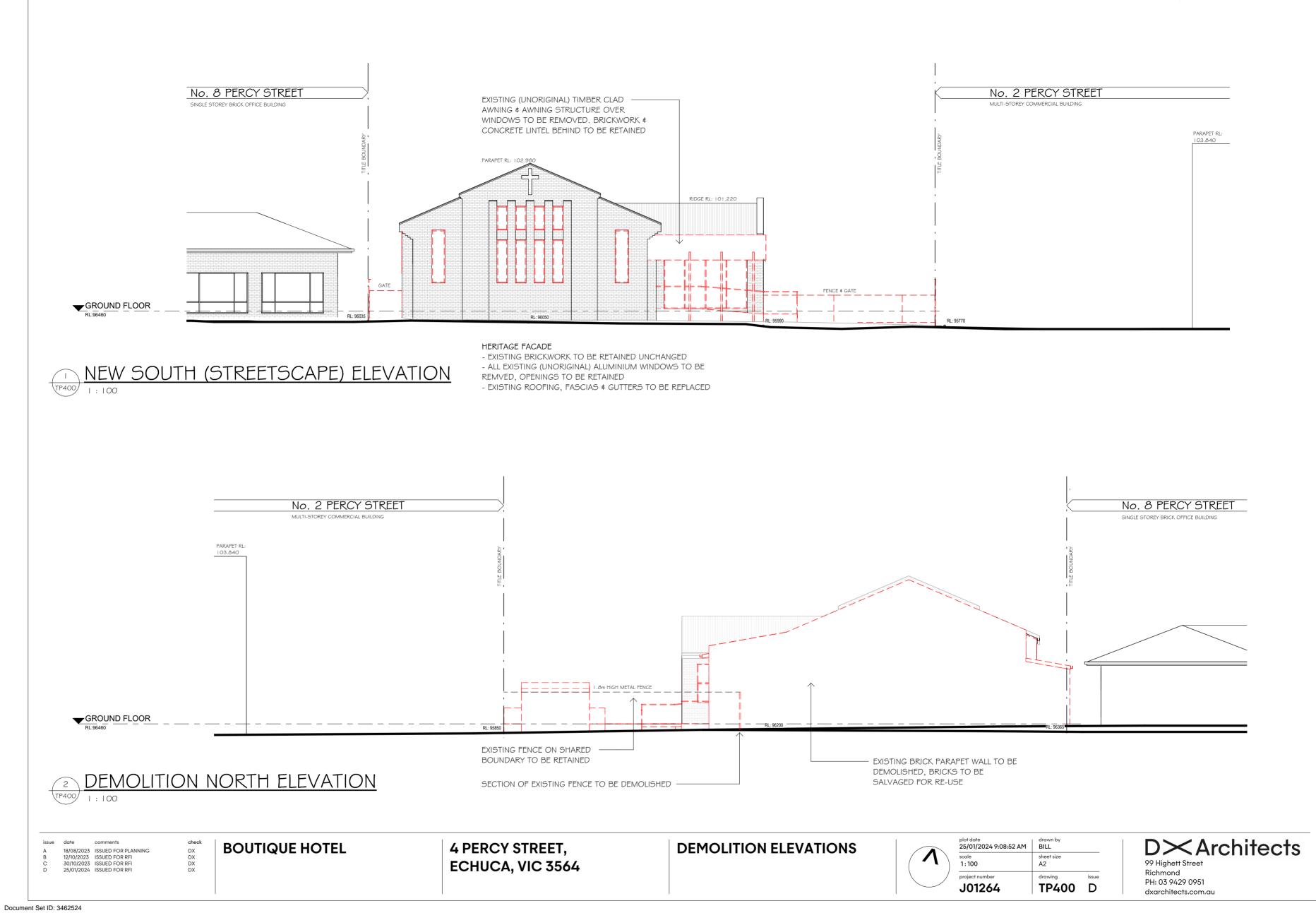


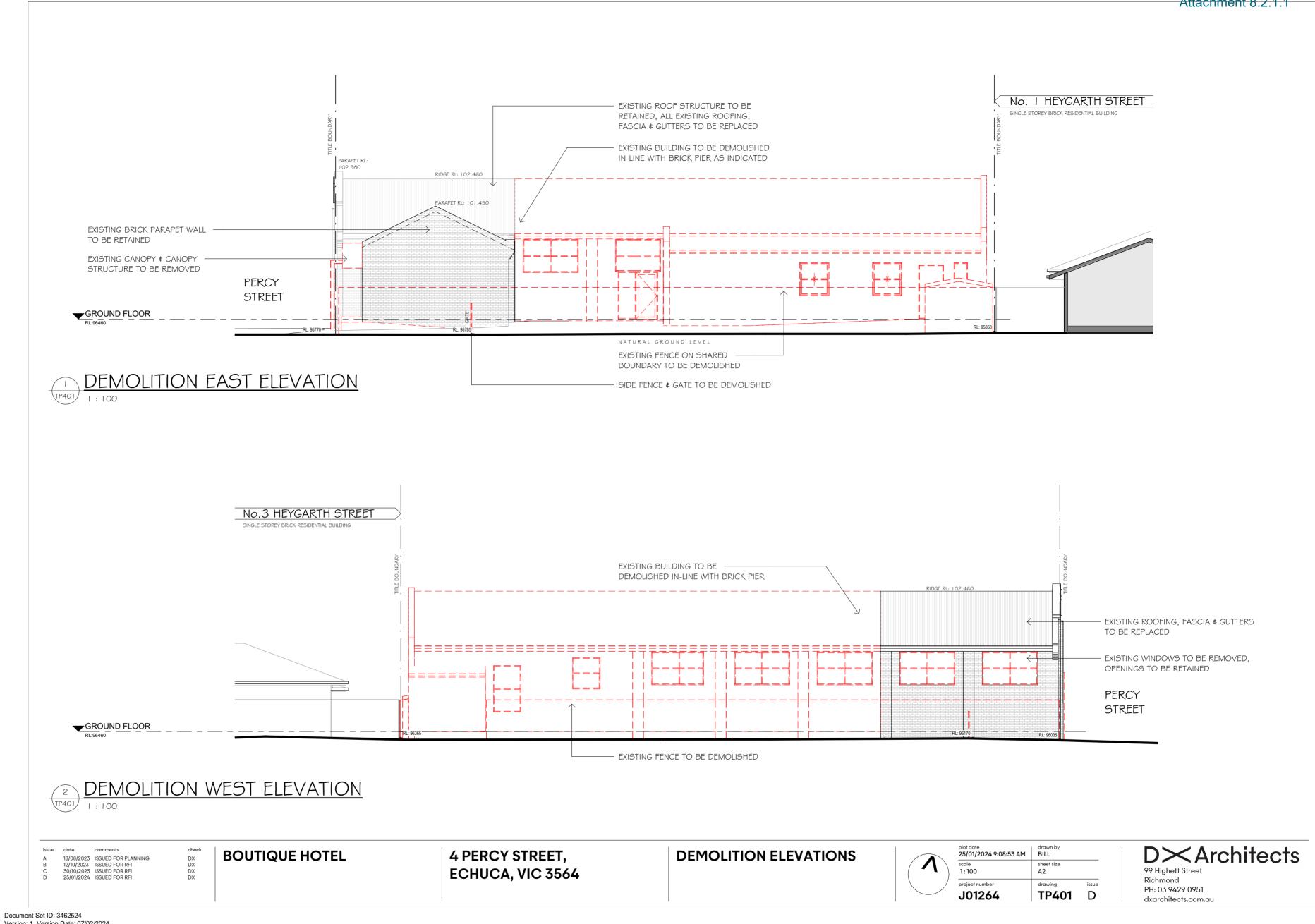


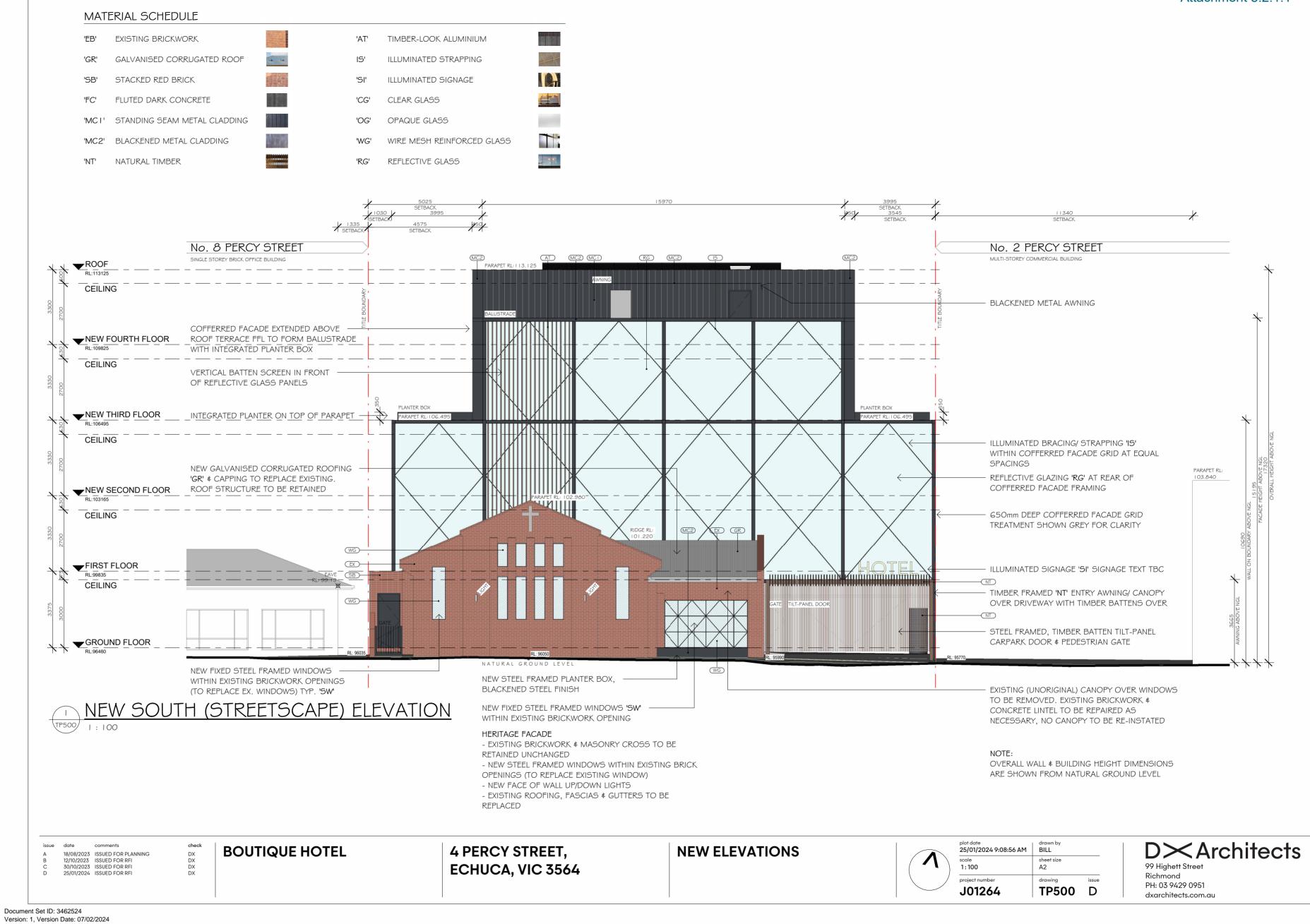




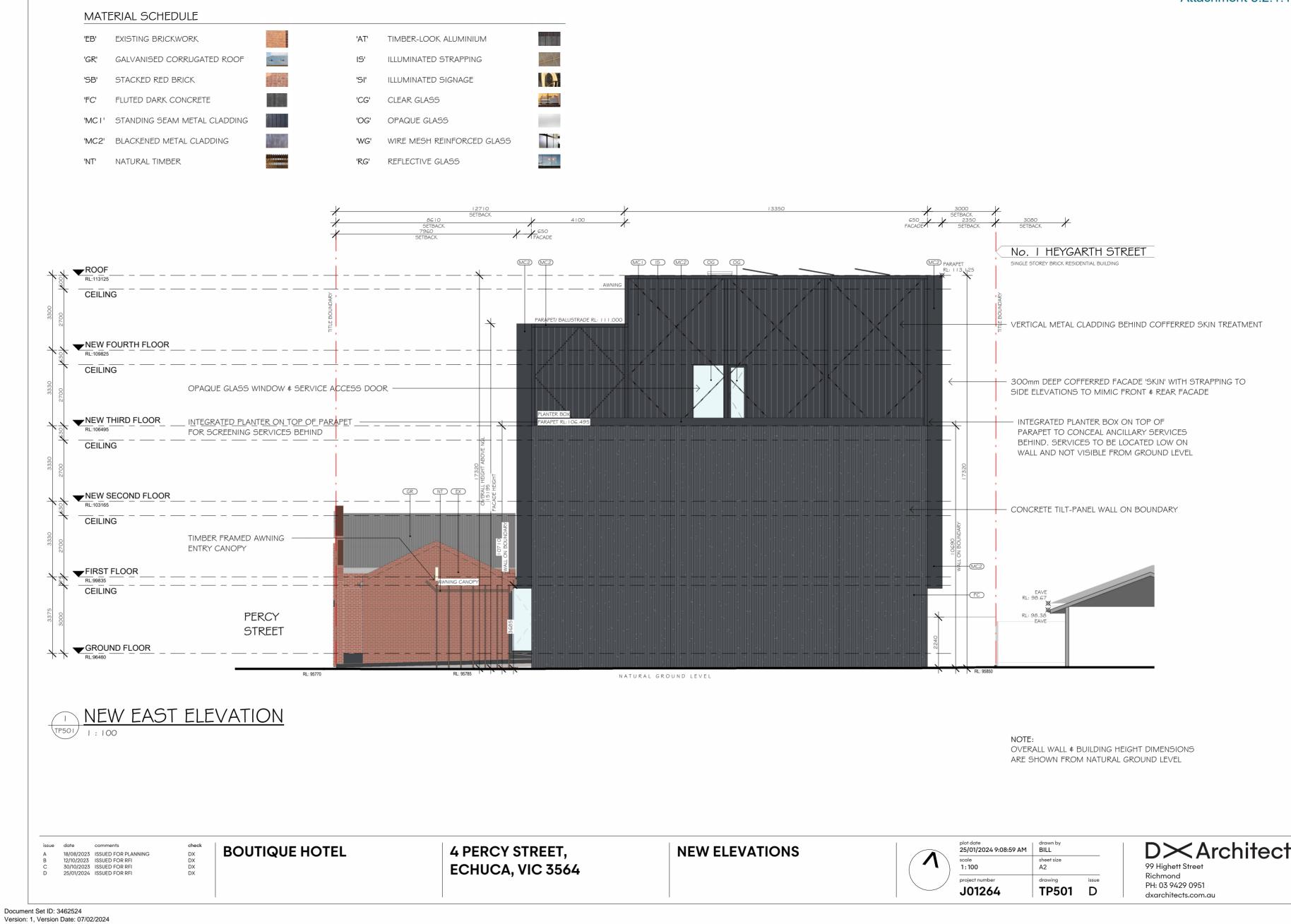




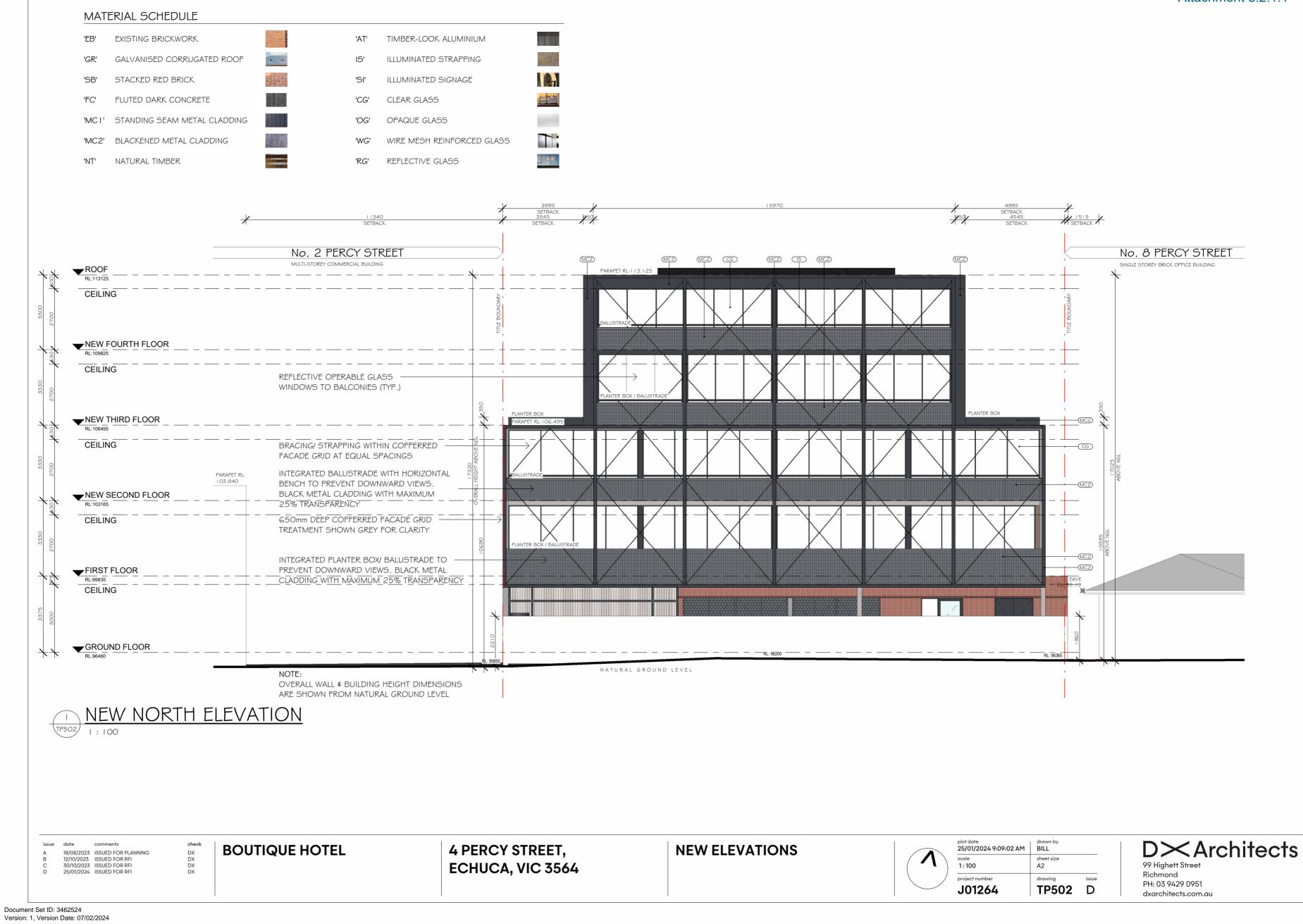




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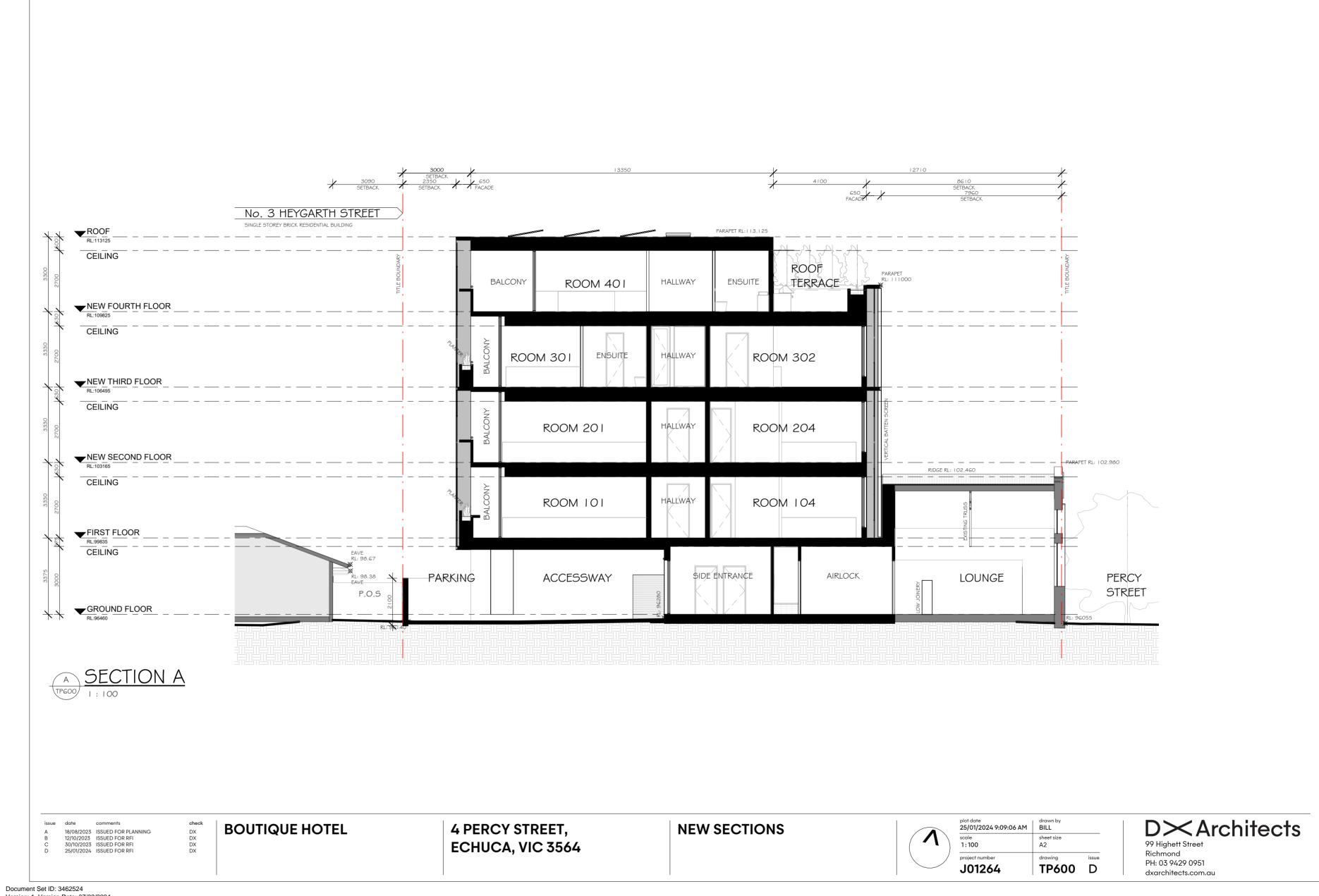


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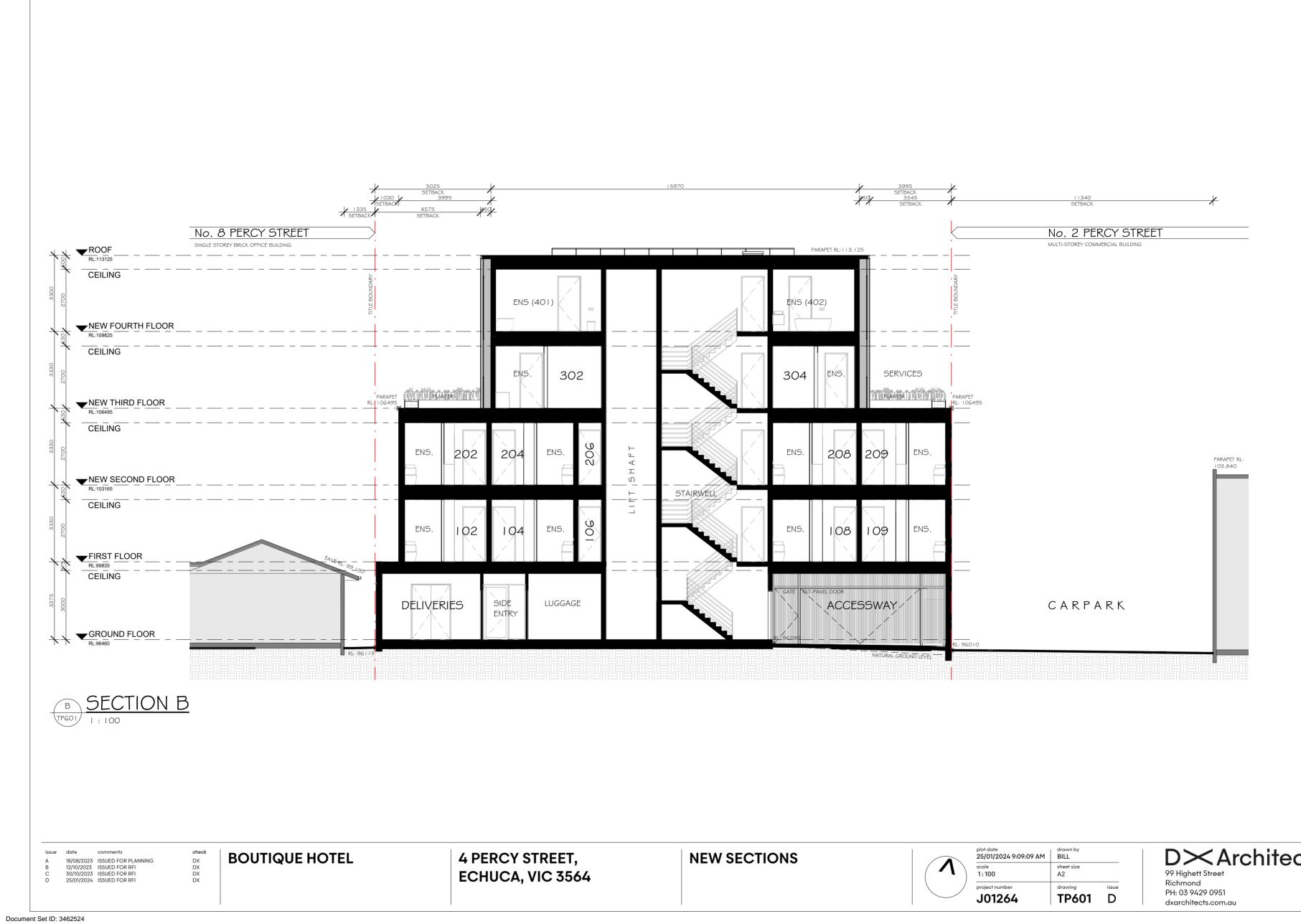




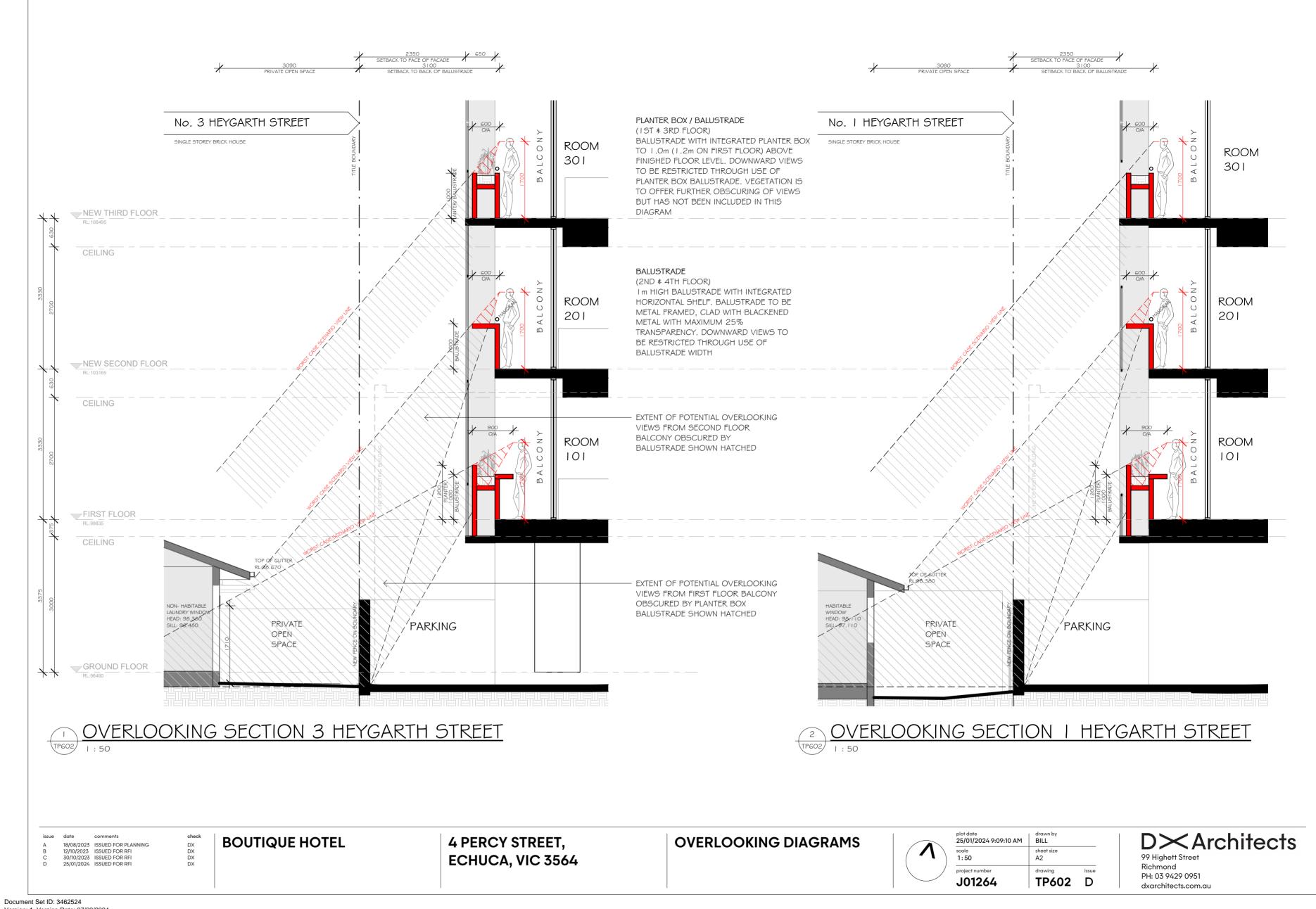
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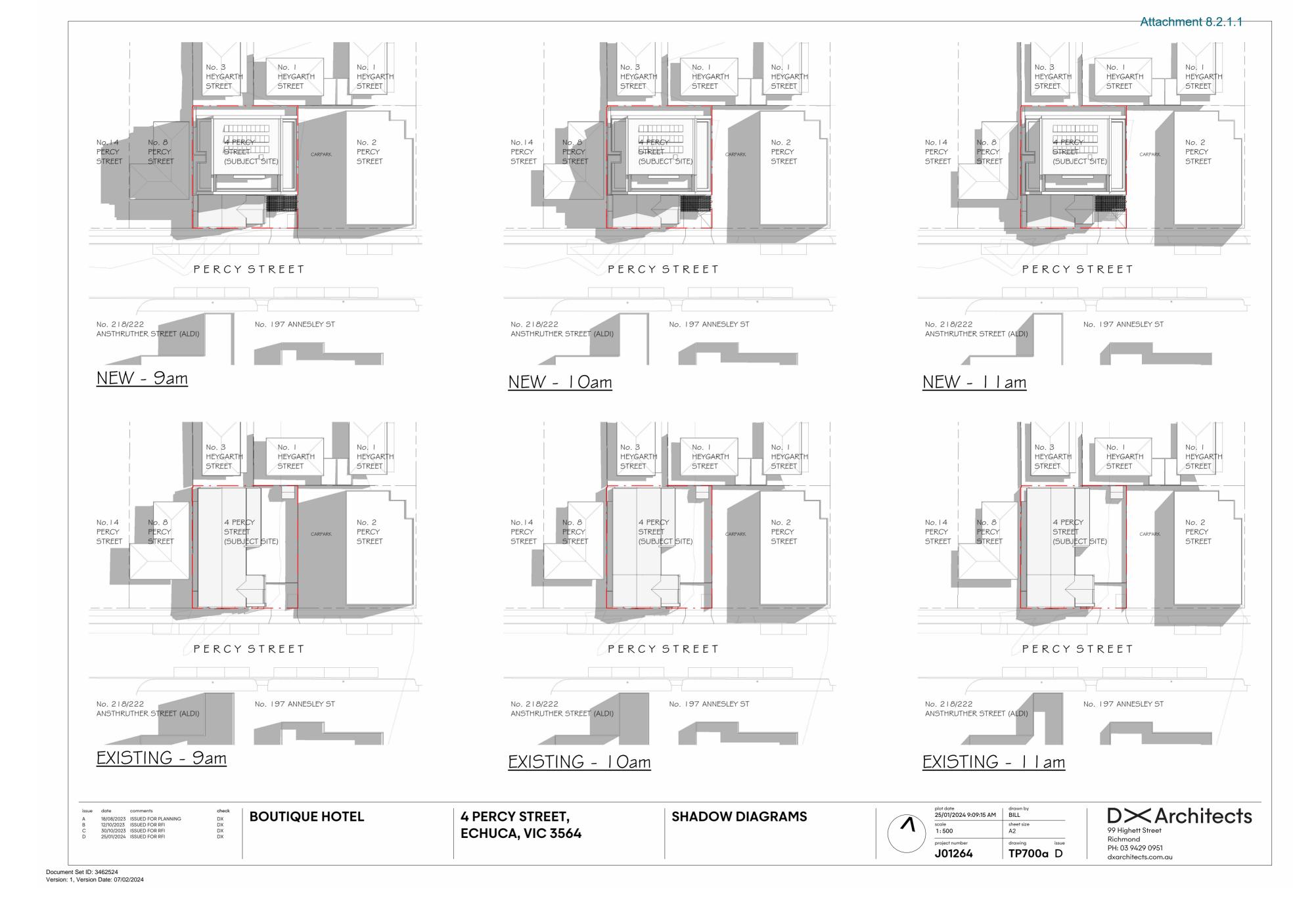
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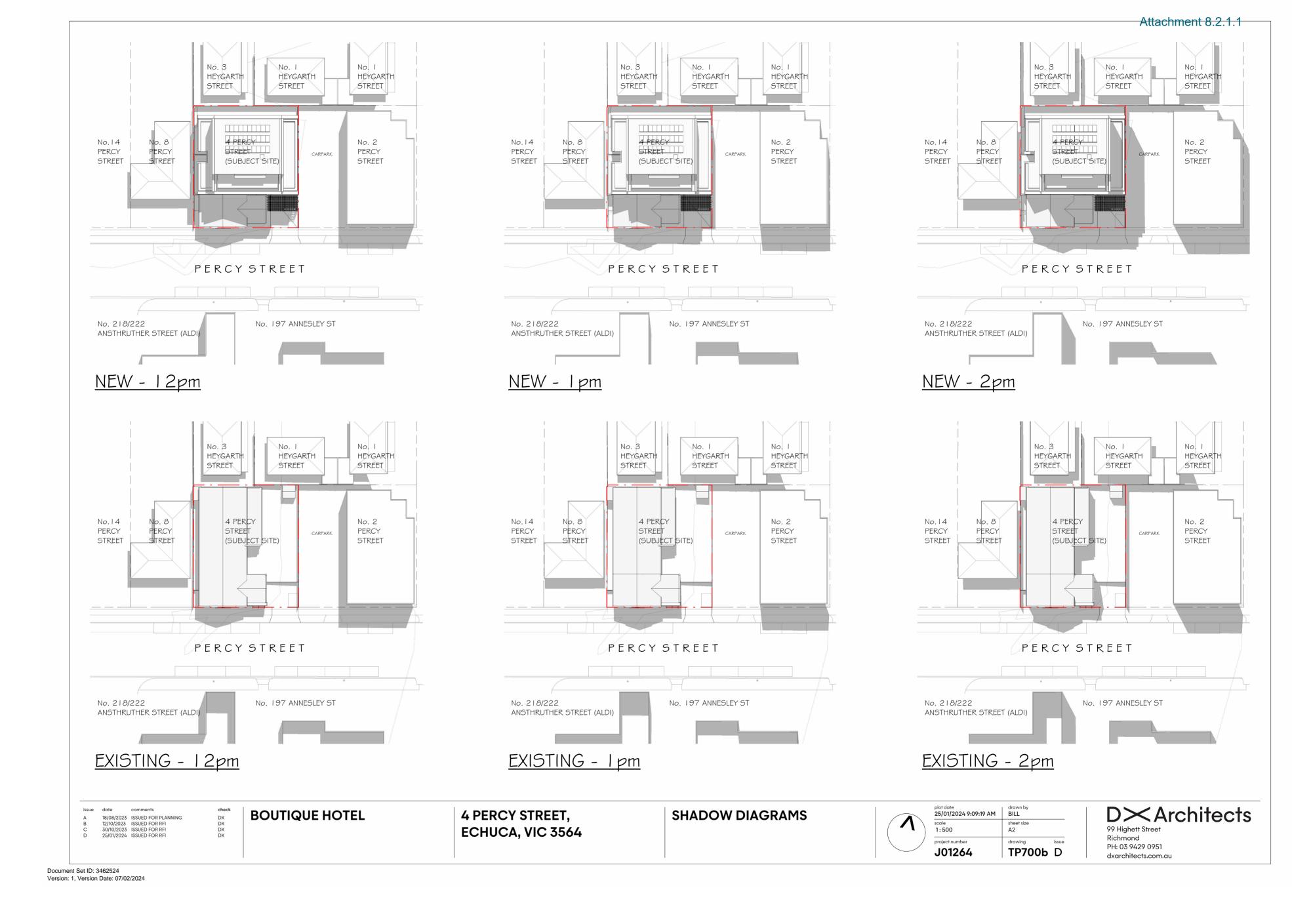


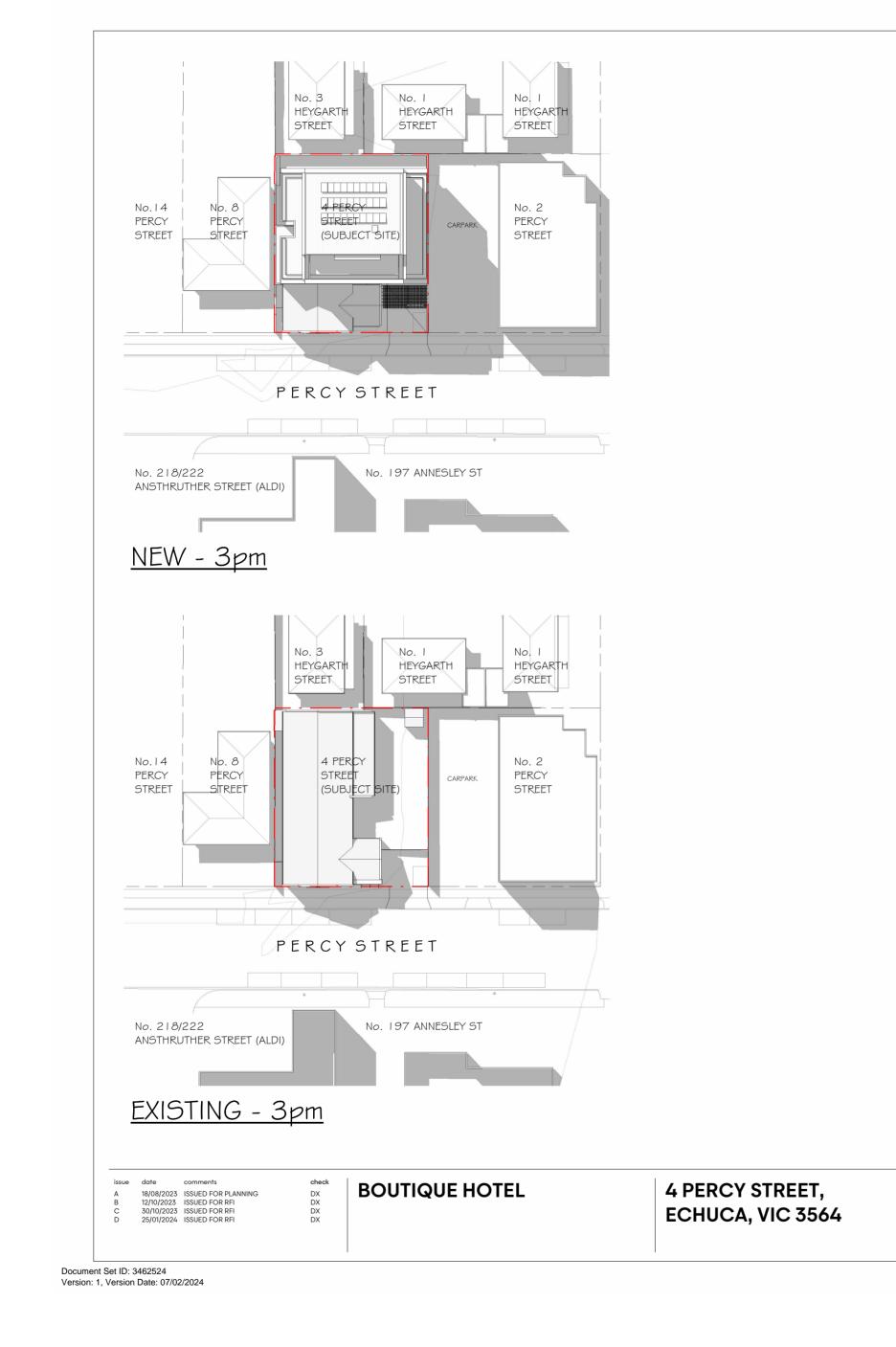
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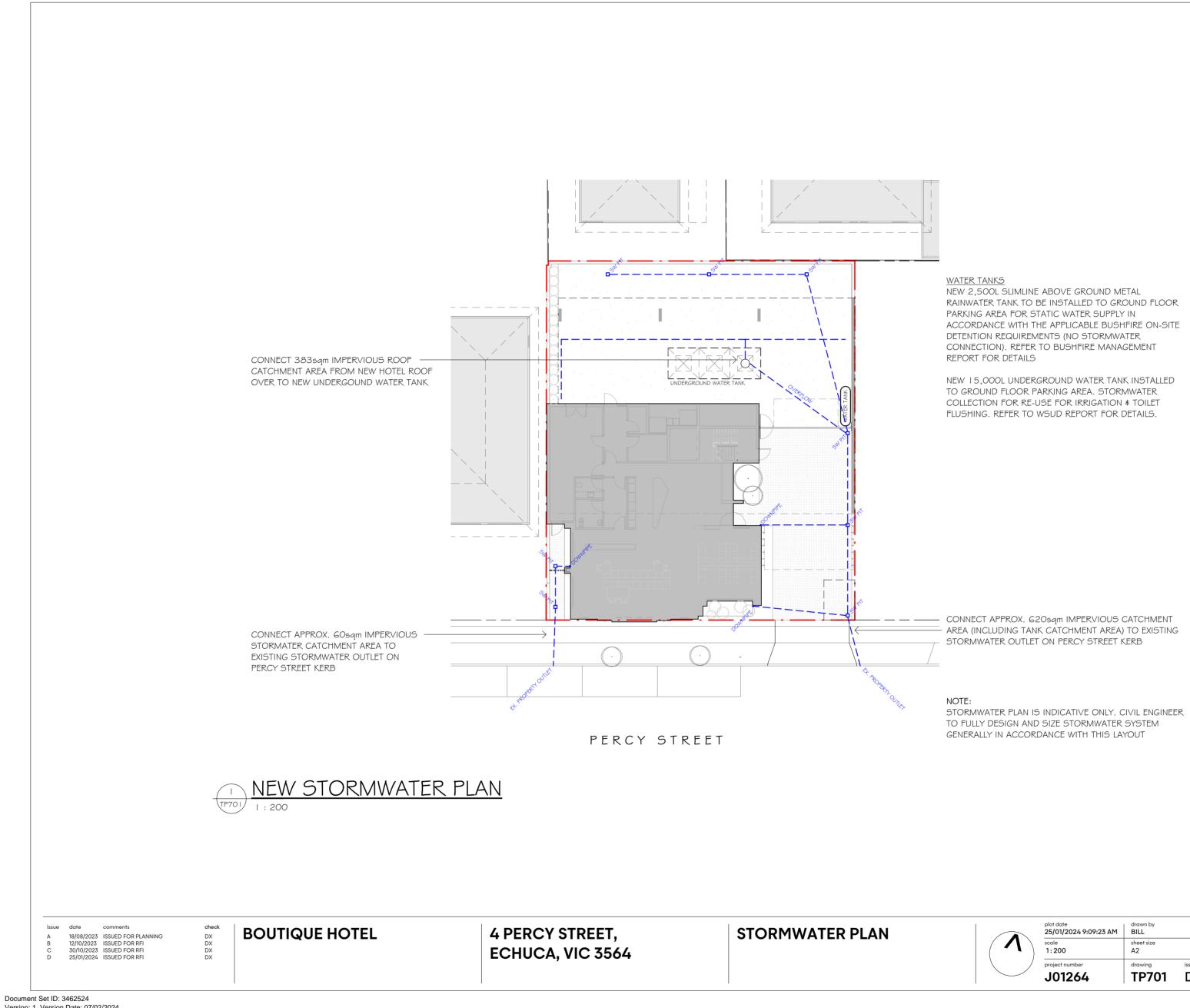
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CONTEXTUAL IMPRESSION

The attached contextual impression has been provided to demonstrate a realistic size and scale of the proposal within the surrounding context.

All efforts have been made to orientate, size and scale the proposed building as close as possible, however the nature of contextual imagery is imprecise and we cannot guarantee the accuracy of this generated imagery.

The attached scaled elevations \$ sections should be used as the primary reference for the size and scale of the proposal.

CONTEXTUAL IMPRESSION	plot date 25/01/2024 9:09:32 AM scale	drawn by BILL sheet size A2		D Architects 99 Highett Street
	project number J01264	drawing TP803	issue D	Richmond PH: 03 9429 0951 dxarchitects.com.au



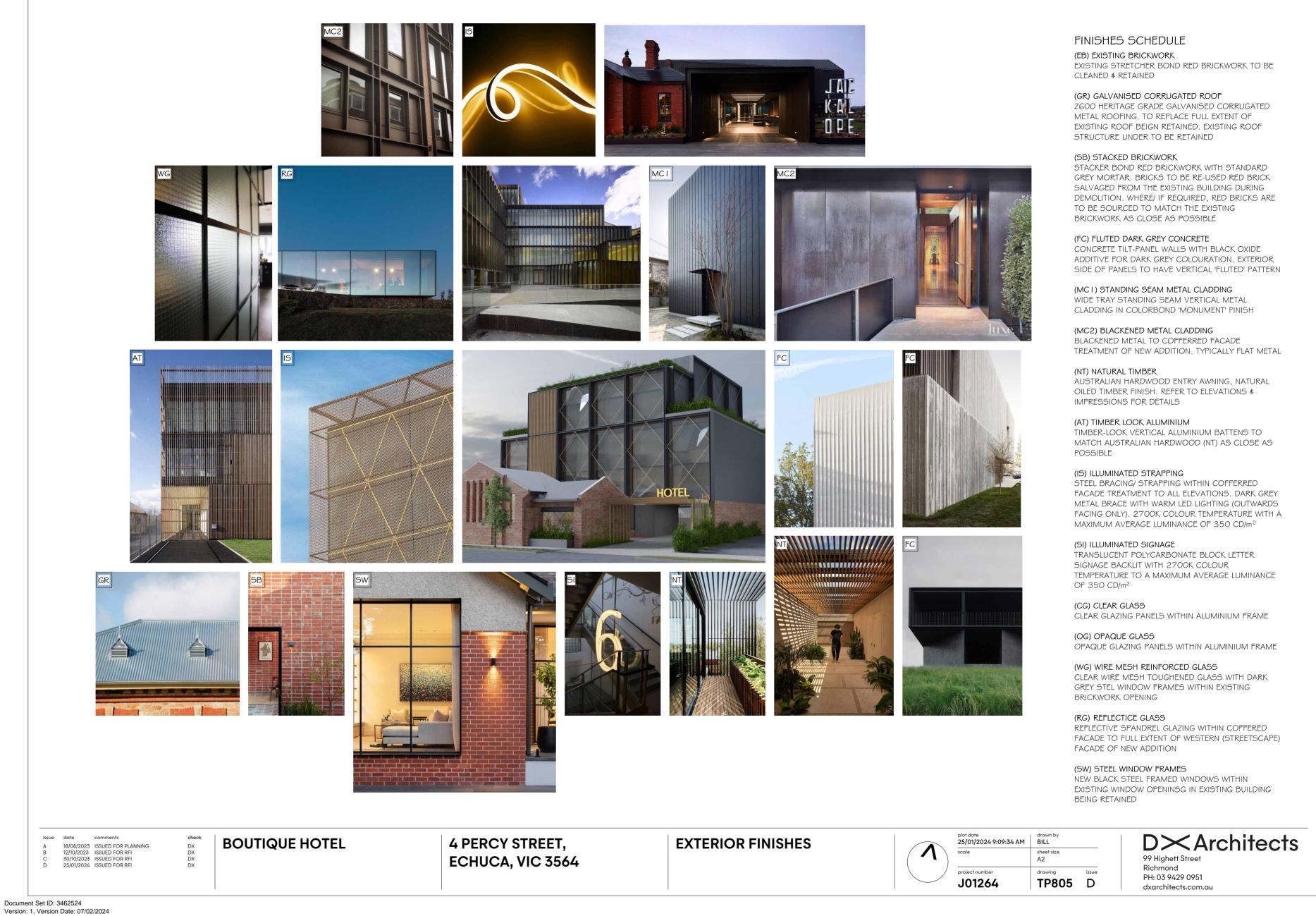
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The attached scaled elevations \$ sections should be used as the primary reference for the size and scale of the proposal.

CONTEXTUAL IMPRESSION	plot date 25/01/2024 9:09:32 AM scale	drawn by BILL sheet size A2	D>Architects
	project number J01264	drawing issue TP804 D	Richmond PH: 03 9429 0951 dxarchitects.com.au



Version: 1, Version Date: 07/02/2024



ECHUCA, VIC 3564

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SIGNAGE DETAILS		plot date 25/01/2024 9:09:35 AM scale 1: 50 project number J01264	drawn by BILL sheet size A2 drawing TP902	issue D	D Architects 99 Highett Street Richmond PH: 03 9429 0951 dxarchitects.com.au
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8.2.2 PLN032/2024 – 2611 Murray Valley Highway, Torrumbarry

Directorate:	Sustainability
Responsible Officer:	Planning Coordinator
Manager:	Manager Planning and Building
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Not Applicable
Other Strategic Context:	Not Applicable

1. PURPOSE

The purpose of this report is to provide a recommendation to Council to determine planning application PLN032/2024.

An application has been received for land at 2611 Murray Valley Highway, Torrumbarry for the *'use* and development of the land for storage in the Farming Zone Schedule 1 and alteration to access of a Transport Zone 2 pursuant to Clause 52.29.'

The application was advertised, and 3 objections have been received. The application has been assessed against the provisions of the Campaspe Planning Scheme and it is officers' recommendation that the application should be refused.

2. **RECOMMENDATION**

That Council refuse Planning Application PLN032/2024 on the following grounds:

- 1. The proposal does not meet the provisions of Clause 13.07-1S Land Use Compatibility and will lead to an adverse outcome in the context of the area.
- 2. The proposal is in direct conflict with Clause 14.01-1L-03 Non-Agricultural Land Use in Campaspe.
- 3. The proposal does not meet the strategies at Clause 15.01-6S Design for Rural Areas, particularly in relation to the protection of rural character.
- 4. The proposal does not adequately meet the purpose and decision guidelines of Clause 35.07 Farming Zone.

3. BACKGROUND

Subject Site and Surrounds

The subject site comprises one lot being, Lot 1 on PS430709 and is known as 2611 Murray Valley Highway, Torrumbarry. The site is an irregular shape, has an area of 2.907ha. and a frontage to Murray Valley Highway of 286 metres.

The site comprises generally cleared land with a dwelling and associated outbuildings in the northeast corner. The site is used for rural living purposes. Minimal vegetation is located throughout the site.

A dam is located in the southern part of the site. Vehicle access is located off Murray Valley Highway. No easements are located onsite.

The site is not in an area of Aboriginal Cultural Heritage Sensitivity.

Covenant P787590J applies to the site and covenants that without the previous consent in writing the Transferors will not:

- 1. Construct any building or fence closer than 20 metres to the alignment of any road or reserve nor closer than 60 metres to the intersection of the alignments of any two roads.
- 2. Plant or establish a plantation of trees or shrubs within 300 metres of the intersection of the alignment of any two roads.
- 3. Destroy, remove or cut-down any living trees within 20 metres of the alignment of any road or within 20 metres of any watercourse and also shall not destroy, remove or cut down such trees without previously obtaining the written consent of the Shire of Rochester.
- 4. Construct any building designed for habitation on the subject lands without first having constructed or placed on the subject land a water storage tank or tanks, having a capacity of not less than 25,000 litres and being in sound condition.
- 5. Construct or display any sign on the subject land save for any non-illuminated sign less than 1 square metre in area.

Section 173 Agreement P363423L applies to the site and states:

- 1. No building or work other than a fence shall be constructed closer than 20 metres to the alignment of any road or reserve or closer than 60 metres to the intersection of the alignments of any two roads and no plantation of trees or shrubs shall be established within 300 metres of the intersection of the alignment of any two roads, and the destruction of any living trees within 20 metres of the alignment of any road or within 20 metres of any watercourse is prohibited except with the consent of council.
- 2. The purchaser acknowledges having been advised by the vendors that provision of a 25,000 litre water storage tank is necessary prior to the issuance of building approval and such tank(s) to be installed prior to the issuance of a Certificate of Occupancy for the dwelling by the relevant authority.
- 3. Any advertising sign under the Rochester Planning Scheme may be displayed on the premises to which the sign relates provided that it is not illuminated, is not greater than one square metre in area and relates to a permitted activity on the Rochester Planning Scheme. Advertising signs on allotments fronting the Murray Highway require a permit from the Road Construction Authority, Bendigo.

The site has the following immediate interfaces:

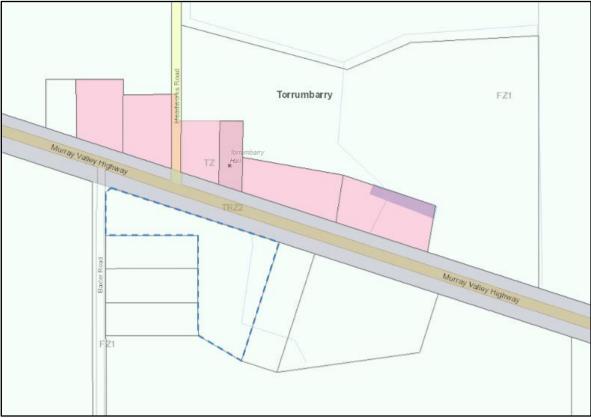
- The Murray Valley Highway abuts the site to the north. Opposite the site, north of the Highway, is land used for agricultural, pub / accommodation, a service station and a site occupied by a transport company.
- No. 2609 Murray Valley Highway abuts the site to the east and comprises generally cleared agricultural land with an associated dwelling, outbuildings and farm buildings. Minimal vegetation is located throughout the site. Dams are located throughout the site. Vehicle access is located off the Murray Valley Highway.
- Lot 2 on PS430709 abut the site to the south. This property comprises generally cleared vacant agricultural land. Drainage infrastructure, including channels and dams, are located throughout the site. Vehicle access is located off Baxter Road
- Baxter Road and Nos. 11, 17 and 21 Baxter Road abut the site to the west. Nos. 11, 17 and 21
 Baxter Road are used for rural living purposes and comprise dwellings and associated
 outbuildings. Minimal vegetation is located throughout the sites. Vehicle access is located off
 Baxter Road. Land west of Baxter Road is used for agricultural purposes.

The main site / locality characteristics are:

- The site and surrounding area are located within the Farming Zone Schedule 1.
- Land surrounding the site primarily comprises generally cleared agricultural land with associated dwellings, outbuildings and farm buildings as well as land for rural living.
- Minimal vegetation is generally located throughout sites.
- Drainage infrastructure, including channels and dams, are located throughout the area.
- The Echuca CBD is located approximately 24 kilometres south-east of the site.



Figure 1: Subject site outlined in red





4. PROPOSAL

This application seeks approval for the use and development of the land for a Store pursuant to Clause 35.07 Farming Zone; and to create or alter access to a road in a Transport 2 Zone pursuant to Clause 52.29 Land Adjacent to the Principal Road Network.

The store facility will allow for the storage of 98 vehicles / machinery items. It will primarily be used to store boats and caravans but may include other vehicles, trailers and machinery. The vehicles / machinery will be stored in a shed and an open gravel area. The shed will store 15 vehicles and the open-air area will store 83 vehicles. The area will be fenced with 1.8 metre high colorbond fencing surrounding the storage site area.

The built form will be located behind the existing dwelling. The store shed will be 540 square metres (9 metre wide x 60 metre long) and will have a maximum height of 5.075 metres. A roller door will be provided to each store bay and will be located on the eastern side of the building. The shed will comprise corrugated iron roof and wall cladding.

A 113 square metre portable office will be located in proximity to the store shed and will be singlestorey. The application does not specify the materials or height of the office however the photos show it will be single-storey. External lighting will be provided to the office.

The open-air gravel store spaces will be located behind the existing dwelling and around the proposed built form. The open-air spaces will be located in proximity to the proposed store shed. The bays will be 10 metres long and 4 metres wide.

Access to the site will be via the existing crossover located off the Murray Valley Highway. The access will be upgraded to accommodate a car with a caravan entering and exiting the site at the same time.

The store is proposed to operate 9am to 5pm Monday to Sunday and will be operated by the landowners. After hours attendance will be permitted by appointment only and will be from 5pm to 9pm Monday to Sunday during summer. There will be a maximum of three after hours appointments per day during daylight savings. Staff may be employed in the future if there is the demand. Two staff parking bays are provided onsite to cater for the potential future provision of staff.

The existing dam may be enlarged to allow for stormwater management associated with the site operations. Any approvals associated with this would be subject to separate consideration.

The development will comprise two stages. Stage 1 will include the upgrade works to the driveway and access to the Murray Valley Highway, the store shed, office and the setting down of gravel for 31 store bays. Stage 2 will include the installation of the gravel areas for an additional 52 store bays.

No vegetation will be removed.

The proposal does not breach Covenant P787590J or Section 173 Agreement P363423L.



Figure 3: Proposed Site Plan

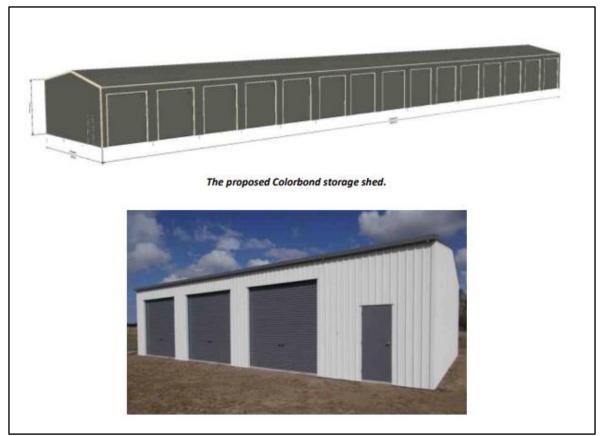


Figure 4: Elevations and imagery of the proposed storage building



Figure 5: Image of proposed site office



Figure 6: Image of proposed site office



Figure 7: Image of proposed site office

5. PLANNING PROVISIONS – CAMPASPE PLANNING SCHEME

Planning Permit Triggers

Clause	Permit Trigger
35.07-1 Farming Zone	 A permit is required to use the land for store in the Farming Zone.
Clause 35.07-	 A permit is required to construct a building or carry out
4 Farming Zone	works with a use in Section 2 of Clause 35.07-1.

	 A permit is required for a building within 100m of Transport Zone 2. A permit is required for a building within 100m of a dwelling not in the same ownership. A permit is required for a building within 100m of a waterway, wetland or designated flood plain.
Clause 52.29- 2	A permit is required to create or alter access to a road in a Transport Zone 2.
Land Adjacent	
to the principal	
road network	

Signage

The applicant's planning report has identified the inclusion of a 1 metre squared business identification sign, however, the formal application request did not seek planning approval for the sign. Given no signage details have been included and the formal request wasn't made, officers have not considered signage as part of this application.

Planning Policy

Municipal Planning Strategy (MPS)

Clause 02.01-3	Settlement
Clause 02.03-5	Built Environment and Heritage
Clause 02.03-7	Economic Development
Clause 02.04	Strategic Framework Plans

Planning Policy Framework (PPF)

Clause 11	Settlement
Clause 13.02-1S	Bushfire Planning
Clause 13.05-1S	Noise Management
Clause 13.07-1S	Land Use Compatibility
Clause 13.07-1L-01	Land Use Conflicts in Campaspe
Clause 14.01-1S	Protection of Agricultural Land
Clause 14.01-1L-03	Non-Agricultural Land Use in Campaspe
Clause 15.01-2S	Building Design
Clause 15.01-6S	Design for Rural Areas

Zone

Clause 35.07	Farming Zone
Other Provisions	
Clause 52.06	Car Parking
Clause 52.29	Land Adjacent to the Principal Road Network
Clause 65.01	Approval of an Application or Plan

Relevant incorporated or reference documents

Infrastructure Design Manual Loddon Mallee North Regional Growth Plan, 2014 Regional Rural Land Use Strategy & Implementation 2008 & 2010

6. **REFERRALS**

The application was referred to one external authority and two internal Council Departments. The following table makes note of the type of information requested and whether conditions were requested. In some cases, notes or other advice were included in the referral response.

	Information type	Requests Permit Conditions	Any Other Advice (Notes etc.)
External Authority	Section 55 or Section 52		
Head, Transport for Victoria	Section 55	Yes	Yes
Internal Department			
Design and Road Services Department	Info	Yes	Yes
Environmental Health Department	Info	Yes	No

7. PUBLIC NOTIFICATION

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing two signs onsite

The notification has been carried out correctly. Four objections were received, with one objection subsequently withdrawn.

Three objections remain.

Objection 1:

- Disruption of lifestyle and country lifestyle
- Causing stress and anxiety
- Did not think anything would be built on land (no major developments or estates)
- Noise of construction
- Continuous noise from caravans and boats assessing the storage shed
- Lighting issues
- Not enough notice
- Not consistent with the purpose of the zone
- Crime

- Classification of building (building regulations)
- Possible extension impacting plains wanderer
- No need for further storage sheds
- Hours of operation impacts peace and quiet
- Lack of management plan to prevent lingering
- Traffic concerns

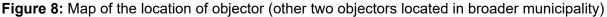
Objection 2: (not on map)

- This type of development will discourage people to come and visit the countryside
- Potentially have a negative impact on the environment

Objection 3: (not on map)

- Effect to the environment
- Visual effect
- Traffic entering and exiting slowly





8. PLANNING ASSESSMENT

Non-agricultural uses in the Farming Zone pose an ongoing risk to rural Councils through the permanent removal of productive agricultural land. Planning Schemes in rural municipalities generally address these challenges through directing 'non-agricultural land uses' to appropriately zoned land (i.e. industrial/commercial) and using local planning policies to discourage specific land uses in the Farming Zone, to protect the primacy of agriculture.

The proposal is seeking approval to use the land as a store for up to 98 vehicles/machinery items. The store will primarily be used for the storage of boats and caravans but may include other vehicles, trailers and machinery.

A store is defined in the Planning Scheme as '*land used to store goods, machinery, or vehicles.*' The land use term is nested under warehouse and is a Section 2 use in the Farming Zone, a use which requires planning approval.

State Planning Policy at Clause 14.01-1S seeks to 'protect productive agricultural land from unplanned loss due to permanent changes in land use' and 'prevent inappropriately dispersed urban activities in rural areas.' Local Policy of the Campaspe Planning Scheme at Clause 14.01-1L-03 actively discourages use of Farming Zone land for the purposes of 'store' or 'warehouse'.

<u>Use</u>

A planning permit is required to use the land for 'store' in the Farming Zone. In assessing the proposed land use, the Farming Zone and land use compatibility with surrounding areas, specifically sensitive uses must be considered.

An application under the provisions of the Farming Zone must address the purpose of the Zone. This is the primary basis for any decision-making process for the responsible authority.

The purpose of the Farming Zone is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To provide for the <u>use of land for agriculture.</u>
- To encourage the <u>retention of productive agricultural land.</u>
- To ensure that <u>non-agricultural uses</u>, including dwellings, do not adversely affect the use of <u>land for agriculture</u>.
- To encourage the retention of employment and population to support rural communities.
- To encourage use and development of land based on <u>comprehensive and sustainable land</u> <u>management practices</u> and infrastructure provision.
- To provide for the use and development of land for the specific purposes identified in a schedule to this zone

In considering this application against the Farming Zone and other provisions of the Campaspe Planning Scheme there are two key questions to be considered:

- 1) Does the land have productive agricultural values?
- 2) Is the use of the land for store appropriate?

The surrounding context demonstrates the area holds productive agricultural value with significant farming evident. This is further underpinned by Clause 02.04 *Strategic Framework Plans* which recognises the subject site is within an area of productive agricultural land.

The applicant has submitted that due to the site's size being approximately 2.9 hectares it is unsuitable for significant agricultural production. Officers understand this position and postulate that the site is likely the result of a previous subdivision in the 1980s. At the time of the subdivision the covenant and Section 173 agreement were included on title. While size of land forms part of the consideration of whether land could sustain productive agriculture, it cannot be looked at in isolation.

When considering a land's ability to be productive matters to be reviewed include access to water or other infrastructure, soil conditions, ability to consolidate into larger nearby land holdings and surrounding context. The size of a site is not the determining factor in its ability to be agriculturally productive. The subject site is constrained on three sides by existing dwellings and the Murray Valley Highway, however, adjoins a larger land holding that is actively farmed. The surrounding area demonstrates the land conditions are conducive to farming, however, due to size and surrounding infrastructure the subject site is limited in its opportunities to be agriculturally productive.

A site within the Farming Zone that does not present immediate opportunities for traditional farming does not automatically infer that other land uses are suitable. In these circumstances, the surrounding area, surrounding land uses and context should be considered. In this instance the question remains, is the use and development of the land for store appropriate?

In addition to the purpose of the Farming Zone, the provisions of the Farming Zone direct that consideration must be given to the relevant decision guidelines. These decision guidelines inform the consideration of the question of how non-agricultural uses fit within the purpose of the Zone.

The overall objective of State and Local policies seeks to ensure that agricultural land is carefully managed to prevent adverse impacts on agricultural production, prevent the fragmentation of rural land and to ensure an orderly development of appropriate non-agricultural uses in rural areas so that agricultural production of these areas is not disadvantaged or prejudiced by ad hoc and unplanned development.

Local Policy at Clause 14.01-1L-03 discourages non-agricultural use and development in all rural areas other than those that support agriculture. Whilst the context of this area is unique in its vicinity to the township of Torrumbarry, the nearby residential uses and the surrounding nature of tourism attracted by the nearby Murray River, an application that goes against policy as such should provide an exemplary outcome, both in regard to the use and built form.

The Planning Policy Framework also provides guidance on how non-agricultural land uses should be developed and how to consider land use compatibility.

Clause 13.07-1S seeks to ensure that use or development of land is compatible with adjoining and nearby land uses and avoid locating incompatible uses in area that may be impacted by adverse off-site impacts from commercial, industrial and other uses. The application seeks to develop a store in a context that contains both agricultural uses and immediately adjacent sensitive land uses (dwellings).

Concerns have been raised in relation to the use of the land as part of the advertising process, specifically in relation to:

- Property security given the site is proposed to store high-value assets within minimal built form to ensure the assets are secure.
- Hours of operation, noting appointments are proposed to be up to 9pm, seven days a week during summer months.
- Lack of patron management plan to resolve people lingering on the land. Amenity impacts from dust and lighting
- Amenity impact of noise from traffic.

The applicant has proposed limiting afterhours appointments to summer months to reduce the requirement for substantial lighting within the site and the use of gravel throughout the accessways to minimise dust. Security and privacy for adjoining land uses is only proposed to be mitigated by 1.8 metre colourbond fence.

A noise or acoustic assessment was not provided by the applicant and while officers note that the closest dwelling not in the same ownerships is approximately 30 metres from the accessway into the site and around 55 metres from the site office peak periods to demonstrate up to 25 vehicle trips per day. It is further noted that these peak periods continue for days/weeks at a time and many open-air bays directly abut the adjoining dwellings to the west. Clause 13.05-1S outlines strategies to minimise impact from noise including building siting, building design and land use separation. The lack of consideration of amenity impacts as a result of noise in the application given the close proximity of sensitive land uses places further doubt about the suitability and compatibility of this land use in the established context.

While a store may be considered a lower impact land use than other uses permissible in the Farming Zone, in this circumstance it is officers' assessment that it not compatible with the established context of the area and will lead to adverse off-site impacts.

Built Form

The proposal presents both open-air and enclosed storage for 98 vehicles including cars, trailers, boats and machinery with a limited number (15) contained within the building.

Clause 15.01-6S Design for Rural Areas contains the following strategies to ensure development respects valued areas of rural character:

- Ensure that the siting, scale and appearance of development protects and enhances rural character.
- Protect the visual amenity of valued rural landscapes and character areas along township approaches and sensitive tourist routes by ensuring new development is sympathetically located.
- Site and design development to minimise visual impacts on surrounding natural scenery and landscape features including ridgelines, hill tops, waterways, lakes and wetlands.

The application provides minimal consideration of the rural setting in which it is sited with limited built form and no landscaping to assist in softening the proposal within the surrounding area. The site is located along a township entrance and tourist route and is not considered sympathetic to the location which has a sense of rural character. The built form presented by the site office does not demonstrate development that protects and enhances the rural character of the area. The proposal does not present a development that respects the rural character and setting and is inconsistent with the strategies of Clause 15.01-6S.

Decision Guidelines at Clause 35.07 Farming Zone require assessment of the impact of the siting, design, height, bulk, colours and materials to be used on the natural environment, major roads, vistas and water features. The Township of Torrumbarry is located along a main road, with the subject site being highly visible due to its direct frontage to the Highway. The applicant has sought to fully surround the site with colourbond fencing as the only way to treat the sites interface with the road and /or surrounding neighbours. This is not a suitable solution and will lead to a visually dominate feature within the landscape of the area.

The existing covenants and agreements on the land precludes landscaping within a majority of the site. It is not clear why these restrictions were originally put in place on the property however in the consideration of this proposal they have significantly limited the ability for the site to integrate landscaping which may have provides a solution to some of the concerns, particularly in relation to visual amenity. It is open to the applicant, as part of a new process to consider applying to end or amend the agreement and covenant.

The proposed built form and visual amenity impacts which will occur as a result of the application in this context are not considered acceptable and will have an adverse impact on the characteristics of the area.

Parking

Table 1 at Clause 52.06 prescribes a car parking rate of 10% of the site with accessways able to be included if directly abutting a car park space. In this instance, the applicant has not requested a waiver in car parking requirements. Officers note that there is sufficient space in front of the bays to provide for car space on the site to satisfy the requirements of Clause 52.06.

<u>Access</u>

The site is accessed via an existing crossover from Murray Valley Highway to the north which is identified as being a Transport 2 Zone road.

The applicant submitted a Traffic Impact Assessment Report (TIAR) by O'Brien Traffic dated 5 February 2024. At Section 6.1 of the TIAR outlines expected trips to the site that is generated by the proposal, with 14-15 trips per day projected for 'on-season' times being Summer, 20-25 trips per day at the highest tourism days and 0-5 trips expected during the 'off-season'. Based on the increase in traffic volume to the site, a recommendation of the TIAR is to alter the existing crossover through sealing and widening the crossover.

Pursuant to Clause 52.29-2 a permit is required to alter access to a road in a Transport Zone 2. Subsequently the application was referred to the Department of Transport and Planning (DTP) who provided support for the application subject to conditions in relation to number of accessed, drainage, design standard for crossover and treatment.

9. CONCLUSION

On balance, the proposal does not align with the purpose of the Zone and is not supported by planning policies, particularly in relation to the rural land issues and land use compatibility. An application that seeks support against clear direction on agricultural areas should provide a consummate approach to the rural character of the area through design, built form and landscaping treatment. The non-agricultural use should appropriately minimise adverse off-site impacts through building design and land use separation.

As the application has not demonstrated that this proposal can achieve these matters, it is officers' recommendation that the proposal should not be supported, and is recommended for refusal on the following grounds:

- The proposal does not meet the provisions of Clause 13.07-1S Land Use Compatibility and will lead to an adverse outcome in the context of the area.
- The proposal is in direct conflict with Clause 14.01-1L-03 Non-Agricultural Land Use in Campaspe.

- The proposal does not meet the strategies at Clause 15.01-6S Design for Rural Areas, particularly in relation to the protection of rural character.
- The proposal does not adequately meet the purpose and decision guidelines of Clause 35.07 Farming Zone.

8.2.3 Planning Decision Monthly Update

Directorate:	Sustainability	
Responsible Officer:	Manager Planning and Building	
Manager:	Manager Planning and Building	
Attachments:	1. Monthly Councillor Reporting [8.2.3.1 - 4 pages]	
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.	
Council Plan Reference:	Not Applicable	
Other Strategic Context:	Not Applicable	

1. PURPOSE

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 31 July 2024.

2. **RECOMMENDATION**

That Council note the determined planning permit applications and other planning decisions to 31 July 2024.

3. DISCUSSION

The snapshot provided below outlines the number of applications determined and processing times of determined planning permit applications for the month of July 2024.

- 34 planning permit applications were received.
- 26 planning permits determined (including VicSmart)
- In total 52 planning decisions were processed with the following breakdown:
 - o 18 standard planning permits determined
 - o 8 VicSmart planning permits determined
 - o 9 secondary consents determined.
 - 11 condition plans determined.
 - o 6 extensions of time determined

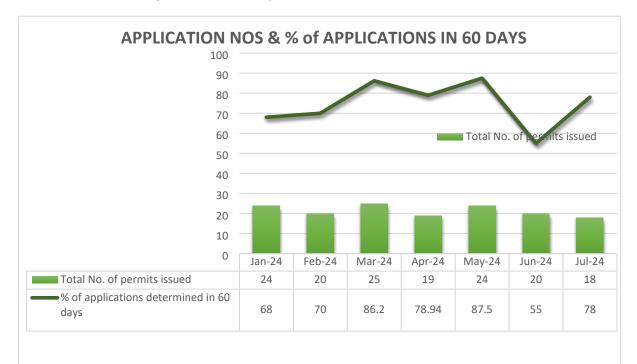
The median processing of standard applications determinations was 48.5 days for the month of July.

The median processing of a VicSmart application to determination was 4 days for the month of July.

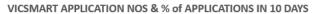
Campaspe's percentage of standard applications determined in 60 days was 78 percent which is significantly higher than the State average of 65.32 percent for July

With VicSmart applications, the State average for July was 81.63 percent, while Campaspe Shire achieved 100 percent for the month. All VicSmart applications were decided upon under the statutory timeframe of 10 business days.

For the month of July an additional 11 applications were received compared to June. A higher number of planning decisions were also made with an improved decision timeframe for standard applications.



There are no planning matters currently with VCAT.





It is noted that the statutory timeframe to determine an application within 60 days under the Planning and Environment Act 1987 includes mandated referral authority time and advertising. When reviewing the timeframes, consideration must be applied where the application has

requested additional time to resolve matters for an improved outcome, resolving matters with referral authorities or where the additional information sought requires specialised skills.

Planning Register

All planning permit applications are available on the planning register to view the progress of the application, check if further information is required, check for public notification and view decisions on applications: online www.campaspe.vic.gov.au/Plan-build/Planning/Planning-register.

Delegate Decisions 01-Jul-2024 to 31-Jul-2024

Application ID	Full Details	Property Address	Stage/Decision
PLN018/2022.A	AMENDMENT Buildings and works (Dwelling extension) in the Farming Zone Schedule 1	241 Griffin Road KOYUGA VIC 3622	PmtAmend
PLN037/2024	Buildings and works (carport) in the Farming Zone 2 and the Restructure Overlay	153 Bangerang Road ECHUCA VILLAGE VIC 3564	Withdrawn
PLN040/2024	Buildings and works (shed) in the Farming Zone – Schedule 1 and Restructure Overlay – Schedule 6	44 Cornella-Toolleen Road TOOLLEEN VIC 3551	Withdrawn
PLN063/2024	Partial demolition with Buildings and works (dwelling extension) in the Bushfire Management Overlay Schedule 1, Heritage Overlay Schedule HO87 and the Land Subject to Inundation Overlay	28 Dickson Street ECHUCA VIC 3564	PInRecvd
PLN067/2024	Earthworks (levee) in the Farming Zone Schedule 1 and Floodway Overlay	793 Two Tree Road RUSHWORTH VIC 3612	Refused
PLN079/2024	Buildings and works (dwelling extension, Carport and Outbuilding) in the Rural Activity Zone and Environmental Significant Overlay -Schedule 1	29 River View Court WHARPARILLA VIC 3564	PrmIssued
PLN086/2024	Buildings and works (Outbuilding) in the Bushfire Management Overlay Schedule 1	7-9 Prentice Street RUSHWORTH VIC 3612	PrmIssued
PLN097/2024	Use and development of the land for a Dwelling and Outbuilding in the Farming Zone Schedule 1 and Restructure Overlay	52 Cornella-Toolleen Road TOOLLEEN VIC 3551	Completed
PLN107/2024	Buildings and Works (access track and culvert installation) in association with an existing utility installation in the Land Subject to Inundation Overlay and Heritage Overlay HO613	Heygarth Street ECHUCA VIC 3564	PrmIssued
PLN108/2023.A	AMENDMENT - Native vegetation removal (Waranga Rail Trail) Pursuant to Clause 52.17	Esmonde Street RUSHWORTH VIC 3612	NotReq
PLN114/2024	Buildings and Works (Dwelling extension) in the Farming Zone Schedule 2 and Land Subject to Inundation Overlay	36 Sullivan Road ROCHESTER VIC 3561	PrmIssued
PLN127/2024	Buildings and works (dwelling extension) in the Farming Zone Schedule 1	1633 Prairie-Rochester Road LOCKINGTON VIC 3563	PrmIssued
PLN139/2024	Buildings and works (carport) in the Farming Zone Schedule 1	3081 Tehan Road KANYAPELLA VIC 3564	PrmIssued
PLN189/2023.A	AMENDMENT - Buildings and Works (dwelling extension) in the Land Subject to Inundation Overlay	109 Mackay Street ROCHESTER VIC 3561	PmtAmend
PLN256/2023.B	AMENDMENT Buildings and works (Depot store and ancillary office) in Industrial 1 Zone ,Design and Development Overlay Schedule 11 and Land Subject to Inundation Overlay and alteration to Transport 2 Zone pursuant to Clause 52.29 (jd)	75 Mckenzie Road ECHUCA VIC 3564	PmtAmend
PLN258/2023	Development of the land for five dwellings in the General Residential Zone, and altering access to a road in the Transport Zone 2 pursuant to Clause 52.29	361 Allan Street KYABRAM VIC 3620	PrmIssued

Monthly Determined

PLN345/2022.A	AMENDMENT - Buildings and works (Partial demolition, external alterations, driveway, swimming pool and fencing) in the Heritage Overlay Schedule HO60	100 Mitchell Street ECHUCA VIC 3564	NotReq
TPA384/2014.A	AMENDMENT - Change of use to Restricted Recreation (Gymnasium) Existing permit - Buildings and works (Retail) in the Commercial 1 Zone, Design and Development Overlay Schedule 4, associated business identification signage (including 2 illuminated signs), reduction of the car parking and waiver of loading and unloading of vehicles	190-192 Annesley Street ECHUCA VIC 3564	PmtAmend
18			Median

Monthly Determined - VicSmart

Application ID	Full Details	Property Address	Stage/Decision
PLN130/2024	VICSMART - Buildings and works (shed) in the Farming Zone Schedule 2	1757 Finlay Road TONGALA VIC 3621	Completed
PLN132/2024	VICSMART - External painting (façade and fence) in the Heritage Overlay Schedule (HO610)	11 Main Street GUNBOWER VIC 3566	PrmIssued
PLN133/2024	VICSMART - Buildings and works (dwelling extension and alterations) in the Farming Zone Schedule 1	33 Steel Road TORRUMBARRY VIC 3562	PrmIssued
PLN138/2024	VICSMART - Buildings and works (Outbuilding) in the Farming Zone Schedule 1	700 Cantwell Road ECHUCA WEST VIC 3564	PrmIssued
PLN150/2024	VICSMART - Buildings and works (dwelling extension alfresco) in the Rural Activity Zone.	84 Murray Drive WHARPARILLA VIC 3564	PrmIssued
PLN153/2024	VICSMART - Buildings and works (Replacement of front fence) in the Heritage Overlay Schedule 3	75 Hopwood Street ECHUCA VIC 3564	PrmIssued
PLN159/2024	VICSMART - Buildings and works (outbuilding) in the Farming Zone Schedule 2	294 John Allan Road KYABRAM VIC 3620	PrmIssued
PLN161/2024	VICSMART - Buildings and works (dwelling extension and alterations) in the Farming Zone Schedule 1	1876 Strathallan Road LOCKINGTON VIC 3563	RptRvwCmpl
8			Median

Secondary Consent Determined

Application ID	Full Details	Property Address	Stage/Decision
PLN043/2022	(S/C) AMENDMENT - Buildings and Works (warehouses) in the Industrial 1 Zone and	21 King George Crescent ECHUCA VIC 3564	RptRvwCmpl
F EN043/2022	reduction in car parking pursuant to Clause 52.06	21 king George crestent Lenoch vie 5504	nptnvwempi
PLN069/2021	(S/C) Use and development of the land for a dwelling in the Farming Zone Schedule 1	3789 Heathcote-Rochester Road COROP VIC 3559	PmtAmend
PLN069/2021	and Restructure Overlay Schedule	3789 Heathcole-Rochester Road COROP VIC 3559	Philamenu
PLN091/2023	AMENDMENT - Buildings and works (Outstands) in the Commercial 1 Zone	456 High Street ECHUCA VIC 3564	PmtAmend
PLN113/2020	Staged multi-lot subdivision in the General Residential Zone and Development Plan Overlay Schedules 2 and 4 and Removal of Native Vegetation pursuant to Clause 52.17 and Alteration to Access to a Road Zone Category 1 pursuant to Clause 52.29	441 Allan Street KYABRAM VIC 3620	PmtAmend

PLN159/2020	Building and works (dwelling and outbuilding extension) in the Urban Floodway Zone, Floodway Overlay, Land Subject to Inundation Overlay and Environmental Significance Overlay 1	64 Rutley Crescent ECHUCA VIC 3564	PmtAmend
I PIN213/2020	S/C Staged development of the land associated with the Echuca East Community Precinct in the Public Park and Recreation Zone	Echuca East Recreation Reserve 36 Sutton Street ECHUCA VIC 3564	PmtAmend
PLN271/2020	Subdivision of the land into two lots (dwelling excision) in the Farming Zone Schedule 1	1734 Strathallan Road LOCKINGTON VIC 3563	PmtAmend
I PIN3/4//0//	Use and development of the land for Group Accommodation and Buildings and works (replacement dwelling) in the Farming Zone Schedule 1	191 Mcnaught Road PATHO VIC 3564	PmtAmend
PLN368/2021	(S/C) Buildings and works (replacement dwelling) in the Farming Zone Schedule 1	650 Carroll Road WHARPARILLA VIC 3564	PmtAmend

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Extension of Time Determined

Application ID	Full Details	Property Address	Stage/Decision
PLN147/2022	(EOT) Use and Development of the land for a dwelling in the Farming Zone Schedule 1	6079 Northern Highway ROCHESTER VIC 3561	EOTComplet
PLN159/2020	Building and works (dwelling and outbuilding extension) in the Urban Floodway Zone, Floodway Overlay, Land Subject to Inundation Overlay and Environmental Significance Overlay 1	64 Rutley Crescent ECHUCA VIC 3564	PmtAmend
PLN160/2020	Staged use and development of the land for a warehouse (storage facility) in the Industrial 3 Zone, floodlit business identification signage pursuant to Clause 52.05 and a reduction in car parking pursuant to Clause 52.06	21-27 Sutton Street ECHUCA VIC 3564	EOTComplet
PLN254/2022	(EOT) Buildings and works in association with an existing Section 2 Use (Motor vehicle sales) in the Commercial 2 Zone and Design and Development Overlay Schedule 3 and Business Identification Signage (Internally illuminated) pursuant to Clause 52.05	114 Northern Highway ECHUCA VIC 3564	EOTComplet
PLN335/2020	(EOT) Use and Development of the land for a dwelling and outbuilding in the Farming Zone Schedule 1 and Land Subject to Inundation Overlay	516 O'Donnell Road ROCHESTER VIC 3561	EOTComplet
PLN392/2021	(EOT) Subdivision of the land into 7 lots in the General Residential Zone and removal of native vegetation pursuant to Clause 52.17	Railway Road ROCHESTER VIC 3561	RptRvwCmpl

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Condition Plans Determined

Application ID	Full Details	Property Address	Stage/Decision
PLN007/2024	Use and development of the land for accommodation (Residential Building) in the General Residential Zone	300 Ogilvie Avenue ECHUCA VIC 3564	Completed
PLN043/2024	VICSMART - Buildings and works (agricultural shed) in the Farming Zone Schedule 1	1197 Whinfield Road BAMAWM VIC 3561	Completed
PLN110/2023	Buildings and Works (warehouse) in the Industrial 1 Zone, and the Land Subject to Inundation Overlay	23 Reliance Court ECHUCA VIC 3564	PlnRecvd

PLN209/2023	Buildings and works (warehouse) in the Industrial 1 Zone and Reduction of Car parking requirements pursuant to Clause 52.06	Fact 9/53 Mcmillan Road ECHUCA VIC 3564	PlanEndsed
PLN210/2023	Subdivision of the land into two lots in the Commercial Zone 1	29-31 Nish Street ECHUCA VIC 3564	Completed
PLN271/2020	Subdivision of the land into two lots (dwelling excision) in the Farming Zone Schedule 1	1734 Strathallan Road LOCKINGTON VIC 3563	PmtAmend
PLN314/2022	Buildings and Works (warehouses) in the Industrial 1 Zone, and a reduction of car parking pursuant to Clause 52.06	11 Kuhle Road KYABRAM VIC 3620	Completed
PLN354/2018	Staged subdivision of the land into 141 lots in the Low Density Residential Zone, Environmental Significance Overlay Schedule 1, Floodway Overlay, Land Subject to Inundation Overlay and Development Plan Overlay Schedule 6 and alteration to a Road Zone Category 1 pursuant to Clause 52.29	Northern Highway ECHUCA VIC 3564	Completed
PLN417/2021	Boundary realignment (dwelling excision) in the Farming Zone Schedule 1, in the Land Subject to Inundation Overlay, and creation of an access on to a road in Transport Zone 2 pursuant to Clause 52.29	1249 Graham Road KYVALLEY VIC 3621	Completed
PLN435/2021	Staged subdivision of the land into 65 lots in the General Residential Zone, Urban Floodway Zone, Bushfire Management Overlay, Development Plan Overlay Schedule 5 and Environmental Significance Overlay Schedule 1, Floodway Overlay and Land Subject to Inundation Overlay and Removal of Native Vegetation pursuant to Clause 52.17 and creation of Access to a Transport Road 2 pursuant to Clause 52.29	Wharparilla Drive ECHUCA VIC 3564	PInRecvd
TPA012/2011.D	Buildings and works in the Commercial 1 Zone, Heritage Overlay Schedule 1 (acoustic measures) and alteration to the liquor licence (increase red line and patron numbers) pursuant to Clause 52.27, in accordance with the endorsed plans.	251-257 Hare Street ECHUCA VIC 3564	PInRecvd

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8.3 Corporate

8.3.1 Council Plan Action Plan Progress 2024-25

Directorate:	Corporate	
Responsible Officer:	Manager Governance & Risk	
Manager:	Director Corporate	
Attachments:	 Council Plan 2021-25 Action Plan Progress Q4 [8.3.1.1 - 4 pages] 	
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.	
Council Plan Reference:	Enablers Organisational strategy and performance.	
Other Strategic Context:	Council Plan 2021-25	

1. PURPOSE

The report presents the fourth and final quarterly update on the progress and achievement of implementation of the Council Plan 2021-25 Action Plan 2023/24.

2. **RECOMMENDATION**

That Council note the progress in the fourth quarter against the Council Plan 2021-25 Action Plan 2023-24.

3. BACKGROUND

The 2021-2025 Council Plan (Plan) is Council's key strategic document for the term of the Council, which reflects the outcomes of stakeholder and community engagement. The Plan describes Council's strategic objectives, strategies for achieving the objectives and how the outcomes will be measured.

The Plan sets a vision of 'Our places are vibrant and sustainable; our people are strong and supportive'. The Plan is supported by 48 initiatives funded in the 2023/24 Budget. Progress in relation to the implementation of the initiatives is reported to Council and the community quarterly.

This report is the fourth and final quarterly report of initiatives funded under the 2023/24 budget.

Previous Council Discussion

The Council Plan Actions were adopted by Council in its 2023-2024 Budget. Progress reports are presented to Council quarterly:

Quarter 1 – November 2023 Council Meeting

Quarter 2 – February 2024 Council Meeting

Quarter 3 – May 2024 Council Meeting

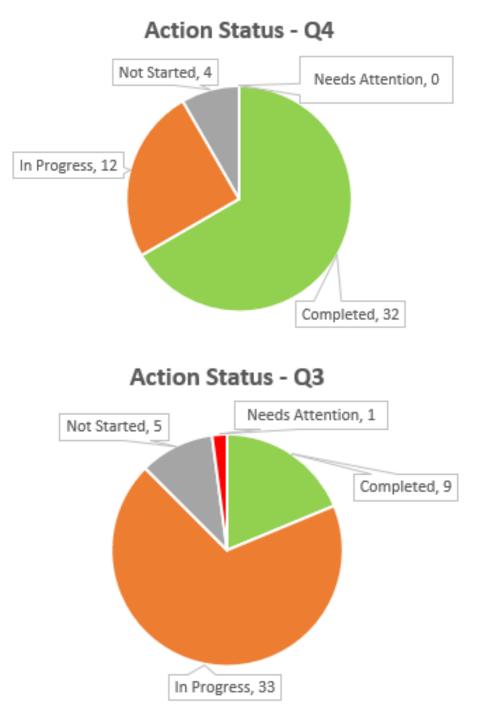
4. DISCUSSION

The Council Plan responds to some of the key challenges facing Campaspe and many other rural and regional communities. Over each of the four years of the 2021-2025 Council Plan, a set of annual objectives is developed to address these risks and deliver Council's vison for our community. The key challenges include:

- Water security for the agricultural industry
- High costs of inputs for industry
- Transport connectivity and access
- After-hours health care
- An ageing population
- Substance abuse
- Availability of tertiary education and training
- Cross-border regulation
- Climate change
- Waste minimisation and sustainable disposal
- Energy self-sufficiency
- Water sustainability
- Digital connectivity
- Housing availability and affordability
- Skilled workforce recruitment and retention.

All actions were created with a due date for implementation of 30 June 2024.

Progress against the previous quarter is illustrated below. Approximately 66 per cent of actions have been completed against the 2023/24 plan, with a further 25 per cent in progress, and 8 per cent not started.



Quarter 1 – Completed Initiatives

Well Planned Places

• Undertake a residential land review for the Shire

Quarter 2 – Completed Initiatives

Well Planned Places

- Continue to provide free access to outdoor pools in 2023-24.
- Implement communications media monitoring to allow electronic monitoring of all media, including social media. Resilient protected and healthy natural environment

- Incorporate sustainable water and energy use initiatives into the Victoria Park multi-purpose building design.
- Complete the Integrated Water Management project at the Echuca Aquatic Reserve drainage basin. Growing quality of life
- Additional library resources, both books and digital resources.

Quarter 3 – Completed initiatives

Flourishing Local Economy

• Implement the Echuca West Precinct Structure Plan to encourage development of additional residential housing in Echuca.

Resilient Protected and Healthy Natural Environment

• Develop an action plan for the implementation of the Urban Forest Strategy.

Well Planned Places

- Complete the Toolleen Axedale Road widening project
- Growing Quality of Life
- Establish an outdoor pool calendar of events in collaboration with local community groups
- Implement the arbovirus program throughout the active season.

Quarter 4 – Completed initiatives

Flourishing Local Economy

- Construction works at the Victoria Park Boat Ramp, including new retaining wall and accessible ramp.
- Upgrades to the Echuca Holiday Park identified through the master plan
- Develop and implement the actions from the Economic Development and Tourism Strategy (implementation plan adopted with the Strategy at the July Council Meeting).

Resilient, protected and health natural environment

• Sampling and testing on closed landfills

Well planned places

- Completed storm water pump renewals at sites in Kyabram and Rochester
- Designs for Echuca Aquatic Reserve to be presented to the August Council meeting, to be considered for submission to the second round of the Growing Regions Fund.
- Funding secured for the Victoria Park multipurpose building
- Engagement with recreation reserve committees and a schedule developed for identifying sustainable infrastructure plans

- All items of plant purchased for maintaining roads and public open spaces
- Information Communications Technology applications installed and active.

Growing quality of life

- Delivered with Healthy Loddon Campaspe and a range of organisations to deliver activities at the three stadiums across the Shire.
- DEECA halls provided with increased \$2,000 annual maintenance amount
- Community Houses one off payment of \$3000 made to each of the eight Neighbourhood and Community Houses across Campaspe Shire
- Additional library resources, both books and digital resources purchased

The organisation has commenced reviewing outstanding actions and budget commitments for 2024/25 with a view to developing the Council Plan 2021-25 Action Plan 2024/25, to be presented to the September Council Meeting.

5. STAKEHOLDER ENGAGEMENT

Internal consultation:

• ELT consideration 31 July 2024

Councillors:

• Quarter 4 – Councillor Briefing 6 August 2024

External consultation:

Not required

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. Whilst no specific community engagement has been undertaken on this report, the 2023-24 budget went through additional community engagement on individual initiatives will continue to be undertaken where relevant.

Public Transparency Policy

Progress against Council Plan updates is provided in the public Council Meeting agenda and will be updated to the Council website.

6. LEGISLATIVE CONTEXT

Local Government Act 2020 (Vic)

Councils are required under section 90 of the Local Government Act 2020 to prepare and adopt a Council Plan. Council's progress against the plan is required to be reported at least once each year to the community (section 18(d)).

7. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

The are no financial implications in the development of this report.

8. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications in the development of this report.

9. OPPORTUNITIES AND RISK

Opportunities:

The progress report of actions against the Council Plan is an opportunity for Council to demonstrate to the community its commitment to achieving it strategic goals, as developed through an engagement process with the community.

Risk:

Compliance Risk

Risk – that Council fails to meet its obligation to report its progress against objectives committed to in the Council Plan 2021-25, leading to adverse action by the Minister and reputational damage.

Risk – that progress against strategic objectives is not appropriately tracked and reported, leading to a failure to achieve strategic objectives of the Council Plan.

Council manages these risks by:

- Preparing and approving an annual action plan to deliver the Council Plan
- Programming quarterly updates to the Community to review progress against the actions.

10. CONCLUSION

The report presents clear progress against the actions Council has committed to, to achieve its strategic objectives as set out in the Council Plan 2021-25.

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Council Plan 2021-25 Action Plan 2023-24 Q4 update

Strategic Priority Area:		Flourishing local economy		
Desired Outcome:		Flourishing local economy		
Strategy		Major Initiative	Q4 2023-24 Status	Progress Summary
	1	Commence the renewal and upgrade project at the Echuca Aerodrome	Completed	The Echuca Aerodrome Renewal and Upgrade project was awarded by Council in November 2023. Site works commenced in January 2024 per program. The project has commenced and this action is now completed
	2	We will undertake construction works at the Victoria Park Boat Ramp, including new retaining wall and accessible ramp.	Completed	Wet ramp and retaining wall works will commence week beginning 15 July 2024 with anticipated completion of end September.
Flourishing local economy	3	Continue to implement upgrades to the Echuca Holiday Park identified through the master plan	Completed	Over the last 3 months the following have been completed: 2 "Quad Ensuites" ("Quads" are facilities that each provide ensuites to 4 sites) a new roadway, new water services and a new sewer to 8 synthetic sites 4 concrete driveway to synthetic sites has been installed - 13 synthetic sites have ben completed - replacement of non-compliant electrical installations in new synthetic areas has occurred - installation of new appropriate trees and garden beds. In addition to the above: - 2 Accessible cabins installed onsite to be completed by end of July 2024 - The Amenities block was constructed off site and is due to be delivered to site by end of July 2024. - a drying area due to commence construction in July 2024
	4	Deliver an Echuca and District Livestock Exchange Strategy that will define the priorities and strategic objectives of the service for the future.	In Progress	Consultants have been appointed to develop a report on options for the future of Echuca and District Livestock Exchange. An interim report has been prepared which is currently being reviewed. The report will be subject to a future briefing of Council prior to the report being made available for public feedback.
	5	development of additional residential housing in Echuca.	Completed	The first permit of 400 lots has been issued in the Echuca West Precinct Structure Plan (PSP) with a further two subdivision applications currently under assessment. A review of the PSP and related Development Contribution Plan has also commenced.
	6	Develop and implement the actions from the Economic Development and Tourism Strategy.	Completed	After extensive engagement in 2023 and 2024 the Campaspe Economic Development and Tourism Strategy and associated Action Plan was adopted by Council on 23 July 2024.

Strategic Priority Area:		Resilient protected and healthy natural environment				
Desired Outcome:		Resilient protected and healthy natural environment				
Strategy		Major Initiative	Q4 2023-24 Status	Progress Summary		
Resilient protected and healthy natural environment	7	Complete upgrades to skip bin loading bays at the Colbinabbin, Lockington and Toolleen Resource Recovery Centres.	In Progress	Colbinabbin reached practical completion in July, Toolleen on track to be completed by end of July. Lockington has been is scheduled to be completed by August 2024.		
	8	Incorporate sustainable water and energy use initiatives into the Victoria Park Multipurpose Building design	Completed	The design includes a number of water and energy initiatives including but not limited to, solar panels, batteries, rain gardens and water harvesting		
	9	Complete the Integrated Water Management project at the Echuca Aquatic Reserve drainage basin	Completed	The Integrated Water Management component of the project was completed in late December 2023.		
	10	Develop an action plan for the implementation of the Urban Forest Strategy.	Completed	Action plan has been developed as part of the Urban Forest Plan (UFP), which was endorsed at the April 2024 Council meeting for public exhibition.		
	11	Carry out sampling and testing on closed landfills to understand the environmental risks and identify remediation actions if required.	Completed	Sampling and testing has been completed for all closed landfills. Draft report has been received. The draft report has identified that there are no urgent risks to the environment and human health but additional capping will likely be required at all sites.		
	12	Develop an Environmental Sustainability Design framework for Council projects.	Not Started	It has been decided to defer this item until the completion of the Emissions Reduction Action Plan so that the key findings can be incorporated into a framework that is linked directly with Councils key actions.		
	13	Implement actions in accordance with the Domestic Wastewater Management Plan to minimise the impacts of domestic wastewater on human health, the natural environment and local amenity.	Not Started	The Domestic Wastewater Management Plan is currently under review pending the release from the Environment Protection Authority of the new Guidelines for Onsite Wastewater Management and Guideline for Onsite Wastewater effluent dispersal and recycling systems. These will be replacing the EPA Code of Practice for Onsite Wastewater Management.		
	14	Develop an emissions reduction plan to assist in the delivery of Councils Environmental strategy	In Progress	Environmental consultants Ironbark was awarded the work end of June 2025 following an approach to market. Expected completion is currently Feb 25.		

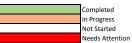
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Council Plan 2021-25 Action Plan 2023-24 Q4 update

Strategic Priority Area:		Well planned places				
Desired Outcome:		Well planned places				
Strategy		Major Initiative	Q4 2023-24 Status	Progress Summary		
	15	Complete the Toolleen Axedale Road widening project.	Completed	Works completed and Practical Completion issued 18 March 2024		
	16	Continue stage two of the Rushworth Streetscape renewal project	Completed	Rushworth Streetscape Renewal Stage 2 reached Practical Completion and was able to be fully utilised by the community on 28		
		Complete storm water pump renewals at sites in Kyabram and	completed	March 2024. The renewal of storm water pumps at sites in Kyabram and Rochester has been completed.		
	17	Rochester	Completed	The renewar of storm water pumps at sites in kyabram and kotnester has been completed.		
	18	Complete irrigation renewal projects in parks and gardens within Kyabram, Rochester and Echuca	In Progress	 Kyabram Service Centre - works complete. Mangan St, Tongala - works complete. Victoria Park, NRMA Holiday Park & Hopewood Gardens, Echuca - Funding was committed before end of financial year and works have commenced. Project to be completed by August 2024. 		
	19	Complete the Rushworth (Waranga) Rail Trail.	In Progress	Stage 1 - vegetation removal - completed. Stage 2 - Asphalt SUP section. Underway but has been impeded by very poor ground conditions and delays in additional drainage design. Stage 3 & 4 - Gravel path and bridges - at tender July 2024. Anticipate award August '24 and construction through to late 2024 / early 2025.		
	20	Finalise the Echuca Aquatic reserve designs and pursue funding opportunities.	Completed	The designs will be presented to the August Council meeting. There is a Council resolution in place to explore submitting this project to the second round of the Growing Regions Fund.		
	21	Finalise the Victoria Park Multi-purpose building design and pursue funding opportunities.	Completed	Funding has been secured to progress to construction of this project.		
	22	Work with recreation reserve committees of management to identify sustainable infrastructure plans	Completed	Officers have developed a schedule and commenced communication with the recreation reserve committees.		
	23	Complete the construction of Breen Ave Shared User Path (Kyabram).	In Progress	Breen Ave Shared User Path Construction contract was awarded in August 2023 with site works well under way.		
	24	Undertake a review of the shared path network across the shire.	In Progress	This will be included in the integrated planning process for township facility planning. A report went to the June Council meeting that presented Council with an updated approach to the township facility planning that will look at a municipal wide settlement strategy that will be supported by a range of structure and strategy plans for specific areas and townships. This includes incorporating a shared path network plan.		
Well planned places	25	Deliver our road resheeting and resealing programs.	Completed	Council's 2023/24 sealed and gravel road resealing and resheeting programs have been completed.		
	26	Undertake a residential land review for the Shire.	Completed	Residential land review for Campaspe has been comleted and adopted by Council.		
	27	Continue to provide free access to outdoor pools in 2023-24	Completed	The outdoor pools opened on the 25 November 2023 and are free to the public		
	28	Commence the delivery of an upgraded Request Management system.	Completed	Council secured the required licencing in December 2023. Initial delivery resource requirements have been defined. Resource position has been advertised.		
	29	Purchase new plant and equipment, made up of the following, to maintain roads and public open spaces: ? One grader ? Five utes ? Two truck and dog trailers ? Tractor and roller ? Prime mover and water cart ? Fuel cart ? Executor	Completed	All items of plant have been ordered, all but 5 have been received. The remaining 5 items will be received by Dec 2024.		
	30	Implement communications media monitoring - to allow electronic monitoring of all media, including social media	Completed	Subscription to Meltwater commenced July 1, and monitoring has commenced.		
	31	Continue to update key technology systems to improve customer interactions, for both external and internal customers.	Completed	Assisted implementation of identified systems to improve internal and external customer interactions, including:. Technology One Purchasing system upgrade. Red Office - Application to assist in saving documents and emails directly to the corporate document management system saving time and effort. Aquatics management system replacement including a new member portal.		
	32	Continued updating of Information Communications Technology security solutions.	Completed	All planned and funded security related applications and monitoring have been installed and are active.		

Council Plan 2021-25 Action Plan 2023-24 Q4 update

Strategic Priority Area:		Growing guality of life		
Desired Outcome:		Growing quarky of me Growing quarky of me		
Strategy		Major Initiative	Q4 2023-24 Status	Progress Summary
	33	Deliver a Library Services Strategy that will define the priorities and strategic objectives of the service.	In Progress	Officers are working through the first draft of the strategy.
	34	Deliver stage 2 of the Rochester Early Learning centre redevelopment to meet childcare demand in the Rochester district.	In Progress	Stage 2 construction works are well underway.
	35	Develop a multi-year action plan for the Municipal Early Years Plan 2023-25.	In Progress	2023-24 implementation plan is on track with 4 of 11 actions in progress and one completed. 2 of 11 actions completed, 9 of 11 in progress. Development of 2024-25 Action plan has begun.
	36	Work in partnership with the Department of Education to review the Kindergarten Infrastructure and Services Plan, which will define kindergarten infrastructure demand across the municipality.	Completed	Council's contribution to the data dashboard is complete, including proposed and approved new developments in Campaspe that will increase kindergarten supply.
	37	Implement actions arising from audits on the cultural safety of Council's Maternal and Child Health and Centre Based Care services.	In Progress	Council's Facilitator Indigenous Engagement is supporting the early years teams to strengthen linkages with Traditional Owners to foster improved cultural safety among Council's early years sites. The live project for stage 2 of Rochester Early Learning provides an immediate opportunity to collaborate with Dja Dja Wurrung on the yard redevelopment as well as implementation of "Bush Kinder", delivery of cultural training for staff, and to build a foundation for regular community involvement.
	38	Establish an Outdoor pool calendar of events in collaboration with local community groups.	Completed	Officers worked in collaboration with community groups to deliver a range of activities for the season. This included rotation of the inflatables where possible, social events and aqua classes at Kyabram.
	39	Work with community groups to increase activities at stadiums, including provision of Council run programs for community participation.	Completed	Officers worked in collaboration with Healthy Lodden Campaspe and a range of organisations to deliver activities at the three stadiums across the Shire. This included Pickle ball, Strengthen and condition for seniors, new parents and bubs activity sessions and the Abilities Unleashed Sports day.
	40	Complete the renewal and upgrade of the Rushworth Service Centre and Library.	Completed	Rushworth Service Centre and Library renewal was completed early 2024 with the official opening taking place 31st May 2024.
	41	Develop a Cultural Diversity Plan	Not Started	Council has endorsed the development of an access and inclusion committee as a precursor to preparing a Cultural Diversity Plan.
Growing quality of life	42	Implement the Arbovirus program throughout the active season (typically November to March).	Completed	The summer 2023/24 Arbovirus Monitoring Program was successfully completed in accordance with Councils service agreement with the Department of Health and Human Services and within the expected date range. The significant rain events in January 2024 resulted in an increase in requests from community members concerned with potential increases in mosquito borne disease as a result of excess stagnant water across the municipality. As a result, increased treatment and testing was undertaken on Council owned or managed land within the affected areas. Our various treatment sites across the municipality did not encounter any known arboviruses. Ross River virus and Barmah Forest Virus cases in humans have also been low this season. The 2023/24 program was considered successful.
	43	Continue to develop Place Based Plans for communities.	Completed	Rochmigun - Development of the tocking on a District Place based Plan commenced April 2024 Rochester - Completed Stanhope - Completed Kyabram - Completed Colbinabbin - Completed
	44	Develop township facilities plans for Kyabram, Tongala and Colbinabbin	Not Started	This is to be incorporated within the integrated planning process for townships across the shire. A report went to the June Council meeting that presented Council with an updated approach to the township facility planning that will look at a municipal wide settlement strategy that will be supported by a range of structure and strategy plans for specific areas and townships. This includes incorporating community facility planning.
	45	Increase the contribution made to Department of Energy, Environment and Climate Action (DEECA) halls to \$2,000 per hall.	Completed	All DEECA halls have been paid their 2023/24 annual maintenance amount on the 7 June 2024, increased to \$2,000 as per action requirement.
	46	Increase in the Grant Program for Community Houses	Completed	A one-off \$3,000 payment was made to each of the eight Neighbourhood and Community Houses across Campaspe Shire in 2023 in recognition to the service that they performed for the Shire throughout Covid and natural disasters.
	47	Additional library resources, both books and digital resources	Completed	Resources purchased in line with budget.
	48	We will review and update the 10-year Finance Plan	In Progress	The financial projections for the next four years were updated in Council's adopted 2024-2025 budget and the approach to the 10-year Finance Plan has been expanded to now be incorporated into a wider Financial Strategy that will be informed by the new Council Plan.

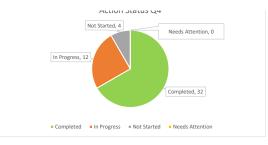


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Action Status O4

Council Plan 2021-25 Action Plan 2023-24 Q4 update



8.3.2 Community Satisfaction Survey Action Plan Progress

Directorate:	Corporate
Responsible Officer:	Manager Governance and Risk
Manager:	Director Corporate
Attachments:	 Community Satisfaction Survey Action Plan Q4 [8.3.2.1 - 3 pages]
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Enablers Organisational strategy and performance.
Other Strategic Context:	Community Satisfaction Survey Results Action Plan 2023.

1. PURPOSE

The report presents progress on the implementation of initiatives against the Community Satisfaction Survey Action Plan, developed in response to the low performing areas of the 2023 Community Satisfaction Survey results.

2. **RECOMMENDATION**

That Council note the progress against the Community Satisfaction Survey Action Plan 2023-24 for Quarter 4.

3. BACKGROUND

At its May 2023 meeting, Council received the results of its 2022-23 Community Satisfaction Survey and authorised the Chief Executive Officer to develop an Action Plan to address the lower scoring results. At its July 2023 meeting, Council endorsed the 2023 Community Satisfaction Survey Action Plan initiatives and resolved to receive quarterly reports on progress to implement the initiatives.

Previous Council Discussion

Progress against the Plan has been reported to Council as follows:

Quarter 1 – November 2023 Council Meeting

Quarter 2 – February 2024 Council Meeting

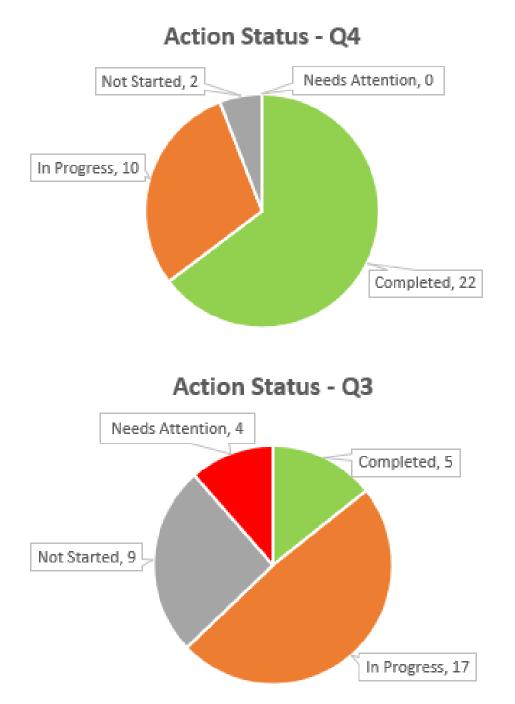
Quarter 3 - May 2024 Council Meeting

4. DISCUSSION

The initiatives identified in the Community Satisfaction Survey Action Plan seek to address and improve public perception of Council's services and facilities. Without ongoing action, public perception and the Community Satisfaction Survey scores are likely to continue to decline.

The 2024 Community Satisfaction Survey was presented to the May Council meeting, detailing significant improvement across a number of areas of community satisfaction.

Progress on actions from the previous quarter is as follows and demonstrates considerable progress against the plan.



Detail of progress against the actions is provided in the attached progress report.

It is proposed that carry-over actions be considered as part of the Council Plan Action Plan for 2024-25, currently under development and to be presented to the September Council Meeting.

5. STAKEHOLDER ENGAGEMENT

Internal consultation:

• Executive Leadership Team 31 July 2024

Councillors:

• Councillor Briefing 6 August 2024

External consultation:

The Community Satisfaction Survey was undertaken by Metropolis Research Pty Ltd.

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. The level of community engagement undertaken was Consultation, via the Community Satisfaction Survey.

The Community Satisfaction Survey, a requirement of the Local Government Performance Reporting Framework, was a phone-based survey engagement process which asked participants to respond to a series of questions around six core measures. These measures are identical for all participating Victorian councils and are used for benchmarking purposes. In addition, to these core measures the 2023 Campaspe survey sought to better understand the importance and satisfaction of 24 individual services and facilities provided by Council, including:

- Waste Services
- Provision and maintenance of street trees, parks gardens and open spaces
- Public toilets
- Communication methods
- Youth services
- Arts and culture events, programs and activities
- Local roads (sealed and unsealed)
- Maintenance and repair of footpaths and drains
- Library services
- Services for children, seniors and people with a disability
- Sports ovals and other local sporting facilities
- On and off-road bike paths
- Outdoor and indoor pools
- Emergency management
- Animal management

Further, the report examined Council's response and support to the community following the impact of the October 2022 floods. It also identifies the most important issues that our community believe Council should focus on to support recovery, specifically:

• Flood Mitigation

- Rebuilding roads and transport infrastructure
- Communication, consultation and engagement with the community
- Getting people back into their homes

Additional community engagement on individual initiatives in the Community Satisfaction Survey Action Plan will be undertaken where relevant.

Public Transparency Policy

The publication of progress against Council's action plan in the public Council Meeting agenda is consistent with Council's Public Transparency Policy.

6. LEGISLATIVE CONTEXT

Local Government Act 2020 (Vic)

The Community Satisfaction Survey is undertaken in line with the Local Government Performance Reporting Framework which measures Council's performance against the principles and objectives of the Local Government Act 2020.

7. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

Initiatives to meet the commitments in the Plan are met from departmental budgets.

8. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications in the development of this report.

9. OPPORTUNITIES AND RISK

Opportunities:

Council has an opportunity through the tracking and reporting of actions against the Community Satisfaction Survey to demonstrate its commitment to providing high quality services and customer satisfaction to the community,

Risk:

Reputation Risk

Risk – Council fails to adequately monitor and report its action against its Community Satisfaction Survey Action Plan, resulting in reputational loss and a failure to deliver the commitments in the plan.

Council manages this risk by programming a quarterly public report to monitor and promote its progress.

10. CONCLUSION

The report demonstrates Council's progress against its commitments in the Community Satisfaction Survey Action Plan.

Community Satisfaction Survey Action Plan Q4 Update

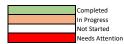
	Major Initiative	Measure	Status	Comment for Council
1	Review the Communications Strategy for relevance, with emphasis on educating the community on what Local Government do, and services provided.	Communications Strategy Review completed and presented to Council for endorsement.	Completed	Review of current comms strategy for relevance completed. New strategy being developed and existing strategy refined with additional consideration of engagement and advocacy components within comms team. New communications strategy inclusive of 4 high level main strategic objectives: recognised and valued brand, review of communications tools for efficient and effective use in educating, engaging and informing community, internal communications are valued and prioritised, and community awareness of local upgrades/projects.
2	Deliver a centralised and consistent branding project to increase visibility of Campaspe's people, services, facilities and activities in collaboration with communication strategy review.	 Campaspe vehicles rebranded inline with communications strategy review recommendations. Signage audit completed identifying former branding requiring removal. Project construction site fence screening designed. 	Completed	Branding of Council vehicles has been rolled out on vehicles, utes and trucks by fleet. Signage Audit is a big piece of work and has been included in work plans for 2024 and ongoing as opportunity and budget allow. Construction fence screening not recommended unless projects are big, high profile and longer term, otherwise is costly to produce and dates quickly. Should be assessed on a project by project basis with request to comms to design from projects.
3	Develop pre-paid postcards for letterbox dropping at the completion of local projects (e.g. local street resheeting) that offer a few tick boxes and free text area for residents to return about how the project was communicated and delivered.	Post cards developed, incorporated in the project management process and rolled out for 5 projects.	In Progress	Feedback mechanisms developed and completed to garner feedback for 5 projects: Rushworth Streetscape, 3 new amenities (Echuca, Rushworth, Rochester), Toolleen Axedale Rd works, Aerodrome works and Boat ramp works. Major Projects will collate feedback into a report for ELT and Councillors.
4	Partner with local community champions to celebrate achievements and the benefits to our community from the delivery of projects, services, programs, grants etc.	1 media campaign delivered per month incorporating community champions.	Completed	We have commenced month by month campaigns consisting of a video reel and social media, one per month for grant and sponsorship funding. Have completed Kyabram Plaza Theatre, Echuca College and Gunbower Senior Citizens. We have 6 more lined up, including Rochester Go Kart Club and Rushworth Easter Heritage Festival funding. We continue to develop social media graphics taken from the Notes of Appreciation in the council agenda to further promote positive feedback to council, and close the loop on good news stories through operational comms. We have also posted many updates via social media and through media releases on projects, programs and initiatives, far exceeding the one per month quota.
5	Commence the delivery of an upgraded Request Management system.	Request Management System upgrade commenced.	Completed	Council secured the required licencing in December 2023. Initial delivery resource requirements have been defined and position has been recruited. Work has commenced on scoping and system requirements definition.
6	Continue to update key technology systems to improve customer interactions, for both external and internal customers.	Transition to CiAnywhere for accounts payable and purchasing.	Completed	Completed transition to CIAnywhere for Accounts Payable and Purchasing in April 2024.
7	Deliver customer service training to council staff with technical roles to improve communication and customer interactions, including outlining councils Customer Service Charter delivery promise.	Training delivered.	Completed	Communications and Engagement Training has been delivered across the organisation to improve customer service outcomes.
8	Deliver staff training on IAP2 model with specific focus on the different engagement approaches.	Training delivered.	Completed	Communications and Engagement Training has been coordinated by the Advocacy Communications and Engagement Department for relevant Council staff. Community Development staff have completed the IAP2 course
9	Develop and implement a post service request closure survey to understand the customers journey and opportunities for improvement in the process.	Survey developed, survey rollout plan prepared. Survey implementation completed in accordance with rollout plan.	In Progress	Mechanisms to facilitate this have been reviewed and tools identified. Process to collate and collect data will be defined and incorporated into the broader review of the customer experience journey across the entire organisation.
10	Deliver livestream community information (Q&A) sessions	6 sessions delivered	In Progress	We ran 2 live stream sessions on behalf of Vic SES during the flood event in the week commencing Jan 8, 2024. Both were well subscribed, with council monitoring. Will only utilise live stream for specific events with high community interest to ensure genuine audience participation. This is ongoing and operational. We have broadened our EMFM radio spots to include officers and managers as well as Councillors to spread the knowledge of council/ roles/ projects. We also continue to build our own video and social media streams, such as the recent video on correct storm and flood waste disposal as a more convenient alternative to a specific live stream event/time.
11	Review the customer experience journey across key community facing service areas, identifying touch points of weakness and improvement opportunities.	Review completed and reported to ELT.	Not Started	Staff changes have delayed this review. This will be a focus of the Customer Experience Coordinator once an appointment has been made. Recruitment process is currently underway.
12	Review community grant funding agreement to incorporate increased recognition and acknowledgment of Council's contribution to supporting the event.	Review completed and reported to ELT.	Not Started	Staff changes in this area has delayed review. This will be a priority upon appointment of a Grants Officer within the Community Partnerships department.

Community Satisfaction Survey Action Plan Q4 Update

	Major Initiative	Measure	Status	Comment for Council
13	Investigate options for the establishment of community panels/reference groups and how they may be used to support improved community satisfaction with Council's services and facilities.	Investigation completed, options identified and presented to Council for consideration.	In Progress	Whilst a review is not yet undertaken, there is some progress in this area, with Council establishing a community reference group to assist in progressing its advocacy priorities in response to the Water Bill Amendment (Water Buy Backs). A review of a reference panel will be undertaken.
14	Complete the Toolleen Axedale Road widening project.	Road widening completed and project closed.	Completed	Works completed and Practical Completion issued 18 March 2024
15	Continue stage two of the Rushworth Streetscape renewal project.	Stage 2 works completed and project closed.	Completed	Rushworth Streetscape Renewal Stage 2 reached Practical Completion and was able to be fully utilised by the community on 28 March 2024.
16	Deliver our road resheeting and resealing programs.	Road resheeting and resealing program for 2023/24 completed and project closed.	Completed	Council's 2023/24 sealed and gravel road resealing and resheeting programs have been completed.
17	Increase the public face of the Council through Councillor /Executive community conversations/ listening posts.	20 Sessions held (at least one per ward on a quarterly basis).	Completed	CEO & Directors have participated in many meetings with Councillors and the community, businesses, LG groups and government agencies to lift Campaspe's profile and strengthen relationships. These include but are not limited to: Loddon Campaspe Partnerships, Murray River Group of Councils and neighbouring councils. Vic Pol, RDV, DEECA, DTP, EMV, ERV and NEMA. Hosted a number of forums, seminars and workshops for government departments, authorities, LG support organisations and Ministers. Met with numerous community groups and/or representatives from across the municipality. Met with, advocated for and sought feedback on relevant issues from businesses such as Water Bill Amendments, Greenhams, Tourism, Flood Recovery, Renewable Energy, SLTEC, Kagome, regional health and community organisations. Hosted meet & greet with businesses and local leaders and executive teams from Echuca & Kyabram and Moira and Murray Rivers Councils.
18	Purchase new plant and equipment, made up of the following, to maintenance of roads and public open spaces: One grader Five Utes Two truck and dog trailers Tractor and roller Prime mover and water cart Fuel cart Excavator and trailer	New plant and equipment purchased.	Completed	All plant is ordered, all but 5 items have been delivered. The remaining items will be delivered by Dec 2024.
19	Review the gravel roads maintenance program to incorporate a "zoned grading" approach and newly purchased plant and equipment for increased efficiency.	Review completed and Council briefed.	Completed	Commencement of zoned grading was postponed during the Road Management Plan suspension in 2023. Council was briefed on 25 June 2024 and advised that zoned grading is being incorporated into a Works team service review. Due to the timing of this process it is planned that zoned grading will be introduced from July 2025.
20	Commence review of the Road Management Plan.	Review commenced.	Completed	The review of the Road Management Plan is underway. Officers have held two workshops with Councillors to review the current plan. It was agreed that community engagement phase would be held off until the new Council is elected.
21	Complete storm water pump well renewal at Colbinabbin and Echuca.	Renewal projects completed at Gamble Court and Mt Terrick.	Completed	Colbinabbin site - works completed. A full condition assessment of all sites has been conducted. The assessment will inform the requirement for any future works. A further survey of the Mt Terrick Rd site to inform any future preferred treatment (under bore gravity drain line V's pumpstation) is being undertaken, any required works will be referred to a future year's capital budget.
22	Investigate and renew high priority rural drainage culverts in accordance with adopted budget.	Renewal works completed.	Completed	After reviewing the shortlisted sites it was determined that the culverts listed as requiring renewal required maintenance only, not replacement.
23	Complete a review of the drainage inspection procedure.	Procedure reviewed and signed by required parties, staff trained and WIS implemented.	In Progress	Review of the drainage work instructions has been postponed to consider the acquisition and introduction of the drainage combination truck, as approved in the 24/25 Council budget. This Work Instruction is being reviewed as part of the ongoing Works Service Review, which is being undertaken by the Works Manager. The due date has been revised to 20 December 2024.

Community Satisfaction Survey Action Plan Q4 Update

	Major Initiative	Measure	Status	Comment for Council
24	Complete the construction of Breen Ave Shared User Path (Kyabram).	Construction completed and project closed.	In Progress	Breen Ave Shared User Path Construction contract was awarded in August 2023 with site works to commence Sept '23. Unforeseen and continuing difficulties in obtaining VLine approvals has hampered access to the property and significantly impacted the amount of work able to be undertaken. As of June 2024 these seem to be resolved and works have recommenced. Due to the lengthy external approvals process undertaken, and pending unsatisfactory weather to do the civil construction, completion is estimated to be December 2024.
25	Complete the Rushworth (Waranga) Rail Trail.	Construction completed and project closed.	In Progress	Stage 1 - vegetation removal - completed. Stage 2 - Asphalt SUP section. Underway but has been impeded by very poor ground conditions and delays in additional drainage design. Stage 3 & 4 - Gravel path and bridges - at tender July 2024. Anticipate award August '24 and construction through to late 2024 / early 2025.
26	Undertake a review of the shared path network across the shire.	Review completed and Council briefed.	Completed	This will be included in the integrated planning process for township facility planning. A report went to the June Council meeting that presented Council with an updated approach to the township facility planning that will look at a municipal wide settlement strategy that will be supported by a range of structure and strategy plans for specific areas and townships. This includes incorporating a shared path network plan.
27	Continue to review and update wayfinding signs across the shire.	Review completed and Council briefed on updates required.	Completed	The Wayfinding strategy was reviewed in 2023 where a total of nine signs were identified from the Wayfinding Strategy for design, supply and installation. Installation of signs identified in the strategy will be delivered as a capital project.
28	Commence preliminary investigation and detail design for the Riverboat Dock to Victoria Park shared path.	Project scope and charter submitted.	Completed	The detailed design is completed and will be presented to a future council briefing.
29	Complete the construction of the Echuca East Recreation Reserve pump bike track.	Construction completed and project closed.	In Progress	The contract has been awarded with works currently underway.
30	Renew four existing public toilet facilities.	Construction completed and project closed.	Completed	Toilets at Rochester, Echuca and Rushworth have been replaced under Local Roads and Community Infrastructure Program Phase 3. Apex Park Echuca will also be completed under LRCI Phase 4 along with a new facility at Colbinabbin.'
31	Conduct a review on Council's response during the flood, including community consultation and engagement exercise, with a view to release an open report, with actions attached.	Review completed and reported to Council.	In Progress	An internal After Action Review was conducted by ResilientCo and reported to Council in November 2023. A further report is to be presented in August 2024 consolidating the recommendations for improvements that will be presented to tehe Municipal Recovery Committee for prioritisation.
32	Establish a Recovery Hub, for a period of 2 years to ensure Community has access to services and support post floods.	Recovery Hub established and operational.	Completed	Recovery Hub has been established in Rochester, and is operating, servicing residents throughout the municipality. The Hub has seen nearly 4,000 residents attend the Hub through its life span, and has a range of services available, including case work and mental health support. The Recovery Hub houses Council's flood recovery team and plays a pivotal role in supporting community following the 2022 flood event.
33	Improve Council's internal preparedness to an Emergency, including its Emergency Management Structure, Policies and Procedures.	Preparedness review completed and recommendations reported to Council.	In Progress	Drafts of the Crisis Management Plan, Crisis Communication Plan and Emergency Management Workforce Plan are being developed.
34	Establishment of a Municipal Recovery Committee to guide Recovery, made up of community members and agency staff	Municipal Recovery Committee established.	Completed	Municipal Recovery Committee (MRC) has been established, comprising of agencies, community and Council Officers. The committee is meeting regularly and has adopted its Municpal Recovery Plan in response to the October 2022 floods.



8.3.3 Appointment and Authorisation - Anthony Roeszler

Directorate:	Community Safety and Recovery
Responsible Officer:	Manager Community Safety and Compliance
Manager:	Manager Community Safety and Compliance
Attachments:	Instrument of Appointment and Authorisation
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Not Applicable
Other Strategic Context:	Not Applicable

1. PURPOSE

To appoint Anthony Roeszler (Planning Compliance Officer) as an authorised officer for the purposes of the administration and enforcement of Acts and Regulations which relate to the functions and powers of Campaspe Shire Council.

2. **RECOMMENDATION**

That Council, in the exercise of the powers conferred by section 224 of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (the instrument), resolves that:

a) The member of Council staff referred to in the instrument and listed below be appointed and authorised as set out in the instrument:

1.1. Anthony Roeszler

b) The instrument come into force following Council resolution and remain in force until Council determines to vary or revoke it, or on cessation of the officer's employment with Council.

1.2. The instruments be signed by two Councillors and the Chief Executive Officer.

3. BACKGROUND

The authorisation will ensure that Council is able to fulfill its administration and enforcement responsibilities under the following legislation:

- the Domestic Animal Act 1994
- the Country Fire Authority Act 1958

- the Graffiti Prevention Act 2007
- the Impounding of Livestock Act 1994
- the Local Government Act 1989
- the Local Government Act 2020
- the Road Safety Act 1986
- the Summary Offences Act 1966
- the Planning and Environment Act 1987
- the regulations made under each of those Acts
- local laws made under the Local Government Act 1989 and the Local Government Act 2020
- and any other Act, regulation of local law which relates to the functions and powers of the Council.

4. **DISCUSSION**

The authorisation will ensure that Council is able to fulfill its administration and enforcement responsibilities under relevant legislation as listed in the authorisation.

5. LEGISLATIVE CONTEXT

Section 9(2)(a) of the Local Government Act 2020 (Vic) provides that Council decisions are to be made and actions taken in accordance with the relevant law.

Section 14 of the Planning and Environment Act 1987 requires Council to efficiently administer and enforce the planning scheme. This duty must be carried out by a delegated officer of Council.

Section 224(1) of the Local Government Act 1989 provides that:

A Council may appoint any person other than a Councillor to be an authorised officer for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.

This appointment seeks authorisation under the legislation listed in the instruments.

6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

Section 9(2)(g) of the Local Government Act 2020 (Vic) provides that the ongoing financial viability of the Council is to be ensured. There are no direct financial implications of this authorisation.

7. ENVIRONMENTAL IMPLICATIONS

Nil

8. OPPORTUNITIES AND RISK

Opportunities:

Without appropriately skilled authorised officers, Council is unable to fulfill its administration and enforcement responsibilities under relevant legislation as listed in the authorisation.

Risk:

Risk management has been considered in the preparation of this report and no risks with a high or extreme rating have been identified in this process.

9. CONCLUSION

The authorisation will ensure that Council is able to fulfill its administration and enforcement responsibilities under relevant legislation as listed in the attached authorisation.

Instrument of Appointment and Authorisation

In this instrument "officer" means:

Anthony Roeszler

By this instrument of appointment and authorisation Campaspe Shire Council (Council):

PART A

1. under Section 224 of the Local Government Act 1989 appoints the officer to be an authorised officer for the administration and enforcement of:

the Domestic Animal Act 1994 the Country Fire Authority Act 1958 the Graffiti Prevention Act 2007 the Impounding of Livestock Act 1994 the Local Government Act 1989 the Local Government Act 2020 the Road Safety Act 1986 the Summary Offences Act 1966 the Planning and Environment Act 1987

the regulations made under each of those Acts

the local laws made under the Local Government Act 1989 and the Local Government Act 2020

and any other Act, regulation of local law which relates to the functions and powers of the Council.

PART B

- 2. under section 72 of the *Domestic Animals Act 1994* appoints the officer to be a Council authorised officer for the purposes of the *Domestic Animals Act 1994*.
- 3. under section 96A(1)(b) of the *Country Fire Authority Act 1958* appoints the officer to be an assistant fire prevention officer.
- 4. under s 242(2) of the Environment Protection Act 2017 appoints the officer for the purposes of the power or function delegated to Council under s 437(1) of the Act
- 5. under section 114(2) of the *Environment Protection Act 2017* appoints the officer to be a litter enforcement officer for the purposes of the *Environment Protection Act 2017*.
- 6. under section 171 of the *Environment Protection Act 2017* appoints the officer to be a residential noise enforcement officer for the purposes of section 171 of the *Environment Protection Act 2017*.
- 7. under section 19(1) of the *Graffiti Prevention Act 2007* appoints the officer to be an authorised person for the purposes of carrying out Council's functions under section 18 of the *Graffiti Prevention Act 2007*.
- 8. under section 87(1A) of the *Road Safety Act 1986* authorises the officer to exercise the power in section 87(1A) of the *Road Safety Act 1986*.

PART C

9. under:

section 77(2)(b) of the *Road Safety Act*section 92 of the *Domestic Animals Act*sections 170(2), 170(4) and 170(6) of the *Environment Protection Act*section 347(4) of the *Environment Protection Act*

authorises the officer generally to institute proceedings and represent Council in proceedings for offences against the Acts, regulations and local laws described in this instrument.

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Instrument of Appointment and Authorisation

10. under:	
10.1	s 147(4) of the <i>Planning and Environment Act</i> 1987 - appoints the officer to be an authorised officer for the purposes of the <i>Planning and Environment Act</i> 1987 and the regulations made under that Act; and
10.2	s 313 of the <i>Local Government Act 2020</i> authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.
This instrum	ent is authorised by a resolution of the Campaspe Shire Council on 20 August 2024
Councillor	
Councillor	
Chief Executi	ive Officer
	\sim
	Campaspe Shire Council

8.4 Communities

8.4.1 Committee of Management - Lockington Recreation Reserve

Directorate:	Communities
Responsible Officer:	Manager Active Communities
Manager:	Manager Active Communities
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Well planned places Attractive and useable sites of importance Land and underlying infrastructure suitable for growing populations Quality, attractive recreational spaces Enablers Property management

1. PURPOSE

The purpose of this report is to seek endorsement from Council to accept The Department of Energy, Environment and Climate Action's request to appoint Council as the Committee of Management to manage the Crown land known as Crown allotment 1, Section 11, Parish/ Township of Bamawm (Lockington Recreation Reserve).

2. RECOMMENDATION

That Council accepts the committee of management responsibility for Crown Allotment 1, Section 11 Parish of Bamawm known as part of the Lockington Recreation Reserve from the Department of Energy Environment and Climate Action

3. BACKGROUND

The Department of Energy, Environment and Climate Action (DEECA) have requested that Council become the appointed Committee of Management to manage the Crown land known as Crown allotment 1, Section 11, Parish/ Township of Bamawm (Lockington Recreation Reserve) to allow for future works to be carried out at the location.

Previous Council Discussion

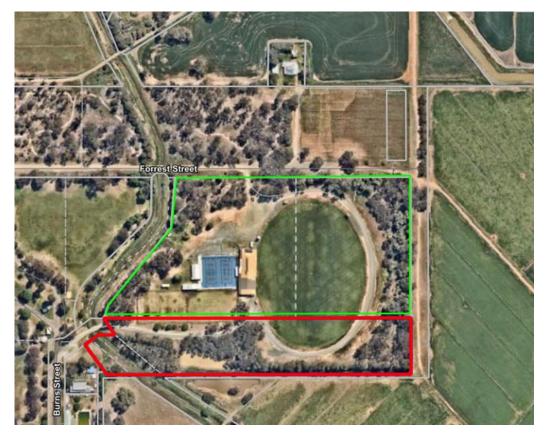
The Lockington Recreation Reserve is part owned by Council and part owned by DEECA.

Council has been required to apply to DEECA for works on the portion of Crown owned land. Most recently, this has included the upgrade to lights at the reserve.

DEECA has requested that Council consider managing their portion of the land, given its locality to the adjoining freehold land owned by Council.

DEECA have indicated that they may not consider further applications for consent to do works at the land known as Crown allotment 1, Section 11, Parish/Township of Bamawm (Lockington Recreation Reserve) without a Committee of Management being appointed to manage the land.

DEECA are awaiting a Council decision regarding the future management of the Crown land.



Green – Council owned

Red – DEECA owned

4. DISCUSSION

Crown land reserves have been set aside for public purposes for the enjoyment and benefit of the community.

The principal legislation for dealing with a reserve and management of Crown lands in Victoria is the *Crown Land (Reserves) Act 1978* and the *Land Act 1958.*

Crown land reserves have historically been managed by committees of management. This system of administration has evolved to include community groups, councils and statutory bodies.

Currently, all committees appointed under the *Crown Land (Reserves) Act 1978* manage their reserves on behalf of the State Government, and have responsibility and authority to manage, improve, maintain and control their reserves. As well as meeting its obligations under the *Crown Land (Reserves) Act 1978,* the committee is expected to manage, improve, maintain and control their reserves.

Council has often funded or supported the delivery of assets on land that is owned and managed by the State Government. Council does not receive any financial support for the management of Crown land or derive any financial benefit from investing in assets on Crown land where it is not the land manager.

There are benefits in Council managing Crown land. It can provide greater ability to deliver integrated community planning, higher levels of amenity and can also provide a more streamlined approach to the delivery of services and community facilities.

Council's role as a land manager under Section 15 of the Crown Land (Reserves) Act 1978 outlines the responsibilities of Council as the appointed land manager of Crown land. These would include:

- Manage, improve, maintain, and control the land for the purposes for which it is reserved
- Exercise powers, functions, and authorities as are conferred
- Carry out works (subject to approvals)
- May take legal proceedings for specified purposes.

Council would be responsible for the effective management of Crown land on behalf of the community and act as the land manager of the Lockington Recreation Reserve on behalf of the Crown and the community.

STAKEHOLDER ENGAGEMENT

Internal consultation:

• April 2024 Property Manager

Councillors:

• 4 June 2024 Councillor Briefing

External consultation:

• Not applicable

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. The level of community engagement undertaken was:

Inform: Communicate a change, focusing on why, when and how it will happen (Community influence: N/A).

An acquisition of land by Council requires informing the public of the acquisition. The form of Community Engagement will be published on Council website notifying the community Council will acquire management of the land as Committee of Management to the Crown owned portion of land, at the Lockington Recreation Reserve. Notice will be published following endorsement from Council to the acquisition.

Public Transparency Policy

Not applicable.

5. LEGISLATIVE CONTEXT

Crown Land (Reserves) Act 1978 (Vic) Land Act 1958 (Vic)

6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

Not applicable.

7. ENVIRONMENTAL IMPLICATIONS

Not applicable.

8. OPPORTUNITIES AND RISK

Opportunities:

Establishing a Committee of Management is a legislated governance model for the management of Crown land which will provide clear responsibilities and obligations of the committee.

Risk:

Infrastructure Program Delivery Risk

The refusal of consent from DEECA to undertake infrastructure works or maintenance, caused by Council not establishing a Committee of Management may result in the inability to undertake works at the Lockington Recreation Reserve.

8.4.2 Riverboats Music Festival MOU Extension

Directorate:	Communities
Responsible Officer:	Acting Festival and Events Coordinator
Manager:	Manager Tourism, Arts & Culture
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Flourishing local economy A resilient long term economy attractive to local and external investors.
Other Strategic Context:	Arts and Culture Strategy - Creative Campaspe.

1. PURPOSE

The purpose of this report is to seek Council's approval for the renewal of Event Funding for Westbound Productions to produce the Riverboats Music Festival, in the Aquatic Reserve, for the next 5 years, 2025–2029.

2. RECOMMENDATION

That Council agrees to enter into a five-year funding agreement with Westbound Productions that includes an annual cash contribution of \$7,000 (GST exclusive) and contribution through Council service provision to the value of \$7,700 per annum (GST exclusive with annual CPI increases) for the delivery and growth of the 2025, 2026, 2027, 2028 & 2029 Riverboats Music Festivals.

3. BACKGROUND

Westbound Productions, formally known as Full Dress Productions Pty Ltd, launched Riverboats Music Festival in February 2012. The festival was created in partnership with Echuca-Moama & District Tourism Association (EMDTA) with a focus on increasing visitation, average length of stay and economic spend in Echuca-Moama and across the region.

The Riverboats Music Festival is one of the largest annual music festivals staged on the Murray River and makes a significant contribution to the local economy each year. Over 5,500 patrons attended the 2024 event, held in Echuca's Aquatic Reserve. Principal Partner Visit Victoria concluded the festival injected a total of \$2,647,051 into the regional economy with 5,628 patrons spending more than \$375 per person (excluding their entry ticket) on accommodation, retail purchases and tourism-related activities across Echuca.

Riverboats Music Festival is recognised as one of Visit Victoria's key regional festivals. The event was awarded Gold in the Festivals & Events category at the 2017 and 2018 RACV Victorian Tourism Awards and was then inducted into the Hall of Fame for the same category at the 2019

RACV Victorian Tourism Awards. The event also went on to win Gold at the prestigious 2017 Australian Tourism Awards.

Westbound Productions receives funding support for the event from Visit Victoria, Destination NSW and Campaspe Shire Council.

In 2018 Council granted the Riverboats Music Festival a five-year funding agreement which included a cash contribution of \$5,000 (GST inclusive) per annum to support the delivery and growth of the event. Due to COVID-19 the event was not held in 2021, and the funding agreement was extended by one year to include the 2024 event.

The funding agreement has now expired, and Westbound Productions has submitted a formal request to Council seeking a five-year funding agreement to secure the staging of the festival in Echuca until 2029.

Over the six years (five events held) the Riverboats Music Festival has boasted an increase in both economic benefit and attendance over the three-day event.

Year	# Attendance	Estimated Economic Impact**
2019	4,711	\$1.77 Million
2020	4,800	\$1.8 Million
2021	N/A	Event not held due to COVID
2022	5,810	\$2.18 Million
2023	4,275*	\$1.6 Million*
2024	5,628	\$2.11 Million

* Reduction due to relocation following October 2022 flooding impact on Aquatic Reserve

** Figures based on Visit Victoria data reporting each attendee spending an average of \$375 per person (excluding their festival ticket) in the region during their visit.

Previous Council Discussion

Not applicable.

4. DISCUSSION

Based on the assessment criteria outlined in the 2019-2024 Campaspe Event Strategy Riverboats Music Festival is classified as a Hallmark Event making it eligible for \$5,000 cash support. The assessment criteria for a Hallmark Event are included below:

Assessment Criteria	Assessment of River Riverboats Music Festival
Minimum operational budget of \$90,000	The 2023 and 2024 event budgets were both over \$1Million
Economic benefit to the community greater than \$1Million based on attendance numbers from previous years	The economic benefit from the 2023 event was \$1.6Million. This figure was reduced due to the events relocation following the October 2022 flooding impact on the Aquatic Reserve. The 2024 event provided an economic benefit of \$2.11Million**
Minimum marketing budget of \$15,000 which includes regional and/or metro placement. The event marketing should align with the destination branding and promote Campaspe Shire as a great place to visit.	The 2023 and 2024 events saw a marketing budget of above \$50,000 per year. Each year the marketing campaign included digital, print, and radio campaigns into regional and Melbourne-metro markets.
The ability to attract visitation beyond Campaspe and Murray River Shires'	From ticket sales data 69% of those in attendance at the 2023 and 2024 events were from outside our region, travelling 100km or more to attend the event.
Complements the existing events calendar	The Riverboats Music Festival is held outside of school holidays, ensuring that it doesn't clash with any other major or iconic event.
A growth element to keep the product vibrant	Westbound Productions pride themselves on a quality event and are always looking at ways to tweak and improve the festival, as well as attracting a high calibre of artists.
Community or commercially owned event.	Westbound Production is commercially owned.

Council provides, through a multi-year agreement, a similar annual major event held over a threeday weekend with a cash contribution that equates to \$1.25 per person attending the event. Applying this formula to the Riverboats Festival based on the 2024 ticket sales of 5,628 this equates to \$7,035.

Council's contribution to the event includes provision of bike racks, synthetic grass, use of Aquatic Reserve, temporary fencing, and flag bookings.

5. STAKEHOLDER ENGAGEMENT

Internal consultation:

- Festival & Events Coordinator consulted with the following departments;
 - Recreation
 - o Parks & Gardens

- o Building
- Wednesday 17 July 2024 ELT Briefing

Councillors:

• Tuesday 6 August 2024- Councillor Briefing

External consultation:

• Westbound Productions – Monday 3 June 2024

Community Engagement

Festival & Events Team will work closely with Council's Communication Team and Westbound Productions to ensure that Council's sponsorship is promoted.

Public Transparency Policy

Not applicable.

6. LEGISLATIVE CONTEXT

Not applicable.

7. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

The following future budgets will be impacted by this recommendation:

2024-2025 Budget- \$7,000 excluding GST

2025-2026 Budget - \$7,000 excluding GST

2026-2027 Budget - \$7,000 excluding GST

2027-2028 Budget - \$7,000 excluding GST

2028-2029 Budget - \$7,000 excluding GST

The annual Council service provision to the value of \$7,000 (GST exclusive with annual CPI increases) will also need to be considered. Resources from the Festival & Events Team and Parks & Gardens assist in the delivery of this service provision. This includes items such as (but not limited to) the preparation of the Aquatic Reserve as a high-quality event site, installation of temporary bike racks, installation of CBD flags and delivery of fencing.

8. ENVIRONMENTAL IMPLICATIONS

Westbound Production implements several actions identified in Council's Waste Wise Event Plan and is a leader in this area. Westbound strives to be a low impact environmental event.

9. OPPORTUNITIES AND RISK

Opportunities:

Five-year Agreement

Previously Council has created a three-year and a five-year Event Funding Agreement for the Riverboats Music Festival. Entering into another five-year Event Funding Agreement is deemed appropriate in this instance, given the status of the event, the event organiser's ability to deliver the event in a professional manner and the destination marketing that this event delivers. The Agreement will provide Council with the opportunity to review the Agreement if there are any substantive changes.

Risk:

Festival & Event Strategy

Campaspe Shire's Festival & Event Strategy is currently under review and due for completion in January 2025. However, it is anticipated that the principles of the Festival & Event Strategy will remain similar, and Riverboats Music Festival will continue to be considered a Hallmark Event, or equivalent, under the new assessment matrix.

Aquatic Reserve

As an outdoor venue, Aquatic Reserve is at risk of weather generated impacts (such as flooding). In the event that Aquatic Reserve is unavailable due to flooding or other issues beyond Council's control, Westbound are responsible for finding an alternative venue and Council officers will support where possible.

10. CONCLUSION

The purpose of this report is to seek Council's approval for the renewal of Event Funding for Westbound Productions to produce the Riverboats Music Festival, in the Aquatic Reserve, for the next 5 years, 2025–2029.

8.4.3 Township Decoration Policy

Directorate:	Communities
Responsible Officer:	Acting Festival and Events Coordinator
Manager:	Manager Tourism, Arts & Culture
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Flourishing local economy A resilient longterm economy attractive to local and external investors.
	Well planned places Quality, attractive recreational spaces.
Other Strategic Context:	Arts and Culture Strategy - Creative Campaspe.

1. PURPOSE

Council to consider revoking Council Policy 076 Township Street Decorations Policy and support the development of a Festival & Events Strategy to manage the Shire's township decorations during festivals and events such as annual Christmas or Chinese New Year festivities as examples.

2. **RECOMMENDATION**

- That Council revoke Council Policy 076- Township Street Decorations Policy and supports the development of a Festival & Events Strategy which incorporates the acknowledgment of significant festivities and events.
- Council notes the 2024 Christmas decorations are already planned and this will therefore not impact this year's Festive Season.

3. BACKGROUND

The Township Decoration Policy was adopted by Councillors in May 2002. The purpose of the policy is to provide a method, to allocate funds, to townships throughout the municipality, to support communities celebrating Christmas events and festivals through the purchase, installation, and removal of temporary street decorations.

Previous Council Discussion

Not applicable.

4. DISCUSSION

The Township Street Decoration funding is primarily utilised by the same groups to decorate townships at Christmas each year and does not consider other cultural festivities or special events and celebrations across Campaspe Shire.

Through community engagement a Festival and Events Strategy would be developed to ensure Council is considering and capturing all festival, events and celebrations of community significance and importance.

The landscape for public decorations has changed, and each year new issues need to be considered, such as:

- Suitable locations to erect decorations (using only Council owned property to minimise risk and liability);
- Increased costs for installation, (in particular, decorations at height);
- Changes in technology for both decorations and installations. These changes can provide significant impact without installation costs (eg projection);
- Concept of Campaspe branded decorations across the whole Shire.

The Township Street Decoration Policy does not capture the introduction of the hired Illumination Stations, which were installed in 2022 & 2023.

In addition, the policy does not allocate any funds to market the decorations to the community. The inaugural 'Christmas in Campaspe' flyer, created in 2023, was a success, highlighting all the installations (both Council and community) across the shire. This created pride and excitement with residents and visitors.

As the Tourism, Arts & Culture team expands there is an opportunity to tap into the Arts Team to seek guidance and assistance.

5. STAKEHOLDER ENGAGEMENT

A Communication Plan for the Festival and Events Strategy has been drafted and will be rolled out if the Policy is revoked.

Internal consultation:

• 17 July 2024 - ELT Briefing

Councillors:

• 30 July 2024 – Councillor Briefing

External consultation:

Not applicable at this stage. Consultation with external parties will be conducted during the development stage of the Festival and Events Strategy.

Community Engagement

Consultation with community will be conducted as part of the Festival and Events Strategy. The success of the proposed strategy, to extend the Street Decoration Fund, will require continued engagement with community groups and the Event Support Officer. These committees and existing groups have a great understanding of what they would like to see within their township.

6. Public Transparency Policy

Not applicable.

7. LEGISLATIVE CONTEXT

NA

8. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

The Township Street Decorations Policy 076 will remain for the 2025/2026 financial year.

Any increase of funding would be identified by the Festival and Events Strategy and submitted to the 2026/2027 budget.

9. ENVIRONMENTAL IMPLICATIONS

NA

10. OPPORTUNITIES AND RISK

Opportunities:

Revoking the Township Street Decorations Policy 076 and developing a Festival and Events Strategy will allow Council to review all decorations that are installed (including the Illumination Stations) across the municipality providing a succinct framework for future years.

Risk:

Nil.

8.5 Infrastructure 8.5.1 Annual Capital Works Program - Quarter Four Update

Directorate:	Infrastructure
Responsible Officer:	Program Office Manager
Manager:	Manager Major Projects
Attachments:	 CWP 2324 June Dashboard [8.5.1.1 - 2 pages] CWP 2324 June Summary Report [8.5.1.2 - 4 pages]
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Resilient protected and healthy natural environment Well managed resources for a sustainable future.
	Well planned places Attractive and useable sites of importance. Land and underlying infrastructure suitable for growing populations. Quality, attractive recreational spaces. Improved walkability and cyclability within townships. Ability to travel safely and easily by road and rail.
	Attractive and useable sites of importance. Land and underlying infrastructure suitable for growing populations. Quality, attractive recreational spaces. Improved walkability and cyclability within townships.

1. PURPOSE

The purpose of this report is to provide a summary of Quarter 4 delivery under the 2023/24 Capital Works Program.

2. **RECOMMENDATION**

That Council receive and note the progress achieved in delivery of the 2023-24 Capital Works Program.

3. BACKGROUND

The 2023/24 Capital Works Program had a revised target spend of \$43.4 million across 88 projects. Actual spend as of 30 June 2024, was \$33.7 million with a further \$8.7 million of committed spend. This brings the value to \$42.4 million (actuals and commitments) for 2023/24 financial year.

The end of year financial performance is based on a revised target spend calculated from the original target and any additional funding included in the program throughout the year. This revised

target is based on funding allocated to projects from contingency, or other reserves or grants. Financial delivery overall was 77.6% of the target spend.

It should be noted that \$1 million was also spent on additional projects, included in the program outside of the annual budget cycle (not included in the \$33.7 million).

Of the 88 projects, 6 were deferred and 52 had reached practical or design completion by 30 June 2024.

There are 33 projects that will financially carry over to 2024/25 financial year with \$8.7 million in spend. Of these projects, works on 3 were physically completed before the end of the year and therefore have been included in the above breakdown as practically complete. It is estimated that works will be completed by October 2024 for 24 of the carry over projects.

Previous Council Discussion

The Quarter 3 update was provided to Council in May 2024.

4. **DISCUSSION**

The biggest spend under the program was on Roads, Bridges and Drainage with a total of \$16.3 million spent equating to 93% financial delivery. The remaining asset groups delivered over 67% of target spend, except for Footpaths and Cycleways. Delays in the delivery of projects in this group relate to Kyabram Breen Avenue Shared User Path and Rushworth to Murchison Waranga Rail Trail.

The Local Roads and Community Infrastructure Program Stage 3 (LRCI3) program received an extension of time until June 2025. Solar Upgrades to Community Buildings and Accessible Public Amenities in Echuca, Rochester and Rushworth were completed under the program this financial year. The Rushworth to Murchison Waranga Rail Trail and Shire Footpath Renewals funded under this program continue, with all works to be completed by June 2025.

The Local Roads and Community Infrastructure Stage 4 (LRCI4) program commenced this financial year with all works to be completed by June 2025. Considerable progress has been made to date, with the completion of the Toolleen Axedale Road Upgrade, installation of the Kyabram Recreation Reserve shelter and delivery of two projects by the respective Recreation Committees at the Rochester Moon Oval and Toolleen Netball Courts. The contract was awarded for the next round of Accessible Public Amenities (Colbinabbin and Apex Park in Echuca) and designs are underway for the Tongala and Kyabram Dog Park projects. In addition, as an extension of the public amenities works completed under LRCI3, Accessible Parking and Kerb works will be completed under LRCI4 at Moore Street Rochester. These projects will all be constructed by June 2025.

Key projects in 2023/24 included:

- Rushworth High Street Upgrade.
- Toolleen Axedale Road Upgrade (LRCI4).
- Rushworth Service Centre and Library Upgrade (Living Libraries and Council part funded).
- Shire Solar Program (LRCI3).
- Shire Amenities Program (LRCI3).
- Kyabram Recreation Reserve Shelter (LRCI4).
- Echuca Victoria Park Netball Change Room.
- Stage 1 of the Echuca Victoria Park Boat Ramp project was completed with the contract for the wet ramp and retaining walls awarded, works to start pending final MRC approval.
- Commencement of construction of the Rushworth Murchison Waranga Rail Trail, with the asphalt section underway, and the gravel and bridges package out to tender.

- Echuca Aerodrome Upgrade part funded under the Regional Airports grant program, this multiyear project has made significant progress this year and is scheduled to be completed earlier than anticipated.
- Continuation of the Holiday Park upgrade program with the new Water Park completed and open. Installation of Accessible Cabins and Quad Ensuites are 90% complete, and the amenities block replacement is underway.
- Commencement of the final Stage of Echuca East Development with works starting on the Bike Skills are in July. Scheduled for completion by November 2024.

External designs, planning and approvals continue to be a key factor in project delays. This year, some smaller projects received poor responses from contractors, with procurement activity repeated in several cases. A full review of performance will be undertaken, and improvement actions recommended.

5. STAKEHOLDER ENGAGEMENT

Internal consultation:

- Executive Leadership Team (briefing 31 July 2024)
- Major Projects Team

Councillors:

• Council Briefing 6 August 2024

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. The level of community engagement undertaken was:

Inform: Communicate a change, focusing on why, when and how it will happen (Community influence: Nil).

Appropriate communication plans are developed for individual projects on the Capital Works Program to ensure the community are informed of works and any impact on Council services.

Public Transparency Policy

Not applicable.

6. LEGISLATIVE CONTEXT

The requirements of Section 9(2)(a) of the Local Government Act 2020 (Vic), have been considered and there are no legislative implications arising from this report.

7. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

The Capital Works program is adopted annually and provides a target spend for the financial year. The body of this report provides an update on financial progress by the end of quarter 4. External factors can result in delays to projects and result in financial carry over from one year to the next. Cash flow and expected spend is reviewed monthly to identify at risk projects for discussion with ELT and Council, as necessary.

8. ENVIRONMENTAL IMPLICATIONS

No environmental implications for the municipality have been identified with this report.

9. OPPORTUNITIES AND RISK

Risk:

Infrastructure Program Delivery Risk - There is a risk of non-delivery of the adopted program resulting in reputational damage and council assets not being renewed in a timely manner. This is mitigated by regular monitoring and reporting of progress, and scheduling projects over multiple years to enable full design and approvals to be received and inform accurate delivery timelines.

10. CONCLUSION

Delivery of the CWP this year has been the highest for over a decade demonstrating Council's commitment to maintaining and improving our assets to the benefit of the community. Actual plus committed spend equated to 98% of the CWP target.

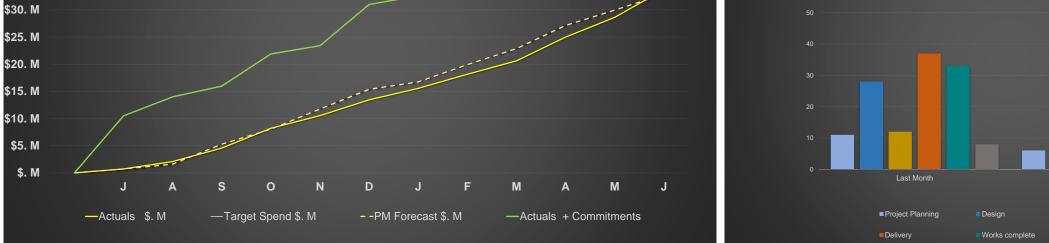
These results show Council's ongoing improvement in delivering the annual CWP and provides confidence of continued delivery in this space.



2023/24 Capital Works Program - June 2024

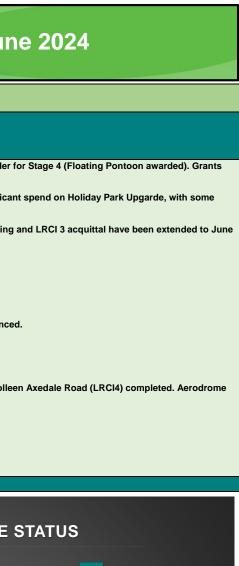
New Works *

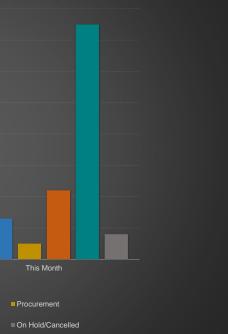
Asset Class	Target Spend	Actual Spend	Commitments	Actuals & Commitments as % of target	Comments
Bridges	\$859,407	\$383,218	\$834,580	142%	Vic Park Boat ramp (multi year project). Stage 1 (dry ramp) completed. Retaining wall and wet ramp awarded and due to start. Tender approved for all remaining stages, project to continue into 24/25 financial year.
Building & Structures	\$4,010,910	\$1,850,455	\$682,615	63%	Building Renewal Program - some child projects will carry over. Shire Amenities, Solar, Security and DDA works completed. Significan carry over to 24/25 (Amenities Block, Accessible Cabins)
Footpaths & Cycleways	\$2,339,410	\$541,595	\$492,223	44%	Rushworth Rail Trail Stage 2 asphalt path works have commenced. Stage 3 & 4 currently out to tender. Project bushfire grant funding 2025 so some spend will carry over to 24/25.
Irrigation	\$141,000	\$111,159	\$29,267	100%	Works completed at Gunbower, Kyabram and Tongala. Echuca pump replacements underway, some carry over.
Kerb & Channel	\$1,641,000	\$1,604,046	\$264,169	114%	Program delivered.
Open Space & Recreation Assets	\$1,892,524	\$1,061,005	\$718,069	94%	Kyabram Netball Shelter, Toolleen Courts and Rochester Moon Oval works complete. Echuca East Bike Skills works have commence
Plant & Equipment	\$6,615,849	\$4,655,908	\$1,576,981	94%	Some carry over, all items committed.
Roads	\$12,513,245	\$12,483,507	\$1,663,543	113%	Gravel Road Resheeting, Shoulder and Seal programs completed. Rushworth High Street, Rushworth Lions Park Car Park and Toolle works underway and will be delivered over 2 financial years.
Stormwater & Flood Control	\$286,500	\$94,684	\$72,094	58%	Culvert program will carry over.
Swimming Pools	\$160,000	\$64,968	\$0	41%	Pool painting at EWMAC complete. Savings realised.
Total	\$30,459,845	\$22,850,546	\$6,333,541	96%	
	SPEND -	NEW WC	ORKS AND	D CARRYO	VERS
\$50. M					\$43.44 M ⁸⁰
\$45. M					\$42 43 M
\$40. M					70
\$35. M					\$33.74 M
*					



* Target spend excludes grant dependent projects. Toolleen Axedale Road and Kyabram Shelter LRCI4 program target spend included from 3/10/23 when funding was approved. The remainder of LRCI4 projects are targeted for spend in 24/25 fy.

Attachment 8.5.1.1







2023/24 Capital Works Program - June 2024

Carry Over and Multi Year Projects

Asset Class	Target Spend Carried Over works	Target Spend Multi Year Projects	Total Target Spend	Actual Spend	Commitments	Actuals & Commitments as % of target	Comments
Bridges	\$30,000		\$30,000	\$19,320	\$2,450	73%	Thompson Bridge - deferred. Target spend removed from program. Design for Raglus bridge almost
Building & Structures	\$4,974,056	\$663,502	\$5,637,559	\$4,874,418	\$581,088	97%	LRCI3 Amenities - facilities installed, accessible parking to be completed under LRCI4 program in complete. Transfer station ramp upgrades works underway.
Advanced Designs	\$179,280		\$179,280	\$101,965	\$41,649	80%	Designs for Riverboat Dock to Vic Park Levee walking path and Mitchell Street pumps underway. V complete.
Fences	\$93,629		\$93,629	\$42,692	\$6,708	53%	Shire Resource Recovery Safety gates - designs complete, work to be tendered. Works will carry o
Footpaths & Cycleways	\$1,758,069		\$1,758,069	\$860,184	\$738,035	91%	Breen Avenue - works have recommenced.
Land	\$489,043		\$489,043	\$459,651	\$2,690	95%	IWM Aquatic Reserve - works complete.
Open Space & Recreation Assets	\$457,759		\$457,759	\$346,172	\$72,306	91%	Lockington Rec Reserve Playground - complete. Ky Northern Oval amenities - works have comme
Plant & Equipment	\$2,310,584		\$2,310,584	\$2,494,118	\$567,144	132%	All carry over plant ordered and committed.
Roads	\$1,383,968		\$1,383,968	\$1,379,742	\$221,226	116%	Asphalt seals completed. LRCI3 Resheeting completed. Rushworth Lions Park Car Park renewal w
Stormwater & Flood Control	\$470,173		\$470,173	\$228,183	\$127,876	76%	Mount Terrick Road Pump/South Boundary Road - deferred
Waste	\$175,000		\$175,000	\$78,559	\$3,336	47%	Hydrant installation - works completed.
Total	\$12.321.561	\$663,502	\$12,985,063	\$10.885.003	\$2,364,508	102%	

Program Highlights - Achievements and Risks

Shire Public Amenities Program (LRCI3) Rushworth Service Centre Upgrade Campaspe Animal Shelter Dog Area Shire Wide Solar Program (LRCI3) Echuca Moama Arts Precinct Stanhope Kindergarten Flooring Renewal Shire DDA Works 22/23 Echuca Canoe Club Storage Design Campaspe Community Childrens Centre Echuca Aquatic Reserve Public Toilets Echuca Holiday Park Upgrade Stage 3 Tongala Sound Shell DDA Access Design Echuca Star Hotel Cellar Renewal Design Tongala Sound Shell DDA Access Design Echuca Star Hotel Cellar Renewal Design Kyabram Wilf Cox Pavlion Design Shire Footpath Renewal Program 23/24 Shire Footpath Renewal Program 23/24 Shire Footpath Renewal Program 23/24 Shire Koz Program Echuca Aquatic Res Stormwater/Lagoon Echuca Aquatic Res Stormwater/Lagoon Echuca Aquatic Res/Onion Patho Design Kyabram Rec Res Netball Shelter (LRCI4) Toolleen Rec Res Netball Courts (LRCI4) Toolleen Rec Res Netball Courts (LRCI4) Toolleen Rec Res Netball Courts (LRCI4) Toolleen Rec Res Netball Court (LRCI3) Shire Rec Pump Renewals (Ky & Colbo) Shire Open Space Equipment Renewal EADLE Secondary Cattle Crush

Works complete Toolleen Axedale Road (LRCI4) Echuca EVMAC Pool Painting Echuca RC Hardstand Renewal Shire Grave Road Resurfacing Program Shire Gravel Road Resheeting 23/24 Shire Shoulder Resheeting 23/24 Rushworth High Street Capark Renewal Design Rushworth Lions Pk Internal Rd Construct Shire Road Resheeting (LRCI3) Shire Gravel Rd Resheeting Colbinabbin Gamble Court Pump Well Renew Shire Open Drain Renewal Program Shire Resource Recovery Centre Fire Hydrants Shire Resource Recovery Centre Fire Hydrants Shire Road urce Road Reshelt Changerooms Shire DDA Works 23/24 (Warren/Dickson St footpath) Toolleen Axedale Road (LRCI4)

Tenders advertised/under evaluation: Rushworth Murchison (Waranga) Rail Trail (Gravel and Bridges)

Echuca Boat Ramp Redevelopment Echuca Aerodrome Renewal Echuca Depot Toilet and Car Park Echuca Depot Toilet and Car Park Rushworth Shire Hail Rear Sheds Roof Echuca Saleyards Bugle Laneway Design, Bull Pen and Columns Echuca Victoria PK Masterplan (Design) Echuca Holiday Park Upgrades Tongala Tennis Club Rooms Renewal Shire Resource Recovery Centre Skip Load and Safety Gates Shire Footpath Program (Missing Links) Shire Footpath Renewals (LRCI 3) Rushworth Murchison (Waranga) Rail Trail (LRCI3) Kyabram Breen Avenue Shared User Path Shire Parks and Playgrounds Irrigation Renewal Echuca Apex Park BBO Shelter Renewal Echuca South & Vic FK Oval Drainage Design Echuca South & Vic Pk Oval Drainage Design Kvabram Northern Oval Amenities Renewal

Works in progress (Multi Year/Carry over Projects) - see attached Carry Works in progress (Multi Year/Carry over Projects) - see attached Carry Over Report for more detail:

Rochester Rec Reserve Moon Oval (LRCl4) Echuca East Development Bike Skills Area Shire Retirement of Disused Radio Towers Tongala & Rochester Depots Diseel Tanks Plant Replacement Program Advance Designs – Road Rehabilitation Rochester Moore St Parking & K&C (LRCl4) Shire Rural Culvert Renewal Program Echuca Simmie Road Table Drain Renewal

Spend Summary (Budgeted and Carry Overs only)	New	Works	ry Overs /Multi r Projects	Total	
Target Spend	\$	30,459,845	\$ 12,985,063	\$	43,444,908
Actual Spend	\$	22,850,546	\$ 10,885,003	\$	33,735,549
Commitments	\$	6,333,541	\$ 2,364,508	\$	8,698,049
Actuals & Commitments	\$	29,184,087	\$ 13,249,511	\$	42,433,598
Act & Comm compared to Target Spend		96%	102%		98%

Carry overs	\$ 7,136,355	\$ 1,634,535	\$ 8,770,890
Savings	\$ 659,802	\$ 469,336	\$ 1,129,138
Delivery % (Actual Spend plus Savings compared to Target Spend)	77%	87%	80%

Additional Projects **

Asset Class	Target Spend	Actual Spend	Commitments	Actuals & Commitments as % of target	Comments
Building & Structures	\$1,035,155	\$670,169	\$754,483	138%	Rochester Service Centre works almost complete, Rochester Childcare Centre due to commence, Riverfront insurance works completed.
Footpaths	\$50,000	\$0	\$0	0%	Wayfinding signs project added to program in May 2024
Open Space & Recreation Assets	\$520,800	\$234,411	\$253,235	94%	Lockington Lights contract awarded. Some spend expected for Dog Parks and Amenities (LRCI4)
Swimming Pools	\$718,500	\$10,560	\$698	2%	Rochester Pool demolition and design (included in program March 2024)
Waste	\$152,000	\$152,000	\$0	1 00 %	Rochester Pool demolition and design (included in program March 2024)
Total	\$2,476,455	\$1,067,140	\$1,008,416	84%	

** Included in program outside of annual budget cycle.

Attachment 8.5.1.1

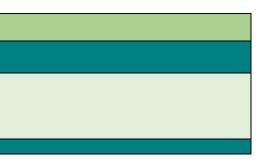
most complete

in 2425. Vic Park Netball changerooms works

. Wilf Cox and South Boundary Road drainage design / over.

menced, some delays mean some carry over.

works completed.





Active Project Status Report Shire of Campaspe Capital Works Program Whole of Life OFFICIAL

Broject Details

On hold Issue identified that cannot be recovered without external intervention Issues identified and under close management No issues identified

	Project Details							
			Actual Cost (Whole of			Forecast		
Project No Project Description	Comments	Budget (Whole of Project Life)		Committed Cost	Forecast Start	Finish		
Open Projects								
Advance Designs and Project Management Costs								
PR-100756 Advance Designs All Areas (Parent Proj)	Advance designs to inform grant applications - designs underway.	10,000.00	0.00	0.00	1/07/2022	30/06/2024		
PR-100827 Riverboat Dock to Vic Park Levee Walkway	Project Sponsor to submit a report to Council about the exclusion of the proposed fencing. Final IFT documents completed for community consultation after council meeting.	40,000.00	31,995.20	5,810.00	1/07/2022	4/12/2023		
PR-100859 Echuca Mitchell Street Design	Consultant engaged to review Mitchell Street pump capacity and inform any required upgrades.	55,000.00	28,809.99	34,489.33	1/07/2023	30/06/2024		
Bridges		105,000.00	60,805.19	40,299.33				
DD 400745 Estua Dest Demo De devilament		1 980 679 00	425.873.24	834 579 91	4/00/0000	4/40/0004		
PR-100745 Echuca Boat Ramp Redevelopment	Funding partners have agreed in writing to an EOT to allow construction in Writer 2024 due to flood delay. Floating dock procurement complete, design IFC, fabrication has commenced. Tender for retaining walks and wet ramp completed.	1,980,679.00	425,873.24	834,579.91 834,579.91	1/03/2022	1/12/2024		
Buildings & Structures	I an Wark Mailen NEW approval and do appendix works on the loss dis. ETA 1.04,2024							
PR-100109 Echuca Pof E Discovery Centre (Log Slip)	Log Winch - Heritage NSW approval needed to complete works on the log silp. ETA July 2024. Strathmeticn Station complete	625,000.00	588,130.62	46,451.28	31/03/2021	1/03/2024		
PR-100353 Echuca Holiday Park Master Plan	Accessible cabins construction on site commencing con the 16/04/2024 due to be completed July 2024.	1,600,000.00	1,478,694.95	99,459.19	1/07/2022	30/06/2024		
PR-100360 Echuca Victoria Pk Masterplan (Design)	Awaiting advice of funding body. Final design reviews underway.	480,318.00	438,074.34	24,810.00	1/07/2021	31/03/2024		
PR-100599 Echuca Depot Toilet and Car Park	Need additional funding. Awaiting Sponsor decision on budget prior to awarding.	107,500.00	50,658.26	0.00	1/07/2021	30/06/2024		
PR-100605 Tongala Tennis Club Rooms Renewal	Building Permit is being actioned by contractor, however as no signed off previous BP could be discovered there has been a problem getting a Surveyor to commit. Contractor is working on this and believes they have now found a Surveyor.	205,000.00	2,880.00	184,340.00	1/07/2021	30/12/2023		
	Loomsport and manual parts and an and parts an							
PR-100675 Shire Resource Recovery Centre Skip Load		917,000.00	458,980.41	402,721.85	1/07/2022	31/05/2024		
PR-100738 Echuca Star Hotel Cellar Renewal	Design of drainage diversion system being undertaken for consultation with affected property owner/tenant.	46,500.00	20,529.61	850.00	1/07/2023	30/06/2024		
PR-100741 Echuca Saleyards Bull Pen	Additional design is required to be updated to include drainage, delaying tendering of works.	106,000.00	480.00	6,676.70	1/07/2023	28/04/2024		
PR-100819 Echuca Saleyards Bugle Laneway Design	Additional scoping information required. Site meeting with potential designer was subject to delay due to the operational review of the E&DLE.	54,000.00	0.00	2,953.20	1/07/2023	28/04/2024		
	see child maiets							
PR-100820 Echuca Holiday Park Upgrades PR-100835 Rochester Childcare Centre Upgrade St 2	See child projects Contractor progress has been slow. Escalated with contractor and issued contractual noticce requesting recovery plan. Completion late August TBC.	1,959,000.00 399,722.00	1,064,356.19 68.695.88	162,060.59 316,539,35	1/07/2023 6/04/2023	30/06/2024 28/06/2024		
PR-100841 Rushworth Senior Citizens Renewals	Due to delays completing the Service Centre this project is at risk of carry over.	184,200.00	0.00	0.00	1/07/2023	30/06/2024		
PR-100845 Rushworth Shire Hall Rear Sheds Roof	Under review.	36,000.00	0.00	0.00	1/07/2023	30/06/2024		
PR-100847 Echuca Saleyards Columns Rectification	Resourcing issues meant this project was allocated to a new Project Manager part way through the year. Works are due to be tendered soon.	160,000.00	580.00	70,590.37	1/07/2023	30/06/2024		
PR-100854 Echuca Holiday Park New Amenities block	Demolition completed.	551,337.41	363,716.11	177,460.04	1/07/2023	30/06/2024		
PR-100860 Rochester Community House Door	Planning Certification received. Ferrum Group underway with building permit process.	50,000.00	0.00	0.00	1/07/2023	30/06/2024		
			14.391.00					
PR-100868 Campaspe Public Amenities Echuca & Colbo	Design in process with colour selections completed and preliminary designs approved. Building and Demoiltion Permit for Apex Park submitted. Civil works for Colbinabion septic scoped with contractor in discussions with Council Hygiene.	575,182.00 8,056,759.41	4,550,167.37	383,336.79 1,878,249.36	10/11/2023	30/06/2025		
Fencing & Bollards			1					
PR-100739 Shire Resource Recov Centre Safety Gates	Preferred contractor identified and ready to go. Additional budget to be requested from Waste Reserve to allow 3 sites to be done (Mt Scobie, Rochester and Rushworth)	100,000.00	49,063.00	6,707.50	1/07/2022	28/06/2024		
Footpaths & Cycleways		100,000.00	49,063.00	6,707.50				
Footpaths & Cycleways	Construction. Rail Trail construction scheduled in stages, as follows: 1) Native vegetation removal - Completed 18 October 23 2) Rushworth asphalt section - Works commenced late April 24 and PC July 24. Expected completion August 24 -			1				
PR-100079 Rushworth Murchison Rail Trail (LRCI3)	Extra drainage works needed to be undertaken to ensure integrity of path 4) Bridges repairs and gravel trail - Final design work and specifications outstanding however tender released 21 June 24	3,158,093.00	796,730.46	407,259.13	1/07/2020	30/06/2025		
PR-100085 Kyabram Breen Avenue Shared User Path	Under construction.	979,500.00	440,672.46	450,573.01	1/07/2019	1/12/2023		
PR-100821 Shire Footpath Program (Missing Links)	Design work completed for four sites. Design work continuing for two sites.	430,000.00	36,366.00	80,470.58	1/07/2023	30/06/2024		
PR-100939 Shire Footpath Renewals (LRCI 3)	Works underway.	300 000 00	17.169.44	281 750 00	9/04/2024	30/06/2024		
rikeroossa johile Poolpati Renewals (LRGF3)		4,867,593.00	1,290,938.36	1,220,052.72	a/04/2024	30/00/2024		
Intangible Assets			l.					
PR-100938 Shire Wayfinding signs	Kick off meeting scheduled 30 May 2024 Design of town maps requires consultation	50,000.00	0.00	6,300.00	2/04/2024	30/06/2025		
		50,000.00	0.00					
irrigation								
PR-100815 Shire Parks and Playgrounds Irrig 23/24	Final works to commence Mid July.	141,000.00 141,000.00	111,158.60 111,158.60	29,267.00 29,267.00	1/07/2023	30/06/2024		
Kerb & Channel			,	_0,207.00				
PR-100726 Rochester Campaspe St K & C Renewal	Construction underway.	0.00	100.793.44	200.138.57	3/12/2021	29/03/2024		
		0.00	100,793.44					
Open Space & Recreation Assets	Shen the age of the building the contractor has had to work through several design solutions to get a willing surveyor. Construction started 29/04/2024 to align with the end of the summer cricket season and project will now be several weeks							
PR-100703 Kyabram Northern Oval Amenities Renewal	late. Demo, new slab, electrical, plumbing & tiling complete.	166,000.00	84,647.40	69,306.09	1/07/2022	30/12/2023		
	Nov a combined design only project for Echuca South and VIC Park roads. Gee and survey of both ovak has been undertaken with the designer doing specific infrastructure checks week 2204/24. Initial design underway, For VIC Park, PM has been liable with the larger VIC Park project PM to ensure smooth integration for designs of both ovaition (For Echuca South completed. PM waiting on LPD inform formaling to resonance and the structure of the struc							
PR-100788 Echuca South & Vic Pk Oval Drainage	designs for both locations.	78,000.00	36,490.00	34,100.00	1/07/2023	30/06/2025		
PR-100791 Echuca East Development Bike Skills Area	Tenders awarded, project construction due to commence early May 2024	753,500.00	101,003.70	576,647.00	1/07/2023	30/06/2024		



Active Project Status Report Shire of Campaspe Capital Works Program Whole of Life

OFFICIAL

Broject Details

On hold Issue identified that cannot be recovered without external intervention Issues identified and under close management No issues identified

ResultResultResultResultResultResultResultResultResult10000							
Appendix	Project No Project Description	Comments		(Whole of	Committed Cost	Forecast Start	
Bit Dist Space Part Part (separate flow) Applie Part (PR-100863 Lockington Rec Res Oval Lights Upgrade		370,800.00	108,815.00	219,960.00	1/07/2023	30/06/2024
Description Description <thdescription< th=""> <thdescription< th=""></thdescription<></thdescription<>	PR-100867 Campaspe Dog Parks - Kyabram and Tongala					10/11/2023	30/06/2025
International Control Conten Control Control Control Control Control Control Co	Plant Machinery and Equipment		2,021,010.00	000,047.10	000,200.00		
Part Answer 1 Restance 4 from 4 a loss 0 from 4 a loss		Contract awarded. Works to commence in July.	294 815 00	16 315 00	270 988 20	1/07/2023	30/06/2024
Part Part Part Part Part Part Part Part							
Internation 1000000000000000000000000000000000000	PR-100730 Plant Replacement Program 22/23	Carry over spend committed.	3,471,256.00	3,664,721.53	532,328.38	1/07/2022	30/06/2024
Interfact Interfactor	PR-100807 Shire Plant Replacement Program 23/24	Risk due to lead times.				1/07/2023	30/06/2024
Phintode Pril Councets accepts	Poade			-,,-	_,,		
Ph.100000 Burnetod Teach Rado Bada Pt Comments accepted. Construct for Pass and Passa Assessment assarded for completion petr to agabiants of Panning Pamel to removed of native agaztant. Comments accepted.	PB-100535 Echuca Aerodrome Renewal	Sealing works delayed due to weather conditions. Other works continuing. Due for completion in late July.	4 800 000 00	3 920 348 33	866 534 65	1/07/2021	24/05/2024
Pr. 10085 Redeem Month Back Radie Design FT documents accepted. 0.00 3.7.400 0.00 117/202 30.06205 PR. 10087 Design Train Read Radie Design FT documents accepted. 0.00 14.88.00 9.00021 0.00 14.88.00 9.00021 0.00 14.88.00 10.7022 30.062055 PR. 10087 Design Train Read Radie Design FT documents accepted. Crimits for Pina and Faus Assessment availed for completion prior aggleation for Pinaring Pemils for moved in alter segation. 0.00 14.88.00 11.47.00 10.70222 30.0620255 PR. 10087 Design Vertice Crimits Completion prior aggleation for Pinaring Pemils for moved in alter segation. 0.00 10.7020 26.062025 10.7022 30.062025 10.70222 30.062025 10.70222 30.062025 10.70222 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025 10.7022 30.062025							
Philodic Columents accepted. Columents accepted. Columents accepted. Contract accepted. Columents accepted. Contract acce	PR-100667 Stanhope Morrisey Road Rehab Design	IFT documents accepted. Contract for Flora and Fauna Assessment awarded for completion prior to application for Planning Permit for removal of native vegetation.	0.00	12,657.00	11,437.00	1/07/2022	30/06/2025
Print Bureaug Teveir Road Ratua Dasign FT dourners accepted. Contract for Fina and Faura Assessment assessed for completion prior to application for Planning Permit for removal of naise seguidation. 0.00 4.00.00 11.4.370 107.022 300.00205 PR:10027.4 Ruthwort, Did Coop, Read Ratua Dasign FT dourners accepted. Contract for Fina and Faura Assessment assessed for completion prior to application for Planning Permit for removal of naise seguidation. 0.00 11.4.370 107.022 300.00205 PR:10027.7 Grows Wer Road Ratua Dasign FT dourners accepted. Contract for Fina and Faura Assessment assessed to completion prior to application for Planning Permit for removal of naise seguidation. 0.00 10.12.00 6.6.6.4.4.4 107.022 300.00205 PR:10007.1 Contract Saccepted. Contract for Fina and Faura Assessment assessed to completion prior to application for Planning Permit for removal of naise seguidation. 0.00 10.12.00 6.1.47.10 107.022 300.00205 PR:10027.1 Contract Saccepted. Contract for Fina and Faura Assessment assessed to completion prior to application for Planning Permit Completion prior to applicatin Plannin Planning Permit Permit Permit Permit Permit Permit Perm	PR-100668 Rochester Morton Road Rehab Design	FT documents accepted.	0.00	35,740.00	920.00	1/07/2022	30/06/2025
Print Prin Print Print	PR-100672 Colbinabbin Johnson St Rehab Design	IFT documents accepted.	0.00	14,968.00	920.00	1/07/2022	30/06/2025
PR.10027 Goves War Road Beign 2325 Survey work completed. Delign nocle. Contract for Pon and Faura Assessment awarded for completion for Planning Permit for removal of nañew segnitation. 0 0 10.12020 55.872.00 10.72023 300802025 PR.100677 Goves War Road Beign 2325 Fund terminal present for none dependence. Fund terminal permit for removal of nañew segnitation. 0.00 10.120200 28.644.50 10.72022 300802025 PR.100677 Goves War Road Beign 2325 Fund terminal present for none difference. 0.00 19.200.00 15.574.50 10.72022 300802055 PR.100676 Goves War Road Beign Roads Reads Permit Present	PR-100673 Burnewang Trewin Road Rehab Design	IFT documents accepted. Contract for Flora and Fauna Assessment awarded for completion prior to application for Planning Permit for removal of native vegetation.	0.00	4,008.00	11,437.00	1/07/2022	30/06/2025
Pr. 10080 Contrast for Plant Project Sign Provided. Tellina and Goubum Mumy Water contacted migrating treatment of tasks. Private impairon assets to be contruct for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion prior to application for Plan and Fauna Assessment awarded for completion. 0 0 0	PR-100674 Rushworth Old Corop Road Rehab Design	ET documents accepted. Contract for Fkra and Fauna Assessment awarded for completion prior to application for Planning Permit for removal of native vegetation.	0.00	14,830.00	11,437.00	1/07/2022	30/06/2025
PF10088 Undower latent Road Rehab Design epictomatic removal of native segntation. 0.00 22,62.00 26,64.65 107/0022 300600255 PR10088 To deven Banadoum-Moy is R dehab Design PT documents accepted to sense to an advected to completion prior to application for Planning Plema for removal of native segntation. 0.00 10,20.00 15,574.50 107/0022 300600255 PR10074 Advance Designs Roads. (Pawer Depice) The documents accepted to design focusiones to be held with Sponts, Spontson Rep. Design Engineer and Planning Plema to removal of native segntation. 19,00000 0.00 107/0022 300600255 PR10074 Advance Designs Roads. (Pawer Depice) Project has commende. Reheadering Advanced to design discussiones (Spontson Rep. Design Engineer and Planning Advanced to esign 307/224, Spend to date \$513K Esternal tender for retheat roads to close 137/24 (these are roads that Construction Taam cannot complete due to additional Shoutders in the second shoutders and Company advanced to esign 307/2002 (the advanced to esign 307/2002 (the advanced to esign 307/240 (these are roads that Construction Taam cannot complete due to additional Shoutders in the second shoutders and Company advanced to esign 307/240 (these are reads that Construction Taam cannot complete due to additional Shoutders in the second advanced to esign 307/240 (these are reads that Construction Taam cannot complete due to additional Shoutders in the second advanced to esign 307/240 (these are reads that Construction Taam cannot complete due to additional Shoutders in the second advance	PR-100677 Groves Weir Road Design 23/25		0.00	10,120.00	55,187.00	1/07/2023	30/06/2025
PR-10074 Advance Designs Roads (Parent Project) Fit documents acceptibility or nests. Provide Control PR-10074 Advance Designs Roads (Parent Project) Survey completed and design underway for one site. 1194,000.0 0.00 1,007/2022 3006/2024 PR-10074 Advance Designs Roads (Parent Project) Throw to the design underway for one site. 1194,000.0 0.00 1,007/2022 3006/2024 PR-100265 Educa High Street Capark Renewal Project will more to tended vibas when design underway for one site. 1107/2024 3006/2024 3006/2025 PR-100265 Site Grawh RA Renewal Project will more to tended vibas when design underway for one site. 1107/2024 3006/2025 PR-100275 Site Grawh RA Renewal Food data gathering to the data gathering to the sent out of the data gathering to the sent out of the data gathering to the sent out of the data gathering to the dathering the data gatherin	PR-100680 Gunbower Island Road Rehab Design		0.00	29,720.00	26,644.50	1/07/2022	30/06/2025
PR-10074 Avenue Designs Roads (Peter Priority) Revised Preterination Design received for one site. 194,0000 0.00 10772022 30062024 PR-10074 PT 2 scheduled of design discussions to be had with Sponser's Rep. Design Engineer and PM. 473,0000 22,527.00 22,257.00 22,257.00 30062024 PR-10026 Shire Gravel Ed Resheeting Project Naie commence. Resheeting 24425, as planned stated on 1552024. Spend to date \$513X External Inder for resheet roads that Construction Team cannot complete due to additional Shoulders in this 3,000,000 651,417.11 537.100.44 1,0172022 30062025 PR-10026 Shire Gravel Ed Resheeting	PR-100681 Toolleen Barnadown-Moyla Rd Rehab Design		0.00	19,208.00	15,574.50	1/07/2022	30/06/2025
PP: 100824 Educa High Street Capack Renewal Project Will now to bindre phase when design confirmed. 473,000,00 22,227,00 22,225,00 10772023 30062025 PP: 100876 Shire Gravel Rd Resheeting years capilal project. Sint Gravel Rd Resheeting 3,080,000,00 651,117.11 537,100.44 1072024 30062025 PP: 100915 Rochester and Campasepe Demountable Flood be sent out for data gathering. 1072024 30062025 PP: 100915 Rochester Among Size To Beamon and the Product MD and the Austratian Government Disaster Ready Fund. Works could not commence until Flood Study ratified data for the propsed location of temporary flood barriers. Project planning commenced. RFOs for survey to be complete as many size as assault, the move on the MY and the Austratian Government Disaster Ready Fund. Works could not completing remander/new locations. 1020,000,00 4,762,001.44 1072024 30062025 Strem start & Flood Control 9,877,000,00 4,762,001.44 1,865,619.24 1072022 11722025 PR-100560 Shire Rural Culvert Program Remaining skes to be dativered from a mixer of internal and external resource procurement prepared. 206,000,00 14072022 1172022 1172022 1172022 1172022 1072023 30062024 10772023 <td>PR-100744 Advance Designs Roads (Parent Project)</td> <td>Revised Preliminary Design received for one site. Survey completed and design underway for one site.</td> <td>194,000.00</td> <td>0.00</td> <td>0.00</td> <td>1/07/2022</td> <td>30/06/2024</td>	PR-100744 Advance Designs Roads (Parent Project)	Revised Preliminary Design received for one site. Survey completed and design underway for one site.	194,000.00	0.00	0.00	1/07/2022	30/06/2024
PR-10087 Shire Gravel Rd Resheeing vaits capital program. 30.008.000 05.11.11 107.2024 30.007.2024 PR-10087 Scheder and Carpagabe Demountable Food be sent out for data gathering. 107.2024 30.00	PR-100824 Echuca High Street Carpark Renewal	Project will move to tender phase when design confirmed.	473,000.00	22,627.00	22,325.00	1/07/2023	30/06/2025
PR-100915 Bochester and Campagape Demountable Flood be sent out retail again from, again from	PR-100876 Shire Gravel Rd Resheeting	years capital program).	3,080,000.00	651,417.11	537,100.44	1/07/2024	30/06/2025
Index		be sent out for data gathering.					
Will utilise remaining budget to complete as may sites as possible, then move on to new FY budget to begin completing remainder/new locations. 208,000.00 141,786.22 92,310.42 1/02/202 1/12/2023 PR-100660 Shire Rural Culvert Program Remaining sites to be delivered from a mixture of internal and external resourcing. All sites aimed to be completed this calendar year. 208,000.00 141,786.22 92,310.42 1/02/202 1/12/2023 PR-100769 Shire Rural Culvert Renewal Progr 23/24 Project to be carried over into new FY and be delivered by internal drainage crew. 100.000.00 360.00 0.00 1/07/2023 300/06/2024 PR-100808 Echuca Simmie Road Table Drain Renewal GMW have now completed replacement of existing channel with pipeline. Design of works completed. Material procurement & resource procurement prepared. 76,500.00 349,864.01 1/07/2023 300/06/2024 PR-100801 Shire Stimmwater Pump Renewal Pogr arm Final documentation submitted for internal review. 161,400.452 227,400.28 1/07/2023 300/06/2024 SWIMMING Pools Design only project with Eol completed and tender sent to three respondents. Tender closed 10/67/4 with project funding allocation inadeguate, sponsor is applying for additional funding for the project. PM is still working through authorisation protect with Eol completed with current place submitin		i runa parinte na rugos zona.				1/07/2024	31/12/2024
PR-100600 Shire Run Cludert Program. Remaining sites to be delivered from aniture of internal and external resourcing. All sites aimed to be completed this calendary ear. 2000.00 141,786.2 92.310.4 1/12/2023 PR-100760 Shire Run Cludert Reneval Progra23.4 Pricet to be carried own in new FY and be delivered by internal drainage crew. 1/12/203 3/10/2024 1/12/203 3/10/2024 PR-100760 Shire Run Cludert Reneval Progra23.4 Offent to be carried own in mew FY and be delivered by internal drainage crew. 1/12/203 3/10/2024 <th< td=""><td>Stormwater & Flood Control</td><td></td><td></td><td>1</td><td></td><td></td><td></td></th<>	Stormwater & Flood Control			1			
PR-10080 Echuca Simular Reaval GMW have now completed replacement of existing channel with pipeline. Design of works completed. Material procurement resource procurement prepared. 765,000 390,000 40,061.01 10/7/2023 30/06/2024 PR-10080 Echuca Simular Reaval GMW have now completed replacement of existing channel with pipeline. Design of works completed. Material procurement resource procurement prepared. 76,500.00 3990.00 48,064.00 10/7/2023 30/06/2024 PR-100810 Shire Stormwater Pump Renewal Program Final documentation submitted for internal review. 511,46.00 223,400.26 164,404.52 30/6/2024 Swimming Pools Explanation submitted for internal review. 511,46.00 237,400.26 164,404.52 2 30/6/2024 PR-100812 Rochester Swimming Pool Records Design Design only project with Eol completed and tender sent to three respondents. Tender closed 10/6/24 with project funding allocation indequate, sponsor is applying for additional funding for the project. PM is still working through authorisation process as the pool area is owned by DEECA and is a War Memorial pool and therefore requires sturber authorisations for the changes by DFFH. Requests to both have been sent. 216,500.00 6,300.00 0.00 30/01/2024 30/06/2024 30/06/2024 30/06/2024 30/06/2024 30/0	PR-100660 Shire Rural Culvert Program		208,000.00	141,786.22	92,310.42	1/07/2022	1/12/2023
PR-100810 Shire Stormwater Pump Renewal Program Final documentation submitted for internal review. 126.646.00 94.884.04 22.220.00 1/07/2023 30/06/2024 Swimming Pools 511,146.00 237,400.26 164,404.52 9 164,404.52 9 100/02024 100/02/024 100/02024 100/02	PR-100769 Shire Rural Culvert Renewal Progr 23/24	Project to be carried over into new FY and be delivered by internal drainage crew.	100,000.00	360.00	0.00	1/07/2023	30/06/2024
Swimming Pools Still table of the project. PM is still working through authorisation process as the pool area is owned by DEECA and is a War Memorial pool and therefore requires turther authorisations for the changes by DFFH. Requests to both have been sent. Still working through authorisation Still working through authorisation working through authorisation Still working through authorisation Stil	PR-100808 Echuca Simmie Road Table Drain Renewal	GMW have now completed replacement of existing channel with pipeline. Design of works completed. Material procurement & resource procurement prepared.	76,500.00	390.00	49,864.10	1/07/2023	30/06/2024
Stream Design only project with E01 completed and tender sent to three respondents. Tender closed 10/E/24 with project funding allocation inadequate, sponsor is applying for additional funding for the project. PM is still working through authorisation Sector Sector <td>PR-100810 Shire Stormwater Pump Renewal Program</td> <td>Final documentation submitted for internal review.</td> <td></td> <td></td> <td></td> <td>1/07/2023</td> <td>30/06/2024</td>	PR-100810 Shire Stormwater Pump Renewal Program	Final documentation submitted for internal review.				1/07/2023	30/06/2024
PR-10882 Rochester Swimming Pool Reconst Design only project with E01 completed and tender server to these respondents. Tender closed 10/82/4 with project funding allocation inadequate, sponsor is applying for additional funding for the project. PM is still working through authorisation process as the pool area is owned by DEECA and is a War Memorial pool and therefore requires further authorisations for the changes by DFFH. Requests to both have been sent. 216,000 6,300.0 0.00 3001/2024 30/06/2024 Rochester Swimming Pool Demolition funding of the metring completed with current pool location to be demolished and turned to green space as an interim measure. PM is working through authorisation process as the pool area is owned by DEECA and is a War Memorial pool and therefore requires further authorisations for the changes by DFFH. Contact has been made with DFFH for advice and restrictions. RFO for demo closing 15/07/24. 50000 13000.00 697.90 100000 100000 100000 10000 10000 10000 10000 10000 10000 10000 10000	Swimming Pools		311,146.00	237,400.20	104,404.52		
PR-10082 Rochester Swimming Pool Recons Design process as the pool area is owned by DEFCA and is a WM Memorial pool and therefore requires further authorisations for the changes by DFFH. Requests to both have been sent. 21,500.00 6.300.00 0.00 30/10/204 30/	Swinning Pools	Design only project with Explorementational and tenders sent to three respondents. Tender closed 10/8/24 with project functional allocation inadequate, sponsor is applying for additional functional tenders. The sentence of			1		
PR-10033 Rochester Swimming Pool Demoition therefore requires further authorisations for the changes by DFFH. Contact has been made with DFFH for advee and restrictions. RFG for demo closing 15/07/24. 500,000.00 6.780.00 6.979 30/01/224 30/06/201 PR-10033 Rochester Swimming Pool Demoition 500,000.00 6.780.00 6.979 30/01/224 30/06/201	PR-100882 Rochester Swimming Pool Reconst Design	process as the pool area is owned by DEECA and is a War Memorial pool and therefore requires further authorisations for the changes by DFFH. Requests to both have been sent.	218,500.00	6,300.00	0.00	30/01/2024	30/06/2024
	PR-100935 Rochester Swimming Pool Demolition					30/01/2024	30/06/2025



Active Project Status Report Shire of Campaspe Capital Works Program Whole of Life OFFICIAL

On hold Issue identified that cannot be recovered without external intervention Issues identified and under close management No issues identified

	30th June 2024 Brolest Deteile	1				
	Project Details	Budget (Whole	Actual Cost (Whole of			Forecast
Project No Project Description	Comments	of Project Life)		Committed Cost	Forecast Start	Finish
Completed Projects						
PR-100318 Gobarup Raglus Bridge Design	Design complete	86,392.91	81 812 91	1 350 00	1/07/2019	30/12/2023
PR-100557 Gunbower Thompsons Bridge Renewal	Community consultation completed in relation to bridge-use. Renewal option to continue as planned. Design & Approval activities will continue into 2024/25.	516,500.00	34,557.35	2,450.00	1/07/2021	30/06/2025
Buildings & Structures		602,892.91	116,370.26	3,800.00	HOTHEOLI	GUICULEE
PR-100330 Echuca Holiday Park Upgrade	Capital projects completed. DECCA approval received for all upgrades, Planning permits to be lodged.	884,000.00	872,517.14	2,389.09	1/07/2019	30/12/2022
PR-100486 Echuca EWMAC Plantroom & Chemical Upgrad	The ELT has placed all EWIMAC projects on-hold.	54,000.00	1,050.00	0.00	1/07/2023	30/06/2024
PR-100585 Echuca Moama Arts Precinct	Complete. Concept design and QS completed, Detailed design 24/25 Construction 25/26	141,176.00	154,883.37	0.00	1/07/2021	1/12/2023
PR-100595 Campaspe Community Childrens Centre PR-100498 Echuca Holiday Park Upgrade Stage 3	Period research and Cost compared by the compared of the compa	83,000.00 598,662.59	49,342.20 594,101.51	0.00	1/07/2021	31/10/2022 30/06/2023
PR-100596 Rushworth Service Centre Upgrade	Winemess block driver construction due to de delivered by end of day 2024 and class due to de delivered by the end of April.	1,485,970.00	1,599,338.86	0.00	1/07/2021	30/10/2023
PR-100596 Kushworth Service Centre Opgrade PR-100606 Kyabram Wilf Cox Pavilion (Grant Dep)	Designs have been completed. Additional funds will be required to proceed to Construction Phase. Application for Growing Regions Fund - Part 2.	100,000.00	90,395.00	911.00	1/07/2021	30/08/2023
PR-100646 Campaspe Animal Shelter Dog Area	Complete.	521,471.00	497,119.09	0.00	1/07/2022	30/11/2023
PR-100688 Echuca Aquatic Reserve PublicToilets PR-100712 Shire DDA Works 22/23	Concept designs completed, Construction of project nominated for 24/25FY Works completed, file in review and closure	342,000.00 100,000.00	21,157.50 102,527.46	0.00	1/07/2022 1/07/2022	30/06/2025 30/08/2023
PR-100734 Shire Wide Solar Program (LRCI3)	All installations complete. Training and handover complete. Practical completion 10-04-24. As constructed, photos, and manuals updated to One drive.	500,000.00	491,463.65	0.00	1/01/2022	1/12/2023
PR-100749 Echuca Canoe Club Storage Design PR-100762 Echuca Victoria Park Netball Changerooms	Complete. As of 09/01/24 the slab is poured and the frame for the building has been erected and is being finalised. After this will be the roofing and then the windows and cladding. Then is the rough in for the services starting late April 2024.	50,000.00 641,145.00	28,519.00 597,664.56	0.00 45,267.37	1/07/2022 1/07/2022	1/12/2023 24/03/2024
PR-100765 Shire Public Amenities Program (LRCI3)	Works complete	850,000.00	855,529.63	0.00	1/07/2022	31/12/2023
PR-100784 Kyvalley Hall Toilet & Entrance Upgrade	Project is only Design this year.	52,000.00	660.00	0.00	1/07/2023	30/06/2024
PR-100796 Shire Building Renewals (Parent Project)	Parent project for building renewals - child projects scoped. Some child projects to be reviewed and reported to Exec / Council as being deferred or rescheduled as part of the ongoing annual program, target spend for the program will be reviewed.	714,100.00	0.00	0.00	1/07/2023	30/06/2024
PR-100806 Shire Security Review Implement Stage 2	Works underway.	346,500.00	320,547.64	6,427.85	1/07/2023	30/06/2024
PR-100818 Shire DDA Works 23/24	Project awarded due to commence end of June	106,000.00	3,060.00	84,274.00	1/07/2023	30/06/2024
PR-100829 Tongala Sound Shell DDA Access	Procurement complete. Awaiting Sponsor direction on whether they want to include additional scope prior to awarding.	151,500.00	9,130.00	0.00	1/02/2023	30/06/2025
PR-100830 Kyabram Service Centre Renewal	Project is on hold, works will be delivered in a future program when current users can be decamped to allow works to happen.	2,700.00	2,700.00	0.00	1/07/2023	30/06/2024
PR-100834 Rochester Service Centre & Library Upgra	Works complete aside from some small works on HVAC	495,000.00	456,164.51	7,806.44	6/04/2023	30/11/2023
PR-100837 Echuca Shire Civic Centre Window & Door	A timber window specialist has inspected each window and door and is preparing a condition assessment. Shetter is complete and final certificate has been received.	4,000.00	2,743.00	6,060.00	1/07/2023	31/03/2025
PR-100839 Tongala Depot Shade Shelter	Project now in cloure - signoff process.	0.00	36,655.38	0.00	1/05/2023	3/11/2023
PR-100843 Stanhope Senior Citizens Renewals	03/05/24. Stanhope senior cits building is to be disposed of in the near future and ELT has decided that works are not to go ahead. PM has closed the project in CAMMS pending final sign-offs.	5,000.00	4,640.00	0.00	1/07/2023	30/06/2024
PR-100844 Stanhope Kindergarten Flooring Renewal PR-100861 Riverboat Dock Flood Insurance Works	100724. Works on this Kindergraten floors have been completed. Project found several other areas of concerns that were passed to Facilities for their action. Project has been completed and distributed for closure in CAMMS. Works and second pather	44,000.00 180,155.00	42,818.18 175.685.00	0.00	1/07/2023 5/09/2022	30/06/2024 31/12/2024
Footpaths & Cycleways		8,452,379.59	7,010,412.68	157,605.75		-
PR-100657 Shire Footpath Renewal Program 22/23	Construction complete for all carry over works. Final defects being rectified prior to award of PC. FY 23/24 combined with FY22/23. design complete, tender about to be released for construction MayJune 24.	620,266.77	543,649.14	5,712.00	1/07/2022	30/01/2024
PR-100682 Shire Footpath New and Upgrade Program	Project merged with 2023/24 Missing Links program.	0.00	0.00	0.00	1/07/2022	30/06/2024
PR-100797 Shire Footpath Renewal Program 23/24	Project Handover to be completed. Planning to commence in next month.	0.00	0.00	0.00	1/07/2023	30/06/2024
Kerb & Channel		620,266.77	543,649.14	5,712.00		
PR-100798 Shire K & C Renewal program 23/24	Parent project for 23/24 program.	1,641,000.00	0.00	0.00	1/07/2023	30/06/2024
PR-100851 23-24 K&C Advance designs	Parent project for 23/24 program.	0.00	9,440.00	2,360.00	1/07/2023	30/06/2024
PR-100508 Echuca High St K&C (Pakenham-Anstruther)	Currently sitting with Manager Engineering to determine financial agreements with DoT/VicRoads/PTV.	0.00	49.270.18	5.000.00	1/06/2020	30/06/2025
PR-100716 Echuca Evans Court K & C Renewal	Comoleta	0.00	244,779.15	0.00	3/12/2021	30/06/2023
PR-100717 Echuca Barry Street K & C Renewal	ATF & Closure required.	0.00	226,264.95	8,025.38	3/12/2021	30/06/2024
	Complete.	0.00	396,635.78	0.00	3/12/2021	30/06/2024
PR-100727 Echuca Boothman St K&C Renewal	Completed.	0.00	181,385.74	0.00	3/12/2021	30/12/2023
PR-100728 Rochester George Street K & C Renewal	ATF and closeout required.	0.00	404,612.78	0.00	30/10/2023	29/02/2024
PR-100777 Echuca Hopwood Street K&C Renewal 23/24	Completed	0.00	116,192.71	0.00	3/12/2021	30/12/2023
PR-100785 K&C Advanced Designs	Parent project for 22/23 program.	0.00	62,250.00	0.00	3/12/2021	30/06/2024



Active Project Status Report Shire of Campaspe Capital Works Program Whole of Life OFFICIAL

Broject Details

On hold Issue identified that cannot be recovered without external intervention Issues identified and under close management No issues identified

Project No Project Description	Comments	Budget (Whole of Project Life)	Actual Cost (Whole of Project Life)	Committed Cost	Forecast Start	Forecast Finish
PR-100832 Echuca Francis Street K&C Renewal 22/23	Complete	0.00	62,536.88	0.00	23/02/2023	30/06/2023
PR-100848 Echuca McKenzie Street K&C Renewal 23/24	Complete.	0.00	83,500.59	0.00	3/12/2021	28/06/2024
PR-100850 Echuca Haverfield St K&C	Works complete. Walkover required.	0.00	135,705.40 1,963,134.16	38,813.94 51,839.32	1/07/2023	30/06/2024
Land		0.00	1,003,134.10	31,033.32		
PR-100168 Echuca Aquatic Res/Onion Patch	Designa 86% complete.	502,000.00	472,608.28	2,690.00	1/07/2018	30/06/2024
PR-100761 Echuca Aquatic Res Stormwater/Lagoon	Works complete.	430,702.61 932,702.61	424,747.68	0.00	1/05/2022	31/12/2023
Open Space & Recreation Assets			,	_,		
PR-100102 Kyabram Rec Res Netball Court (LRCI3)	2nd Netbal court is completed & NEW Spectator Sheler (On a NEW Project No.) is to be constructed by the end of November & both courts to have the NEW Plex Pave surface completed before the New Year. (The Whole Project will be closed of us in the New Year)	879,000.00	906,355.48	0.00	1/07/2018	30/06/2023
PR-100577 Toolleen Rec Res Netball Courts (LRCI4)	Works being completed by the committee	180,000.00	190,800.00	0.00	1/07/2023	30/06/2024
PR-100801 Shire Open Space Equipment Renewal	Works complete.	100,000.00	95,197.63	0.00	1/07/2023	30/06/2024
PR-100625 Lockington Rec Reserve Court Upgrade PR-100693 Rochester Rec Reserve Moon Oval (LRCI4)	NEW Playground components are due onsite early November & overhead shelter is due mid November 2023. Completion of the whole area will be done by end of November 2023. (Project will be closed out in the New Year) Works complete.	930,200.00 444,322.00	974,772.77 337,000.00	0.00	1/12/2021	31/12/2023 30/06/2024
The roots The reserve woon oval (Encore)	i una sompras.	444,322.00	337,000.00	107,522.00	1/01/2023	30/00/2024
PR-100732 Echuca Apex Park BBQ Shelter Renewal	Shelter constructed off site. Footings dug and poured. Installation to occur mid September followed by pouring of slab, reloaction of BBQ etc.	50,000.00	19,645.27	3,000.00	1/07/2022	30/09/2023
PR-100794 Shire Rec Pump Renewals (Ky & Colbo)	Work completed, file in review and closure.	62,500.00	33,669.32	0.00	1/07/2023	30/06/2024
PR-100840 Emergency Works Apex Park PR-100846 Kyabram Rec Res Netball Shelter (LRCI4)	Completed. Works complete.	125,000.00 252,000.00	116,765.00 273,402.00	0.00	1/07/2022 1/07/2023	30/06/2024 30/06/2024
	r e vise dompieda.	3,023,022.00	2,947,607.47		1/0//2023	30/00/2024
Plant, Machinery and Equipment			<i>P. 1</i>			
PR-100416 E&DLE Secondary Cattle Crush	Works completed.	116,778.00 116,778.00	118,394.68 118,394.68	0.00	1/07/2020	30/08/2023
Roads						
PR-100521 Rushworth Lions Pk Internal Rd Construct	Parking area open to public. Final construction works on-hold during Term 2 school holidays for completion in mid-July.	229,810.00	199,534.63		1/07/2021	10/01/2024
PR-100655 Shire Sealed Road Resurfacing Program	Project Completed.	1,380,000.00	981,445.41	0.00	1/06/2022	30/12/2023
PR-100710 Rushworth High Street Stage 2	Contract works complete. Final seal to be completed as part of 2425 seals program	2,480,649.00	2,245,933.11	14,675.00	1/07/2023	30/06/2024
PR-100735 Shire Road Resheeting (LRCI3)	Contract awarded to RE Colik. Works complete, PC awarded to contractor, project in DLP period. Final claim to be resolved with contractor. Project consulted.	1,560,017.00	1,509,563.45	48,398.55	1/01/2022	30/07/2023
PR-100766 Toolleen Axedale Road (LRCl4)	Sign off closure in progress. Gravel Resheeting 23/24 is now complete.	1,922,887.00	1,884,285.56	0.00	1/07/2022	29/04/2024
PR-100795 Shire Gravel Road Resheeting 23/24	Project dosume sign off in prograss. Budget spend 52:316:211.08	2,515,000.00	2,316,789.06	0.01	1/05/2023	30/06/2024
	Shoulder Resheeting 23/24 is completed.					
PR-100799 Shire Shoulder Resheeting 23/24	Budget spend to date 1.054 ml. Project completed and in review closure phase.	1,055,000.00	1,055,023.14	0.01	1/07/2023	30/06/2024
PR-100800 Echuca RRC Hardstand Renewal	Project to be closed.	159,000.00	46,923.99 956,146,96	0.00	1/07/2023	16/02/2024
PR-100822 Shire Sealed Road Resurfacing Prog 23/24	Project in closure - signoff approval process.	12.342.363.00	11.195.645.31	0.00 86.769.62	1/07/2023	30/06/2024
Stormwater & Flood Control	A Contraction of the second seco					
PR-100422 Shire Open Drain Renewal Program	Complete.	225,804.00	134,968.45	0.00	1/07/2020	30/11/2023
PR-100556 Shire Open Drain Renewal (D&C)	Complete.	342,761.00	344,896.51	0.00	1/07/2021	31/07/2023
PR-100647 Echuca Mount Terrick Road Pump Well	Road Services are still investigating pump station purpose to determine design parameters. Design put to be completed.	0.00	0.00	0.00	1/07/2022	30/06/2024
PR-100648 Colbinabbin Gamble Court Pump Well Renew	Project Closure phase submitted for approval. Application submitted to Gouldwin Murray Water (GMW) for Private Works Licence.	200,000.00	221,204.66	0.00	1/07/2022	9/08/2023
	Largers engaged to obtain Landowner Consent from Gorubum Murray Water. Addigonal degiour work wit Telters assess frouved or Grabum Murray Water.					
PR-100838 South Boundary Rd Drainage Invest & Desi	Additional design work wrt GMW assets required for Stage 1 works.	236,000.00 1,004,565.00	41,569.02 742,638.64		1/07/2023	30/06/2025
Swimming Pools		.,				
PR-100694 Echuca EWMAC Pool Shell Painting	Works completed, file in review and closure	160,000.00	64,968.42		1/07/2023	30/06/2024
Waste Management		160,000.00	64,968.42	0.00		
PR-100573 Shire Resource Recovery Ctr Fire Hydrant	On site works complete. Need Sponsor close to submit asset transfer and formally close	150,000.00	76,126.13	0.00	1/07/2022	30/04/2024
PR-100652 Shire Resource Recov Cntre Skip Leachate	Project complete.	25,000.00	2,432.48		1/07/2022	31/10/2023
PR-100942 Waste Mobile Compactor, Trailer and Gene		0.00	152,000.00	0.00	1/07/2023	30/06/2024
		175,000.00 29.070.969.88	230,558.61 25.840,175.33	3,336.00 458,500,67		
		29,070,909.86	20,040,175.33	438,300.67		

8.5.2 Tender - C24026 Waranga Rail Trail - Gravel Path and Bridge Repairs

Directorate:	Corporate		
Responsible Officer:	Contracts and Procurement Manager		
Manager:	Director Corporate		
Attachments:	 CONFIDENTIAL REDACTED - C24026 Evaluation Panel Report [8.5.2.1 - 5 pages] 		
	 CONFIDENTIAL REDACTED - Costing Breakdown including tendered price [8.5.2.2 - 1 page] 		
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.		
Council Plan Reference:	: Well planned places Attractive and useable sites of importance. Quality, attractive recreational spaces. Improved walkability and cyclability within townships.		
	Growing quality of life Children, young people and families healthy and well.		
	Enablers Financial services.		

Other Strategic Context: Policy 126 - Procurement

1. PURPOSE

To provide the necessary information to Council to enable it to consider an award of Contract C24026 Waranga Rail Trail Gravel Path and Bridge Repairs, to the preferred tenderer.

2. **RECOMMENDATION**

That Council approve:

- 1. The award of tender C24026 to the preferred tenderer as proposed in the recommendation section of the confidential attachment to this report;
- 2. The signing by the Chief Executive Officer of any documents which may be required to give effect to this resolution by Council;
- 3. The approval by the Chief Executive Officer of a purchase order to the amount proposed by the preferred tenderer in the confidential attachment to this report;
- 4. The Chief Executive Officer's authorisation of any variations within the approved budget for this project;

- 5. The publishing of the successful tenderer name and contract sum on Council's website; and
- 6. The allocation of \$404,000 from the Strategic Asset Reserve to the project to enable the contract to be awarded.

This contract is for the construction of the Waranga Rail Trail from just east of the Bendigo-Murchison Road crossing in Rushworth (chainage 1232) to Channel Inlet Road (Shire boundary chainage 11061), where it joins the existing Murchison Rail Trail. The works to be carried out under this contract include:

- Formation of a 2.5m wide x 10km gravel trail, mostly following the alignment of the decommissioned Rushworth Murchison railway line. Deviations include:
 - A 500m section at chainage 4150 which is to be built on GMW land
 - An 850m section at the Channel Inlet Road end, within the railway reserve, to match in with the end of the existing Murchison Rail Trail
- Construction of 2 x council road crossings, Mortimer Lane, and Harriman Road, and at least three access track crossings.
- Repairs to 6 x Vic Track bridges, including three concrete deck replacements. All bridges require safety balustrading.
- Construction of 4 x new culverts, new wingwalls at an existing 3 cell culvert and table drain construction along the trail
- All regulatory signage, line marking, handrailing, bollards and fencing

A robust public Request for Tender process was carried out to identify the preferred contractor for this project. The preferred tenderer was selected based on value for money, demonstration of a methodology which met the requirements of the project in the necessary level of detail, and the experience of the contractor in carrying out works of a similar type and scale.

The preferred tenderer's submission provided a high level of confidence in the evaluation panel that the requirements of this project will be met to Council's required standard. Despite the preferred tenderer showing best value for money, and further negotiations being undertaken to obtain their best and final offer for the contract, the tender value exceeds the remaining project budget by \$403,788.

Previous Council Discussion

19 November 2019

28 February 2021

4 July 2023

3. STAKEHOLDER ENGAGEMENT

Internal consultation:

- Program Office Manager
- Manager Finance and Investment
- Director Infrastructure

Councillors:

• 6 August 2023 Council Briefing Session

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. The level of community engagement undertaken was:

Inform: Communicate a change, focusing on why, when, and how it will happen (Community influence: Nil).

Public Transparency Policy

Not applicable.

4. LEGISLATIVE CONTEXT

Local Government Act 2020 (Vic).

Section 109 of the Local Government Act 2020 (Vic) provides that Council must adhere to its Procurement Policy before entering into a contract for the supply of goods and services.

5. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

Council has undertaken a robust public tender process to ensure the successful contract price is competitive in all the circumstances. The project is part funded by Federal Government's Local Roads and Community Infrastructure Program and the Black Saturday Bushfire Recovery Grant Program.

The preferred tender value exceeds the project budget by \$404,000 (rounded). It is recommended that Council approve the transfer of these funds from the Strategic Asset Reserve to the project to enable the contract to be awarded and works to proceed. A breakdown of the current project budget is provided below. The request is to increase this with a further Council contribution of \$404,000, taking Council's contribution to the project to \$859,000 for a total project budget of \$3,573,093.

Project Funding	Allocation	
Council Cash	\$455,000	
Grant – Bushfire	\$1,500,000	
Grant – LRCI 3	\$1,214,093	
Total Current Project Budget	\$3,169,093	
Additional Council Funds requested	\$404,000	
Proposed New Total Project Budget	\$3,573,093	

6. OPPORTUNITIES AND RISK

Risk:

Risk	Likelihood	Consequence	Rating	Mitigation action
Delay to completion	Possible	Moderate	Moderate	Effective management of contract hold points. Potential impacts to ability to complete in time were identified during the tender process and mitigation actions discussed.
Financial Variations	Possible	Moderate	Moderate	Potential impacts to the overall contract sum were identified during the tender process and mitigation actions discussed. Effective project and contract management will help to minimise variations and ensure that any variations are justified in the particular circumstances.
Poor workmanship	Unlikely	Moderate	Moderate	References and previous projects were detailed in the tender submission. The tender evaluation panel considered the experience of the preferred tenderer was extensive and relevant to the work required under this contract. The defects liability period ensures rectification of any known issues within 12 months of practical completion.
OH&S issues	Rare	Moderate	Low	The contractor will be registered with Linksafe (Council's compliance system) with all insurances up to date. The Contractor's OH&S/safe work standards were assessed at the time of tender and are required to be strictly enforced.

8.6 Sustainability

8.6.1 Safer Local Roads and Infrastructure Program

Directorate:	Sustainability		
Responsible Officer:	Waste Services Coordinator		
Manager:	Director Infrastructure		
Attachments:	1. SLRIP funding guidelines [8.6.1.1 - 30 pages]		
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.		
Council Plan Reference:	Flourishing local economy A resilient long term economy attractive to local and external investors. Stimulated economic activity that provides local jobs.		
	Well planned places Land and underlying infrastructure suitable for growing populations. Ability to travel safely and easily by road and rail.		
	Growing quality of life Effective and efficient services available locally.		
Other Strategic Context:	Environment Strategy. Waste Management Strategy.		

1. PURPOSE

The purpose of this report is to:

- 1. For Council to endorse two grant applications for the Safer Local Roads and Infrastructure Program. The applications would enable works to upgrade Davis Road to a fully sealed road with concrete and flood ways for access to Patho landfill and upgrade parts of Two Tree Road, West of Girgarre-Rushworth Road to Gilmour Road for access to Biomix (organic composting facility). These works will provide safer access roads which are more resilient to weather events and have reduced maintenance costs.
- 2. Additionally, officers are seeking authorisation to provide a 20% co contribution of \$780k for the works on Davis Road and \$986k for the works on Two Tree Road.

2. RECOMMENDATION

That Council:

1. Authorise officers to prepare two full grant applications for upgrades to Davis Road, Patho & Two Tree Road from Girgarre - Rushworth Road to Gilmour Road under the Safer Local Roads and Infrastructure Program grant program

2. Endorse a co contribution of \$780k for the works on Davis Road

3. Endorse a co contribution of \$986k for the works on Two Tree Road

3. BACKGROUND

The Safer Local Roads and Infrastructure Program has been created as part of the Australian Government's commitment to strengthen investment to support the delivery of safer and more productive roads across Australia.

There will be two applications submitted in the first tranche of funding which closes 30th September 2024. The funding is for projects that are not dependent on funding and/or completion of other projects.

The maximum grant amount is \$5 million per application and the project must be completed within 36 months of an executed grant agreement for a design and construction project.

Officers estimate the Davis Road upgrade will cost \$4.3M requiring a \$780k 20% co contribution. While the Two Tree Road upgrade is estimated to cost \$4.9M requiring a \$986k 20% co contribution

Davis Road, Patho: Provides the only heavy vehicle access to Patho Landfill. Patho Landfill was identified as being of State Importance in the 2018 Statewide Waste and Resource Recovery Infrastructure Plan (SWRRIP) and a site of significance in the Goulburn Valley (GV) Waste Implementation Plan completed by the former GV Waste Resource and Recovery Group (GVWRRG).

During the October 2022 floods Davis Road was inundated with overland flooding, not riverine flooding and the site was not accessible for a month. Over the last five years Council has spent a total of \$94,000 on general maintenance of Davis Road, averaging \$23,700 per year. In addition to this, in 2021 Council spent \$166,000 on re-sheeting Davis Road.

Two Tree Road from Girgarre - Rushworth Road to Gilmour Road: Is one of three possible access routes to Biomix; an organic composting facility that accepts material from a number of Local Government Areas including the Shire of Campaspe and is critical for the state to achieve mandatory Food Organics and Garden Organics (FOGO) services as set out in the kerbside reform program. It was not identified in the 2018 Statewide Waste and Resource Recovery Infrastructure Plan (SWRRIP) as it was not a site of scale at that point.

During the October 2022 floods Biomix was not available for several months due to overland flooding preventing access. Over the last 5 years council has spent \$84,600 on general maintenance of Two Tree Rd, averaging \$16,900 per year, this includes a flood-way bridge. In addition, over the last 5 years Council has spent \$322,500 on capital projects for this road.

Previous Council Discussion

In the 21st March 2023 Council meeting, Councill authorised the CEO to commence negotiation with the Department of Transport and Planning (DoTP) for the transfer management responsibility of Two Tree Road and Davis Road to DoTP.

Council was briefed 26th March 2024 about the issues Davis Road presents and were advised that officers will continue to seek funding opportunities.

4. DISCUSSION

The Safer Local Roads and Infrastructure Program (SLRIP) commenced on 1 July 2024 to provide funding for projects to address current and emerging priorities in road infrastructure needs.

The SLRIP has been created as part of the Australian Government's commitment to strengthen investment to support the delivery of safer and more productive roads across Australia. Funding of at least \$200 million per year will be available under the program.

The SLRIP is an application-based merit-assessed funding program, open to all state and territory governments and Local Government Authorities (LGA). Applications must directly address at least one of the program's focus areas which are linked to priorities in road infrastructure needs.

The funding also stipulates that any projects must be complete and not dependant on other works or funding. This has implications to both proposed projects which are discussed below.

Councils and other entities that provide essential waste, recycling and other services as defined in the Circular Economy Act 2021 must minimise serious risk of failure, disruption or hinderance of this service under section 74 of the act. This includes Council's waste and Food Organic Garden Organic (FOGO) kerbside and resource recovery center services.

Davis Road, Patho:

It is proposed to upgrade 3.2 kilometers of Davis Road from an unsealed gravel road to an all weather, sealed road, and create 3 concrete flood ways. An initial design has been completed and a detailed design will be completed as part of the project.

It should be noted that Officers had previously been seeking funding from Disaster Recovery Funding Arrangements (DRFA) to create the 3 concrete floodways. But to comply with SLRIP funding, the DRFA funding application will need to be withdrawn so as not to jeopardize the larger SLRIP funding to fully upgrade Davis Road.

For clarity, there is no other access road that can accommodate B-Double heavy vehicles sustainably. The route and proposed project is the lowest cost and most effective to achieve safe, reliable and resilient access to Patho landfill.

This is the only major landfill facility in the region and receives waste from the wider North-Western and Northern parts of Victoria, and when this site cannot be accessed, waste must be stockpiled for bulk haulage to other sites at considerable financial and environmental expense due to the distance involved.

Officers estimate this will reduce maintenance costs annually by \$39k per annum and will reach breakeven by year 15, this figure does not include other benefits the upgrade provides including increased safety, accessibility and flood resilience.

Through the sealing of Davis Road and improving the current floodway crossings this project meets the following focus areas of the funding program:

1. Road Safety:

Currently Davis Road sees approximately 50 heavy vehicles operating each day in each direction, on an unsealed road, with many of these vehicles being B-Double roads. The current road design allows B-doubles, but safety concerns have been raised, with near misses and trucks ending up in the swale drains, due to the unsealed nature of the road, and the overall narrowness of the carriageway.

2. Road Resilience and Sustainability:

Currently the resilience of Davis Road is poor in heavy rain events. In 2022 and 2023 the Patho landfill was erratically cut from the wider road network due to flooding, significantly impacting waste services for the wider region. Being a narrow unsealed road with a proportionally high volumes of heavy vehicles, maintenance costs are significant, both to the road, and to the road users to ensure the safety of heavy vehicles.

3. Productivity

The productivity of the Patho landfill is impacted by the quality and condition of Davis Road. Through these improvements, it would enable greater utilisation of the Patho landfill and creates opportunities for further resource recovery at the site.

Two Tree Road from Girgarre - Rushworth Road to Gilmour Road:

It is proposed to upgrade approximately 5km of Two Tree Road from an unsealed gravel road to an all weather sealed road, including an upgrade to a bridge for heavy vehicle access and improve heavy vehicle productivity and safety.

It should be noted that bridge upgrade was scheduled to completed under the 2024/2025 capital works program. As per the SLRIP funding requirements this bridge upgrade should be paused and rolled into the larger Two Tree Road upgrade project for three reasons:

- 1. This approach does not jeopardize the larger funding application.
- 2. It strengthens the SLRIP funding application as bridge renewals are another focus area.
- 3. It also enables Councill to have 80% of the bridge upgrade funded by SLRIP.

Officers recommend this project because Two Tree Road is currently an unsealed, narrow carriageway road, with significant topography and drainage issues and is the preferred access road to the Biomix facility from both Council's and Biomix's perspective. The proposed sealing and upgrading of Two Tree Road will permit a superior access road to this site, reducing maintenance costs for heavy vehicles operating to and from the site.

Two Tree Road has been inundated multiple times due to overland flooding, due to unprecedented rainfall, and these events are increasing due to climate change. The road has been forced to be closed for periods in 2021 and 2022 due to unprecedented flooding. Even outside unprecedented rain events, there can be standing water on the road, reducing safety and the resilience of the road network.

In addition to Council's obligations to provide an essential service under the Victorian Circular Economy Act 2021. Biomix also plays a critical role for the Government to achieve its objective under the kerbside reform program to provide mandatory FOGO services across the State by 2030. Biomix currently accepts 100,000 tonnes annually and is anticipated to exceed 250,000 tonnes by 2030. For perspective, Campaspe Shire Council generates in the order of 7,000 tonnes of FOGO per annum.

Officers estimate this will reduce maintenance costs annually by \$44k per annum and will reach breakeven by year 17. It is hard to quantify the other benefits the upgrade provides including increased safety and flood resilience.

Through the sealing of Two Tree Road and bridge upgrade this project meets the following focus areas of the funding program.

1. Road Safety:

Currently Two Tree Road sees a high proportion of heavy vehicles operating each day in both directions to the Biomix resource recovery facility. Forecast volumes to the Biomix site are expected to increase from approximately 100,000 tonnes today, to 250,000 tonnes in 2030.

Two Tree Road is an unsealed road, with a narrow carriageway, and significant drainage issues, leading to damage to heavy vehicles, and increased maintenance costs. The current road design allows B-doubles, but safety concerns have been raised, and a heavy vehicle rollover has occurred

on this section of road. There have been other near misses due to the unsealed nature of the road, and the overall narrowness of the carriageway, and standing water on the carriageway.

2. Road Resilience and Sustainability:

Currently the resilience of Two Tree Road is poor. Given local topography standing water is a significant issue, leading to reduced road resilience, on a critical access road to a State significant resource recovery facility. The proposed upgrade will increase road resilience and sustainability as the road will require fewer resources to maintain and provide a more appropriate B-Double access point to the Biomix composting facility.

3. Productivity

The productivity of the Biomix resource recovery facility is impacted by the quality, flooding events and condition of Two Tree Road. All access to the Biomix site has been cut due to flooding events in 2022 and 2023, leading to significant resource recovery issues. Through these improvements, it would enable greater utilisation of the Biomix composting facility for the circular economy, enabling a greater diversion of waste out of landfill into more productive uses. The Biomix facility is of State significance and critical to the delivery of the kerbside reform program. This site is connected to the Victorian Principal Freight Network and is close to the Murray Valley Highway. This site is the primary location for green waste for Victoria, and potentially Southern NSW - and without greater resilience will have significant impacts to the green waste recovery sector for the region.

Bridge Renewal

Renewal of the bridge following the outcome of an external inspection which stated critical parts of the bridge are deteriorating. The Bridge currently has only 5 years of remaining useful life based on Level 2 inspection report received.

5. STAKEHOLDER ENGAGEMENT

Internal consultation:

- ELT meeting 7/02/2023
- Multiple meetings with key internal stakeholders including Director Infrastructure, Manager Waste and Environment, Manager Engineering, Road Services Engineer – Consultant, Grants Officer.

Councillors:

• While not formally on the agenda for 30/07/24 Council briefing it was discussed verbally

External consultation:

- Recycling Victoria and Loddon Mallee CEO's presentation 29/02/24
- Department of Transport and Planning meeting 26/07/24

Community Engagement

Council's Community Engagement Policy identifies the level of community engagement to be undertaken in accordance with the IAP2 framework. The level of community engagement undertaken was:

Nil (Community influence: Nil).

While the improvement of these roads will impact some local residents it is not a matter that requires public consultation as ongoing access to these facilities is critical for the communities well being.

Public Transparency Policy

Not Applicable

6. LEGISLATIVE CONTEXT

Road Management Act 2004 (Vic). Road Safety Act 1986 (Vic). Circular Economy Act 2021 (Vic)

7. FINANCIAL AND OTHER RESOURCE IMPLICATIONS

If the application is successful, this will provide a timely progression for this project. Funding implications will cover 20% of the project cost. Council has received cost estimates to inform the total project estimate that come to \$4.4M (Davis Road) and \$4.9M (Two Tree Road). Council can fund the co contribution of \$780k and \$986k respectively from the Asset Renewal reserve or the Strategic Asset Development reserve.

8. ENVIRONMENTAL IMPLICATIONS

These projects are required due to the impacts of climate change resulting in more frequent extreme weather events including heavy rainfall. Upgrading the access roads to these waste receival facilities will assist Council in providing municipal wide waste services and will reduce the likelihood of waste impacting the environment if a waste carrying vehicle was involved in an accident.

Better access to Biomix enables more Food organic and Garden Organic (FOGO) material to be diverted from landfill reducing emissions and creating a local circular economy.

9. OPPORTUNITIES AND RISK

Opportunities:

This is an opportunity for Council to utilise Federal funding to increase road safety, and enhanced waste facility accessibility increasing resilience to natural disasters and reducing ongoing maintenance costs.

Risk:

Environmental Risk. Safety Risk. Service Continuity Interruption Risk.

There are several environmental risks that need to be considered if the project does not go ahead. The primary risk is that in the event of a natural disaster, road accident or some other reason that prevents access to a waste receival facility it may impact Council's ability to provide a waste service and many other LGAs.

There are safety concerns around both of these access roads which this project aims to resolve, for instance a truck roll over occurred accessing Biomix in 2023. In the event a vehicle accident were to happen because of poor road conditions it may result in harm to human health and the environment.

Risk	Likelihood	Consequence	Rating	Mitigation action
Council may not be successful in the grant	Possible	Major	High	If council were not successful in the grant, alternate sources of funding would need to be secured to progress the upgrades.
Safety of road users	Likely	Major	High	If Council does not upgrade the access roads to these facilities a vehicle accident could occur causing injury or damage to those involved. Further, given the nature of the material being transported to these facilities it could have wider environmental and health impacts.



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Guidelines

Safer Local Roads and Infrastructure Program

June 2024

Rules on Applying 1

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1 About the Guidelines

These Guidelines outline the eligibility criteria, application process and certain administrative requirements for the Safer Local Roads and Infrastructure Program (the Program), including the Heavy Vehicle Rest Area (HVRA) initiative.

The Program is governed by and administered under the following instruments (as in force or implemented from time-to-time):

- The National Land Transport Act 2014 (Cth) (NLT Act);
- The Intergovernmental Agreement on Federal Financial Relations (FFR);
- the Federation Funding Agreement Infrastructure (FFA) and Land Transport Infrastructure Projects Schedule (LTIP Schedule);
- These Guidelines.

The Program is a sub-program for the purposes of the LTIP Schedule. Projects under this Program are administered under the NLT Act, and payments for this Program are made to States and Territories under the FFA and LTIP Schedule, including where the applicant is a Local Government Authority (LGA). The Guidelines should be read subject to the NLT Act, and in conjunction with relevant sections of the FFR, FFA and LTIP Schedule.

A glossary of common terms can be found on page 27 of the Guidelines.

1.1 Processes for the program

The Program opens for applications from 1 July 2024

Applications are accepted all year round and are batched for assessment up to 3 times a year in tranches.

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Applicants to complete and submit applications

Applicants complete the application form and address all of the eligibility and assessment criteria to be considered for funding under the Program.

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The Department to assess all eligible applications

The Department will check all applications against the eligibility criteria and assess eligible applications against the assessment criteria, including an overall consideration of relevant value with money, and compare it to other applications.

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The Department to recommend projects for funding

The Department will recommend projects to the Minister (or their delegate for approval) taking account of the program budget.

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Ministerial decision on projects to fund

The Minister decides which applications are successful.

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The Department to notify applicants of the outcome

The Department will advise applicants the outcome of their application. The Department may not notify unsuccessful applicants until Funding Offers have been executed with successful applicants.

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Funding Offers for successful applicants

The Department will execute a Funding Offer with successful applicants. The Funding Offer will contain schedules detailing matters including the project scope, project budget, deliverables, milestones and payment.

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Delivery of project

The proponent will undertake the project activity as set out in the Funding Offer. The Department will manage the project by working with the proponent, monitoring project progress and making payments.

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Evaluation of the Program

The Department will evaluate the specific project activity and the Program as a whole. The Department will base this on information provided to us and collected from various sources.

About the Guidelines

1.2 About the Program

The Program commences from 1 July 2024 to provide funding for projects to address current and emerging priorities in road infrastructure needs.

The Program has been created as part of the Australian Government's commitment to strengthen investment to support the delivery of safer and more productive roads across Australia.

The Program is an application-based merit-assessed funding program, open to all state and territory governments and LGAs. Applications must directly address at least one of the Program's focus areas which are linked to priorities in road infrastructure needs. The focus areas are road safety, productivity, bridge renewal, road resilience, road sustainability and heavy vehicle rest area.

As the Program has been designed to give flexibility to address current and emerging road infrastructure needs, although proponents may apply for any focus area all year round, the Australian Government may from time to time choose to seek applications that address only one specific focus area as priorities emerge. For example, a tranche may only be open to applications for the replacement of timber bridges across the local road network. In addition, it is anticipated that the focus areas outlined above may be updated to accommodate future infrastructure priorities as they are identified. These changes will be communicated to proponents in advance of the tranche opening for applications.

The Program consolidates the Bridges Renewal Program (BRP) and Heavy Vehicle Safety and Productivity Program (HVSPP) into a single program, and includes additional new focus areas. Existing approved BRP and HVSPP projects will continue to be delivered under the Program until they are completed, in accordance with the guidelines and funding agreement under which they were approved.

Although the existing guidelines and funding agreement will remain in force, to streamline reporting processes under the Program, BRP and HVSPP projects will move to quarterly reporting as outlined in these Guidelines.

1.3 The HVRA initiative

The HVRA initiative is a funding stream to support the construction of new and upgraded heavy vehicle rest areas. In line with the forecasted growth in truck freight over the coming decades, the HVRA initiative aims to improve road safety for heavy vehicle drivers and other road users through addressing the shortage of heavy vehicle rest stops in locations of need. The initiative provides \$140 million of Australian Government funding over 10 years, to 2032-33.

The HVRA initiative sits under the Program with its own separate funding stream and focus area. Applications under the HVRA initiative are required to meet all requirements under the Program, directly address the Heavy Vehicle Rest Area focus area, as well as additional HVRA-specific requirements as outlined in <u>Appendix A</u>.

Eligible applications under the HVRA initiative will be considered for funding under both the HVRA initiative and the Program, and be funded through the HVRA initiative within its budget limit in the first instance.

2 Eligibility criteria

This section outlines the eligibility criteria for applications under the Program. The Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department) will only consider applications that satisfy <u>all eligibility criteria</u>.

2.1 Eligible applicants

Applications can only be made by state and territory governments and LGAs.

Applications in partnership with other government and non-government entities must have a lead applicant from a state or territory government, or LGA.

2.2 Eligible projects

Projects must meet all eligibility requirements detailed in this section.



2.2.1 Directly address one or more focus areas

Projects must directly address <u>one or more</u> of the focus areas in the table below. These focus areas relate to priorities in road infrastructure needs.

Applications under the HVRA initiative <u>must</u> address the Heavy Vehicle Rest Area focus area (at a minimum).

Focus Areas	Objectives
Road safety	To improve road safety across Australia for all road users (including heavy vehicle users) through the improvement of road infrastructure.

Focus Areas	Objectives
	 Projects based on safety considerations and strategic alignment with existing plans (including safety plans, road safety audits and infrastructure asset reports), advocating for a systemic approach to road safety to maximise the impact of the intervention/s should be prioritised.
Productivity	To improve productivity and efficiency outcomes through connecting and improving road networks:
	 connecting regions, communities and major gateways, growing economies and communities, or/and improving efficiency and competitiveness of supply chains, ensuring reliable links between producers and markets.
Bridge renewal	To improve access for communities and facilitate higher productivity vehicle access through the upgrade and replacement of bridges, including culverts.
Road resilience	To improve the resilience, including adaptation and recovery, of critical road corridors by upgrading existing road assets that are vulnerable to closure or reduced capacity, enhancing networks to achieve greater route diversity, as well as building to a higher standard where appropriate to create infrastructure which is designed to withstand and recover from disasters.
	To give consideration to future proofing infrastructure to address the impact of changes to heavy vehicle fleet, including the increased mass impacts of electric and hydrogen trucks.
Road sustainability	 To contribute to decarbonisation goals by minimising or avoiding embodied, operational and/or enabled emissions. This can include: Use of low or zero emission building materials, including the use of low or zero emission recycled materials or other sustainably sourced materials. Use of innovative design and construction methodologies which minimise environmental impact. Use of local supply chains to minimise emissions in transporting materials to site. Incorporation of carbon offsets.
	In addressing this criterion, consider the lifecycle of the project and its inputs.
Heavy vehicle rest Area	To have the primary purpose of facilitating rest for heavy vehicle drivers at locations of need, through the construction or upgrade of heavy vehicle rest areas and amenities.
	(Refer to <u>Appendix A</u> for more details, including the types of eligible projects.)

Examples of potentially <u>eligible</u> projects under the focus areas include:

- improving road safety including the realignment of roads, shoulder sealing, rumble strips, safety barriers and median changes
- widening and sealing roads to accommodate heavy vehicle access
- construction of new or upgraded heavy vehicle rest areas
- replacement and/or strengthening of bridges, culverts, and causeways
- upgrading/raising of roads to improve flood immunity
- upgrading of roads to allow for efficient emergency response times and evacuation
- additional road linkages between communities to reduce risk of isolation during an emergency
- construction of new or upgraded vehicle wash down facilities or livestock effluent disposal facilities
- construction projects that use low or zero emission building materials, including low or zero emission building materials which used recycled materials or contribute to circular economy outcomes and
- sealing a road to reduce isolation of remote communities during the wet reason.

2.2.2 Be for construction on an existing or proposed road

Projects must have the primary purpose of 'construction' (as defined in section 4(2) of the NLT Act) on a road-based asset (which meets the definition of a 'road' as defined in the <u>NLT Act</u> and the National Land Transport Regulations 2022). Construction can include both the upgrade and/or replacement of a road-based asset. However, maintenance projects are ineligible under the Program.

Non road-based elements may be eligible under the Program if they have the primary purpose of supporting a road-based element.

Examples of eligible non road-based activities include:

- a road bridge project which includes a separate pedestrian bridge where the primary aim is to improve the road bridge, and
- a heavy vehicle rest stop with functional elements such as toilets or shade areas.

Examples of ineligible non road-based activities include:

- rail bridges, where the rail line passes under/over a roadway, and
- improvements to a livestock marshalling area as it is not associated with a road.

2.2.3 Be on a public road

Projects must be on a publicly owned road asset which is accessible to the public. Projects on privately owned roads are ineligible.

2.2.4 Be a whole and complete project

The project must be a standalone project that is not reliant on the completion of other works. Artificial divisions of a larger project into smaller projects to fit under the Australian Government funding limit will be deemed ineligible.

An example of an <u>ineligible</u> project is an artificial sub-division of a road sealing project into smaller projects to seal smaller sections of the same road, where each project will not be complete without the other projects.

2.3 Funding eligibility

2.3.1 Funding rules

The Program is designed to support new road infrastructure projects which cannot commence without funding support from the Australian Government. The Program will not fund projects already underway, including where tenders have been awarded, construction has already commenced or will commence ahead of an application being approved and funding offer signed.

The Australian Government will only fund activities for a project once under the Program. Applicants must not make a profit from the project. The Program must not be used to cost shift business as usual expenditure to the Australian Government.

The Program will contribute up to a maximum of \$5 million in Australian Government funding for each eligible project.

All projects will require a funding co-contribution which may be sourced from LGAs, state and territory governments, other Australian Government programs and/or private funding sources. Applicants are required to list all funding sources being used to meet their project cost contribution in the application form.

When an application is submitted all funding co-contributions <u>must</u> be secured and evidence of this supplied with the application. Co-contributions from other Australian Government programs must also comply with the rules and/or guidelines for that program.

For **projects submitted by LGAs**, the Program will contribute up to 80% of the total project cost for projects located in regional and remote areas, and up to 50% of the total project cost for projects located in urban areas, up to the cap of \$5 million per project.

For **projects submitted by state and territory governments**, the Program will contribute up to 50% of the total project cost for all projects, regardless of project location, up to the cap of \$5 million per project.

The definition of regional and urban is taken from the <u>Australian Statistical Geography Standard</u>. Urban projects are those located in Major Cities of Australia and regional projects are those in any of the other remoteness categories (Inner Regional, Outer Regional, Remote and Very Remote).

The Program funds projects under the <u>NLT Act</u> with approved projects to be administered under the FFA and LTIP Schedule. Payments will be made to, and through, state and territory governments.

Where the applicant is an LGA, the relevant state or territory government will be the eligible funding recipient under the NLT Act, and responsible for providing the funding to the LGA. The Australian Government will not provide funding directly to LGAs.

2.3.2 Eligible and ineligible project costs

Eligible project costs are limited to those which are for 'approved purposes' in relation to a funded project in accordance with Part 3 s 20 of the NLT Act. The table below lists examples of project costs likely to be eligible and ineligible.

Eligible project costs	Ineligible project costs
 purchase of materials labour hire plant and equipment hire construction activities project management costs labour costs for eligible work ancillaries directly related to the project, such as insurance costs land acquisition costs, but only in relation to the purchase of the land related to the project site 	 Maintenance/repair costs for an existing asset approval costs for the project (i.e. planning, environment, cultural, etc) procurement costs preliminary project costs incurred prior to the funding offer being signed (i.e. inspections, engineering assessments, consultant fees) business as usual expenditure that is unrelated to the project, such as training costs for staff.

2.3.3 Specific funding eligibility issues

Pre-construction design costs

Design costs are eligible for funding for design and construction projects, up to 10% of the total Australian Government funding under the Program.

For construction only projects, design costs are ineligible for funding, except in unexpected circumstances after construction has commenced, and as agreed with the Department on a case-by-case basis.

Design only projects are ineligible.

Internal costs

Subject to the NLT Act, costs which are internal to the organisation applying for funding may be included where those costs can be attributed to the project. For example, it is possible to claim the costs of a project manager already employed by an LGA, where the time spent by that person on the project can be identified. The Department may require the applicant to provide evidence to substantiate the amount it is claiming.

Internal costs which are ineligible include those not directly related to the project, such as training undertaken by members of the project team.

2.4 Project delivery timeframes

The Program funds 'construction only' projects and 'design and construction' projects, with specific timeframes for delivery for each type of project shown in the table below. Note that delivery timeframes commence from the date the Department sends out the funding offer. Proponents have 30 calendar days from the date the funding offer is sent out to complete, sign and return the funding offer to the Department.

Delivery milestone	Construction only projects	Design and construction projects
To complete design	Not applicable	Within 12 months of the funding offer being sent out
To commence construction	Within 12 months of the funding offer being sent out	Within 24 months of the funding offer being sent out
To complete construction	Within 24 months of the funding offer being sent out	Within 36 months of the funding offer being sent out

An acceptable Post Completion Report must be provided within three months of completion of construction for each project.

In the case of unforeseen factors such as adverse weather events, it may be possible to vary the timeframe for a project to up to three years for a construction only project and up to four years for a design and construct project, which must be agreed with the Department on a case-by-case basis. See <u>section 8</u> for more details.

3 Application process

The Program is an application-based merit-assessed funding program, open for applications all year round. Applications are batched for assessment approximately three times a year, depending on the volume of applications. The diagram below provides an overview of the process, as well as approximate timeframes for assessment and approval.

Attachment 8.6.1.1

Application process

	Applications accepted all year round					
	Applications are batched for assessment up to 3 times a yea	r in tranches				
	Tranche 1	Tranche 2	Tranche 3			
A	Projects checked for eligibility and assessed (up to 6 weeks)	at the second se	K			
人	Recommendation and approval process (up to 4 weeks)	灵	K			
	Applicant informed of outcomes and funding offers sent out					

When submitting an application, consideration should be given to the assessment and approval timeframes if seasonal construction periods are applicable to the project.

Scenario: Determining a project commencement date for an application

Peter is putting together an application on behalf of the state government he works for. He is intending to submit the application under the current tranche which closes on 31 March. Considering the approximate 12 weeks needed for the assessment and approval processes, as well as potential weather-related project delays in the colder months of the year, Peter has planned for a project commencement date of 1 September and noted this date in the application form.

3.1 How to apply

Step 1: Check eligibility

Review the eligibility criteria in these guidelines (refer to <u>section 2</u>) against the proposed project to confirm it satisfies <u>all</u> eligibility criteria prior to submitting an application.

Tips:

• Use the eligibility checklist in the application form.

Step 2: Prepare an application

Applications must include:

- A fully completed application form, which can be downloaded from the <u>Department's</u> <u>website</u>, addressing the assessment criteria. All fields in the application form need to be completed correctly to enable the application to be assessed.
- Attachments of all information and documentation that may assist with the assessment of the application. The naming of attachments should align with the purpose of the document.

Application process

• Mandatory evidence as stated in these guidelines (refer to <u>section 3.2</u>) must accompany the application form.

Note that incomplete or incorrect applications may be deemed ineligible.

Tips:

- When determining project commencement and completion dates, consider timeframes for the assessment and approval of the application as well as any weather-related issues that may affect the commencement of the project, and the timeframes allowed for delivery.
- Use the prompts in the application form to assist with structuring responses.
- Provide an answer to every relevant field in the application form.

Step 3: Submit the application

All applications must be submitted through the Department's online portal unless otherwise advised by the Department. The Department may refuse to assess an application sent outside the portal.

Tips:

- If there are issues submitting an application on the portal, including attaching mandatory evidence and supporting documentation, email <u>IMSHelp@infrastructure.gov.au</u> for help.
- If the Department issues advice that applications can be submitted via email for a specific time period, follow that advice.

3.2 Mandatory attachment

Applications that do not include evidence of secured co-contribution(s) (mandatory attachment) cannot be assessed and will be deemed ineligible. Co-contribution funding for the project must have been secured prior to submitting the application.

• Examples of acceptable evidence include official letters and budget papers.

3.3 Assessment criteria

All applications must address the first three criteria below and <u>provide evidence</u> to support the responses. Applications under the HVRA initiative funding stream must also address criterion 4. The criteria are weighted equally.

Criterion 1: Strategic fit

Outline the rationale for the project, why there is a strong case for action, how it will achieve the stated objectives, and how it meets the needs of the community.

- State which focus area(s) the project aligns with and the outcomes it aims to achieve.
- Explain the case for change, including what the problems and opportunities are, and how the works will address the issue/s.
- Justify why the proposal is the most appropriate response to address the issue/s and opportunities.

Application process

- Explain how the project directly contributes to relevant national, state, territory and local government goals, objectives, policies and strategic plans.
- State if there is sufficient support for the proposal and buy-in from stakeholders and the community, noting how it responds to their needs.

Criterion 2: Project impact and benefits

Demonstrate the social, economic and environmental value of the project with evidence-based analysis. This includes direct project benefits as well as benefits during the construction of the project.

- Explain if and how the proposal provides social benefits, including improving the quality of life for users, providing safety and accessibility benefits and/or advancing equity for Indigenous Australians and vulnerable communities.
- Explain if and how the proposal provides economic benefits, including productivity and efficiency benefits, employment benefits and regional significance benefits.
- Explain if and how the project will impact the environment and if a plan is in place to manage any adverse impacts.

Criterion 3: Project deliverability

Demonstrate the capability and capacity to deliver the project, including mitigating identified risks.

- Outline the plan to deliver the project by its proposed timeframes.
- Detail the skills, capacity and experience of those being engaged to deliver the project.
- State if the required approvals to deliver the project successfully have been obtained, including development, cultural and environmental approvals. If they have not been granted, outline when they will be sought and expected timeframe for approvals.
- State if land acquisition and/or the relocation of utilities is required, and if consent has been provided. If it has not been provided outline when it will be sought and expected timeframe for consent to be granted.
- Explain the size and adequacy of the project budget, including allowances for contingency.
- Outline the governance and how it is appropriate for successful delivery of the project.
- Outline the procurement model for the project and how it may contribute to wider outcomes (listed under <u>section 13</u>) as well as deliver value of relevant money.
- Outline project risks and mitigation strategies, including where there may be project delays, cost overruns and/or changes in scope.

Criterion 4 (HVRA-specific only): Improvement to the Heavy Vehicle Rest Area network across Australia

Demonstrate how the project improves the usability or capacity of the rest area network across Australia in a way that is fit for purpose, and meets the needs of truck drivers for the specific location proposed.

- Provide information on the current and future maximum vehicle sizes the site will cater for (only for formal rest areas).
- Provide information if the site will have separate parking areas for the different types of traffic and the signage that will be installed (only for formal rest areas).

Application process

- Detail the ongoing maintenance plan for the asset (only for formal rest areas).
- Provide information about the closest alternative facilities to the proposed site (only for formal rest areas).
- Provide information if the project will repurpose or enhance existing roadside facilities as a way to lower costs (only for formal and informal rest areas).
- Detail how green reflectors and signage will be installed (for informal rest areas and signage/green reflector upgrades).
- Provide metrics related to the type of project (formal rest area / informal rest area / signage and green reflector upgrades).

3.4 Merit assessment

The Department will review all applications against the eligibility criteria. If eligible, applications will be assessed against the assessment criteria (see section 3.3) and against other applications. The Department will consider each application on its merits, based on:

- how well it meets the criteria
- how it compares to other applications
- whether it provides value of relevant money.

When assessing the extent to which the application represents **value of relevant money**, the Department will have regard to:

- the overall objective/s to be achieved in providing the funding
- the relevant value of the funding sought
- the extent to which the evidence/information/analysis in the application demonstrates that it will contribute to meeting the outcomes/objectives.

In addition, the Department will also consider proper use of relevant money in accordance with the *Public Governance, Performance and Accountability Act 2013*.

The Department may contact applicants to clarify information provided in the application, however for probity and to avoid bias, it will not consider new or additional information after the tranche that the application has been submitted under has closed.

3.5 Ministerial decision making

Upon completion of assessment of a tranche of applications, the Department will recommend projects, to the Minister or their delegate for approval, taking account of the program budget.

The Minister or their delegate will make the final decision on projects funded under each tranche.

3.6 Notification of outcomes

Following the Minister's decision, the Department will contact all applicants to advise of the outcome of their application/s under each tranche.

The Funding Offer

3.7 Feedback and re-submissions

Applicants with unsuccessful applications will be offered feedback and have the option to revise and re-submit their application/s under a future tranche.

The Department will not keep a reserve list of projects. As costs for projects can change significantly and other factors can shift over time, applicants will need to re-submit an application for funding if an application is unsuccessful to ensure information upon approval remains current.

4 The Funding Offer

When an application is approved, the proponent will receive a funding offer from the Department. The funding offer will contain schedules detailing matters including the project scope, project budget, deliverables, milestones and payment. If any of the details in the funding offer are incorrect, please contact the Department to be issued an amended funding offer.

The proponent will need to <u>complete, sign and return the funding offer</u> to the Department <u>within 30</u> <u>calendar days</u> from when the funding offer is sent out. The Department will review the completed funding offer and advise in writing via email to the nominated contact/s when it is approved.

Where a proponent does not return the funding offer within the 30-day timeframe specified, the Department will contact the proponent, and may withdraw funding for the project.

Funding offers with LGA proponents will be shared with their relevant state or territory government agency to assist with the management of project payments.

Construction only projects

Proponents <u>must not</u> commence construction without the Department's written advice of acceptance of the signed funding offer. Commencing construction before this time may result in the withdrawal of the funding offer or non-payment for costs incurred.

For this purpose, construction includes all site works, including works required to move utilities, fabrication of major components off-site, and acceptance of any contracts.

Design and construction projects

For design and construction projects, design may commence prior to approval, however only design work undertaken <u>after</u> approval will be eligible for funding.

Following the design stage of a project, if the cost estimate for construction is within the approved project budget, it may continue onto construction. However, if the cost estimate for construction is more than the approved project budget, or if the project scope has changed significantly, the proponent may either:

• Have the project proceed to construction, with the proponent bearing any additional costs above the approved funding amounts.

Milestone payments

- Submit a project variation request within four weeks of the time it became known the project could not be delivered according to the funding offer. The request will be considered by a delegate who holds complete discretion to approve or reject the request.
- Engage with the Department for other options, including to withdraw the project if a contract for construction has not been awarded. If a contract for construction has been awarded the project may be cancelled, in line with the LTIP Schedule.

In any of these circumstances, the proponent should contact the Department within two weeks of the issue being identified, to discuss and agree an approach.

5 Milestone payments

5.1 Default milestone schedule

Large projects (over \$200,000)

Projects with \$200,000 or more Australian Government funding will have default milestone payment schedules as per the table below.

Milestone	Construction only projects	Design and construction projects
Completion of pre-construction design	Not applicable	up to 10%* of Australian Government funding
Commencement of construction	40% of Australian Government funding	40% of Australian Government funding
Completion of construction	40% of Australian Government funding	30% of Australian Government funding
Acceptance of Post Completion Report	20% of Australian Government funding	20% of Australian Government funding

*Only actual design expenditure will be paid. Savings under the design milestone may be used to finance construction overruns if valid evidence for the expenditure is provided.

Scenario: Milestone payment claim for design costs

Hannah works for an LGA and manages a design and construction project under the Program. Her project's milestone payment schedule is as below:

Milestones	Amount payable
Milestone 1: Completion of pre-construction	Up to \$100,000
design	
Milestone 2: Commencement of construction	\$400,000

Milestone payments

Milestone 3: Completion of construction	\$300,000
Milestone 4: Acceptance of Post Completion	\$200,000
Report	
Total Australian Government Funding	\$1,000,000

Pre-construction design for the project has just been completed with a total cost for design of \$80,000. Although the milestone payment schedule indicates that the Department will pay up to \$100,000 for design costs, Hannah is only able to claim \$80,000 as it is actual design expenditure.

There will be \$20,000 savings under the design milestone. For this project, \$900,000 of Australian Government funding has been allocated to construction costs. If construction costs for the project exceeds \$900,000, Hannah will be able to use the \$20,000 savings under the design milestone against the construction milestone payments, if valid evidence for the expenditure is provided.

Small projects (less than \$200,000)

By default, smaller projects with less than \$200,000 in Australian Government funding will have a single financial milestone, payable on completion of the project and presentation of an acceptable Post Completion Report, unless otherwise agreed with the Department.

5.2 Achievement of milestones

Payment will be made on the basis of achievement of milestones according to the milestone payment schedule in the funding offer. All Australian Government funding is Goods and Services Tax (GST) exempt.

Milestone claim forms must be submitted for each payment using the Department's Milestone Claim Form on the <u>Department's website</u>. Proponents <u>must</u> provide evidence to support the claim that the milestone has been achieved for payment to be made. The Department has the discretion to accept or reject the evidence provided, or update the requirements for evidence.

In order to reduce reporting requirements, proponents may wish to consider aligning milestones with the quarterly reporting timeframes of February, May, August and November.

The Post Completion Report template is also available on the Department's website.

The table below provides a guide to the evidence that is required for each milestone type, to be submitted with the Milestone reporting form.

Milestone	Required mandatory evidence
Completion of pre-construction design	 Evidence of the completion of design (e.g. samples of design drawings). Provision of an invoice or expenditure report on design costs.
Commencement of construction	Photographic evidence of installed signage (see <u>section 12</u>)

Funding amount/percentage of Australian Government funding

Milestone	Required mandatory evidence	
	 Evidence that work has advanced towards construction, such as commencing earthworks or delivery of machinery on site, including photographic evidence. 	
	To note:	
	• The clearing of debris on site cannot count as commencement of construction.	
	• If pre-fabricated components have been ordered, the Department may consider a partial milestone payment. The Department can only pay the entire commencement milestone when construction has commenced on site.	
	 Pictures that show the anticipation of work commencement is not sufficient proof that work has commenced. 	
Completion of construction	 Photographic evidence showing the site before works commenced, and after the project has been completed. 	
	 Documentation to support completion i.e. letter from contractor notifying of completion, or final invoice etc. 	
	To note: Consistent with the signage guidelines (refer to <u>section 12</u>), signage must be displayed for the duration of the construction period.	
Acceptance of Post Completion Report	A completed Post Completion ReportProvision of an expenditure report for the project	

5.3 Payment of milestones to LGAs

Payments to LGAs will be managed by state and territory governments through the LTIP Schedule.

Where projects are led by LGAs, payments will be made to the relevant state/territory government agency, which will then make payments to the relevant LGA. The state/territory government agency may have additional requirements of the LGA before funds can be paid, such as the provision of an invoice. Payment arrangements must be made directly between the LGA and state/territory government agency.

6 Funding amount/percentage of Australian Government funding

The funding amount for the project is set out in the funding offer. This is a maximum amount of Australian Government funding and can only be increased through an approved project variation request (see <u>section 9</u>), to a maximum of \$5 million per project. All funding amounts and claims for payment are GST exclusive and paid in whole dollar amounts only.

Increases in Australian Government funding must be approved by the Minister or their delegate.

Funding amount/percentage of Australian Government funding

The percentage of Australian Government funding for each project is set out in the funding offer. It can be reduced or maintained through an approved project variation request where funding changes, however the percentage cannot be increased. See <u>section 2.3</u> for the maximum percentages of Australian Government funding for projects.

6.1 Projects over budget

Notwithstanding exceptional circumstances which may give rise to project variations (see <u>section 9</u>), all costs over the original project budget are the responsibility of the proponent. Where a project goes over budget, additional funds from the Australian Government will be at the Minister's or their delegate's discretion and must be sought through a project variation request.

6.2 Projects under budget

In the event an approved project is completed under the original budget, the savings must be shared proportionally between the Australian Government and the proponent in accordance with the funding percentages set out in the funding offer. As a result, projects completed under budget will not receive the maximum amount of Australian Government funding amount outlined in the funding offer.

Proponents cannot use the Australian Government component of cost savings towards other projects.

The following scenario provides an example of how project savings are managed.

Scenario

An LGA proponent has a project in an urban location with a total project cost of \$1,000,000.

The approved Australian Government funding in their funding offer is \$500,000, or 50% of total project costs. The remaining project costs are borne by the proponent and state government partner.

At the completion of the project, it has been delivered under budget at a total project cost of \$800,000.

Based on the 50:50 funding split in the funding offer, the savings of \$200,000 are split equally between the Australian Government and the proponent so that the Australian Government funding would be reduced to \$400,000 (or 50% of total project costs). The proponent and any other funding contributors would fund the remaining project costs of \$400,000 (or 50% of total project costs).

Reporting and evaluation

7 Project costs

Examples of costs which are likely to be eligible and ineligible project costs under the <u>NLT Act</u> are listed in <u>section 2.4</u>. If a proponent requires advice about the eligibility of project costs, they can contact the Department (see <u>section 16</u>). The application form includes a proposed budget including a breakdown of costs which should be developed using a rigorous cost estimation process to avoid cost overruns. The Department has recommended a range of contingency amounts that is based on current construction trends. The proponent is required to provide a rationale for the contingency amount selected in the application form and may be asked for further details on how the estimate was developed during the assessment process.

7.1 Financial records

Proponents must keep financial records for each project and be able to accurately report on costs. Proponents will be asked to provide a copy of the expenditure report, including the dates the expenses were incurred for each project, to substantiate the final payment for the project.

7.2 Acquittal of project funds

As part of the Post Completion Report requirements, the Department will require an acquittal of costs incurred and funding used against the cost estimates submitted with the original application and any subsequent approved variations. The final acquittal should include where contingency has been used and an explanation of why it was required.

8 Reporting and evaluation

Proponents have obligations to report on the status of their projects as outlined below.

8.1 Quarterly reporting

Proponents are required to provide quarterly reports in February, May, August and November on the status of their project(s), including information on project progress, timelines (including if milestones are still on track), risks and finances (including if it is anticipated a project will have cost overruns or savings). State and Territory governments must report using the Department's Reporting Form, which can be downloaded through the Department's online portal.

LGA proponents must report through their relevant State or Territory government, using the Department's Reporting Form which can be downloaded from the <u>Department's website</u>.

8.2 Ad-hoc reporting

If there is material change to projects outside of the quarterly reporting period, proponents must inform the Department as soon as practicable (see <u>section 16</u>).

Project variations

Examples of incidents that require ad-hoc reporting to the Department include:

- Change of senior personnel on the project, such as the project manager.
- Change to the funding sources for the project, such as the granting of further funding from other sources or changes to the co-contributor.
- Changes to the scope, timeframe, or cost of the project (both increases and decreases). These changes must be approved by the Department before being delivered.
- Issues that are likely to impact the delivery of the project (e.g. extreme weather, natural disasters or unforeseen project management issues).
- Events to be held in relation to the project or communications to be issued about the project (see section 11).

If a proponent is unsure whether it needs to do an ad-hoc report for its project, it should contact the Department.

8.3 Evaluation

Evaluation of the outcomes of the Program may be undertaken from time to time and proponents may be required to provide additional information for evaluation. Where possible, the Department will use data already available to the Department.

9 Project variations

The Department recognises that unexpected events may affect delivery of the project. In these circumstances, the proponent must submit a project variation request, including:

- Changing the project name
- Changing the project scope, including increasing, decreasing and re-scoping
- Extending project delivery timeframes
- Changing project budget, including any changes to Australian Government funding and co-funding contributions

Project variations must be requested through the Department's Project Variation Form which can be downloaded from the <u>Department's website</u>.

Project variations must be sought as soon as practicable and <u>within four weeks</u> of the time that the proponent becomes aware of any changes to the approved project, <u>and prior to the completion of the construction of the project</u>. After the construction of a project has been completed, the Department will only consider project variation requests with valid reasons, on a case by case basis.

Where there are cost overruns on a project, the proponent must investigate other options to meet the cost increase for the project before seeking a funding increase from the Department.

Increases to Australian Government funding under the Program will only be considered:

- if regular, accurate reporting has been maintained;
- where the increase is the result of an exceptional, unforeseen circumstance that is outside the control of the funding recipient; and

Events, announcements, promotions and publicity

• upon formal request in writing to the Department.

Project variations must be approved prior to any change in work. Proponents should not assume that a variation request will be successful. Regular reporting and engagement with the Department must be maintained through the project's life to be eligible for variations. The Minister or their delegate has complete discretion to approve or reject requests, noting the project must always represent good value for money.

Where a request for a project variation is rejected, the proponent will need to contact the Department to discuss options to deliver the project, including re-scoping the project or consideration of withdrawal or cancellation of the project.

If required variations are not sought by the proponent and approved by the Department, funding for the project may be withdrawn. Australian Government funds from completed, withdrawn or cancelled projects cannot be redirected to other approved projects.

10 Withdrawal and Cancellation of projects

Proponents may request to withdraw a project using the Department's Project Withdrawal Form which can be downloaded from the <u>Department's website</u>. The Department may request the withdrawal or cancellation of a project under specific circumstances.

The Department considers the term *withdrawal* to refer to a project which has had no Australian Government funding paid towards it. Conversely, the Department considers the term *cancellation* to refer to a project where Australian Government funding has been paid.

In circumstances where funding has been paid towards a project, the Department will work with the proponent to understand the circumstances of the project and review the eligibility of the costs incurred on a case-by-case basis. This will include an assessment of milestone payments that have been made, with consideration given to whether reimbursement of Australian Government funding is required.

The maximum amount the Australian Government will contribute is the amount of the funds already paid or the percentage of the expenditure already incurred, whichever is the lower amount.

Withdrawn or cancelled projects may be a factor in the assessment of future project applications from relevant proponents.

11 Events, announcements, promotions and publicity

If a proponent proposes to hold a works commencement ceremony, opening ceremony, or any other event in relation to the project they must inform the Department at least four weeks before the proposed event is to be held. Details of the proposed event should be sent to <u>events@infrastructure.gov.au</u>, and they will liaise with the appropriate Australian Government official on the proponent's behalf. If requested by the Department or Australian Government representative, proponents are expected to arrange a joint event.

Procurement

Any public statement about the project is expected to acknowledge Australian Government funding, and must be cleared by the Department prior to use. A draft should be provided to <u>media@infrastructure.gov.au</u> at least five days prior to its proposed release.

If a proponent proposes to issue any other communications, displays, publications or advertising relating to the Project, they should acknowledge and give appropriate recognition to the contribution of the Australian Government. A draft should be provided to <u>events@infrastructure.gov.au</u> at least five days prior to its proposed release.

12 Signage requirements

Proponents must install signage prior to the commencement of construction of a project in accordance with the <u>Signage Guidelines</u> available on the Department's website. Proponents are required to submit final proofs of signs and plaques to <u>events@infrastructure.gov.au</u> for clearance prior to production and installation. Proponents should ensure their manufacturing timetable deadlines include sufficient time for comment and approvals from the Department (5 working days may be required).

13 Procurement

Proponents must procure all elements of the project through a competitive process, or seek a tender exemption from the Department's website. If a procurement does not exceed \$100,000, a tender exemption is not required.

In undertaking projects funded under this Program and the HVRA initiative, proponents must comply with the rules and guidelines in their state or territory for the expenditure of public money and the procurement of good and services.

Consistent with procurement requirements outlined in the LTIP Schedule, taking into account the opportunities and market capabilities in their respective jurisdictions, proponents should optimise procurement practices to enable the wider outcomes listed below and deliver value of relevant money:

- a) An uplift in socioeconomic outcomes for First Nations people and businesses and First Nations cultural heritage protection, in line with Closing the Gap and consistent with the revised First Nations policy framework to be developed and agreed by all jurisdictions by the end of 2024;
- b) A reduction in embodied carbon in transport infrastructure in line with Australia's Net Zero commitments;
- c) An increase in women's participation at all levels of the construction industry;
- d) Optimising recycled content in transport infrastructure to support Australia's transition to a circular economy by 2030;
- e) Optimising opportunities for Australian and local businesses and industry; and
- f) Optimising opportunities for trainees and apprentices, including Australian Skills Guarantee targets, to ensure a pipeline of skilled workers.

14 Construction Standards

All construction must comply with relevant standards in place at the time of construction, including construction standards, building codes and work, health and safety requirements.

15 Administration

15.1 Amendment of the Guidelines

The Australian Government may amend these Guidelines from time to time. Proponents must comply with updated Guidelines from the time they are published. Updates will be communicated and published via the <u>Department's website</u>.

15.2 Confidentiality

Information from applications may be used for reporting purposes. In addition, the details of funded projects, including the program name, project scope, funding recipient and project costs, will be made publicly available on the Department's website.

Applicants should identify any information which they are proposing to submit which they wish to be considered as confidential, supported by reasons for the request. The Australian Government reserves the right to accept or refuse a request to treat information as confidential. The *Privacy Act 1988* applies to the handling of personal information about individuals obtained in the course of the delivery of the Program.

Information received (including confidential and personal information) may be disclosed by the Commonwealth as permitted or required by law, or in response to a request from a Commonwealth Minister, or from a Committee or a House of the Parliament of the Commonwealth of Australia.

15.3 Probity

It is important that the Australian Government avoids bias and the perception of bias and other probity issues in the operation of this Program.

Any information which may have a material impact on the decision to approve an application must be disclosed in the application. This includes any actual or perceived conflicts of interest.

Failing to declare relevant information or making a false declaration on the application may make it ineligible.

16 Enquiries about the Program and the HVRA

For questions in relation to the Program and the HVRA initiative, please contact the Department by email.

Attachment 8.6.1.1

Glossary

For general enquiries or questions related to applications: <u>SLRIP-applications@infrastructure.gov.au</u>. For matters related to approved projects: <u>SLRIP-projects@infrastructure.gov.au</u>.

17 Glossary

Term	Definition
Applicant	The Local Government Authority, state or territory government agency that submits the application. Applications with multiple co-funding partners must have a single applicant that submits the application.
Application	A completed application form, and associated documents, requesting funding under the Program or the HVRA initiative. Once approved, applications become projects.
Australian Government funding	The Australian Government funding amount and percentage committed to a project under the Program.
Bridge	For the purposes of this Program a bridge may be either a road bridge or a culvert. A road bridge is a structure that is designed to carry a road across an obstacle by spanning it. A culvert is a structure designed to allow the passage of water under a road. A key engineering difference between a bridge and a culvert is that a bridge does not have a structural floor whereas a culvert does.
	(Definition taken from Austroads Engineering Guidelines to Bridge Asset Management – Guideline AP-G94-21)
BRP	Bridges Renewal Program
Commencement Date	The expected start date for the project activity.
Completion Date	The expected end date for the project activity.
Conflict of Interest	The exercise of a power or making of a decision by a person in a way that may be, or may be perceived to be, influenced by either a material personal interest (whether financial or non-financial) or a material personal association
Design	The plans, specifications and other related materials which together provide the instructions for construction of the project.
Eligible applications	An application or proposal for funding under the Program that meets the eligibility requirements in accordance with these guidelines.
HVSPP	Heavy Vehicle Safety and Productivity Program
HVRA	Heavy Vehicle Rest Area initiative
Infrastructure	Physical structures and facilities (e.g. buildings, roads, power supplies) needed for the operation of a community

Term	Definition	
LGA	Local Government Authority	
State and Territory Governments	State and Territory Governments are the: Australian Capital Territory Government New South Wales Government Northern Territory Government Queensland Government South Australia Government Tasmanian Government Victorian Government Western Australia Government	
The Department	The Department of State of the Commonwealth administered by the Minister (currently the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.	
The Minister	The Minister of State of the Commonwealth who administers the National Land Transport Act 2014	
The Program	The Safer Local Roads and Infrastructure Program	
The Proponent	The Local Government Authority, state or territory government agency delivering the project	
Value of relevant money	Value of relevant money is a judgement based on the application representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.	

Appendix A - Heavy Vehicle Rest Area (HVRA) initiative

Applications under the HVRA initiative funding stream will need to fulfil all requirements in the main guidelines, directly address the Heavy Vehicle Rest Area focus area (refer to <u>section 2.2.1</u>), as well as the additional HVRA-specific requirements detailed below.

Eligible applications under the HVRA initiative will be considered for funding under both the HVRA initiative and the Program, and will be funded through the HVRA initiative within its budget limit in the first instance.

A.1 HVRA-specific focus area

Projects under the HVRA initiative funding stream must have the **primary purpose of facilitating rest** for heavy vehicle drivers at locations of need, through the construction or upgrade of heavy vehicle rest areas and amenities, improving the national network of heavy vehicle rest stops.

There are three types of eligible projects under the HVRA initiative:

- 1. Formal rest areas (upgrade or new)
- 2. Informal rest areas (upgrade or new)
- 3. Rest area signage only (including green reflectors).

The <u>Austroads Guidelines for the Provision of Heavy Vehicle Rest Area Facilities (2019)</u> provides guidance on various types of HVRAs including information on signage and green reflectors. The definitions for formal and informal rest areas are detailed at pages 13 and 14 of the guide.

Projects that do not have the primary purpose of facilitating rest for heavy vehicle drivers are ineligible under the HVRA initiative funding stream. Ineligible projects under the HVRA initiative may be eligible under the Program if all other requirements are met.

Examples of <u>eligible</u> projects include:

- construction of new rest areas
- expansion of existing rest areas
- upgrading of informal rest areas (including if they remain informal)
- projects which improve signage for formal and informal rest areas (e.g. green reflectors).

Examples of *ineligible* projects include projects that are not designed for rest:

- decoupling/changeover bays
- truck wash facilities and stand-alone effluent disposal facilities.

A.2 HVRA-specific assessment criterion

Criterion 4: Improvement to the heavy vehicle rest area network across Australia

Demonstrate how the project improves the usability or capacity of the rest area network across Australia in a way that is fit for purpose, and meets the needs of truck drivers for the specific location proposed.

• Provide information on the current and future maximum vehicle sizes the site will cater for (only for formal rest areas).

Appendix A - Heavy Vehicle Rest Area (HVRA) initiative

- Provide information if the site will have separate parking areas for the different types of traffic and the signage that will be installed (only for formal rest areas).
- Detail the ongoing maintenance plan for the asset (only for formal rest areas).
- Provide information about the closest alternative facilities to the proposed site (only for formal rest areas).
- Provide information if the project will repurpose or enhance existing roadside facilities as a way to lower costs (only for formal and informal rest areas).
- Detail how green reflectors and signage will be installed (for informal rest areas and signage/green reflector upgrades).
- Provide metrics related to the type of project (formal rest area / informal rest area / signage and green reflector upgrades).

A.3 HVRA-specific construction requirements

Successful projects under the HVRA initiative funding stream must fulfil the mandatory construction elements below.

For formal rest areas:

- The rest area must be named, and include a sign indicating that name.
- There must also be a sign indicating the distance to the next Heavy Vehicle Rest Area on the route, in both directions.
- Where a rest area includes different zones for different types of vehicle, signage must be installed directing drivers to those zones e.g. livestock trucks, caravans/motorhomes, effluent dump.

For informal rest areas:

• Green reflectors must be provided on the approaches to the rest area.

8.7 Council Information

8.7.1 Notes of Appreciation

Directorate:	Office of the CEO
Responsible Officer:	Business Support Officer – Office of the CEO
Manager:	Executive Officer

1. PURPOSE

To present the notes of appreciation that Council has received since its last meeting.

2. **RECOMMENDATION**

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

1. Annette, Nanneella.

We received a thank you from Annette and Max for our native tree scheme. They have been receiving trees from the Rochester native tree nursery over the past several years, and these have been very helpful for their farm.

"Thank you so much for implementing the native tree scheme."

2. Anonymous

"Thank you to all organisers for the 2024 Winter Blues Festival. It was the first time we attended the festival, and we had a blast. We cannot wait to attend again in 2025!"

3. Greg, Echuca

We received a message from Greg, who regularly travels along Warren Street and the Murray Valley Highway. He wanted to express his appreciation for the fantastic job our team is doing in maintaining these areas. Greg mentioned that the area, which was previously overgrown with long grass, weeds, and Bindi Eyes, is now tidy and neat, providing a welcoming introduction to Echuca.

"Whoever mows along the MV Highway and Warren St. deserves accolades for doing a FANTASTIC job. It is a pleasure to see such a tidy and neat area which is an introduction to Echuca."

4. Thomas, Echuca

Thomas stopped by the Council offices to express his gratitude to the Council for trimming the trees on Fehring Lane, Echuca. He wanted to personally thank the team for their work.

5. Norma, Echuca

"I am so grateful for all of the volunteer drivers, they are all so lovely, Barry made my birthday so special today".

9 Notices of Motion

10 Urgent Business

11 Confidential Business

12 Close Meeting

Pauline Gordon

Chief Executive Officer