



Council Minutes



Date: 21 May 2024

Time: 6:00pm

Venue: Echuca Civic Centre

Photo Left to Right: Cr Tony Marwood (Deputy Mayor), Cr Colleen Gates, Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 21 May 2024, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Colleen Gates
Cr Paul Jarman
Cr Daniel Mackrell
Cr Anthony Marwood
Cr Leanne Pentreath
Cr Chrissy Weller
Cr Adrian Weston
Cr John Zobec

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Matthew McPherson - Director Corporate
Kerrie Hawkes - Acting Director Communities
Kate Lemon - Director Infrastructure
Shannon Maynard - Director Community Safety & Recovery
Jane Still – Manager Governance & Risk
Annette Waters – Business Support Officer – O CEO

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Nil.

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Pentreath

Seconded by Cr Marwood

That the Minutes of the Campaspe Shire Council Meeting held on 23 April 2024 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Nil.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Nil.

6 Petitions / Joint Letters

6.1 Petition - Rob Roy Court, Echuca

Responsible officer: Manager Operations

Directorate: Infrastructure

Purpose

A petition with 29 signatures has been received regarding a small section of road on the Northern Highway where there is a discrepancy of height where repairs have been previously performed and when trucks or larger vehicles pass the noise is deafening and quite frightening particularly for the older residents.

Moved by Cr Jarman

Seconded by Cr Pentreath

That Council:

1. receive the petition regarding a pavement defect on the Northern Highway in Echuca.
2. notes that Council's officers have referred the matter to the Department of Transport and Planning and have advocated to them as the responsible road manager
3. advise the Chief Petitioner in writing regarding the actions undertaken.

CARRIED

6.2 Petition - LGBTIQA+ Advisory Committee

Responsible officer: Manager Community Partnerships

Directorate: Communities

Purpose

A petition with 14 signatures has been received regarding the establishment of an LGBTIQA+ Advisory Committee.

That Council:

- ~~1. receives the petition regarding the establishment of an LGBTIQA+ Advisory Committee,~~
- ~~2. establish a Community Committee that is representative of Campaspe's nine (9) Communities of Priority being; LGBTIQA+, women, people with mental illness, older people, culturally diverse communities, Aboriginal and Torres Strait Islander peoples, people with social disadvantage, and people with disability.~~
- ~~3. advise the Chief Petitioner in writing of the outcome.~~

Moved by Cr Gates

Seconded by Cr Weston

That Council:

- 1. receives the petition regarding the establishment of an LGBTIQA+ Advisory Committee,**
- 2. request Officers prepare a briefing report for Councillors prior to 16 September 2024 outlining a proposed model for establishing a Community Consultative Committee that is representative of Campaspe's nine (9) Communities of Priority being LGBTIQA+, women, people with mental illness, older people, culturally diverse communities, Aboriginal and Torres Strait Islander peoples, people with social disadvantage, people with disability and youth.**
- 3. advise the Chief Petitioner in writing of the outcome.**

CARRIED

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil received.

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

8.2.1 Planning Decision Monthly Update

| | |
|-----------------------------|-----------------------------|
| Directorate: | Sustainability |
| Responsible Officer: | Manager Planning & Building |
| Manager: | Manager Planning & Building |
| Attachments: | Nil |

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 30 April 2024.

Moved by Cr Pentreath

Seconded by Cr Marwood

That Council note the determined planning permit applications and other planning decisions, to 30 April 2024.

CARRIED

8.3 Corporate

8.3.1 Council Plan Action Progress

| | |
|-----------------------------|-----------------------------|
| Directorate: | Corporate |
| Responsible Officer: | Manager Governance and Risk |
| Manager: | Director Corporate |
| Attachments: | Nil |

The purpose of this report is to present the 2023-24 Quarter 3 update on progress against the Council Plan 2021-25.

Moved by Cr Marwood

Seconded by Cr Jarman

That Council note the 2023-24 Quarter 3 update on progress against the Council Plan 2021-25.

CARRIED

8.3.2 Community Satisfaction Survey Action Plan Progress

| | |
|-----------------------------|-----------------------------|
| Directorate: | Corporate |
| Responsible Officer: | Manager Governance and Risk |
| Manager: | Director Corporate |
| Attachments: | Nil |

The report presents progress on the implementation of initiatives against the Community Satisfaction Survey Action Plan, developed in response to the low performing areas of the 2023 Community Satisfaction Survey results.

Moved by Cr Pentreath

Seconded by Cr Mackrell

That Council note the report detailing progress against the Community Satisfaction Survey Action Plan 2023-24 for Quarter 3, noting item 14 and item 33 changes to be made.

CARRIED

8.3.3 Community Satisfaction Survey (Outcomes)

| | |
|-----------------------------|-----------------------------|
| Directorate: | Corporate |
| Responsible Officer: | Manager Governance and Risk |
| Manager: | Director Corporate |
| Attachments: | Nil |

The report presents the results of the 2024 Community Satisfaction Survey.

Moved by Cr Pentreath

Seconded by Cr Marwood

That Council:

- 1. receives the 2024 Community Satisfaction Survey;**
- 2. acknowledges the overall improvement in Community Satisfaction, particularly in consultation and engagement;**
- 3. acknowledges particularly high performing areas such as waste and library services; and**
- 4. acknowledges lower scoring areas of roads and footpaths.**

CARRIED

8.3.4 Quarterly Financial Report

| | |
|-----------------------------|--------------------------------|
| Directorate: | Corporate |
| Responsible Officer: | Manager Finance and Investment |
| Manager: | Director Corporate |
| Attachments: | Nil |

The purpose of this report is to present Council's financial position for the nine months ended 31 March 2024.

Moved by Cr Jarman

Seconded by Cr Pentreath

That Council receives the Quarterly Financial Report, consisting of the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works for the period 1 July 2023 to 31 March 2024.

CARRIED

8.4 Infrastructure

8.4.1 10 Year Capital Plan

| | |
|-----------------------------|---------------------------|
| Directorate: | Infrastructure |
| Responsible Officer: | Capital Works Coordinator |
| Manager: | Manager Major Projects |
| Attachments: | Nil |

The purpose of this report is to:

1. Provide Council with an update on the 10 Year Capital Works Program which is planned to replace the currently adopted program.
2. Provide key principles to be adopted in the development of the 10 Year Capital Works Program and annual capital budgets.

Moved by Cr Pentreath

Seconded by Cr Jarman

That Council

1. **Adopt the latest version of the 10 Year Capital Works Program**
2. **Endorse the principles to be adopted in the development of the 10 Year Capital Works Program**

CARRIED

8.4.2 Annual Capital Works Program - Quarter Three Update

Directorate: Infrastructure
Responsible Officer: Capital Works Coordinator
Manager: Manager Major Projects
Attachments: Nil

The purpose of this report is to provide a summary of Quarter 3 delivery under the 2023/24 Capital Works Program (CWP).

Moved by Cr Jarman

Seconded by Cr Pentreath

That Council receive and note the progress towards the annual CWP.

CARRIED

8.4.3 Asset Plan 2022-2032

| | |
|-----------------------------|--------------------------|
| Directorate: | Infrastructure |
| Responsible Officer: | Manager Strategic Assets |
| Manager: | Manager Strategic Assets |
| Attachments: | Nil |

The purpose of this report is to provide the reviewed Asset Plan (The Plan) to Council for adoption. The Plan has been reviewed to ensure it is compliant with *The Local Government Act 2020, Part 4, Division 1, Strategic planning*.

That Council

- ~~1. adopt the Asset Plan, acknowledging that this is based on the 2022 data which is being reviewed.~~
- ~~2. Council notes:
 - ~~2.1 while the document has been refreshed and meets the legislative requirements, officers will continue to review the Asset Plan with the newly elected Council, in line with their new Council Plan and legislation.~~
 - ~~2.2 the original Asset Management Plan, adopted in October 2022, was a suite of three documents. The Asset Plan has been developed in line with legislation and as is best practice, the two additional documents now become internal working documents.~~~~

Moved by Cr Gates

Seconded by Cr Marwood

That Council

1. adopt the Asset Plan, acknowledging that this is based on the 2022 data which is being reviewed.
2. Council notes:
 - 2.1 while the document has been refreshed and meets the legislative requirements, officers will continue to review the Asset Plan with the newly elected Council, in line with their new Council Plan and legislation.
 - 2.2 the original Asset Management Plan, adopted in October 2022, was a suite of three documents. The Asset Plan has been developed in line with legislation and as is best practice, the two additional documents now become internal working documents.
 - 2.3 that there are a number of strategic documents under development that will set the framework for future asset acquisition and disposal.

CARRIED

8.5 Council Information

8.5.1 Notes of Appreciation

Directorate: Office of the CEO

To present the notes of appreciation that Council has received since its last meeting.

1. Wayne and Julie McInnes, Echuca

"Thank you to all the Parks and Gardens Team for pruning and garden maintenance over the past couple of weeks in Wisteria St reserve, your efforts are very much appreciated."

2. Laura Benson, Benson Publicity

"I wish to pass on my gratitude to the Library Services Team for hosting Fiona Lowe in March. Fiona truly enjoyed the event and I hope the audience did too!"

3. Ed Gibson, Steam Iron and Trades Revival

"On behalf of the Echuca Steam Preservation Society Inc., we wish to express our appreciation for the generous support that Council provided us for the Steam, Iron & Trades Revival event in 2023."

4. Claude and Renae Sheilds

"We recently stayed at the Lockington Travelers Rest for 3 nights. We would like to pass on our gratitude to the caretaker. She was so welcoming, helpful and should be acknowledged for the effort she put into the role of caretaker."

On arrival, the first thing you notice is how well kept the lovely garden area is. Over the few days, we saw a worker unload, wheelbarrow, and spread several truckloads of wood chips in the children's playground (not to mention the skills to reverse a truck through a very tricky gate - hubby was impressed!). It is people like this that keep travelers returning to this tiny town."

5. Anonymous

"The Older Adults Strength and Balance classes at the Echuca Stadium is a very fun, and well organised group. Thanks for the part Council plays in the community."

6. Anonymous

"Appreciation to road crew for coming back and sweeping loose gravel off the bitumen on Harriman Road, Waranga Shores."

7. Trina Dudley, Echuca

"I'd like to thank the Road works crew who recently completed the new gutters in Barry St, Echuca. The team was friendly and took the time to keep residents informed."

8. Kylie Bloomfield, Corop

"I'd like to thank the Parks & Gardens Team for getting on top of the mowing in Corop. They are doing an amazing job!"

9. Anonymous

"I'd like to take the opportunity to thank Narelle and her volunteer drivers for the exceptional care afforded to my father recently. Dad was impressed with your services, especially your volunteer drivers Rob and Susan."

"As a family we really appreciate the service that you have provided to my father and I know he is very grateful for this".

10. Anonymous

"I wish to credit the Parks and Gardens Team. I have been visiting Hopwood Gardens for the past 20 years. It has always been a beautiful garden and I want to let the Parks and Gardens team know they are doing an amazing job."

11. Stanhope & District Development Committee Inc.

"The committee was very pleased to hear of the decision made at the March Council meeting to keep the outdoor pools in the Shire open for the next 15 to 20 years."

"It is very important that children have a safe place to swim and learn about water safety."

Moved by Cr Pentreath

Seconded by Cr Weston

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

11 Confidential Business

Nil.

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:13pm.

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CR ROBERT AMOS
MAYOR