



Council Meeting



Date: 15 April 2025

Time: 6:00 pm

Venue: Echuca Civic Centre

UNCONFIRMED

Photo Left to Right: Cr Tony Marwood, Cr Luke Sharrock, Cr Paul Jarman, Cr Rob Amos, Cr Daniel Mackrell (Mayor), Cr Jessica Mitchell (Deputy Mayor), Cr Zoe Cook, Cr Adrian Weston and Cr John Zobec

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 15 April 2025, commencing at 6.00 pm at the Council Chambers, Echuca Civic Centre.

In Attendance

Councillors

Cr Robert Amos
Cr Jessica Mitchell
Cr Luke Sharrock
Cr Tony Marwood
Cr Adrian Weston
Cr Daniel Mackrell
Cr Zoe Cook
Cr Paul Jarmon

Officers

Pauline Gordon – Chief Executive Officer
Matthew McPherson – Director Corporate
Janelle Wheatley – Acting Director Communities
Kate Lemon – Director Infrastructure
Michael Sharp – Director sustainability
Jane Still – Manager Governance and Risk
Shane Thurlow – Coordinator Governance and Risk
Shane Looney – Governance Officer

Absent

Cr John Zobec

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Nil.

1.2 Leave of Absence

Request for leave of absence Cr Marwood 20 May – 13 July 2025.

Motion

Moved by Cr Amos

Seconded by Cr Sharrock

That the leave of absence for Cr Marwood from 20 May – 13 July be granted

CARRIED

2 Confirmation of Minutes and Attachments

Motion

Moved by Cr Marwood

Seconded by Cr Amos

While a division was not called, Cr Weston requested that the minutes reflect he voted against the motion.

That the Public Minutes and Confidential Minutes of the Campaspe Shire Council Meeting held on 18 March 2025, and the minutes of the unscheduled meeting held on 25 March 2025, be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the Local Government Act 2020 Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Nil disclosed.

4 Changes to the Order of Business

Once an Agenda has been published on the Council website, the Order of Business for that Council Meeting may only be altered as follows: -

- by the CEO prior to the commencement of the Council Meeting following consultation with the Mayor. Where the alteration occurs after the Agenda has been distributed to the public the alteration must be communicated to the Chair to explain the alteration at the Council Meeting under “changes to Order of Business”; or
- by the Chair during the Council Meeting; or
- by Resolution of the Council during the Council Meeting.

A change to the Order of Business after distribution of the Agenda to the public will be recorded in the Minutes of that Council Meeting.

Nil.

5 Public Question Time

Question time will be available at a Council Meeting, except for an Unscheduled Meeting, to enable members of the public to address questions to Council.

All questions must: -

- be received in writing on either of the prescribed forms as outlined on Council's website; and
- be received no later than 12:00pm (noon) on the day before the Council Meeting.

Please refer to Council's Governance Rules for further information regarding Public Question Time procedures.

Nil.

6 Petitions / Joint Letters

6.1 Petition Construction of footpath from Boothman street to the Northern Highway Echuca

Petition received relating to Construction of footpath from Boothman street to the Northern Highway Echuca.

- Signatures: 19

Motion

Moved by Cr Jarman

Seconded by Cr Cook

In accordance with the Governance rules Council:

- 1.receive the petition; and**
- 2.refer the matter for a Report or appropriate action as required to the next appropriate Council Meeting**

CARRIED

7 Acknowledgements / Councillor Reports

At each Ordinary Meeting, Councillors will have the opportunity to: -

- acknowledge significant community members and events. These may relate to notable achievements by community members and groups, and the offering of condolences to a person who has distinguished service in the local area.
- report on any meetings, conferences or events that they have recently attended; or
- report on any matters or progress in relation to a Delegated Committee they are part of.

Cr Mitchell provided reports on the following:

In March, I had the privilege of attending the Municipal Association of Victoria (MAC) Councillor Conference alongside Cr Amos and Cr Marwood. It was a fantastic opportunity to connect with councillors from across the state, share ideas, and hear from experts on key issues facing local government. The conference reinforced the importance of strong leadership, advocacy, and working together to address the unique needs of our communities. Thank you for the opportunity to attend this event as it provided valuable insights, especially as a new Councillor.

Locally, over the past month, I've also attended community meetings including the Kyabram Residents and Ratepayers Action Group with Cr Weston, and Kyabram Development Group Annual General Meeting with the CEO. At these meetings, residents highlighted success when community members and Council officers came together to discuss local challenges, with a number of concerns being addressed.

Being present at these meetings is a reminder of the incredible passion, resilience, and creativity within our community and it's encouraging to see so many people actively engaged in shaping the future of their towns, whether it's addressing road and traffic concerns, improving local facilities, or planning for future growth.

I want to sincerely thank our community members for their time, input, and willingness to work collaboratively. Your ideas and feedback are vital in helping Council make informed, balanced decisions that reflect the needs of our diverse community.

I'd also like to thank my fellow Councillors, Council Officers and the CEO for their support at these meetings. It's through this shared effort that we can continue to achieve positive outcomes for our shire.

Cr Cook provided reports on the following:

Attendance at the event 'Community Resilience with Vicki Scott' On Friday 11 April, which was hosted by Next Gen Connect, a subcommittee of Committee For Echuca Moama.

8 Council Decisions

8.1 Corporate

8.1.1 Policy Management Policy

Directorate: Corporate

Responsible Officer: Manager Governance and Risk

Manager: Director Corporate

Attachments:

1. DRAFT Policy Management Policy - 2025 Review
[8.1.1.1 - 4 pages]
2. CURRENT Policy Management Policy [8.1.1.2 - 3 pages]

The purpose of this report is to present a review of the Policy Management Policy for Council consideration.

The report was withdrawn.

8.1.2 Governance Rules (2025 Review) endorsement for public consultation

Directorate: Corporate

Responsible Officer: Manager Governance and Risk

Manager: Director Corporate

Attachments: 1. Governance Rules Marked up 2025 Review [8.1.2.1 - 48 pages]

The purpose of this report is to present a review of Council's Governance Rules for endorsement for a community engagement process.

Motion

Moved by Cr Jarman

Seconded by Cr Amos

That Council:

- 1. endorse the Governance Rules – 2025 Review for community feedback;**
- 2. require the Governance Rules – 2025 Review to be made available for public feedback for a period of not less than four weeks; and**
- 3. request the revised Governance Rules be brought to a future meeting of Council for consideration for adoption, with a report summarising the result of the community feedback.**

CARRIED

8.1.3 Tender - Trewin Road Rehabilitation

Directorate:	Corporate
Responsible Officer:	Contracts and Procurement Coordinator • Finance
Manager:	Manager Finance and Investment
Attachments:	1. CONFIDENTIAL - C 24056 - Council Report [8.1.3.1 - 3 pages]

The purpose of this report is to provide the necessary information to enable Council to consider the awarding of Contract C24056 Rural Road Rehabilitation Program No 2 Trewin Road Burnewang and Burramboot.

Motion

Moved by Cr Jarman

Seconded by Cr Marwood

That Council approve:

- 1. The award of tender C24056 Rural Road Rehabilitation Program No 2 – Trewin Road Burnewang and Burramboot, to the preferred tenderer as proposed in the recommendation section of the confidential attachment to this report;**
- 2. The signing by the Chief Executive Officer of any documents which may be required to give effect to this resolution by Council;**
- 3. The approval by the Chief Executive Officer of a purchase order to the amount proposed by the preferred tenderer in the confidential attachment to this report;**
- 4. The Chief Executive Officer's authorisation of any variations within the approved budget for this project; and**
- 5. The publishing of the successful tenderer name and contract sum on Council's website.**

CARRIED

8.1.4 Sale of Land - Former Rochester Childcare property, 35 Mackay Street, Rochester

Directorate:	Corporate and Community
Responsible Officer:	Property Manager and Manager of Community Health
Manager:	Manager Finance and Investment and Manager Community Health
Attachments:	1. Title Search and Plan 35 Mackay Street Rochester [8.1.4.1 - 2 pages]

The purpose of this report is to seek Council's authorisation to proceed with the disposal of land located at 35 Mackay Street, Rochester (former Rochester and District Childcare Centre), and to affirm that proceeds of the sale are used to partially offset Council's subsidy to the refurbishment of 8-12 Fraser Street Rochester, (building known as Rochester Early Learning).

Motion

Moved by Cr Jarman

Seconded by Cr Amos

That Council:

- 1. agree to the disposal of the former Rochester and District Childcare Centre, Lot 1 TP 369179G comprised in Certificate of Title Volume 4628 Folio 459, known as 35 Mackay Street, Rochester by private treaty;**
- 2. note a further report will be returned to Council for the property, to seek approval to sell when a purchaser is identified; and**
- 3. note any proposed sale will be subject to Section 114 of the Local Government Act 2020.**

CARRIED

8.1.5 Instrument of Appointment & Authorisation

Directorate: Corporate

Responsible Officer: Coordinator Governance and Risk

Manager: Manager Governance and Risk

Attachments: 1. Instrument of Appointment and Authorisation [8.1.5.1 - 2 pages]

The purpose of this report is to appoint Nikita Frawley (Manager Community Safety and Compliance) as an authorised officer for the purposes of the administration and enforcement of the Acts and Regulations which relate to the functions and powers of Campaspe Shire Council.

Motion

Moved by Cr Cook

Seconded by Cr Amos

That Council, in the exercise of the powers conferred by section 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (the instrument), resolve that:

- 1. the member of Council staff referred to in the instrument and listed below be appointed and authorised as set out in the instrument:**
 - 1.1. Nikita Frawley;**
- 2. the instrument come into force following Council resolution and remain in force until Council determines to vary or revoke it, or on cessation of the officer's employment with Council; and**
- 3. the instrument be signed by two Councillors and the Chief Executive Officer.**

CARRIED

8.2 Infrastructure

8.2.1 New Plant and Fleet Management Policy

Directorate: Infrastructure

Responsible Officer: Manager Strategic Assets

Manager: Director Infrastructure

Attachments: 1. Draft Plant and Fleet Management Policy (1) [8.2.1.1 - 3 pages]

The purpose of this report is to seek Council consideration for adoption of the new Plant and Fleet Management Policy.

Motion

Moved by Cr Marwood

Seconded by Cr Sharrock

That Council adopt the new Plant and Fleet Management Policy.

CARRIED

8.2.2 Petition Response: Request to Upgrade Road Infrastructure in Alfred Crescent, Williams and Barwood Streets and Clare Avenue, Lockington

Directorate:	Infrastructure
Responsible Officer:	Manager Engineering
Manager:	Director Infrastructure
Attachments:	Nil

The purpose of this report is to inform Council of the outcome of an investigation into the service levels of Alfred Crescent, William and Barwood Streets and Clare Avenue, Lockington and provide an informed response to the community petition.

The investigation commenced in response to a ratepayer petition with 44 signatories requesting Council upgrade the road from gravel to a sealed surface, construct new kerb & channel and footpath in Alfred Crescent, William and Barwood Streets and Clare Avenue, Lockington.

MOTION

Moved by Cr Cook

Seconded by Cr Mitchell

That Council:

- 1. determine to maintain Alfred Crescent, William and Barwood Streets and Clare Avenue at its current service level (gravel road);**
- 2. install signage promoting 'less speed, less dust' at the intersection of Alfred Crescent and Lockington Road;**
- 3. consult with the Lockington community in regards to lowering the speed limit below 50km/h where pedestrians and motor vehicles share the roads following discussions with the Department of Transport and Planning; and**
- 4. advise the chief petitioner in writing of the above actions as relevant to Alfred Crescent, William and Barwood Streets and Clare Avenue at this time.**

LOST

Division called:

- For: Cr Cook, Cr Mitchell, Cr Weston**
- Against: Cr Amos, Cr Jarman, Cr Marwood, Cr Sharrock, Cr Mackrell**

MOTION

Moved by Cr Amos

Seconded by Cr Jarman

That Council:

- 1. determine to maintain Alfred Crescent, William and Barwood Streets and Clare Avenue at its current service level (gravel road); and**
- 2. advise the chief petitioner by writing that Council has determined that no service level upgrade will be undertaken to Alfred Crescent, William and Barwood Streets and Clare Avenue at this time.**

Amendment proposed

Moved by Cr Sharrock

Seconded by Cr Weston

Add point 3 That there be further investigation on dust suppression options based on more recent traffic data for the roads in order to consider whether it should be further upgraded from its existing condition.

Amendment lapsed - The amendment was ruled out of order under Governance Rule 2.5.27(3)(a) due to the requirement of Governance Rules 2.4.13 (2) where an amendment to a Motion cannot be negative or substantially contrary to the motion.

Amendment proposed

Moved by Cr Weston

Seconded by Cr Cook

Add point 3 that Council undertake further investigation of dust suppression options.

LOST

Division called:

- **For: Cr Cook, Cr Mitchell, Cr Weston Cr Sharrock**
- **Against: Cr Amos, Cr Jarman, Cr Marwood, Cr Mackrell**

There being an equality of votes, the Chair exercised the casting vote and voted against the Motion.

VOTE ON MOTION BEFORE THE COUNCIL

That Council:

- 1. determine to maintain Alfred Crescent, William and Barwood Streets and Clare Avenue at its current service level (gravel road); and**
- 2. advise the chief petitioner by writing that Council has determined that no service level upgrade will be undertaken to Alfred Crescent, William and Barwood Streets and Clare Avenue at this time.**

CARRIED

UNCONFIDENTIAL

8.3 Sustainability

8.3.1 Proposed Economic Accord

Directorate:	Sustainability
Responsible Officer:	Director Sustainability
Manager:	Director Sustainability
Attachments:	1. Draft Economic Accord v2 [8.3.1.1 - 1 page]

To seek Council's endorsement of the proposed Economic Accord between Campaspe Shire Council, Moira Shire Council and Greater Shepparton City Council.

Motion

Moved by Cr Mitchell

Seconded by Cr Marwood

That Council:

- 1. endorse the Draft 2025 Economic Accord between Campaspe Shire Council, Moira Shire Council and Greater Shepparton City Council as shown in Attachment 1.**
- 2. authorise the Chief Executive Officer to finalise the Accord including any minor grammatical changes for the Mayor to sign and execute on behalf of Campaspe Shire Council.**
- 3. support ongoing collaboration and advocacy initiatives outlined in the Accord to promote regional economic prosperity.**

CARRIED

8.4 Council Information

8.4.1 Notes of Appreciation

Directorate: Office of the CEO

Responsible Officer: Administrative Support Officer

Manager: Executive Officer

To present the notes of appreciation that Council has received since its last meeting.

Motion

Moved by Cr Cook

Seconded by Cr Mitchell

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

1. Rupert, Creek View.

Rupert called Council and expressed a big thank you for the grading of Cameron Road, Creek View. "Greatly appreciated."

2. Wilcon Projects, Essendon West.

George, Planning Manager at Wilcon Projects emailed Council in relation to planning updates provided to stakeholders: "Thank you. This is very proactive and helpful. We greatly appreciate the update and wish more Council's would do this."

3. Nicola, Kyabram.

Nicola sent Council a thank you card directed to Director Infrastructure stating: "To Kate, many thanks for your assistance in our problem, it is very much appreciated."

4. Campaspe Cohuna Local Learning and Employment Network

I would like to express my sincere thanks and gratitude for your (Jenny Mustey) participation in last week's Kyabram Youth Fest. We have received very positive feedback from the students who all enjoyed the day. We greatly appreciate your support of this event as it is important to highlight the services, clubs, community groups and volunteering opportunities available for young people in the Kyabram area.

5. Colin and Judy, Echuca.

Collin and Judy have emailed Council expressing the following: "We would like to commend the Campaspe Shire Planning Compliance Officer, Anthony Roeszler on his dedication and the professionalism he displays in his role. The shire is fortunate to have him as an employee."

6. Mulcahy Livestock Pty Ltd, Tatura.

Robbo from Mulcahy Livestock called Council to advise that he frequently visits the Saleyards and that Lanna De Jager “is doing a fantastic job there and great to deal with and should be recognised for her hard work.”

7. Julie & Wayne, Echuca.

Wayne emailed The Council: “Big thank you to the Parks and Gardens Team for mowing our reserve in Wisteria Street. Your efforts are very much appreciated.”

8. National Gallery Victoria.

We want to extend our heartfelt thanks for your invaluable contribution to the success of NGV Kids on Tour 2025. This year, we were thrilled to reach more than 9,800 children and families at 156 venues across the state, from Mildura to Orbost, ensuring that communities of all sizes could experience the joy and benefits of artmaking.

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

11 Confidential Business

Closure of Public Meeting

RECOMMENDATION

Item 11.1 and item 11.2 contain Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

The reason this section applies is that the item relates to future contractual matters and premature release would prejudice the Council's position in the negotiations.

Motion

Moved by Cr Weston

Seconded by Cr Jarman

That pursuant to the provisions of the Local Government Act 2020 (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

CARRIED

Resumption of Public Meeting

12 Close Meeting

7:44 pm.

Pauline Gordon

Chief Executive Officer

Signed.....

Mayor Cr Daniel Mackrell

Attachment 1, - Petition