



Council Minutes



Date: 18 February 2025
Time: 6:00pm
Venue: Echuca function Room

Photo Left to Right: Cr Tony Marwood, Cr Luck Sharrock, Cr Paul Jarman, Cr Rob Amos, Cr Daniel Mackrell (Mayor), Cr Jessica Mitchell (Deputy Mayor), Cr Zoe Cook, Cr Adrian Weston and Cr John Zobec

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 18 February 2025, commencing at 6:10 pm at the Echuca Function Room, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos
Cr Jessica Mitchell
Cr Luke Sharrock
Cr Tony Marwood
Cr Adrian Weston
Cr Daniel Mackrell
Cr Zoe Cook
Cr John Zobec

In Attendance

Officers

Pauline Gordon – Chief Executive Officer
Matthew McPherson – Director Corporate
Jo Bradshaw – Director Communities
Kate Lemon – Director Infrastructure
Michael Sharp – Director Sustainability
Jane Still Manager – Governance and Risk
Kaye Mason – Executive Officer
Shane Looney – Governance Officer
Lauchlan Olive – Administration Support Officer

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Nil.

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Amos

Seconded by Cr Marwood

That the Minutes of the Campaspe Shire Council Meeting held on 10 December 2024 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Nil.

4 Changes to the Order of Business

The CEO advised after consultation with the mayor that item 10, Urgent Business, be brought forward for immediate consideration.

Motion

Moved by Cr Amos

Seconded by Cr Cook

That Council accept the CEO's recommendation to consider developing a policy or statement about zero tolerance towards negative behaviour as urgent business.

NO VOTE TAKEN

Motion

Moved by Cr Amos

Seconded by Cr Cook

That officers prepare a statement and policy about zero tolerance of negative behaviour towards Council employees, volunteers and Councillors and their families for Council Endorsement.

CARRIED

5 Public Question Time

Council heard the following Question:

Question from Kevin L'Huillier

For transparency does, or will, the Shire of Campaspe list where biodiversity revegetation offsets are, what the project is required to achieve, minimum requirements and timeframe of management? The reason for question is removal of high biodiverse trees at corner of Mount Terrick and Murray Valley Highway in Echuca to make way for a development including carpark. The public needs to be aware of offset plan to monitor and ensure developers conform.

Council Response

A planning permit has been issued for the site at Mt Terrick Road. The permit allows for the removal of native vegetation and provides two options to secure offsets for the removal. The vegetation is not to be removed until offsets are secured, and evidence provided to Council. This information is yet to be provided to Council. Council has requested any vegetation removal to cease until such time an offset is secured and the evidence this offset is secured is provided to the responsible authority in accordance with the planning permit. This matter will be monitored by planning compliance and the permit holder now understands their obligations. The satisfactory compliance of a native vegetation offset condition is recorded on file. Documentation to satisfy an offset condition is not required to be made public. If requested, Council would confirm if a condition has been satisfied however to obtain a copy of such information, Freedom of Information request would need to be made.

6 Petitions / Joint Letters

Nil.

7 Acknowledgements / Councillor Reports

At each Ordinary Meeting, Councillors will have the opportunity to: -

- acknowledge significant community members and events. These may relate to notable achievements by community members and groups, and the offering of condolences to a person who has distinguished service in the local area.
- report on any meetings, conferences or events that they have recently attended; or
- report on any matters or progress in relation to a Delegated Committee they are part of.

Cr Zobec acknowledged the recent passing of community member John Moran.

8 Council Decisions

8.1 Corporate

8.1.1 C24048 Kyabram Recreation Reserve - Wilf Cox Pavilion

Tim Nelson spoke to item 8.1.1.

Directorate: Corporate

Responsible Officer: Contracts and Procurement Coordinator • Finance

Manager: Manager Finance and Investment

Attachments: 1. CONFIDENTIAL - C24048 Council Report Final (1)
[8.1.1.1 - 4 pages]

The purpose of this report is to:

1. Advise Council of the outcome of the Kyabram Recreation Reserve, Wilf Cox Pavilion Upgrade tender process.
2. Request that Council endorses the recommended tenderer for contract C24048.
3. Commit to exploring Stage 2 items including kitchen, access and other items in consultation with user groups for future budget consideration.

Motion

That standing orders be suspended to enable the matter to be appropriately discussed.

Moved by Cr Weston

Seconded Cr Zobec

Standing orders suspended at 6:46

Motion

That standing orders be resumed

Moved by Cr Weston

Seconded Cr Zobec

Standing orders resumed 6:48pm

Motion

Moved by Cr Amos

Seconded by Cr Marwood

That Council:

- 1. approve the award of tender C24048 Kyabram Recreation Reserve – Wilf Cox Pavilion to the preferred tenderer as proposed in the recommendation section of the confidential attachment to this report;**
- 2. approve the signing and authorisation by the Chief Executive Officer of any documents which may be required to give effect to this resolution by**
- 3. approve the authorisation by the Chief Executive Office of any subsequent variations within the approved budget for this project;**
- 4. approve the publishing of the successful tenderer name and contract sum on Council's website;**
- 5. commit to Officers exploring Stage 2 of project including the kitchen, access and other items for future budget consideration; and**
- 6. acknowledge that, should tender C24048 Kyabram Recreation Reserve – Wilf Cox Pavilion not be awarded to the preferred tenderer at the February 18 2025 Council meeting, the project will not proceed.**

CARRIED

A division was called:

Councillors for the motion: Cr Amos, Cr Cook, Cr Mackrell, Cr Marwood.

Councillors against the motion: Cr Mitchell, Cr Weston, Cr Zobec.

Abstained: Cr Sharrock.

Chairs casting vote was for the motion.

Motion; CARRIED

Meeting adjourned to accommodate the exit of community members. 7:17

Cr Zobec left the chamber at 7:18pm

Meeting resumed 7:20pm

Cr Zobec returned to the meeting at 7:23pm

8.1.2 C24047 Rural Road Rehabilitation 1 Johnson Street, Colbinabbin and Morton Road, Rochester

Directorate:	Corporate
Responsible Officer:	Contracts and Procurement Coordinator • Finance
Manager:	Manager Finance and Investment
Attachments:	1. CONFIDENTIAL - C 24047 - Council Tender Evaluation Report [8.1.2.1 - 4 pages]

The purpose of this report is to:

1. Advise Council of the outcome of the tender process for Rural Roads Rehabilitation Program - Johnson Street, Colbinabbin and Morton Road, Rochester.
2. Request that Council endorses the recommended tenderer for contract C24047.

Motion

Moved by Cr Cook

Seconded by Cr Marwood

That Council approve:

1. The award of tender C24047, Rural Roads Rehabilitation Program - Johnson Street, Colbinabbin and Morton Road, Rochester, to the preferred tenderer as proposed in the recommendation section of the confidential attachment to this report;
2. The signing and authorisation by the Chief Executive Officer of any documents which may be required to give effect to this resolution by Council;
3. The authorisation by the Chief Executive Officer of any subsequent variations within the approved budget for this project; and
4. The publishing of the successful tenderer name and contract sum on Council's website.

CARRIED

8.1.3 Sale of Land - part of 63 Moore Street Rochester Carpark

Directorate: Infrastructure

Responsible Officer: Property Officer

Manager: Manager Finance and Investment

Attachments:

1. CONFIDENTIAL - Concept Plan - Emergency Management Rochester site [8.1.3.1 - 1 page]
2. Certificate of Title Volume 01608 Folio 589 Part 63 Moore Street Rochester - Title & Plan [8.1.3.2 - 2 pages]

To seek approval for the proposed sale of land, Lot 2 PS134688 contained in Certificate of Title Volume 01608 Folio 589 known as a part of 63 Moore Street Carpark, Rochester

Motion

Mover Cr Amos

Seconder Cr Marwood

That Council:

1. endorse the sale of Lot 2 PS134688 contained in Certificate of Title Volume 01608 Folio 589 known as a part of 63 Moore Street Carpark, Rochester, to the Victoria State Emergency Service Authority and Country Fire Authority (or their nominated Government body) for \$55,550 GST Inclusive and pursuant to section 116 of the Local Government Act 2020; and
2. authorise the Chief Executive Officer to execute any document necessary to facilitate the transfer.

CARRIED

8.2 Infrastructure

8.2.1 Capital Works Program Update - Quarter 1

Directorate: Infrastructure

Responsible Officer: Program Office Manager

Manager: Manager Major Projects

Attachments:

1. 2425 CWP Summary Report September 2024 [**8.2.1.1** - 4 pages]
2. 2425 CWP Dashboard September 2024 [**8.2.1.2** - 2 pages]

To provide a summary of Quarter 1 delivery under the 2024/25 Capital Works Program (CWP).

Motion

Mover Cr Cook

Seconder Cr Mitchell

That Council receive and note the progress towards the delivery of the 2024/25 Capital Works Program.

CARRIED

8.3 Council Information

8.3.1 Notes of Appreciation

Directorate: Office of the CEO

Responsible Officer: Business Support Officer - Governance

Manager: Executive Officer

To present the notes of appreciation that Council has received since its last meeting.

Motion

Mover Cr Mitchell

Seconder Cr Marwood

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

1. Cameron, Murray Regional Tourism

The Council received a letter from expressing their gratitude for our continued partnership and support of Murray Regional Tourism. *"Together, we have achieved so much this year, and your collaboration remains invaluable to our shared success."*

2. The Echuca Moama Beacon Foundation.

The Council received a certificate of appreciation and a thank you letter. *"Your commitment has made a real difference in the success of the Real Futures program."*

3. Marg, Echuca.

"Thank you for listening to my complaint re 4RS needing mowing. Appreciated it walking dogs this morning."

4. Judy, Rochester Hospital.

Judy from Rochester Hospital called to express her appreciation on having the street sweeper attend to the hospital carpark on the date as requested prior to an event.

5. Warramunda Village, Kyabram.

"Thank you for your support of our submission to the Aged Care Capital Assistance Program Residential Based Aged Care Services Grant. I am pleased to advise that Warramunda Village has been successful in securing funding under this program."

Your assistance was pivotal in strengthening our application and highlighting the importance of this project to the community. This funding will enable us to proceed with the planned expansion, addressing critical capacity challenges and enhancing the services we provide to the region."

6. Mohga, Kyabram.

The council received a thank you letter from Mohga, *"Many thanks for your help and care for all my traveling by community car. Merry Christmas and Happy New Year 2025. God Bless."*

7. Yvonne, Echuca.

The Council received an email *"I contacted the Council and spoke with Robyn about a large branch from our nature strip tree had come down in heavy wind and was on the roadway. She said an arborist would be out to clear it very quickly, which they did and moved it out of harm's way. The tree itself is being removed at the moment. I would like to thank Robyn and Council for their expedience and courtesy in this matter."*

8. Campaspe Murray Mental Health & Wellbeing Network.

The Council received a letter of appreciation thanking the organisation and staff for our support of Campaspe Murray Mental Health & Wellbeing Network's Expo in Kyabram.

9. Wayne & Julie, Echuca.

"Thank you once again to the Parks and Gardens Team for mowing our reserve... Merry Christmas and a Happy New Year to all, thank you again for all your good work across the year."

10. Cheryle, Rushworth.

The Council received an email from Cheryle regarding the life guards at Rushworth pool: *"I just want to let you know what such a great job the life guards are doing at the Rushworth pool. I am in my early 70's and have been using the pool of an evening. The guys and girls are polite, respectful and happy, and always ready for a chat, WELL DONE, KEEP UP THE GREAT WORK."*

11. La Trobe Rural Health School | La Trobe University.

The Council received an email from La Trobe Rural Health School: *"I just wanted to send you a personal email give you a huge thanks for your support in our Healthy Ky initiative. The Library placements were great and it was heartening to watch the students embrace it, especially with your regular scrabble group. We plan on coming back to Kyabram next year. It would be great if we could do something with the library again, maybe something a bit different, or just a one off thing, or something else."*

12. Anna, Echuca.

"Hello thanks for the works recently completed on Bangerang Rd. Merry Christmas. Anna."

13. Goulburn Broken Catchment Management Authority.

The Goulburn Broken Catchment Management Authority (CMA) thanked Campaspe Shire Council for their support in achieving the catchment's vision of "Resilient landscapes, thriving communities." A major milestone was the launch of the Shepperton Irrigation Region Land and Water Management Plan 2050.

Key achievements included advocacy for increased budgets to treat roadside noxious weeds, technical support for councils on native vegetation regulations, and the Regional Irrigated Land and Water Use Mapping project.

14. Neville, Kyabram.

*"Dear Shire of Campaspe, Mark Nankevell and the Campaspe Shire Roads Maintenance Team,
Thank you so much Mark for adding gravel to the surface adjacent to the Bird Hide in Kyabram's Sth Boundary Road. A very neat job.
It is much appreciated!!! Apologies for being slow in thanking you."*

15. James, Echuca.

"Just a short note of thanks to the team for cleaning up at the back fence so quickly. Tumbleweed (Rolly Polly), branches and rubbish has been moved."

16. Les, Kyabram.

Les called the Council to thank the tree crew for trimming the tree in the nature strip at the front of his property. At 94 years old, he finds such tasks challenging and appreciates the quick and efficient work done, especially the tree crew.

17. 3rd Cavalry Regiment (Vietnam) Association Inc.

The Council received a letter titled *"Heartfelt Appreciation for Your Contributions to the Redevelopment of the National Avenue of Honour to the Armoured Corps, Vietnam War."*

"Through your outstanding support, we achieved a significant milestone. Over \$150,000 in funding was required to complete this vital project, and your financial contributions, combined with over \$50,000 worth of in-kind work, played an instrumental role in realizing this vision in the redevelopment of works in the avenue."

This redevelopment stands as a powerful testament to the sacrifices made by the Armoured Corps during the Vietnam War and as a place of reflection and remembrance for generations to come. Your generosity and dedication have not only helped restore the avenue but also ensured the enduring legacy of those who served."

18. Scott, Kyabram

"I am speaking to Liam in planning who is a great help." "Thank you for your assistance as always."

19. Murray regional Tourism

Gratitude for ongoing support and partnership.

20 Echuca Moama Beacon Foundation

Thanks for support of Real futures program.

9 Notices of Motion

Nil

10 Urgent Business

Request by CEO to change the order of business to admit a matter of urgent business in item 4 of the agenda.

11 Confidential Business

Nil

12 Close Meeting

Pauline Gordon

Chief Executive Officer

Meeting closed 7:30pm