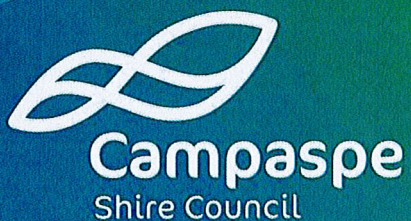


Council Minutes



Date: 12 December 2023

Time: 6:00 pm

Venue: Echuca Civic Centre

Photo Left to Right: Cr Tony Marwood (Deputy Mayor), Cr Colleen Gates, Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 12 December 2023, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Colleen Gates
Cr Paul Jarman
Cr Daniel Mackrell
Cr Anthony Marwood
Cr Chrissy Weller
Cr Adrian Weston
Cr John Zobec

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Matthew McPherson- Director Corporate
Jo Bradshaw - Director Communities
Kate Lemon - Director Infrastructure
Michael Sharp – Director Sustainability
Shannon Maynard - Director Community Safety & Recovery
Annette Waters - Governance Officer

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Nil.

1.2 Leave of Absence

Cr Pentreath due to leave of absence granted.

2 Confirmation of Minutes and Attachments

Moved by Cr Mackrell

Seconded by Cr Zobec

That the Minutes of the Campaspe Shire Council Meeting held on 21 November 2023 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Cr Mackrell declared a conflict of interest in Item 8.5.1 by way of a direct conflict of interest.

Cr Westen declared a conflict of interest due to general conflict in Item 8.4.3, as a member of the Goulburn Broken Catchment Management Authority board.

Pauline Gordon, CEO, declared a conflict in item 11.2 Appointment of an Independent Member to the CEO Employment and Remuneration Advisory Committee, due to a general conflict of interest.

Matt McPherson, Director Corporate, declared a conflict in item 11.2 Appointment of an Independent Member to the CEO Employment and Remuneration Advisory Committee, due to a general conflict of interest.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Nil received.

6 Petitions / Joint Letters

Moved by Cr Marwood

Seconded by Cr Mackrell

I move that the petition received from Mr Gary Day, requesting the removal of the four Silky Oak Trees at the Southern end of Landsborough Street, Echuca, be tabled and referred to the CEO for a report to be prepared for consideration by Council.

CARRIED

7 Acknowledgements / Councillor Reports

Cr Jarman – Rochester Community House

I was fortunate to have attended the 2023 Victoria Community Achievement Awards in Melbourne a few weeks ago. Along with many fantastic winners, I'd like to extend congratulations to the Rochester Community House for winning the Coolabah Turf Connecting Communities award. You all do incredible work for the community and have played a pivotal role in Rochester's recovery. Congratulations, I, along with the Rochester community, am very proud.

Cr Weller - Rochester Sports Museum, Rochester Lions Club

The Rochester Sports Museum was also nominated and recognised at the awards night. The Rochester Lions Club should be recognised for the wonderful efforts of the volunteers that run the Rochester Sports Museum. Well done to both organisations.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

8.1.1 Planning Decision Monthly Update

Directorate:	Sustainability
Responsible Officer:	Manager Planning and Building
Manager:	Manager Planning and Building
Attachments:	Nil.

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 30 November 2023.

Moved by Cr Mackrell

Seconded by Cr Weston

That Council note the determined planning permit applications and other planning decisions, to 30 November 2023.

CARRIED

Andrew Ferguson spoken in relation to item 8.1.2 PLN064/2023 10 Mount Terrick Road Echuca

8.1.2 PLN064/2023 10 Mount Terrick Road Echuca

Directorate:	Sustainability
Responsible Officer:	Acting Planning Team Leader
Manager:	Director Sustainability
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Resilient protected and healthy natural environment Well managed resources for a sustainable future Well planned places Land and underlying infrastructure suitable for growing populations. Ability to travel safely and easily by road and rail
Other Strategic Context:	Policy 126 - Procurement

An application has been received relating to land at 10 Mount Terrick Road Echuca for *'Use and development of the land for a medical centre, restricted recreation facilities (gym and swim school) and an education centre in the General Residential Zone and Bushfire Management Overlay with internally illuminated Business Identification Signage pursuant to Clause 52.05, reduction of car parking pursuant to Clause 52.06 and Native vegetation removal pursuant to Clause 52.17'*. The application was advertised, and 7 objections have been received. The application has been assessed against the provisions of the Campaspe Planning Scheme and is recommended for approval subject to conditions. This report outlines the proposal, assessment and officers' recommendation for Council's consideration.

Moved by Cr Gates

Seconded by Cr Marwood

That Council

1. **Having considered the application on its merits and objections received, resolves to issue a Notice of Decision to grant a permit for PLN064/2023 subject to conditions outlined in Attachment 1.**

CARRIED

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

8.3 Communities

8.3.1 Play Spaces Development Policy

Directorate:	Communities
Responsible Officer:	Recreation Project Officer
Manager:	Manager Active Communities
Attachments:	Nil

The purpose of this report is to seek Council endorsement of the Play Spaces Development Policy.

Moved by Cr Marwood

Seconded by Cr Mackrell

That Council adopt and endorse the Play Spaces Development Policy.

CARRIED

8.3.2 Kyabram Place Based Plan

Directorate:	Communities
Responsible Officer:	Manager Community Partnerships
Manager:	Director Communities
Attachments:	Nil
Conflict of Interest:	In accordance with section 130 of the Local Government Act 2020, the officer preparing this report declares no conflict of interest regarding this matter.
Council Plan Reference:	Well planned places Attractive and useable sites of importance Quality, attractive recreational spaces Growing quality of life Communities have a say on local infrastructure and attractions that stimulate engagement and activity
Other Strategic Context:	Strong and Engaged Communities Resilient Economy Healthy Environment Balanced Services and Infrastructure Responsible Management

That Council endorses the Kyabram Place Based Plan and be aware of the strategic position that the Kyabram community has developed; as well as note the key priority projects and tasks identified by Kyabram as critical to meet its vision.

The development of the Kyabram PBP was facilitated with high levels of community engagement. Working in partnership with the Kyabram Development Committee, three rounds of community consultation facilitated the development of this plan and provided the Committee with a level of clarity around identifying the key issues for Kyabram.

As a result of the consultation process the newly defined vision for Kyabram is

“Kyabram is an inclusive and progressive community that embraces modern regional living” The subsequent strategic objectives were identified as:

- Health, welfare and social wellbeing.
- Industry, education and training.
- Natural and built environment.
- Retail and tourism.

Moved by Cr Gates

Seconded by Cr Mackrell

That Council endorse the Kyabram Place Based Plan.

CARRIED

8.4 Corporate

8.4.1 Panel of Suppliers - Haulage Services

Directorate: Corporate
Responsible Officer: Procurement Coordinator
Manager: Procurement Manager
Attachments: Nil

The purpose of this report is to:

Provide the necessary information to Council to enable it to consider an award of Contract C23053 - Haulage Services for Road Making Materials & Water – Panel of Suppliers

Moved by Cr Jarman

Seconded by Cr Gates

That Council approve:

- 1. The award of tender C23053 - Haulage Services for Road Making Materials & Water – Panel of Suppliers to the nine highest scoring tenderers as outlined in the confidential attachment to this report for a term of (3) years;**
- 2. The signing by the Chief Executive Officer of any documents which may be required to give effect to this resolution by Council;**
- 3. The Chief Executive Officer’s authorisation of any variations within the approved budget for these services;**
- 4. The publishing of the successful tenderers’ names on Council’s website.**

CARRIED

8.4.2 TechOne Migration Status

Directorate:	Corporate
Responsible Officer:	Manager ICT
Manager:	Director Corporate
Attachments:	Nil

The purpose of this report is to provide an overview and status for the current and future implementation of the TechnologyOne software suite and seek approval of the proposed approach, funding request and timeline.

Moved by Cr Weston

Seconded by Cr Jarman

That Council:

- 1. Endorse the continuation of the implementation of the TechnologyOne platform transition to CiAnywhere for the Property and Rating application.**
- 2. Authorise the CEO to enter a contract with TechnologyOne for the Property and Rating transition for the Total Contract Price amount specified in Section 1 of the confidential attachment to this report titled 'TechOne Migration Status Attachment One'.**
- 3. Note that the proposed budget requires allocation of funding in the current financial year as listed in Section 2 of the confidential attachment to this report titled 'TechOne Migration Status Attachment One'.**
- 4. Endorse the multi-year Operational Budget request required from 2023/24 to 2027/28 to deliver the Property & Rating CiAnywhere transition project as specified in Section 3 of the confidential attachment to this report titled 'TechOne Migration Status Attachment One', acknowledging that the required funds will be made available annually in the forward program to deliver the work.**

CARRIED

Cr Weston declared a conflict of interest in item 8.4.3 and left the Council Chamber at 6:49pm

8.4.3 Appointment of Independent Audit and Risk Committee Member

Directorate:	Corporate
Responsible Officer:	Director Corporate
Manager:	Director Corporate
Attachments:	Nil

The purpose of this report is for Council to consider and appoint an independent member to the Campaspe Shire Council Audit and Risk Committee in accordance with Council's adopted Audit and Risk Committee Charter.

Moved by Cr Marwood

Seconded by Cr Jarman

That Council:

- 1. Appoint the preferred candidate listed in the confidential attachment to this report titled 'Selection Panel Recommendation' as an independent member to the Campaspe Shire Council Audit and Risk Committee for a four-year term concluding 31 December 2027.**
- 2. Approve the name of the endorsed candidate being made public as and when required to participate as an independent member of Council's Audit and Risk Committee.**

CARRIED

Cr Weston returned to the Council Chamber at 6:53pm.

Cr Mackrell declared a conflict of interest in item 8.5.1 and left the Council Chamber at 6:53pm.

8.5 Infrastructure

8.5.1 Petition - Pakenham Street Footpath

Directorate:	Infrastructure
Responsible Officer:	Infrastructure Development Coordinator
Manager:	Manager Engineering
Attachments:	Nil

To inform Council of the outcome from an investigation into a petition received and signed by 125 signatories requesting Council upgrade the footpath section between 234-240 Pakenham Street, Echuca, to match the remainder of Pakenham Street between Hare & Nish Streets

Moved by Cr Marwood

Seconded by Cr Weston

That Council:

- 1. Undertake Footpath Renewal Works between 234-240 Pakenham Street.**
- 2. Advise the first named petitioner in writing that Council has determined to include this section of footpath as part of the 2024/25 Footpath Renewal Program.**

CARRIED

Cr Mackrell returned to the Council Chamber at 6:55pm.

8.6 Sustainability

8.6.1 Outcomes of consultation on Economic Development & Tourism Strategy - consultants report

Directorate:	Sustainability
Responsible Officer:	Manager Economy and Business
Manager:	Manager Economy and Business
Attachments:	Nil

The purpose of this report is to:

1. provide a progress report on the Campaspe Economic Development and Tourism Strategy (CEDTS)
2. summarise the Engagement report's findings and make them available to the public
3. recommend the next steps to build on these findings in the development of the CEDTS.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council:

1. **accepts the Engagement report, its findings and responses to these findings.**
2. **makes the Engagement report, findings and responses public Notes the proposed process and timeline for completion of the Campaspe Economic Development and Tourism Strategy (CEDTS) by June 2024.**

CARRIED

8.7 Council Information

8.7.1 Notes of Appreciation

Directorate:	Office of the CEO
Responsible Officer:	Councillor Support
Manager:	Chief Executive Officer
Attachments:	Nil

To present the notes of appreciation that Council has received since its last meeting.

Moved by Cr Mackrell

Seconded by Cr Jarman

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

1. Leanne Beard

"I would just like to pass on my thanks for the prompt response regarding the condition of Wild Paddock Rd. It is very much appreciated."

2. Anonymous

Note of thanks to the Parks and Gardens workers for their efforts around Echuca and Surrounds.

3. Rochester Basketball Association

"On behalf of the Rochester Basketball Association, I would like to thank the Campaspe Shire Council for the grant to help assist us in setting up our referee program! We look forward to updating you on our progress!"

4. 3rd Cavalry Regiment (Vietnam) Association Inc.

"On behalf of our Association members, we wish to express our gratitude to the employees of the Shire of Campaspe on the assistance for the approval/erection of the new mural in the War Memorial area of the Soundshell Park in Tongala.

A great big acknowledgement to the following:

Pauline Gordon, CEO

Jo Bradshaw, Director Communities

Amanda Ellis, Acting Planning Team Leader

Liam Reilly, Planner

Marc Turi, Recreation Coordinator,

Rob Amos, Mayor

Thank you for attending our annual service and hopefully you enjoyed the day with veterans and families”.

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

11 Confidential Business

Closure of Public Meeting – 7:08pm

Moved by Cr Mackrell

Seconded by Cr Zobec

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

Item 11.1 – Commercial Contract

g) private commercial information, being information provided by a business, commercial or financial undertaking that:

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;

Discussion of pricing and other commercial in-confidence information provided by a supplier.

Item 11.2 - Appointment of an Independent Member to the CEO Employment and Remuneration Advisory Committee

f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;

The matter relates to the appointment of an independent member to the CEO Employment and Remuneration Advisory Committee.

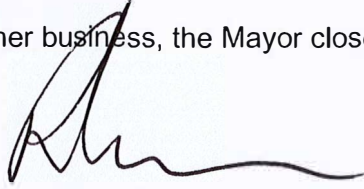
CARRIED

Resumption of Public Meeting

The Council Meeting reopened to the public at 7:17pm.

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:18pm.



.....
CR ROBERT AMOS
MAYOR