



Council Minutes



Date: 18 April 2023

Time: 6:00pm

Venue: Echuca Civic Centre

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 18 April 2023, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos - Mayor
Cr Paul Jarman
Cr Daniel Mackrell
Cr Adrian Weston
Cr John Zobec
Cr Colleen Gates
Cr Christine Weller
Cr Leanne Pentreath
Cr Tony Marwood

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Sue Thomas – Acting Director Corporate
Shannon Maynard – Director Emergency Management
Kate Lemon – Acting Director Infrastructure
Emily Cordingley - Governance Advisor
Rebecca Jones - Governance Officer
Annette Waters - Governance Officer

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Nil.

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Mackrell

Seconded by Cr Zobec

That the Minutes of the Campaspe Shire Council Meeting held on 21 March 2023 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Nil.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Nil.

6 Petitions / Joint Letters

Nil.

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil received.

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil received.

8.3 Office of the CEO

8.3.1 Adoption of Governance Rules

Directorate: Office of the CEO

Responsible Officer: Governance Advisor

Manager: Chief Executive Officer

Attachments:

1. REVISED Governance Rules CLEAN [8.3.1.1 - 46 pages]
2. REVISED Election Period Policy (Appendix 1) CLEAN [8.3.1.2 - 6 pages]
3. DRAFT Appendix 2 Procedural Motion Table [8.3.1.3 - 3 pages]
4. DRAFT Appendix 3 Flow Chart of Motions [8.3.1.4 - 1 page]

The purpose of this report is to:

1. provide the Council with feedback received from the community consultation process relating to the proposed Governance Rules; and
2. seek Council's approval of the Governance Rules with the amendments identified in this report.

Moved by Cr Pentreath

Seconded by Gates

That Council:

1. Note that there were no submissions received in relation to the Governance Rules.
2. Adopt the proposed Governance Rules as attached with the amendments as follows:

1. *Rule 2.1.3(5) (Notice of Meetings) be documented as:*

"An Agenda for each Council Meeting, that is not an Unscheduled Meeting, will be made available on Council's website no less than 48 hours before the Council Meeting."

- 2.2. *Rules 2.3.8(2) (Public Question Time) be documented as:*

"All questions must:

(a) be received in writing on either of the prescribed forms as outlined on Council's website.

(b) must be received no later than 12.00pm (noon) on the day before the Council Meeting.

The Chief Executive Officer has discretion to accept public questions in other written formats."

CARRIED

8.4 Infrastructure

8.4.1 Echuca Moama Torrumbarry Flood Study Progress Report

Directorate: Infrastructure

Responsible Officer: Acting Manager Assets

Manager: Acting Director Infrastructure

Attachments: Nil

To provide Council with an Echuca Moama Torrumbarry Flood Study progress report including recalibration of the flood model to include 2022 data and variations to project costs.

Moved by Cr Pentreath

Seconded by Cr Weston

That Council endorses the recalibration of the Echuca, Moama and Torrumbarry flood model to incorporate data from the October 2022 event.

CARRIED

8.5 Council Information

8.5.1 Notes of Appreciation

Directorate: Executive Director

Responsible Officer: Executive Assistant Community

Manager: Executive Director

The following have been received:

- Fiona Luth, Fiji Book Drive – thank you to the Campaspe Library for the donation of four boxes of pre-loved picture story books.

The Campaspe Library have been providing books for this project since 2017 and it wonderful that the books are supporting children to improve their English literacy skills.

- James Walshe, Echuca – *“thank you for taking down the two massive gum trees near my back fence.”*

“The difference it has made to the amount of litter on my property is significant”.

- Echuca Moama Aero Club – *“thank you for the assistance provided in facilitating the Royal Federation of Aero Clubs of Australia – Australian Light Aircraft Championships and the Wings International competition between Australia and New Zealand.”*

“In particular, I would like to acknowledge the assistance provided by Brendan Kneebone who went out of his way to ensure all our needs were met.”

- Sue McGillivray, Gunbower – *“The Gunbower Lions Park has come up better than expected and is so popular with the younger families and great to see it being used so much from locals and families from neighboring towns.”*

“Thanks to all involved within the Shire.”

- Dave Frazer, Riverboats Music Festival – sincere thank you to Astrid O’Farrell and Belinda Owen for their passionate and ongoing support of Riverboats.

“Your hard work and determination, despite the challenges, helped make the 2023 Riverboats Music Festival an incredible event at Vic Park.”

“I look forward to working with you both on a triumphant return to Aquatic Reserve in 2024.”

- Stanhope Pool Committee - *“On behalf of the Stanhope Pool Committee, we would like to extend a big thankyou to yourself and your fellow councillors for the initiative of the free admittance into the outdoor pools in the Campaspe Shire for the 2022/2023 season.*

The attendance that we saw through the Stanhope Pool’s gate was phenomenal and it was humbling to see the broad range of ages and socio demographics all coming together to utilise the facility.

We noticed an increase of family and social gatherings, with entire families attending from newborn babies through to great grandparents, all enjoying the wonderful grounds that the Stanhope Pool has to offer.

We would also like to pass on our appreciation to the lifeguards we had over the past season. It was fantastic to see so many new faces this year and to have the local children looking up to them in admiration is an indication of a job well done.”

Moved by Cr Jarman

Seconded by Cr Marwood

That Council acknowledge the notes of appreciation as listed, with an extra letter attached, received from the Stanhope Pool Committee.

CARRIED

8.5.2 Community Event Sponsorship

Directorate: Executive Director

Responsible Officer: Executive Assistant Community

Manager: Executive Director

Attachments: Nil

That Council acknowledge one successful application received for Community Event Sponsorship.

Moved by Cr Jarman

Seconded by Cr Mackrell

That Council acknowledge the following sponsorship was approved, in accordance with the Community Event Sponsorship criteria, and the applicant advised in writing:

- 1. Rochester Chamber of Commerce & Industry Inc., \$1,000 cash and additional support to the value of \$795 (waste and traffic management) to assist with hosting the Rochester Easter Twilight Market held on 6 April 2023.**

CARRIED

8.5.3 Community Equipment Grants Program

Directorate:	Executive Director
Responsible Officer:	Community Executive Assistant
Manager:	Executive Director
Attachments:	Nil

That Council note the two successful applications which met the criteria and one unsuccessful application which did not meet the criteria for Community Equipment Grants.

Moved by Cr Pentreath

Seconded by Cr Mackrell

That Council:

- 1. note the following successful community equipment grant awarded under delegation by the CEO:**
 - 1. Echuca Bowls Club Inc. - awarded \$1,767 to purchase lawn bowls for young people and women to encourage participation in the sport.**
 - 2. Nanneella Community Incorporated – awarded \$2,000 towards the purchase of a refrigerator for the Nanneella Hall.**
- 2. note the following unsuccessful community equipment grant:**
- 3. Campaspe Community Association Inc. - to purchase a laptop and software to assist with administration tasks of the group.**

CARRIED

8.5.4 Responsive Grants Program

Directorate:	Executive Director
Responsible Officer:	Executive Assistant Community
Manager:	Executive Director
Attachments:	Nil

To acknowledge the outcome of the Responsive Grants Program applications considered in accordance with the grant guidelines and criteria.

Moved by Cr Weston

Seconded by Cr Gates

That Council acknowledge the following applications were approved in accordance with the Responsive Grants Program criteria:

- 1. Gunbower & District Development Group Inc., \$1,000 towards the cost of hosting a Gunbower Community Night Out to be held on 14 April 2023**
- 2. Stanhope RSL Sub-Branch, \$1,000 towards the cost to host the official opening of the Montevideo Maru Mural to be held on 15 April 2023.**

CARRIED

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

Moved by Cr Pentreath

Seconded by Cr Zobec

That standing orders be suspended to interact with the gallery.

CARRIED

Standing orders were suspended at 6:24pm.

Moved by Cr Mackrell
Seconded by Cr Jarman

That standing orders be resumed.

CARRIED

Standing orders resumed at 6:33pm.

11 Confidential Business

Closure of Public Meeting – 6:34pm

Moved by Cr Jarman
Seconded by Cr Mackrell

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

11.1 CEO performance review

- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

11.2 Short-term tourism funding priorities

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; and
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

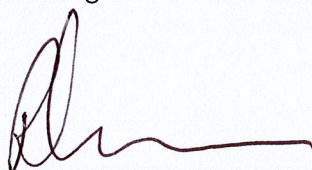
CARRIED

Resumption of Public Meeting

The Council Meeting reopened to the public at 7:21pm

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:22pm.



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CR ROB AMOS
MAYOR