

Council Minutes



Date: 19 September 2023

Time: 6:00 pm

Venue: Echuca Civic Centre




Photo Left to Right: Cr Tony Marwood, Cr Colleen Gates (Deputy Mayor), Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council held on Tuesday 19 September 2023, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Colleen Gates
Cr Paul Jarman
Cr Daniel Mackrell
Cr Anthony Marwood
Cr Leanne Pentreath
Cr Chrissy Weller
Cr Adrian Weston
Cr John Zobec

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Jo Bradshaw - Director Communities
Kate Lemon - Director Infrastructure
Shannon Maynard - Director Emergency Management
Matt McPherson – Director Corporate
Michael Sharp – Director Sustainability
Rebecca Jones – Governance Officer
Doreen Stringer – Administrative Support Officer

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Cr Mackrell.

Moved by Cr Weston

Seconded by Cr Zobec

That the apology be accepted.

CARRIED

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Pentreath

Seconded by Cr Weller

That the Minutes of the Campaspe Shire Council Meeting held on 15 August 2023 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Cr Jarman declared a direct commercial conflict of interest in item 8.1.2 251-257 Hare Street Echuca Vic 3564, TPA012/2011.D.

Cr Pentreath declared a conflict of interest in item 8.4.4 Lockington Recreation Reserve Oval Lighting as family has submitted the application.

Cr Weller declared a conflict of interest in item 8.4.4 Lockington Recreation Reserve Oval Lighting due to having a family member on the Lockington Bamawm United Football Netball Club Management Committee.

4 Changes to the Order of Business

Nil.

5 Public Question Time

Marilyn Jacksch – Campaspe Community Association Inc. – This question was not read pursuant to Governance Rule 2.3.8 (5)(b) as it is outside Council's power to act.

6 Petitions / Joint Letters

Moved by Cr Pentreath

Seconded by Cr Weller

I move that the petition received from Mr Howard Hipwell expressing concern as to the condition of Wharparilla Road, Echuca (between Mount Terrick and Echuca-Mitiamo Roads), be tabled and referred to the CEO for a report to be prepared for consideration by Council.

CARRIED

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

8.1.1 Planning Decision Monthly Update

Directorate:	Sustainability
Responsible Officer:	Planning & Building Assistant
Manager:	Acting Planning & Building Manager
Attachments:	Monthly Councillor Reporting – August 2023

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 31 August 2023.

Moved by Cr Pentreath

Seconded by Cr Marwood

That Council acknowledge the determined planning permit applications and other planning decisions, to 31 August 2023.

CARRIED

Cr Jarman left the chamber at 6:09pm due to a declared Conflict of Interest in Item 8.1.2.

Dean Oberin addressed Council in relation to Item 8.1.2.

8.1.2 251-257 Hare Street, Echuca Vic 3564, TPA012/2011.D

Directorate: Sustainability

Responsible Officer: Planner

Manager: Acting Manager Planning and Building

Attachments:

1. Attachment 1 Conditions [8.1.2.1 - 4 pages]
2. Attachment 2 Municipal Planning Strategy and Planning Policy Framework [8.1.2.2 - 5 pages]

An application has been received to amend existing Planning Permit TPA012/2011.D: Buildings and works in the Commercial 1 Zone, Heritage Overlay Schedule 1 and Land Subject to Inundation Overlay and alteration to the liquor license (extend the red line area and increase patron numbers to 1000). The request was advertised, and 13 objections have been received. The application has been assessed against the provisions of the Campaspe Planning Scheme and is recommended for approval subject to conditions. This report outlines the proposal, assessment and officers recommendation for Council's consideration.

Moved by Cr Marwood

Seconded by Cr Pentreath

That Council

1. **Having considered the application on its merits and objections received, resolves to issue Notice a Decision to grant an amendment to the Planning Permit for TPA012/2011.D subject to conditions outlined in Attachment 1.**

CARRIED

Cr Jarman returned to the chamber at 6:31pm.

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil.

8.3 Infrastructure

8.3.1 Contract 23026 Award - Rushworth Streetscape Stage 2 Works

Directorate: Infrastructure

Responsible Officer: Manager Major Projects

Manager: Director Infrastructure

Attachments:

1. CONFIDENTIAL - Attachment 1 - Evaluation Panel Report - EOI stage [8.3.1.1 - 3 pages]
2. CONFIDENTIAL - Attachment 2 - Evaluation Panel Report - Stage 2 Closed Tender [8.3.1.2 - 4 pages]
3. CONFIDENTIAL - Supplementary Recommendation Information [8.3.1.3 - 1 page]

To seek Council approval to enter into C23026 – Rushworth Streetscape Stage 2 Works.

PR-100710 – Rushworth High Street Renewal is an approved project in the adopted 2023/2024 Capital Works Program. This Contract is for the design of renewal of the sealed infrastructure along High St from Bendigo Murchison Road to Wigg Street, Rushworth.

Moved by Cr Weston

Seconded by Cr Gates

That Council authorise:

1. **The Award of Tender C23026 – Rushworth Streetscape Stage 2 Works to the supplier named in Attachment 3 for the amount listed in Attachment 3.**
2. **The signing by the Chief Executive Officer of any documents which may be required to give effect to this Council resolution;**
3. **The approval of Contract Variations by the person with sufficient financial delegation to approve each (the required delegated authority to be considered by reference to the cumulative varied sum as at the date of the relevant claim).**
4. **The publishing of the successful Tenderer name and Contract Sum on Council’s website.**

CARRIED

8.3.2 Capital Works Update

Directorate: Infrastructure

Responsible Officer: Capital Works Coordinator

Manager: Manager Projects & Facilities

Attachments:

1. 20230717 CWP Dashboard June 2023 [8.3.2.1 - 2 pages]
2. 20230717 CWP Summary Report June 20 [8.3.2.2 - 4 pages]

To provide Councillors with a summary of the 2022/23 Capital Program delivery.

Moved by Cr Jarman

Seconded by Cr Pentreath

That Council note the findings in the report.

CARRIED

8.4 Communities

8.4.1 Sister City Relationships

Directorate:	Communities
Responsible Officer:	Director Communities
Manager:	Director Communities
Attachments:	Nil

The purpose of report is to provide Council with an update on the current status of the International Engagement Policy including the Sister City relationship with Shiroy, Japan, Shangri La, China and the financial support to Campaspe East Timor Association Friendship group, and to consider rescinding the agreement.

Moved by Cr Pentreath

Seconded by Cr Jarman

That Council

- 1. Endorse the rescission of the International Engagement Policy.**
- 2. Agree to notify delegates in Shiroy, Japan of decision to rescind International Engagement Policy.**
- 3. Acknowledge that Campaspe East Timor Association Friendship (CETAF) is no longer in operation and Council is not providing any further financial support.**

CARRIED

8.4.2 Loddon Mallee Housing Action Plan

Directorate: Communities

Responsible Officer: Manager Community Health

Manager: Director Communities

Attachments:

1. Final Loddon Mallee Housing Action Plan [8.4.2.1 - 40 pages]
2. LM Business Case Mildura [8.4.2.2 - 33 pages]
3. LM Business Cases Buloke [8.4.2.3 - 48 pages]
4. LM Business Cases ETTY St [8.4.2.4 - 86 pages]
5. LM Business Cases Newbridge Preliminary Report [8.4.2.5 - 29 pages]

To inform Council of the Loddon Mallee Housing Action Plan report which focuses on addressing major barriers to providing more adequate housing in the Loddon Mallee Region.

Moved by Cr Pentreath

Seconded by Cr Gates

That Council:

1. **Endorse the Loddon Mallee Housing Action Plan.**
2. **Note the financial contribution from Campaspe Shire Council to Macedon Ranges Shire Council as employing agency of \$8,000.00 towards the employment of a Regional Housing Officer, dedicated to the delivery of strategies of the Loddon Mallee Housing Action Plan.**
3. **Note that any future contribution will be reviewed after the 12-month employment duration of a Regional Housing Officer and contingent upon demonstrated project deliverables.**

CARRIED

8.4.3 Play Spaces Development Policy

Directorate: Communities

Responsible Officer: Recreation Planner

Manager: Manager Recreation

Attachments:

1. DRAFT Play Spaces Development Policy September 2023 [8.4.3.1 - 7 pages]
2. 138- Play-spaces-development [8.4.3.2 - 7 pages]

This report seeks Councillor approval to undertake Community Engagement on the proposed Play Spaces Development Policy.

Moved by Cr Weller

Seconded by Cr Jarman

That Council

1. **Endorse officers to undertake community engagement on the draft Play Spaces Development Policy for a period of four weeks commencing 25 September 2023.**

CARRIED

Cr Pentreath and Cr Weller left the chamber at 6:51pm due to declared Conflicts of Interest in Item 8.4.4.

8.4.4 Lockington Recreation Reserve Oval Lighting

Directorate: Communities

Responsible Officer: Recreation Coordinator

Manager: Manager Recreation

- Attachments:**
1. 2023 Lockington RR Fixture [8.4.4.1 - 1 page]
 2. Night Football Games in Neighboring Regions 2019-2023 [8.4.4.2 - 1 page]
 3. Lockington RR - Existing Floodlighting Installation Audit Report and 50 lux requirements [8.4.4.3 - 9 pages]
 4. Lockington RR - 100 Lux opinion of costs 2023 [8.4.4.4 - 1 page]
 5. Lockington RR - 150 Lux opinion of costs 2023 [8.4.4.5 - 1 page]

To provide Council with information regarding the lighting at Lockington Recreation Reserve oval and seek confirmation of the service level of Local level reserves to achieve the appropriate minimum oval lighting requirements.

Officer Recommendation

That Council:

- ~~1. Reaffirm the service levels for oval lighting at Local Level Recreation Reserves is 50 Lux.~~
- ~~2. Endorse commitment of \$75,000 plus GST of Council funds towards the upgrade of the oval lighting at Lockington Recreation Reserve to achieve the required minimum 50 lux oval lighting standards.~~

Moved by Cr Jarman

Seconded by Cr Gates

That Council endorse commitment of \$310,800 (inc 5% contingency) plus GST of Council funds towards the upgrade of the oval lighting at Lockington Recreation Reserve to achieve the minimum 100 lux oval lighting standards.

CARRIED

Cr Pentreath and Cr Weller returned to the chamber at 7:01pm.

8.4.5 Staff and Volunteer Recognition Program

Directorate:	Communities
Responsible Officer:	Community Executive Assistant
Manager:	Director Communities
Attachments:	Nil

To acknowledge the completion of the number of years of service to the Campaspe Shire Council by all permanent employees and casual employees from 1 January 2023 - 31 December 2023.

Moved by Cr Pentreath

Seconded by Cr Jarman

That Council note the significant milestones achieved by members of staff in line with Administrative Policy A-062, Staff and Volunteer Recognition Program.

CARRIED

8.4.6 Australia Day

Directorate: Communities

Responsible Officer: Communities Executive Assistant

Manager: Director Communities

Attachments: 1. Attachment 1 - Australia Day Community Contributions [8.4.6.1 - 1 page]

To seek Councils approval for changes to the Australia Day Award Program and Citizenship Ceremony for Australia Day into the future.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council

- 1. Note due to timeframes the award nomination process and presentations will remain the same for 2024.**
- 2. Endorse that the Citizenship Ceremony held on Australia Day 2024, is independent to any Australia Day event coordinated by the community for 2024 and into the future to ensure the involvement of new Australian citizens.**
- 3. Endorse the new format of the 2025 Campaspe Shire Council Australia Day Awards, including:**
 - a. Categories of Campaspe Citizen of the Year, Campaspe Young Citizen of the Year and Campaspe Community Group of the Year.**
 - b. Officer management and coordination of awards and ceremony, separate to township awards and ceremonies,**
 - c. The announcement of winners at a function to be held in the week prior to Australia Day,**
- 4. Endorse an increase to level of financial support to Australia Day community event organising committees as per attachment 1.**

CARRIED

8.5 Council Information

8.5.1 Notes of Appreciation

Directorate:	Communities
Responsible Officer:	Community Executive Assistant
Manager:	Director Communities

To present the notes of appreciation that Council has received since its last meeting.

Moved by Cr Gates

Seconded by Cr Marwood

That Council acknowledge the notes of appreciation as listed and convey this appreciation to the relevant parties.

CARRIED

Council has received the following Notes of Appreciation:

1. Justin Watson (Zinfra, Burwood)

"I would like to thank the staff in the Planning/Building and Environmental Health Department for their assistance and diligence in processing our permits."

"I know staff shortages are an issue, but that aside everyone was willing to take the time to explain and assist me with what must have seemed to be my endless inquiries."

"Thanks again from Lot 12, 45 Shoveler St Echuca."

2. Kerry & Lyn Hume, Echuca

"many thanks for the excellent job in repairing our footpath at 4 Poplar Street, Echuca."

3. Amelia Richardson, Echuca

Thank you to the Parks & Gardens Team for following up Amelia's request to clean up the walkway between Grevillea Street and Gaze Avenue.

"Looks so much better!"

4. Wayne & Julie McInnes, Echuca

"Thank you to the wonderful parks and gardens staff for mowing our reserve in 25 Wisteria Street Echuca, your efforts are very much appreciated."

5. Cosgriff Lawyers

"We had the absolute pleasure of hosting Lou and her team for lunch in the office. We absolutely love Campaspe Day Care and can't speak highly enough of the educators! What an amazing team you have and how lucky we are to have such an excellent centre to send our children to!"

6. Michael Thompson, 3rd Cavalry Regiment (Vietnam) Association Inc.

“Matthew Connally has been the Tongala gardener for over 8 years and over this whole period I have found him to be a very hard worker especially around our national war memorials. He takes great pride in maintaining this area as it was his own garden. Our association has numerous comments from visitors, locals etc. on how well maintained the gardens area and the cleanness of the area. This is a great credit to Matthew.”

7. Pittsworth & District Men’s Shed Inc.

The Mayor and his Councillor Support Team, headed by Doreen, have been an absolute treat to deal with leading up to this meeting.”

8. Andrew Weickhardt, Waranga Shores

Andrew called to thank the grading crew for the great job they did grading and filling pot holes on Frenchmans Road Rushworth – *“Thank you and job well done”*

9. Peter McGillivray, Gunbower

Peter has phoned wishing to pass on his THANKS for grading Lovers Lane Gunbower prior to his brothers funeral. He is extremely grateful to Council for its efforts in achieving the desired outcome.

10. Wayne & Julie McInnes, Echuca

“Thank you once again to the wonderful Team who continue to look after our reserve in Wisteria St Echuca West, by cutting back long grass and pruning trees and clearing up rubbish. Your efforts are very much appreciated.”

11. Julia Lyons, Planning & Program Officer, Victoria’s Great Outdoors

“Many thanks for submitting the final report (attached for reference) for the Victorias Great Outdoors Camping and Caravan round 3 project – Echuca Holiday Park Accessible Playground.”

“Congratulations to everyone involved in a fantastic project that has brought about a modern new playground with accessible paths, BBQ and picnic shelter, half-court and play equipment.”

“From the photos and visitor feedback you’ve provided, it really seems like a great one-stop-shop play area for kids of all-abilities to explore and a comfortable and well-equipped space for caregivers to supervise and prepare meals at. I’m sure the playground will get thorough usage during the September school holiday period!

“All thanks go to you both (Kate Lemon & Peter Favero) for your patience as we problem-solved our way through the floods and amenities block tender issues and navigated through the Ministerial re-scope process. Overall the delivery of the playground is a massive outcome for Shire, DEECA, the caravan park and wider community.”

9 Notices of Motion

Nil.

10 Urgent Business

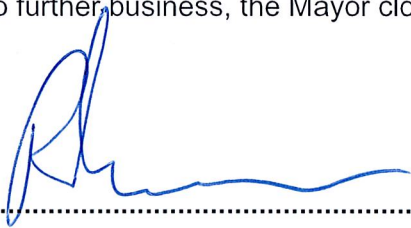
Nil.

11 Confidential Business

Nil.

12 Close Meeting

There being no further business, the Mayor closed the meeting at 7:11pm.



.....
Cr Robert Amos

Mayor