



Council Minutes



Date: 20 June 2023
Time: 6:00 pm
Venue: Echuca Civic Centre

Photo Left to Right: Cr Tony Marwood, Cr Colleen Gates (Deputy Mayor), Cr Paul Jarman, Cr Daniel Mackrell, Cr Rob Amos (Mayor), Cr Leanne Pentreath, Cr Chrissy Weller, Cr Adrian Weston and Cr John Zobec.

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Minutes of the open section of the Campaspe Shire Council meeting held on Tuesday 20 June 2023, commencing at 6:00 pm at the Council Chambers, Echuca Civic Centre.

Present

Councillors

Cr Robert Amos – Mayor
Cr Colleen Gates
Cr Paul Jarman
Cr Daniel Mackrell
Cr Anthony Marwood
Cr Chrissy Weller
Cr Adrian Weston

In Attendance

Officers

Pauline Gordon - Chief Executive Officer
Matthew McPherson- Director Corporate
Kate Lemon - Director Infrastructure
Shannon Maynard - Director Emergency Management
Annette Waters - Governance Officer
Rebecca Jones - Governance Officer
Doreen Stringer - Administration Support Officer

1 Apologies and Requests for Leave of Absence

1.1 Apologies

Cr Leanne Pentreath and Cr John Zobec

Moved by Cr Gates

Seconded by Cr Marwood

That the apologies be accepted.

CARRIED

1.2 Leave of Absence

Nil.

2 Confirmation of Minutes and Attachments

Moved by Cr Marwood

Seconded by Cr Gates

That the Minutes of the Campaspe Shire Council Meeting held on 16 May 2023 be confirmed.

CARRIED

3 Disclosure of Conflicts of Interest

In accordance with Section 130(1)(a) of the *Local Government Act 2020* Councillors are required to disclose any conflict of interest in respect of a matter to be considered at a Council meeting.

Cr Jarman declared a direct conflict of interest in Item 8.5.1.

4 Changes to the Order of Business

Moved by Cr Weston

Seconded by Cr Jarman

To split agenda Item 8.5.1 Adoption of Budget into four separate agenda items for individual resolution, as follows:

- 8.5.1a. Consideration of the Farm Land rate differential
- 8.5.1b. Declaration of fees and charges for 2023-24 Financial Year
- 8.5.1c Consideration of changes to funding for Capital Works Projects, namely Toolleen Recreation Reserve Netball Courts and Rochester Recreation Reserve Moon Oval Lighting
- 8.5.1d. Adoption of the 2023-24 Budget, inclusive of resolutions under items 8.5.1a, 8.5.1b, 8.5.1c.

CARRIED

5 Public Question Time

Council heard the following Question Time items:

David Baker: How many road sweepers does the Shire of Campaspe have? How often does the Streets in each town get cleaned with the road sweepers?

Officer Response: Council owns two (2) Street Sweepers. They are based out of Echuca and Kyabram, and they have a scheduled six weekly cycle.

The Echuca based sweeper sweeps the following locations:

- the Echuca Central Business District (CBD),
- the Echuca Port,
- the Echuca Caravan Park,
- other selected areas such as car parks, traffic islands etc.; and
- residential streets, which are divided into 5 zones.

In addition, Torrumbarry and Gunbower are swept every second Wednesday.

The Kyabram based street sweeper sweeps the following locations:

- Kyabram Central Business District (CBD), selected areas and residential streets,
- Rochester Central Business District (CBD), selected areas and residential streets on a Tuesday and Thursday.
- Lockington selected areas and residential streets are swept on a Tuesday.
- Girgarre and Stanhope Central Business District (CBD), selected areas and residential streets every second Wednesday.
- Rushworth Central Business District (CBD), selected areas and residential streets on a Thursday.
- Tongala Central Business District (CBD), selected areas and residential streets on a Friday.

If an area requires any additional sweeping, you can submit a request through our Customer Service centers or online at Councils website.

David Baker: As part of Councils Community Engagement can they look at doing what Bendigo Ward Councils, for example 'coffee with a Councillor'.

Officer Response: Currently Councillors are involved in the townships Place Based Planning and are seen at various pop-up sessions throughout Campaspe speaking with community members about the important issues and opportunities for their towns.

Recently Mayor Amos and Cr Weston attended the Rushworth Place Based Launch out the front of Gus and Ollies Café in Rushworth to speak with community members. Also, recently Cr Jarman and Cr Pentreath attended the pop-up session in Rochester out the front of IGA to speak with community members.

More opportunities will continue to arise throughout Campaspe and regarding Echuca, their Place Based Plan is scheduled to begin in January 2024.

Paul Mennen: Goddard Road has been deemed unsafe (by the department of education) for the local school bus to travel due to the condition of the road. Why has the worst part of the road (section between McBain and McNee road) not been graded in over 12 months despite several concerns raised by locals including the bus company regarding the condition and safety of the road?

Joseph Borrelli: Goddard Road has been deemed unsafe for travel of the Wyuna 1 School bus due to deteriorated road condition. Why have concerns on the road condition raised by residents and the local bus company been ignored and the road allowed to reach a state where it is no longer safe for the school bus to travel along this road?

Officer Response: Thank you for your Questions Paul and Joseph.

Goddard Road, Wyuna, was flood damaged during the 2022 flood event, and Road Management Plan activities were suspended while Councils Flood Recovery Crew worked their way around the Shire.

Council has received nine (9) complaints regarding the condition of Goddard Road in 2023.

Customers have been advised the road is flood damaged and notified of the impending mobilisation for maintenance works.

Walters Passenger Service made a complaint on 16 June 2023, requesting maintenance to the road, however, did not indicate that the road was undrivable or make reference to service suspension due to safety concerns. Council has not been notified of a suspension of service by the Department of Education, Bus Companies or Local schools.

The Flood Recovery Crew has scoped and scheduled maintenance works for Goddard Road with mobilisation expected this week, weather permitting.

Georgene Bryant: Can you please explain the basis of your decision to advertise your Directorships and many other positions at Council, over the last 90 days?

Officer response: Council advertised for the Directorships and other positions in the past 90 days to attract the widest possible field and highest calibre of applicants to apply for vacant positions with our organisation. The advertising was in accordance with Council's Recruitment and Selection procedure, which is a requirement under the Local Government Act 2020.

Georgene Bryant: Why are you still applying COVID policies across all positions at Council, when most other organisations are not, unless as legislated for Healthcare and Care industries?

Would you consider every position at Council to fall under these industries? How does this policy work in conjunction with other policies you have, like privacy and human rights?

The following extract is from Council's COVID-19 Vaccination policy which was adopted in October 2022:

"Local Government previously had mandatory vaccination of all employees as a requirement under Public Health Orders. Council has a duty to eliminate (and if that's not possible, minimise) risks to health and safety of employees and the public who come into contact with our employees, so far as is reasonably practicable in accordance with the Occupational Health and Safety Act 2004 (Vic) (the Act).

The Act further requires employers to:

- Determine reasonably practicable measures under the OHS Act to control risks to occupational health or safety (OHS) associated with COVID-19 at the workplace; and
- Implement any reasonably practicable control measure to control those risks.

Although mandatory vaccination is not addressed by a public health order of general application at the present time, vaccination against COVID-19 is a reasonably practicable step available to minimise the very serious public health risk that the COVID-19 pandemic presents."

The policy remains in force and applies to all Council staff.

In preparing the policy, Council has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of Human Rights and Responsibilities Act 2006. The policy is due review in October 2024.

6 Petitions / Joint Letters

Nil.

7 Acknowledgements / Councillor Reports

Nil.

8 Council Decisions

8.1 Responsible Authority Decisions

A Responsible Authority is defined under Section 13 of the *Planning & Environment Act 1987* and is responsible for administering and enforcing the planning scheme and its provisions in relation to use and development.

Nil received.

8.1.1 Planning Decision monthly update

Directorate:	Community
Responsible Officer:	Acting Manager Planning and Building
Manager:	Acting Director Community
Attachments:	Nil

The purpose of this report is to provide information on the determined planning applications including other planning decisions as of 31 May 2023.

Moved by Cr Marwood

Seconded by Cr Mackrell

That Council note the determined planning permit applications and other planning decisions, as of 31 May 2023.

CARRIED

8.2 Planning Authority Decisions

A Planning Authority is defined under Section 12 of the *Planning & Environment Act 1987* and is responsible for implementing the objectives of planning in Victoria and reviewing and preparing amendments to a planning scheme.

Nil received.

8.3 Office of the CEO

8.3.1 Petition Received from Residents of Koala Court Kyabram

Directorate:	Office of the CEO
Responsible Officer:	Governance Adviser
Manager:	Chief Executive Officer
Attachments:	Nil

The purpose of this report is to provide the Councillors with actions undertaken by Council and others since the tabling of a joint letter from the residents of Koala Court Kyabram on 16 February 2022.

Moved by Cr Gates

Seconded by Cr Mackrell

That Council:

- 1. Notes that DEECA advised drainage mitigation measures were put in place during the installation of the fence and are part of an ongoing maintenance program.**
- 2. Writes to the petitioners thanking them for their petition and acknowledges that no further action is required by Council.**

CARRIED

8.4 Community

8.4.1 2023/2024 Community Grants Program (Round one)

Directorate:	Communities
Responsible Officer:	Executive Assistant Communities
Manager:	A/Director Communities
Attachments:	1. CONFIDENTIAL - Attachment Community Grants Program unsuccessful applicants [8.4.1.1 - 4 pages]

The Community Grants Program offers financial support to not-for-profit community organisations, groups and associations for projects, events and exhibitions. In the second round of funding, Council has received ten applications. This report recommends that Council approve six successful and four unsuccessful applications to 2023/2024 Community Grants Program (Round one).

Moved by Cr Gates

Seconded by Cr Jarman

That Council:

1. approve the following community grant applications;

\$4,000 Echuca Neighbourhood House Inc., to assist with the purchase of a minibus for collection and delivery of food bank items and community transport.

\$1,320 Echuca Historical Society Inc., to reprint the Echuca Heritage Walk brochure.

\$4,000 Kyabram & District Men's Shed Inc., to assist with the purchase of a utility vehicle to replace the current aging 1984 utility.

\$721 Girgarre Stanhope Rail Trail (Girgarre Development Group Inc.), to purchase gravel to resurface the existing pathway at two pedestrian bridges and upgrade a section of the path.

\$4,000 Lockington Recreation Reserve Inc., to assist with the development of a strategic plan for the reserve.

\$4,000 Kyabram Bowls Club Inc., to assist with an upgrade to the green ditches to meet bowling standards and make safe for users.

2. advise unsuccessful applicants in writing.

CARRIED

8.4.2 Workforce Planning Grant Offer

Directorate: Community

Responsible Officer: Manager Community Health

Manager: Manager Community Health

Attachments:

1. Shaping Our Future - Childrens Education and Care National Workforce Strategy - September 2021 [8.4.2.1 - 32 pages]
2. Policy Paper - Working Together To Build Victorias Early Childhood Education Workforce - April 2021 [8.4.2.2 - 24 pages]

To affirm Council's position in relation to an offer of grant funding to undertake workforce planning to support the scaling up of State-funded Three-Year-Old Kindergarten and Pre-Prep between 2024-2029.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council:

1. **Note the acceptance of \$42,000 funding towards the preparation of revised Kindergarten Infrastructure Services Plan (KISPs) in partnership with the Department of Education that will depict immediate and projected demand on early years infrastructure and provide valuable information to service providers and developers to inform where new infrastructure projects be located.**
2. **Write to the Minister for Early Childhood and Pre-Prep to advise Council's rationale for not accepting the Workforce Planning funding offer of \$40,000 made on 4 April 2023, specifically for the following reasons:**
 - a. **The output of the funding (a five-year Workforce Plan) relates to attracting workforce to deliver both Pre-Prep and the continued scale up of Three-Year-Old Kindergarten between 2024 and 2029. Council resolved in 2013 to cease direct delivery of kindergarten services. The funding offer does not map to a service delivered by Council.**
 - b. **The funding offer represents a cost and responsibility shift from the State to Local Government. Though the development of a Workforce Plan would be funded, there are no resources available to implement the recommended strategies and actions over the five-year life of the plan.**
 - c. **There is significant potential for duplication of effort through the apportionment of these funds. There is an existing national workforce plan, a State-based policy paper; and most recently, all Victorian Local Governments, Early Years Managers and industry peak bodies were offered the Workforce Planning funds.**

CARRIED

Cr Gates called for a Division.

Those in favour of the motion: Cr Mackrell, Cr Weston, Cr Gates, Cr Jarman, Cr Marwood, Cr Weller and Cr Amos

Those against the motion: Nil.

CARRIED

8.4.3 Colbinabbin Place Based Plan

Directorate: Communities

Responsible Officer: Manager Community Development

Manager: A/ Director Communities

Attachments:

1. Colbinabbin Place Based Plan 2023 [8.4.3.1 - 28 pages]
2. Colbo Rec Res Master Plan 30 May 2023 [8.4.3.2 - 71 pages]
3. Colbinabbin Community Engagement Report 18 Mar 2023 [8.4.3.3 - 23 pages]
4. CSC - Place Based and Township Facility Planning Process Map [8.4.3.4 - 2 pages]

To seek Council endorsement for the Colbinabbin Place Based Plan and the Colbinabbin Recreation Reserve Master Plan.

Moved by Cr Weston

Seconded by Cr Jarman

That Council:

1. **endorse the Colbinabbin Place Based Plan and the Colbinabbin Recreation Reserve Master Plan.**
2. **thank all members of the community who participated in the development of these plans.**

CARRIED

8.4.4 Tongala Place Based Plan

Directorate: Communities

Responsible Officer: Manager Community Development

Manager: A/ Director Communities

Attachments:

1. Tongala Place Based Plan 2023 [8.4.4.1 - 37 pages]
2. 220817 Engagement Report v FINAL [8.4.4.2 - 25 pages]
3. CSC - Place Based and Township Facility Planning Process Map [8.4.4.3 - 2 pages]

To seek Council endorsement for the Tongala Place Based Plan (PBP).

Moved by Cr Mackrell

Seconded by Cr Gates

That Council:

1. **endorse the Tongala Place Based Plan.**
2. **thank the local Place Based Governance Committee and all members of the community who contributed to the development of this Plan.**

CARRIED

8.5 Corporate

8.5.1 Adoption of Budget

Directorate:	Corporate
Responsible Officer:	Manager Finance
Manager:	Chief Financial Officer
Attachments:	Nil

To seek the adoption of the 2023-24 Budget incorporating the schedule of fees and charges contained in the document.

Pursuant to the change to the order of business, item 8.5.1 Adoption of Budget is split into four separate agenda items for individual resolution, as follows:

- 8.5.1a. Consideration of the Farm Land rate differential
- 8.5.1b. Declaration of fees and charges for 2023-24 Financial Year
- 8.5.1c Consideration of changes to funding for Capital Works Projects, namely Toolleen Recreation Reserve Netball Courts and Rochester Recreation Reserve Moon Oval Lighting
- 8.5.1d. Adoption of the 2023-24 Budget, inclusive of resolutions under items 8.5.1a, 8.5.1b, 8.5.1c.

8.5.1a. Consideration of the Farm Land rate differential

Moved by Cr Weston

Seconded by Cr Marwood

8.5.1a. for the purposes of adopting the 2023-24 Budget, change the current farm land rate differential of 90%, as a one-off change, to 80% for the 2023-24 budget year with appropriate updates to reflect this through section 5.1.1 of the budget document.

CARRIED

Cr Jarman declared a conflict of interest in item 8.5.1b. and left the Council Chamber at 7:04pm.

8.5.1b. Declaration of fees and charges for 2023-24 Financial Year

Moved by Cr Weston

Seconded by Cr Gates

8.5.1b. for the purposes of adopting the 2023-24 Budget, Declare the Fees and Charges for the 2023-24 financial year, contained as Appendix A within the 2023-24 Budget document.

CARRIED

Cr Jarman returned to Council Chamber at 7:07pm.

Brendan Martin addressed Council in relation to item 8.5.1c.

8.5.1c Consideration of changes to funding for Capital Works Projects, namely Toolleen Recreation Reserve Netball Courts and Rochester Recreation Reserve Moon Oval Lighting

Moved by Cr Weston

Seconded by Cr Jarman

That Council suspend standing orders for 5 minutes.

CARRIED

Standing orders were suspended at 7:19pm.

Moved by Cr Weston

Seconded by Cr Jarman

That standing orders be resumed.

CARRIED

Standing orders resumed at 7:24pm.

Moved by Cr Jarman

Seconded by Cr Marwood

8.5.1c. for the purposes of adopting the 2023-24 Budget, and in recognition of recent grant funding awarded to community groups through DEECA under the Victorian flood recovery grants for voluntary committees of management, include the following changes to section 7.6 of the 2023-24 Budget:

- (a) Fund the unfunded balance of the Toolleen Recreation Reserve Netball Courts projects being \$180,000 through the 2023-24 budget process.**
- (b) Fund the unfunded balance of the Rochester Recreation Reserve Moon Oval Lighting project being \$150,000 through the 2023-24 budget process.**

Cr Weller proposed an amendment to replace “\$150,000” with “\$306,000”.

The proposed amendment was not agreed to by Mover Cr Jarman.

The amendment was Moved by Cr Weller and Seconded by Cr Gates.

AMENDED MOTION

Moved by Cr Weller

Seconded by Cr Gates

8.5.1c. for the purposes of adopting the 2023-24 Budget, and in recognition of recent grant funding awarded to community groups through DEECA under the Victorian flood recovery grants for voluntary committees of management, include the following changes to section 7.6 of the 2023-24 Budget:

- a) Fund the unfunded balance of the Toolleen Recreation Reserve Netball Courts projects being \$180,000 through the 2023-24 budget process.
- b) Fund the unfunded balance of the Rochester Recreation Reserve Moon Oval Lighting project being \$306,000 through the 2023-24 budget process.

Cr Jarman proposed an amendment to the amended motion to include “up to \$306,000”.

Cr Weller and Cr Gates accepted the amendment.

AMENDED MOTION

Moved by Cr Weller

Seconded by Cr Gates

8.5.1c. for the purposes of adopting the 2023-24 Budget, and in recognition of recent grant funding awarded to community groups through DEECA under the Victorian flood recovery grants for voluntary committees of management, include the following changes to section 7.6 of the 2023-24 Budget:

- a) Fund the unfunded balance of the Toolleen Recreation Reserve Netball Courts projects being \$180,000 through the 2023-24 budget process.
- b) Fund the unfunded balance of the Rochester Recreation Reserve Moon Oval Lighting project being up to \$306,000 through the 2023-24 budget process.

CARRIED

Cr Weller called for a Division.

Those in favour of the motion: Cr Mackrell, Cr Weston, Cr Gates, Cr Jarman, Cr Weller and Cr Amos

Those against the motion: Cr Marwood

CARRIED

The amended motion became the substantive motion.

SUBSTANTIVE MOTION

Moved by Cr Weller

Seconded by Cr Gates

8.5.1c. for the purposes of adopting the 2023-24 Budget, and in recognition of recent grant funding awarded to community groups through DEECA under the Victorian flood recovery grants for voluntary committees of management, include the following changes to section 7.6 of the 2023-24 Budget:

- a) Fund the unfunded balance of the Toolleen Recreation Reserve Netball Courts projects being \$180,000 through the 2023-24 budget process.**
- b) Fund the unfunded balance of the Rochester Recreation Reserve Moon Oval Lighting project being up to \$306,000 through the 2023-24 budget process.**

CARRIED

Cr Weller called for a Division.

Those in favour of the motion: Cr Weston, Cr Gates, Cr Jarman, Cr Weller and Cr Amos

Those against the motion: Cr Marwood and Cr Mackrell

CARRIED

8.5.1d. Adoption of the 2023-24 Budget, inclusive of resolutions under items 8.5.1a, 8.5.1b, 8.5.1c.

Moved by Weston

Seconded by Cr Jarman

8.5.1d for the purposes of adopting the 2023-24 Budget:

- 1. Adopt the 2023-24 Budget provided in the attachment to this report, noting that it is the Proposed 2023-24 budget endorsed and released for public comment by Council on the 8 May 2023, inclusive of the following amendments:**
 - (a) Updated the Rates tables 5.1.1 (a), (b), (c), (d), (f), (h), (j) and (k) after receiving certification of the 2023 general property valuation from the Victorian Valuer General. This has resulted in a reduction in the rate in the dollar from what was published in the proposed budget document.**
 - (b) Updated the amount budgeted for Financial Assistance Grants to reflect advice received from the Department of Government Services, increasing the amount budgeted by \$852,800.**
 - (c) Updated the document to include the 2022-23 budget comparatives in the graphs on pages 7 to 9, the financial statements, financial indicators and the notes to the financial statements, to allow comparison between budget years.**
 - (d) Updated performance indicators having identified an error in the calculation of the working capital and unrestricted cash indicators.**
 - (e) Updated the fees and charges schedule to move building records and information fees that are no longer statutory fees to the non-statutory section of the fees and charges list.**
 - (f) Updated the statutory fees and charges to reflect the State Government gazetted fee unit and penalty fee unit.**
- 2. Incorporate the resolutions of items 8.5.1a, 8.5.1b and 8.5.1c.**
- 3. Note the operating deficit of \$5.78 million has decreased to \$4.93 million because of the additional grants referred to at Point 1 (b).**
- 4. Declare the Rates, Municipal Charge and Annual Service Charges for the 2023-24 financial year as set out within the 2023-24 Budget document on pages 50-56, incorporating any changes required to affect the resolution made under 8.5.1a.**
- 5. Note the submissions received in response to the Proposed Budget 2023-24, thank the submitters and provide a written response notifying submitters of the outcome of their submission considered by Council, as outlined in the Budget Submission Register attachment to this report (amending the responses as appropriate to reflect any changes made in the adoption of the Budget).**

CARRIED

Moved by Cr Jarman

Seconded by Cr Mackrell

That Council suspend standing orders for 5 minutes.

CARRIED

Standing orders were suspended at 8:29pm.

Moved by Cr Gates

Seconded by Weston

That standing orders be resumed.

CARRIED

Standing orders resumed at 8:37pm.

8.5.2 Quarterly Financial Report

Directorate: Corporate

Responsible Officer: Manager Finance

Manager: Chief Financial Officer

Attachments: 1. Quarterly Statements Q 3 22-23 [8.5.2.1 - 8 pages]

To present to Council a quarterly income statement, balance sheet, cashflow and capital works statements to provide a summary of the financial position of Council for the quarter ended March 2023

Moved by Cr Weston

Seconded by Cr Jarman

That Council note the March 2023 Quarterly Financial Budget Report.

CARRIED

8.5.3 Asset Capitalisation (Policy 144)

Directorate: Corporate

Responsible Officer: Manager Finance

Manager: Chief Financial Officer

Attachments:

1. 144 Asset Capitalisation Policy for adoption [8.5.3.1 - 15 pages]
2. 144 Asset Capitalisation Policy marked up version [8.5.3.2 - 19 pages]
3. Current Asset Capitalisation Policy [8.5.3.3 - 12 pages]

To present to Council the revised Asset Capitalisation Policy for the purpose of adoption.

The revised Asset Capitalisation Policy includes updates to:

1. Make minor administrative changes to amend position titles of staff and to reflect the new Local Government Act 2020.
2. Update Appendix A table information to clearly demonstrate the alignment of asset classes to reporting groups for audit and financial reporting purposes.

Moved by Cr Marwood

Seconded by Cr Gates

That Council adopt the revised Asset Capitalisation Policy as attached.

CARRIED

8.5.4 Asset Valuation (Policy 136)

Directorate: Corporate

Responsible Officer: Manager Finance

Manager: Chief Financial Officer

Attachments:

1. 1. Asset Valuation Policy for adoption [8.5.4.1 - 16 pages]
2. 2. Asset Valuation Policy marked up version [8.5.4.2 - 22 pages]
3. 3. Asset valuation policy current version [8.5.4.3 - 13 pages]

To present to Council the revised Asset Valuation Policy for the purpose of adoption.

The revised Asset Valuation Policy includes updates to:

1. make minor administrative changes to amend position titles of staff and to reflect the new Local Government Act 2020.
2. update Appendix A table information to clearly demonstrate the alignment of asset classes to reporting groups for audit and financial reporting purposes.

Moved by Cr Gates

Seconded by Cr Weston

That Council adopt the revised Asset Valuation Policy 136.

CARRIED

8.5.5 Award of Contract 23010 - Trade Services Panel of Suppliers

Directorate: Corporate

Responsible Officer: Contracts and Procurement Manager

Manager: Chief Financial Officer

Attachments:

1. CONFIDENTIAL - Attachment 1 - Evaluation Panel Recommendation Report [8.5.5.1 - 6 pages]
2. CONFIDENTIAL - Attachment 2 - Shortlisted Suppliers [8.5.5.2 - 1 page]
3. Attachment 3 - Tender Brief [8.5.5.3 - 12 pages]

Moved by Cr Gates

Seconded by Cr Marwood

That Council:

1. **Approve the award of Contract 23010 to the shortlisted suppliers named in Attachment 2, for an initial term of three (3) years and any further period which may be considered appropriate by the Contract Manager;**
2. **Authorise the Chief Executive Officer to sign any such document necessary to give effect to Council's resolution; and**
3. **Authorise the release to the public of the details in Attachment 2 (Panel of Shortlisted Suppliers) once all unsuccessful suppliers have been notified as to the outcome of the tender process.**

CARRIED

8.5.6 Service Planning (Policy 155)

Directorate Corporate

Responsible Officer: Manager Corporate & Strategic Planning

Manager Chief Executive Officer

Attachment

1. Policy 155 Campaspe Service Planning (ORIGINAL) [8.5.6.1 - 4 pages]
2. 155 Campaspe Service Planning (CLEAN) revised 06 June 2023 [8.5.6.2 - 4 pages]
3. 155 Campaspe Service Planning (TRACKED) revised 06 June 2023 [8.5.6.3 - 5 pages]

To present Council with a revised Service Planning Policy for the purposes of adoption.

Moved by Cr Weston

Seconded by Cr Jarman

That Council adopt the revised Service Planning Policy 155 as attached that articulates Council's commitment to service planning and establishes a framework to ensure service planning is undertaken in a structured, consistent, considered, cost effective and financially sustainable manner across the whole of the organisation.

CARRIED

8.5.7 Related Party Disclosure (Revoke Policy)

Directorate: Corporate

Responsible Officer: Manager Corporate & Strategic Planning

Manager: Director Corporate

Attachments: 1. Policy 165 Related Party Disclosure (Revoke) [8.5.7.1 - 9 pages]

To seek the revocation of Policy 165 Related Party Disclosure given that it replicates the guidance and compliance requirements for elected members and staff set out within the Australian Accounting Standard AASB 124 Related Party Disclosures.

Moved by Cr Gates

Seconded by Cr Marwood

That Council:

- a. note that Council's Related Party Disclosure policy replicates the guidance and compliance requirements for elected members and staff set out within the Australian Accounting Standard AASB 124 Related Party Disclosures.**
- b. revoke Council's Related Party Disclosure policy.**
- c. note that compliance with the Australian Accounting Standard AASB 124 Related Party Disclosures continues to apply to elected members and staff in the absence of Council's Related Party Disclosure policy.**

CARRIED

8.6 Infrastructure

8.6.1 Petition Response - Request for Upgrade (from gravel to seal) Francis Street, Rochester

Directorate:	Infrastructure
Responsible Officer:	Acting Manager Assets
Manager:	Director Infrastructure
Attachments:	Nil

To inform Council of the outcome of an investigation into the service levels of Francis Street Rochester and provide an informed response to community petition.

The investigation commenced in response to a ratepayer petition with 22 signatories requesting Council upgrade the road & drainage of Francis Street Rochester from a gravel road to a sealed surface. Specifically, the section between Everard & Pascoe Streets.

Moved by Cr Jarman

Seconded by Cr Marwood

That Council:

- 1. Determine to maintain Francis Street (Everard Street to Pascoe Street) at its current service level (gravel road).**
- 2. Advise the first named petitioner by writing that Council has determined that no service level upgrade will be undertaken to Francis Street (between Everard & Pascoe Streets) at this time.**

CARRIED

8.6.2 Petition Response - Complete Breen Avenue Kyabram Walkway / Cycleway

Directorate: Infrastructure

Responsible Officer: Manager Projects & Facilities

Manager: Director Infrastructure

Attachments:

1. Preliminary Design - Optimised PDF [8.6.2.1 - 10 pages]
2. Breen Avenue Kyabram Walkway/Cycleway Petition Letter [8.6.2.2 - 2 pages]

To provide information to Councillors in the consideration of a petition received regarding the Breen Avenue (Kyabram) Shared User Path (SUP) in March 2023.

Moved by Cr Gates

Seconded by Cr Mackrell

That Council:

1. **Note the contents of the petition, 'Complete the unfinished Breen Avenue Section of Kyabram's Walkway / Cycleway' as submitted by Head Petitioner Sandra Brown 6 March 2023.**
2. **Endorse the continued delivery of the current Breen Avenue Shared User Path (SUP) project in the Capital Works Program due for construction in late 2023.**

CARRIED

8.6.3 Update on Rural Road Rehabilitation projects

Directorate:	Infrastructure
Responsible Officer:	Manager Assets
Manager:	Director Infrastructure
Attachments:	Nil

To seek Council's endorsement to remove Mason Road rehabilitation and McColl Road rehabilitation projects from the 2022/23 Capital Works Program and recommend these for inclusion in a future maintenance program as determined by further engineering investigations by the Assets Department.

Moved by Cr Marwood

Seconded by Cr Jarman

That Council

- 1. endorse removing Mason Road rehabilitation and McColl Road rehabilitation projects from the Capital Works Program 2022/23 and return budget to Council Reserves**
- 2. authorise officers to undertake further engineering investigations into these projects prior to resubmitting to a future budget.**

CARRIED

8.7 Executive

8.7.1 Sale of Land - 7 Greiner Court Tongala

Directorate: Communities/ Emergency Management

Responsible Officer: Economic Development Manager

Manager: Director Emergency Management

Attachments:

1. CONFIDENTIAL - Sale of 7 Greiner Court Tongala [8.7.1.1 - 1 page]
2. 7 Greiner Court Tongala - Title & Plan - Vol 10671 Folio 112 [8.7.1.2 - 3 pages]

To seek approval for the sale of one parcel of vacant land known as Lot 1 of Plan of Subdivision 430972L, Certificate of Title Volume 10671 Folio 112, 7 Greiner Court, Tongala; to a private purchaser.

Moved by Cr Gates

Seconded by Cr Mackrell

That Council:

1. **Commence the statutory procedures, pursuant to Section 114 of the Local Government Act 2020 for the proposed sale of land being Lot 1 of Plan of Subdivision 430972L, Certificate of Title Volume 10671 Folio 112 known as 7 Greiner Court, Tongala, to a private purchaser (refer to Confidential Attachment 8.7.1.1).**
2. **If no submissions are received pursuant to Section 114 of the Local Government Act 2020 in respect of the proposal, sell the land being Lot 1 on Plan of Subdivision 430972L, Certificate of Title Volume 10671 Folio 112 known as 7 Greiner Court, Tongala; to a private purchaser (refer to Confidential Attachment 8.7.1.1).**
3. **Authorise the Chief Executive Officer to sign the Contract of Sale and associated documents subject to the satisfactory outcome of the statutory requirements of section 114 of the Local Government Act 2020.**
4. **Authorise the Chief Executive Officer to communicate the effect of this Resolution to the extent necessary to give effect to it.**

CARRIED

Moved by Cr Gates

Seconded by Cr Weston

That the Council Meeting be extended by 30 minutes as per rule 2.3.14 of the Governance Rules.

CARRIED

The allowable time for the Council Meeting was extended for 30 minutes.

8.8 Council Information

8.8.1 Notes of Appreciation

Directorate: Communities / Emergency Management

Responsible Officer: Executive Assistant

Manager: Director Emergency Management

The following have been received:

1. Maree Harris, Echuca Moama Community Radio EMFM 104.7 - *"thanks to the Shire and Councillors for designing and implementing the Echuca East Community Precinct Upgrade."*

"The area has been developed into a beautiful place."

"Everybody is enjoying the green spaces, dog park and community buildings, and it's great to see so many little families utilising the children's play park and bar-b-que area."

"Thank you once again for all the time and effort that has gone into designing and building this area. It is really something to be proud of."

2. Tamara Brereton – expressing appreciation for the recent maintenance work carried out at the park around the dam on McLachlan Road, Echuca. *"The latest mowing and whipper snipping have left the park looking outstanding and I wanted to thank you and your team for the fantastic job they did."*

"As a resident of the area, the latest work performed has made such a difference to the appearance of the park. It is now an aesthetically pleasing and user-friendly area to visit and enjoy."

"Once again, thank you for the work carried out in the park. Your team's commitment to keeping it looking good is deeply appreciated."

3. Wayne & Julie McInnes - *"A big thank you once again to the wonderful team for mowing and topping up the mulch around our reserve in Wisteria St."*

4. Kyabram Urban Landcare Group – thank you for the excellent job of mowing Ern Miles Reserve (off South Boundary Road) prior to the 2022 flood.
5. Lockington & District Living Heritage Complex Inc. - thank you to Belinda Owen and Council for the regular support of Rallies, and this year, its 25th was no exception.
“Your in-kind support of supplying fencing, banners & teardrop flags, plus organising rubbish bins, road signs and items for our shows bags has been appreciated. Also your help and advice helped make timings flow with ease.”
6. Ellie Mandritis, Manager – North Region, Department of Health - *“I would like to thank your Council and Environmental Health team for the support you provide your community, including during the recent flood event. We acknowledge that the event had a significant impact on services and recognise the integral work provided by your staff under challenging circumstances.”*
7. Life Saving Victoria - *“thank you for your contribution towards increasing the swimming and water safety skills of Victorian primary school students by teaching and assessing the competencies of the Victorian Water Safety Certificate (VWSC).”*
8. Brian Walker, Echuca - *“thank you to the street sweeper who came along Pine Street, Echuca today (23/5/2023). He only rang yesterday to request and was appreciative of the quick response.”*
9. Terry Blenkinsop – thank you to Katrina Watson, Customer Service Officer for excellent customer service regarding pet registration.
“Katrina went over and above sending through photos of our pet’s registration so we could book them into a boarding kennel.”
“Many thanks Katrina your efforts were much appreciated.”
10. Girgarre Primary School – thank you for the prompt response to the request for line marking in the Primary School / Kindergarten car park.
11. Colbinabbin Silo Art Committee – *“thankyou to Campaspe Shire Council, Mayor Mr. Rob Amos and Councillors for their tremendous support given to the recent Colbinabbin silo art Picnic & Wine festival.*
The success of the event was tremendously supported by Campaspe Shire Council staff, in assisting with event applications, sponsorship and equipment loan, in particular Belinda Owen who directed us so well through the process.
The Colbinabbin Silo Art committee look forward to ongoing and working relationships with Campaspe Shire Council.
12. Anonymous caller – expressing appreciation and gratitude to the prompt clean-up of rubbish dumped on the corner of Service & Mitchell Streets, Echuca. She was very happy with the service.

Moved by Cr Marwood

Seconded by Cr Mackrell

That Council acknowledge the notes of appreciation as listed.

CARRIED

9 Notices of Motion

Nil.

10 Urgent Business

Nil.

11 Confidential Business

Closure of Public Meeting

Moved by Cr Gates

Seconded by Cr Mackrell

That pursuant to the provisions of the *Local Government Act 2020* (the Act), the meeting will now be closed to members of the public in accordance with section 66(2)(a) of the Act to enable consideration to be given to items that contain confidential information as defined in section 3(1) of the Act as follows:

11.1 Court Services Lease

- g) private commercial information, being information provided by a business, commercial or financial undertaking that:
- (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

CARRIED

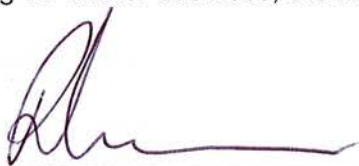
The Council Meeting closed at 8.57pm.

Resumption of Public Meeting

The Council Meeting reopened to the public at 9.02pm

12 Close Meeting

There being no further business, the Mayor closed the meeting at 9.03pm.



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CR ROBERT AMOS
MAYOR