

# Request for New Public Dump Point Facilities



<b>Council Policy Number</b>	<b>171</b>
Date adopted	15 October 2019
Scheduled for review	October 2023

## 1. Purpose

To provide Campaspe Shire Council ('Council') with a mechanism to assess requests for new public dump point facilities.

## 2. Definitions

Dump point	A facility connected to a septic tank and/or the sewer that receives grey and black water and black water as well as sewage waste from camper trailers, caravans and motorhomes.
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## 3. Policy Statement

To guide Council with a criteria for assessment of requests for public dump point facilities. The intention of the policy is to ensure that the municipality has sufficient dump point facilities to cater for camper trailers, caravans and motor homes visiting the area.

There are dump point facilities available in the municipality at the following locations:

- Aysons' Reserve
- Girgarre
- Kyabram
- Echuca
- Rochester
- Lockington

Immediately outside the municipality there are dump points located at Heathcote, Bendigo, Nagambie, Shepparton, Nathalia, Tatura, Leitchville and Moama.

Any proposed public dump point facility will need to consider who the landowner is and what their requirements are. Permission for use of the land will need to be granted by the owner. If Council are the landowner, the Responsible Service Manager of the land will need to be consulted.

The following criteria will need to be applied to determine the need for the facility and the anticipated benefit to the community as a result of the introduction of the facility;

### Criteria 1: Existing infrastructure/services

Is there a similar facility(s) in the township/region (within 25 km's), including;

- Free dump point
- Caravan Park/s that offer dump point facilities

This is to ensure that there is not a duplication of assets with the identified catchment and that Council maintains competitive neutrality.

### Criteria 2: Commercial impact

Would the installation of this infrastructure have a negative impact on current commercial and community run facilities within the 25km radius?

What is the potential economic impact on the community by installing this facility (+/-)?

**Criteria 3: Proposed Council use of the land**

If the proposed location for the facility is on Council land, an internal assessment will be made by the Responsible Service Manager of the land to determine if Council has a current and/or future use for the site. Internal consultation will be undertaken to determine if any other Council departments have a use for the land.

**Criteria 4: Compliance issues**

**Planning:** It is a requirement that the owner of the land gives written permission to use the site for this purpose. It is essential that the proponent contact Council’s Planning department to ensure that the proposed works meet Planning requirements and to determine if a planning permit is required.

**Environmental Health:** Council’s Environmental Health team will assess individual proposals to ensure compliance with Victorian state legislative requirements and to determine if registration as a caravan park is required.

**Vehicle Access:** A review of the proposed site for safe vehicle access will also be required. This is to ensure the site meets VicRoads and Council safety requirements.

**Criteria 5: Facility Ownership/Project sustainability**

If the proposal meets the first four criteria, Council will require the proponents of the project to accept in writing full ownership of the facility, which includes ensuring ongoing compliance with all relevant legislation, this includes:

- Occupational Health and Safety
- Environmental Health
- Relevant Water Authority
- Worksafe legislation

At no stage will Council adopt these facilities as its assets or facilitate ongoing maintenance. It will be incumbent on the project proponents to demonstrate their capacity to maintain the site to legislative standards required.

**4. Exclusions**

Nil

**5. Human Rights**

This policy has considered and complies with the Human Rights and Responsibilities contained in the Victorian Charter of *Human Rights and Responsibilities Act 2006*.

**6. Related Legislation**

Nil

**7. Related Policies, Procedures and Strategies**

- Council Policy 045 – Competitive Neutrality
- Council Policy 091 - Sustainable Asset Management
- Council Policy 155 - Campaspe Service Planning

**8. Attachments**

Dump Point Location Map

**9. Review Period**

Four years

**Responsible Officer**

General Manager Regulatory and Community Services

**10. Administrative Updates**

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter the policy, such a change may be made administratively.

Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

11.

**12. Approval History**

Adopted 15 October 2019

Minute Book Reference No 4177 (Item 7.8)

Revised 1 March 2021

Administrative update to apply consistent reference to Campaspe Shire Council ('Council')

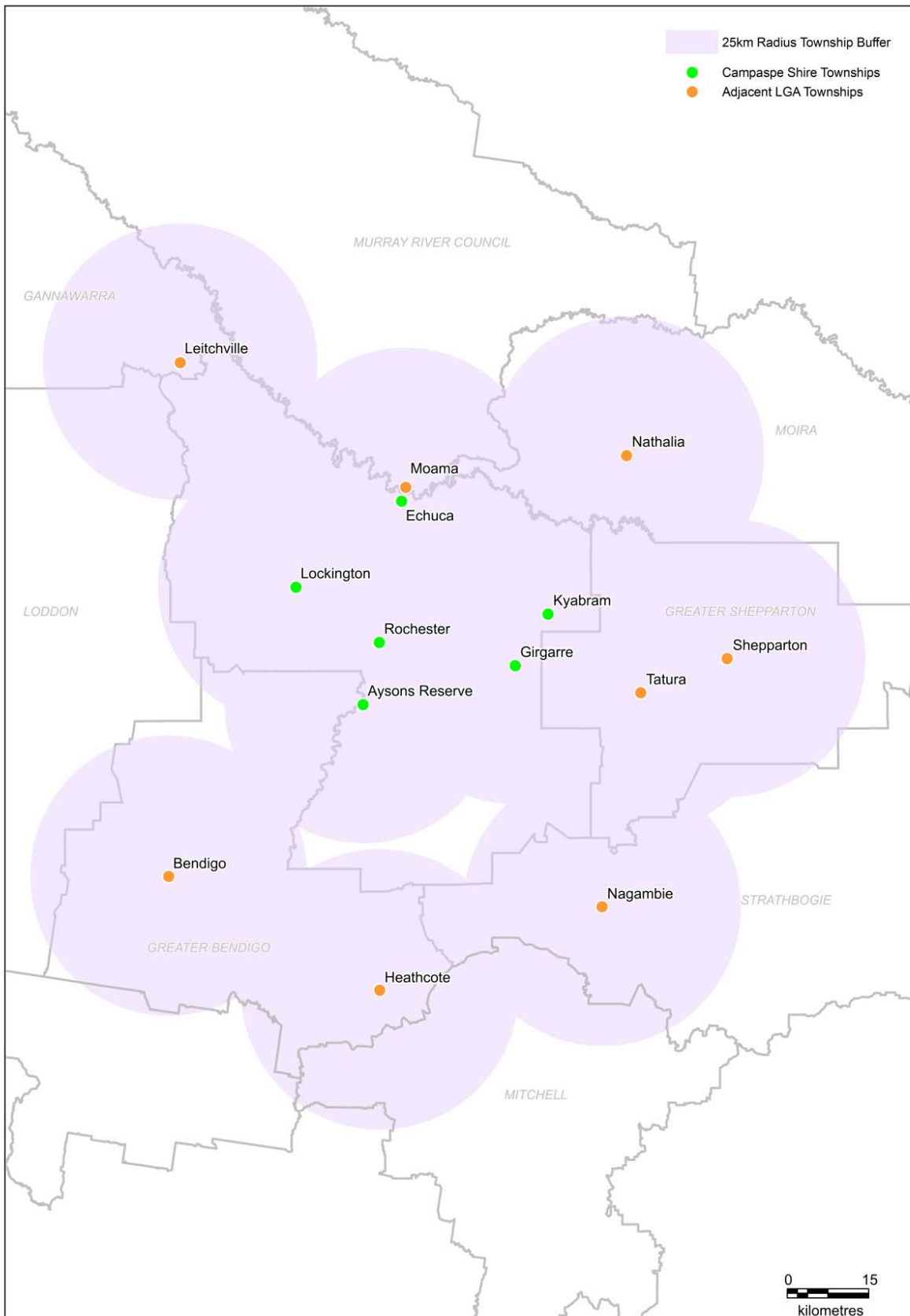
Chief Executive Officer: .....



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3/3/2021

### Dump Point Location Map



Council Policy

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